

CITY COUNCIL

Heather Baker, Mayor
Gary Hansen, Vice Mayor
Vincent Holvik, Council Member
Peter Towne, Council Member
Jim Yoder, Council Member

CITY MANAGER
Steve Holsinger

CITY CLERK
Natalie Butler



201 North Lassen Street
Willows, CA 95988
(530) 934-7041

WILLOWS CITY COUNCIL / PLANNING COMMISSION JOINT MEETING AGENDA

Tuesday, June 8, 2010

6:15 p.m.

1. **Call to Order a Joint Meeting of the Willows City Council & Planning Commission**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Hearings:** *(Persons wishing to speak on a Public Hearing item are asked to approach the microphone to address the Council and limit comments to three minutes. It is also requested that you please state your name for the record.)*
 - a) Conduct a Public Hearing to provide the public an opportunity to discuss and provide comments regarding the City of Willows Draft Housing Element and upon conclusion of the hearing, by motion, consider adoption of the Mitigated Negative Declaration and adoption of the 2009-2014 Housing Element of the General Plan.
5. **ADJOURN TO CITY COUNCIL REGULAR MEETING AT 7:00 P.M. OR IMMEDIATELY THEREAFTER**
6. **Agenda Review: (Requested Changes by Council or Staff)**
 - a.) Consider acceptance, by motion, of City Council June 8, 2010, City Council Meeting Agenda.
7. **Oral and Written Communications/Public Comment:** Persons wishing to speak on a matter not on the agenda may be heard at this time, however, no action will be taken unless placed on a future agenda. *(Oral communications are generally restricted to three minutes).*
8. **Community Business Issues & Concerns (Introduced April 27, 2010)**
 - A. City Council Vision Statement (Council Member Holvik)
 - B. Pass Through Agreement (PTA) Accounts - Update
 1. Oversight and control
 2. City Policy & Procedure

ACTION:

Upon conclusion of discussion(s), City Council shall direct staff on what items, if any, have been sufficiently addressed and can be removed from subsequent agendas.

9. **Consent Agenda:** Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Councilperson or citizen requests, in which event the item will be removed from the consent agenda.
 - a) Consider approval of General Check Register.
 - b) Consider approval of Payroll & Direct Deposit Check Registers.
 - c) Consider approval of Minutes of the City Council May 11, 2010, Regular Meeting.
 - d) Consider approval of Minutes of the City Council May 25, 2010, Regular Meeting.

- e) Direct the City Clerk to Review and Prepare the Biennial Conflict of Interest Code for the City of Willows.
- f) Consider second reading by title only and adoption of Ordinance # 687-2010 entitled “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS ADDING SECTION 19.125.240 TO THE WILLOWS MUNICIPAL CODE CREATING TEMPORARY ECONOMIC STIMULUS REGULATIONS FOR SIGNAGE FOR CITY OF WILLOWS LICENSED BUSINESSES”.

10. **Presentations & Proclamations:** None

11. **Public Hearings:** None

(Persons wishing to speak on a Public Hearing item are asked to approach the microphone to address the Council and limit comments to three minutes. It is also requested that you please state your name for the record.)

12. **Ordinances:** Action taken under item 9 (f).

13. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

14. **New Business:**

- a) Consider adoption of a Resolution approving the use of Downtown Façade Improvement Funds for a Mini Grant to install windows at the Health Habit and authorize a commitment of \$1200 for the project.
- b) Discuss Administrative Procedures and Policy 9-1 and consider leaving the policy as it is currently written or, by motion, revise or amend the policy.

15. **Council Member Reports:**

16. **Executive Session:** None

17. **Adjournment:**

CERTIFICATION: Pursuant to Government Code §54954.2 (a), the agenda for this meeting was properly posted on June 3, 2010.

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours Monday through Thursday between 7:30 a.m. and 5:30 p.m. at the Civic Center located at 201 North Lassen Street in Willows.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk’s office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider