

CITY COUNCIL

James Yoder, Mayor
Peter Towne, Vice Mayor
Heather Baker, Council Member
Vincent Holvik, Council Member
Rose Marie Thrailkill, Council Member

CITY MANAGER
Steve Holsinger

CITY CLERK
Natalie Butler



201 North Lassen Street
Willows, CA 95988
(530) 934-7041

CITY COUNCIL MEETING AGENDA

Tuesday, January 22, 2008

7:00 p.m.

1. **Call to Order – 7:00 p.m.**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Agenda Review: (Requested changes by Council or Staff?)**
 - a.) **Acceptance, by motion, of City Council January 22, 2008, Agenda**
5. **Oral and Written Communications:** Persons wishing to speak on a matter not on the agenda may be heard at this time, however, no action will be taken unless placed on a future agenda. Oral communications are generally restricted to three minutes.
6. **Presentations & Proclamations:**
 - a) Glenn County Sheriff Larry Jones will present Willows Police Officer Kelly Meek with a Commendation for her actions involving the apprehension of suspects being sought in connection with a murder.
 - b) Police Chief Bill Spears will be publicly introducing and recognizing the following individuals for their successful completion and graduation from the Volunteers In Policing Service “VIPS” Training Course: Margaret Albiston, Medina Branzelle, George Coleman, Linda Corbin, Miguel Guerrero, Keith Long, Jon Meek and Pat Millen.
7. **Consent Agenda:** Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Councilperson or citizen requests, in which event the item will be removed from the consent agenda.

RECOMMENDATION

- | | |
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| a) General Check Register | Approve |
| b) Payroll Check Register | Approve |
| c) Minutes of January 8, 2008, City Council Meeting | Approve |
| d) Minutes of December 12, 2007, Planning Commission Meeting | Accept |
| e) Consider adoption of a Resolution of Support in favor of Glenn County efforts to secure federal funding appropriation for procurement of county-wide centralized dispatch & communications systems | Approve |
| f) Consider adoption of a Resolution authorizing assignment of rights under the Professional Services Agreement between ECO Resources Inc. and the City of | Approve |

8. **Ordinances:** See Public Hearing Items 9(a) 3 and 9(a) 4.

9. **Public Hearings:**

a) Zoning Ordinance Text Amendment to amend Section Six (6) entitled “Definitions” and Section Seven (7) entitled “General Provisions and Exceptions”:

ACTIONS:

1. Conduct Public Hearing and receive and consider public input.
2. Consider adoption of a Resolution to adopt a Negative Declaration for Amendments to the City of Willows Zoning Ordinance to specifically amend Sections Six (6) and Seven (7) providing a definition for storage container within the City of Willows and amending the definition of accessory use with the remainder of the definitions unchanged and to provide procedures for the temporary use of storage containers, and amending the existing approval process to allow the continued use of a non-conforming building intended for residential use within the City of Willows with the remainder of the general provisions and exceptions remaining unchanged.
3. Consider reading by title only and passage of first reading of an Ordinance entitled “**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING SECTION SIX (6) OF THE ZONING ORDINANCE OF THE CITY OF WILLOWS PROVIDING A DEFINITION FOR STORAGE CONTAINERS WITHIN THE CITY OF WILLOWS, SPECIFICALLY ADDING A DEFINITION OF STORAGE CONTAINER AND AMENDING THE DEFINITION OF ACCESSORY USE WITH THE REMAINDER OF DEFINITIONS UNCHANGED**”.
4. Consider reading by title only and passage of first reading of an Ordinance entitled “**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING SECTION SEVEN (7) (GENERAL PROVISIONS AND EXCEPTIONS) OF THE ZONING ORDINANCE OF THE CITY OF WILLOWS PROVIDING PROCEDURES FOR THE ESTABLISHMENT AND REGULATION OF THE TEMPORARY USE OF STORAGE CONTAINERS, AND AMENDING THE EXISTING APPROVAL PROCESS TO ALLOW THE CONTINUED USE OF A NON CONFORMING BUILDING INTENDED FOR RESIDENTIAL USE WITHIN THE CITY OF WILLOWS WITH THE REMAINDER OF THE GENERAL PROVISIONS AND EXCEPTIONS REMAINING UNCHANGED**”.

10. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

11. **Unfinished Business:** NONE

12. **New Business:**

a) Fleet Services Contract:

Consider authorizing the City Manager and Chief of Police to accept and award the bid for Fleet Services to Hiway Truck and Auto and authorize the City Manager to execute a contract on behalf of the City.

- b) Annual Audit of Financial Statements:
Consider accepting the Annual Audit of Financial Statements for the City of Willows and Willows Community Redevelopment Agency.
- c) Wage adjustment for part time Library positions:
Consider adoption of a Resolution to modify wages for part-time library positions.
- d) Establishment of a Building Official position:
Consider adoption of a Resolution to establish a Building Official position for the City of Willows and to approve the job description and salary range.
- e) Re-Classification of Parks and Public Works Director:
Consider adoption of a Resolution to Establish the Position of Public Works Director and current Salary range and adopt the proposed Job Description.
- f) Memorandum of Understanding between the City of Willows and the Willows Public Safety Association:
Consider adoption of a Resolution to approve an MOU between the City of Willows and the Willows Public Safety Association and authorize the City Manager to sign the MOU on behalf of the City.

13. **Councilmember Reports:**

14. **Executive Session:** NONE

16. **Adjournment:**

CERTIFICATION: Pursuant to Government Code § 54954.2 (a), the agenda for this meeting was properly posted on January 18, 2008.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider