

**MINUTES OF THE WILLOWS CITY COUNCIL SPECIAL BUDGET MEETING HELD**  
**April 29, 2013**

1. Mayor Cobb called the meeting to order at 6:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Cobb led the Pledge of Allegiance.
3. **ROLL CALL:**  
  

<u>Present:</u>	Domenighini, Taylor-Vodden, Mello, Spears & Mayor Cobb
<u>Absent:</u>	None
4. **Public Comment:** None.
5. **FY 2013/2014 Budget Overview:**

City Manager Steve Holsinger, by way of introduction, stated that it is an honor and a privilege for Staff to be able to present this budget to the Council. He believes this is the best first budget presentation that has been made to the City of Willows and to any Council that has been seated in the City for the past decade. He believes Staff has captured all of those items that Council wanted to include in the budget, and unless there is a need to restructure or revamp the budget, it is essentially prepared for adoption and Staff could move forward accordingly at the Council's direction.

Finance Director Sailsbery then provided an overview of the forecasted General Fund status for 2013/2014, noting that the projected deficit would be approximately \$26,159. Assumptions utilized in developing the budget include:

- Overall operations are anticipated to remain at or near current levels, with the exception that the Police level was reduced by one as of 12/31/2012. The reduction of staffing level by one remains in place in this proposed budget.
- Most of the employees subject to 5% or 10% furloughs at the close of 2012/13 will remain on furlough status in the 2013/14 fiscal year by voluntary agreement with said staff.
- The City is currently in negotiations with a new contract with the Willows Employees Association. No provision is included regarding the potential outcome of this contract once complete. Ongoing wage and benefit levels are assumed in the initial formulation of the budget.

It was also noted in the Budget Summary that projections for the close of the 2012/13 Fiscal year continue to improve from original and mid-year projections and the latest projection notes a General Fund budget surplus of \$25,300.

Discussion ensued among the Council and Staff and the Finance Director addressed and clarified all questions of the Council. Upon conclusion of all discussions, Mayor Cobb stated that he is

fully satisfied with the proposed budget and he stated that staff did a commendable job in preparing it. It was the unanimous consensus of the Council to direct Staff to schedule a public hearing in order to adopt the final 2013/14 budget at the June 11, 2013 City Council Meeting.

6. **Adjournment:** Mayor Cobb adjourned the meeting at 6:35 p.m.

Dated: April 29, 2013

NATALIE BUTLER

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City Clerk

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