

MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD
August 11, 2009

1. The meeting was called to order at 7:01 p.m. by Mayor Towne.
2. **PLEDGE OF ALLEGIANCE:** Council Member Holvik led the Pledge of Allegiance.
3. **ROLL CALL:**
Present: Baker, Holvik, Hansen & Towne
Absent: Yoder
4. **Agenda Review & Acceptance:** It was **moved** by Council Member Baker and **seconded** by Council Member Hansen to accept the August 11, 2009, agenda as presented. The motion was unanimously passed.
5. **Oral and Written Communications:** Ms. Rose Marie Thrailkill, Citizen of Willows, gave an update on upcoming Chamber of Commerce and Community events, activities, and fundraisers.
6. **Consent Agenda:** It was **moved** by Council Member Hansen and **seconded** by Council Member Baker to approve the Consent Agenda as presented. The motion was unanimously passed and the following items were approved:
 - a) Approval of General Check Register (20443-20505)
 - b) Approval of Payroll & Direct Deposit Check Register (30136-30169 and Z00693-Z00729).
 - c) Adopt a Resolution Supplementing Resolution # 40-2008 to approve the dollar amount of application for CDBG Planning and Technical Assistance Fund.
 - d) Waive second reading, except by title only, and adopt an Ordinance entitled "AN ORDINANCE OF THE CITY OF WILLOWS AMENDING SECTION EIGHTEEN (DEFINITIONS AND GENERAL PROVISIONS AND EXCEPTIONS) OF THE ZONING ORDINANCE OF THE CITY OF WILLOWS PROVIDING PROCEDURES FOR THE ESTABLISHMENT AND REGULATION OF STORAGE CONTAINERS".
 - e) Authorize the City Manager to negotiate an agreement for Information Technology Services with Ray Morgan Company.
 - f) Adopt a Resolution approving the Carlene Morgan Trust Tentative Parcel Map (#PM09-01) subject to findings and conditions.
7. **Presentations and Proclamations:** None.
8. **Ordinances:** Action was taken under item 6 (d).
9. **Public Hearings:** None
10. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

The City Manager reminded the Council that he will be out of town beginning on August 12 and returning on August 17. He stated that Finance Director Sailsbery would be the Acting City

Manager during his absence. He also gave an announcement reminding everybody about the Museum Benefit Golf Tournament on August 21, 2009, starting at noon.

11. New Business:

- a) Consider approving an additional allocation of \$20,000 for Façade Improvement Program Projects during Fiscal Year 2009/10:

Prior to addressing this item, Council Member Baker asked if she was required to recuse herself from discussion and action on this item due to the fact that she owns a business in the downtown Commercial District where the Façade Improvement funds are used for various projects. The City Manager stated that it was not necessary for her to recuse herself and there is no conflict because this item is not specific to a particular project, it is simply to consider authorizing additional allocation for the Façade Improvement Program. The City Manager stated that he has already obtained an opinion from the FPPC on this, and the opinion was that she could act on this item. He then presented the Staff Report to the Council which stated that in June of 2008, the Council adopted a Resolution which provided Façade Improvement funding assistance to property and business owners in the Central Commercial Zoning District. This past June, the Council authorized an additional allocation of \$6000 from the Wal Mart Economic Impact Contribution to the FY 08/09 Façade Program, bringing the total allocation in 08/09 to \$30,000. Projects approved during the last fiscal period encumbered funding of approximately \$27,523. Currently there remains a balance available in the Façade Improvement Program Budget of approximately \$2,477 for new projects. Also this past June, Staff advised the Council that a program review or evaluation of the processes and procedures in conjunction with the Façade Improvement Program was being conducted by staff, project recipients and the Greater Willows Improvement League (GWIL). A review of the program and projects previously funded has been completed, and as a result, GWIL is recommending a few minor modifications to the program guidelines and procedures. Staff is seeking approval of the modifications as well, however, the City Manager noted that there were a few additional modifications and some minor edits which he would like to see made before the Council formally adopts the updated program procedures. He pointed out the various items which he said he would like to see amended and once the edits are made, staff would bring the updated Program Requirements for the Façade Improvement Program back to the Council at a later date for their consideration of adoption. For tonight, however, he is asking that Council consider allocating \$20,000 in program funding for the current fiscal period.

Members of the Greater Willows Improvement League were present at the meeting and a few of them shared their thoughts and ideas about the program's benefits and program funding procedures. They also explained in great detail what exactly they have accomplished since GWIL was originally formed. Additionally, they suggested that GWIL be given a discretionary spending fund by the City Council for incidentals such as paint, supplies, etc. Lengthy discussion ensued among the Council, GWIL and members of the community regarding the Façade Improvement Program, its intent and possible goals for the future. Upon conclusion of all discussions, it was **moved** by Council Member Holvik and **seconded** by Council Member Hansen to approve an additional allocation of \$20,000 in program funding from the Wal-Mart Economic Impacts contribution to be made available for use for the Façade Improvement Program. The motion was unanimously passed.

12. Council Member Reports:

Council Member Hansen stated that he attended the National Night Out event last Tuesday, stating that it was impressive and had a good turnout. He thanked the event organizers, stating they did a good job.

Council Member Baker asked the GWIL members to give her an update on the display booth that they had set-up at National Night Out. GWIL President, Dana Owen addressed the question, stating that there was a lot of local interest in the Façade Improvement Program and several people were impressed by the pictures of the various façade improvement projects which have already been approved and completed.

Mayor Towne then stated that the City Council would be going into Closed Session on the item listed below. Mayor Towne also stated that there would be no report-out, as this item falls under confidentiality laws pertaining to Attorney/Client privilege. Council entered into Closed Session at 8:57 p.m.

13. Executive Session: Pursuant to California Government Code § 54950 et seq., the City Council held a Closed Session. More specific information regarding this closed session is indicated below:

- a) EXISTING LITIGATION – Pursuant to Government Code § 54956.9 (a)
(One Case)
Case Name: Cabral v. City of Willows, et al.
File Number: 2007058602

Discussion of Possible Settlement Agreement.

14. Adjournment: The meeting was adjourned at 8:19 p.m.

Dated: August 11, 2009

NATALIE BUTLER

City Clerk