

CITY COUNCIL

Peter Towne, Mayor  
Heather Baker, Vice Mayor  
Gary Hansen, Council Member  
Vincent Holvik, Council Member  
Jim Yoder, Council Member

CITY MANAGER  
Steve Holsinger

CITY CLERK  
Natalie Butler



201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041

**CITY COUNCIL MEETING AGENDA**

**Tuesday, January 13, 2009**

**7:00 p.m.**

1. **Call to Order - 7:00 p.m.**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Agenda Review: (Requested Changes by Council or Staff?)**
  - a.) Consider acceptance, by motion, of City Council January 13, 2009, Agenda.
5. **Oral and Written Communications:** Persons wishing to speak on a matter not on the agenda may be heard at this time, however, no action will be taken unless placed on a future agenda. Oral communications are generally restricted to three minutes.
6. **Consent Agenda:** Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Councilperson or citizen requests, in which event the item will be removed from the consent agenda.
  - a) Consider approval of General Check Register.
  - b) Consider approval of Payroll Check Register.
  - c) Consider approval of the December 9, 2008, City Council Meeting Minutes.
  - d) Consider authorizing the Police Chief to accept a \$2000.00 donation from the VIPS for the purchase of a patrol car.
  - e) Consider approving a Resolution awarding the Sycamore Street Pump Station Sewer Drainage CCTV Project to ABC Service.
  - f) Consider authorizing the Police Chief to submit an Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) grant application.
7. **Presentations & Proclamations:**
  - a) George Coleman will be making the following presentations on behalf of the VIPS:
    - Presentation of a monetary donation to the City of Willows.
    - Plaque of Appreciation and Thanks to Denise Furtado.
    - Plaque of Appreciation and Thanks to Rose Marie Thraikill.
    - Certificate of Appreciation and Thanks to Wal-Mart.
  - b) Police Chief Spears will present Certificates of Completion of the Citizen's Academy to Sean Long, Jeannie Hanks, Dyllen Broussard and Dottie Lacroix.
  - c) Mayor Towne will present Dottie Ehorn with a Proclamation of Appreciation for her 40 years of service to the Willows Fire Department Auxiliary.

- d) Mayor Towne will present Council Member Yoder with a plaque acknowledging his service and dedication as the City's Mayor for the year 2008.

8. **Ordinances:** None

9. **Public Hearings:**

a) **Annual Appropriation Limitations:**

**ACTIONS:**

- 1. Conduct Public Hearing and receive and consider public input.
- 2. Consider adoption of Resolution setting 2008/09 Appropriation Limit.

10. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

11. **New Business:**

- a) Consider accepting the Annual Audit of Financial Statements for the City of Willows and Willows Community Redevelopment Agency.
- b) Consider adoption of a Resolution awarding a contract for Professional Services to Pacific Municipal Consultants in order to update the City's Housing Element and authorize the City Manager to execute said contract on behalf of the City.
- c) Appoint a two-member selection committee and approve the proposed schedule for appointment of an individual to fill a vacancy on the Planning Commission.
- d) Establish a date and time to conduct a Special Mid-Year Budget Review Meeting.

12. **Council Member Reports:**

13. **Executive Session:** Pursuant to California Government Code § 54950 et seq., the City Council will hold a Closed Session. More specific information regarding this closed session is indicated below:

a) INITIATED LITIGATION - Pursuant to Government Code §54956.9 (a)  
(One Case)

Case Number : 08CV00618

Plaintiffs: MGH Enterprises

Defendants: Steven J. Schmitz ET AL

Subject: Public Works Project #06-315 (18" Sewer Bypass Project)

14. **Report on Executive Session:**

15. **Adjournment:**

**CERTIFICATION:**

Pursuant to Government Code §54954.2 (a), the agenda for this meeting was properly posted on January 9, 2009.

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours Monday through Friday between 8:30 a.m. and 5:00 p.m. at the Civic Center located at 201 North Lassen Street in Willows.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider