



Willows City Council Regular Meeting Action Minutes

February 13, 2024
Willows City Hall
Closed Session: 5:30 PM
Regular Session: 6:00 PM

City Council
Gary Hansen, Mayor
Evan Hutson, Vice Mayor
Rick Thomas, Council Member
Forrest Sprague, Council Member
David Vodden, Council Member

City Manager
Marti Brown

City Clerk
Amos Hoover

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

1. CALL TO ORDER – 5:31 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Councilmembers Present: Mayor Hansen, Vice Mayor Hutson and Councilmembers Thomas, Sprague, and Vodden

Councilmembers Absent: None

4. CHANGES TO THE AGENDA

5. CLOSED SESSION

a. Conference with Legal Counsel – Substantial Risk of Litigation

Report Out: No reportable action item received from staff.

6. PRESENTATION

a. Annual Fire Department Report

Action: Fire Chief Nate Monck Presented the Willows Fire Department annual activity report.

7. PUBLIC COMMENT & CONSENT CALENDAR FORUM

a. Register Approval

Action: Approved general checking, payroll, and direct deposit check registers.

b. Minutes Approval

Action: Approved the January 17 and January 23, 2024, meeting minutes.

c. Facilities Use Agreement with Willows Unified School District

for the 2024 City of Willows Summer Swim Season – Pulled by Councilmember Vodden

Action: Authorized the City Manager, or her designee, to execute a Facilities Use Agreement with the Willows Unified School District to use the School District's swimming pool during the 2024 summer swim season for an amount not to exceed \$20,000.

Moved/Seconded: Councilmembers Thomas and Sprague

Yes: Councilmembers Thomas, Sprague, and Vodden, Vice Mayor Hutson, and Mayor Hansen

No: None

- d. **Council Protocol Manual Update** – Pulled by Councilmember Sprague
Action: Approved the proposed update to the Council Protocol Manual.

Moved/Seconded: Councilmembers Thomas and Vodden

Yes: Councilmembers Thomas, and Vodden, Vice Mayor Hutson, and Mayor Hansen

No: Councilmember Sprague

- e. **Letter of Opposition: Withdraw Telecommunications Carrier Designation and Carrier of Last Resort Obligation**

Action: Authorized the City Manager to execute a letter opposing AT&T's application to the California Public Utilities Commission (CPUC) to withdraw their Carrier of Last Resort (COLR) Obligation and Eligible Telecommunications Carrier (ETC) Designation.

- f. **Contract Award – Civic Center HVAC Cleaning Services**

Action: Authorized the City Manager to execute an agreement with North Valley Cleaning to clean the HVAC ducts in the Civic Center, in an amount not to exceed \$15,000.

- g. **Landscape and Lighting Special Assessment District**

Action: Adopted a Resolution appointing Coastland Civil Engineering as the Engineer of Work for the City of Willows Landscape and Lighting Special Assessment District and direct the preparation of the Annual FY 2024-25 Engineer's Report.

Approval of items a,b,e,f, and g

Moved/Seconded: Councilmember Vodden and Vice Mayor Hutson

Yes: Councilmembers Thomas, Sprague, and Vodden, Vice Mayor Hutson, and Mayor Hansen

No: None

8. PUBLIC HEARING

- a. **Appeal of MUP23-03 (File#AP-24-01)**

Action: Held a public hearing and overturned the Planning Commission's determination of his Major Use Permit (MUP) application, approving the project and permit.

Councilmember Sprague and Vice Mayor Hutson recused themselves from the public hearing due to potential conflicts of interest.

Hearing Opened: 7:38PM

Hearing Closed: 8:24PM

Public Comment

Richard Harriman, Randy Garner, Anita White, Carolina Cabral, Bruce Lopez, Sherry Brott, April Hine, Ernesto DeLaRosa, Harrish Banger, Lorri Pride, Karen Johnson

Moved/Seconded: Councilmembers Thomas and Vodden

Yes: Councilmembers Thomas and Vodden, and Mayor Hansen

No: None

Recused: Vice Mayor Hutson and Councilmember Sprague

9. DISCUSSION AND ACTION CALENDAR

a. 2023 Community Development Block Grant Application Project Selection

Action: Continued to a future meeting.

b. Glenn Groundwater Authority - Prop 218 Study

Action: Continued to a future meeting.

c. Use of Façade Improvement Funds

Action: Continued to a future meeting.

10. COMMENTS & REPORTS

- a. Council Correspondence
- b. City Council Comments & Reports
- c. City Manager's Report

11. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation (§54956.9)

Continued to a future meeting.

b. Public Employee Performance Evaluation (§ 54957)

Continued to a future meeting.

12. ADJOURNMENT - 9:40PM

Amos Hoover

Amos Hoover, City Clerk