

**MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD**  
**July 14, 2009**

1. The meeting was called to order at 7:00 p.m. by Mayor Towne.
2. **PLEDGE OF ALLEGIANCE:** Council Member Hansen led the Pledge of Allegiance.
3. **ROLL CALL:**  
Present: Baker, Hansen, Yoder & Towne  
Absent: Holvik
4. **Agenda Review & Acceptance:** The City Manager requested the removal of item 6(d) from the Consent Agenda so it can be discussed as a separate item after the Consent Agenda is discussed and voted on. There were no other requested changes and it was then **moved** by Council Member Yoder and **seconded** by Council Member Hansen to accept the July 14, 2009, agenda with the noted change. The motion was unanimously passed.
5. **Oral and Written Communications:** None
6. **Consent Agenda:** As noted in item 4 above, Item 6 (d) was removed from the Consent Agenda and will be discussed as a separate item. It was **moved** by Council Member Hansen and **seconded** by Council Member Yoder to approve the Consent Agenda with the exception of item 6 (d) The motion was unanimously passed and the following items were approved/adopted:
  - a) Approval of General Check Register (20237 - 20376).
  - b) Approval of Payroll Check Register (30068-30135) & Direct Deposit Payroll (Z00609-Z00692).
  - c) Approval of the June 23, 2009, City Council Meeting Minutes.
  - d) (Pulled for separate discussion).
  - e) Waive second reading, except by title only and adoption of an Ordinance entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS UPDATING AND AMENDING TITLE 18.125 OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS REGARDING COMPREHENSIVE SIGN LAW AND REPEALING IN ITS ENTIRETY TITLE 15.45 'SIGNS' FROM THE WILLOWS MUNICIPAL CODE".

At this time, Finance Director Tim Sailsbery stated that prior to Council acting on Consent Agenda item 6 (d), which is an item to consider approval of transfer of budget appropriation in the amount of \$9807.32 for replacement of the main computer server, he first wanted to update them on a few additional technological-related issues that the City has recently been experiencing. He stated that the main router for the e-mail went down and it is irreparable, causing our e-mail to cease from functioning. We are currently borrowing a router from Ray Morgan Company and they are looking at getting some quotes together for different options that may be available in order to alleviate this problem. Additionally, the City's voice-mail system has also been experiencing some problems recently and Gaynor Telesystems is currently looking into some options to alleviate those problems as well. He continued, stating that the equipment that is failing is approximately 10 years old and due for replacement and/or upgrades and he estimates to do so will cost approximately \$10,000 to \$15,000. This would be *in addition to* the \$9807.32 which staff is asking Council to consider approving tonight for the replacement of the main computer server. He closed by stating that he just wanted to make the Council aware of

these issues prior to their taking any formal action on this item. With that, brief discussion ensued and it was the consensus of the Council that these issues need to be remedied in order that the City can remain operational. It was then **moved** by Council Member Yoder and **seconded** by Council Member Baker to approve Consent item 6 (d) to allow transfer of budget appropriation in the amount of \$9807.32 from General Fund – Claim Coverage – Finance (\$1607.32), General Fund – City Manager – Professional Services (\$3299.00), and General Fund – Booking Fees – Police (\$5000) to General Fund – Computer Equipment Capital in order to allow for replacement of the main computer server. The motion was unanimously passed. It was then noted by the Finance Director that once quotes are received for replacement/upgrades to the e-mail and the voice-mail system, he would come before Council once again to ask for consideration of additional appropriations.

**7. Presentations and Proclamations:**

- a) Recreation Director Carol Lemenager introduced each of the City Pool Lifeguards to the Council. She then read a Proclamation recognizing Lifeguards Staci Bettencourt, Amy Leonardo, Jared Schmidt, Tyler Kormos and Olivia Fleming for their actions in responding to a recent near-drowning at the City Pool. Ms. Lemenager and Mayor Towne then presented each of the lifeguards with a plaque in recognition of their actions. Each of the Council Members personally thanked and acknowledged the Lifeguards for their quick response, professionalism, and working as a team during this incident. They also thanked and acknowledged Law Enforcement, Fire and Ambulance for the roles that they played in this incident as well.
- b) Mayor Towne presented VIPS members Margaret Albiston and George Coleman with a Proclamation declaring August 4, 2009, as “National Night Out” in the City of Willows. Mrs. Albiston thanked the Mayor, the City Council and the Police Chief and she encouraged everybody to come out and attend the National Night Out festivities on August 4.

**8. Ordinances: See Item 9 (a)**

**9. Public Hearings:**

- a) Development Impact Fees:

The City Manager presented this item to the Council stating that in October 2007 the Council authorized completion of a Development Impact Mitigation Fee Feasibility/Nexus Study for consideration of possible implementation of new development impact fees. The study was completed and forwarded to Council for adoption in May 2008. Following adoption of the study it was necessary to create a map of the “exempt” areas within the City and revise the outdated Development Impact Fee Ordinance to implement the new fee structure and expand the prior existing fee zones to incorporate the entire boundary of the City of Willows.

While in the process of developing the new ordinance it was discovered a minor calculation error was included in one formula associated with Park Impacts. The error was corrected and a new Fee Study dated December 2008 was submitted for Council approval. This correction reduces the previously approved fee structure by \$882 in Park Impacts to Single Family Residences. The new total for Single Family homes will be \$10,840 as opposed to the previously approved \$11,722 per new residence. The City Manager recommended that the Mayor conduct the public

hearing and following closure, introduce by title only, and pass first reading of the new Ordinance and following that, by motion, adopt a Resolution establishing a Public Facilities Development Impact Fee for new developments within the City of Willows and all future annexations contained within the general plan study area.

With that, Mayor Towne opened the Public Hearing at 7:26 p.m. and hearing no comments, subsequently closed the Public Hearing at 7:26 p.m. Brief Council discussion ensued and it was then **moved** by Council Member Yoder and **seconded** by Council Member Hansen that the Ordinance next in line be read by title only. The motion was unanimously passed. It was then **moved** by Council Member Yoder and **seconded** by Council Member Baker to pass first reading of an Ordinance entitled “An Ordinance of the City of Willows Repealing in its entirety Willows Municipal Code Chapter 19.05 and adopting a new Chapter 19.05 of the Municipal Code establishing Development Impact Fees for Public Facilities for all new developments within the City of Willows”. The motion was unanimously passed.

It was then **moved** by Council Member Yoder and **seconded** by Council Member Hansen to approve a Resolution of the City Council of the City of Willows establishing a Public Facilities Development Impact Fee for all Developments within the City of Willows and future annexations contained within General Plan study area and repealing Resolution # 30-2008. The motion was unanimously passed.

**10. Items introduced by City Council or Administrative Staff for discussion purposes only:**

Police Chief Bill Spears gave the Council a briefing on pending action by the State Legislature regarding the proposals in the state budget and how the proposals could affect Law Enforcement Agencies state-wide.

**11. New Business:** None

**12. Council Member Reports:**

Mayor Towne stated that there will be a Summer Open House & Chamber Mixer at the Willows Museum on July 16 from 5:00 – 7:00 p.m. and encouraged everybody to attend.

**13. Executive Session:** None

**14. Adjournment:** The meeting was adjourned at 7:42 p.m.

Dated: July 14, 2009

NATALIE BUTLER

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City Clerk