

CITY COUNCIL

Vince Holvik, Mayor  
Jeff Cobb, Vice Mayor  
Gary Hansen, Council Member  
Terry Taylor-Vodden, Council Member  
Jim Yoder, Council Member

CITY MANAGER  
Steve Holsinger

CITY CLERK  
Natalie Butler



201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041  
[www.cityofwillows.org](http://www.cityofwillows.org)

**CITY COUNCIL REGULAR MEETING AGENDA**

**Tuesday, August 28, 2012  
7:00 p.m.**

1. Call to Order Willows City Council Regular Meeting - 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call
4. Agenda Review: (Requested Changes by Council or Staff).
  - a) Consider acceptance, by motion, of City Council August 28, 2012, Agenda.
5. Presentations & Proclamations:
  - a) Barbara Ladoucer will present the Council with a Certificate of Appreciation on behalf of the American Legion Auxiliary.
6. Public Comment / Written Communications: Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor/Vice Mayor; however, no formal action will be taken unless placed on a future agenda. (*Public Comment is generally restricted to three minutes*).
7. Consent Agenda: Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Councilperson or citizen requests, in which event the item will be removed from the consent agenda.
  - a) Consider approval of General Check Register.
  - b) Consider approval of Payroll & Direct Deposit Check Registers.
8. Public Hearings: (*Persons wishing to speak on a Public Hearing item are asked to approach the microphone to address the Council and limit comments to three minutes. Although not required, it is also requested that you please state your name for the record*).
9. Ordinances: NONE
10. Items introduced by City Council or Administrative Staff for discussion purposes only:

11. New Business:

- a) Council will consider providing written notice of non-renewal in conformity with the requirements of the Employment Agreement between the City of Willows and William R. Spears, Police Chief.

12. Council Member Reports:

13. Executive Session: NONE

14. Adjournment:

CERTIFICATION: Pursuant to Government Code §54954.2 (a), the agenda for this meeting was properly posted on or before August 23, 2012.

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at [www.cityofwillows.org](http://www.cityofwillows.org).

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider

## **AGENDA ITEM**

August 28, 2012

**TO:** Members of the Willows City Council

**FROM:** Vince Holvik, Mayor

**SUBJECT:** Consider providing written notice of non-renewal in conformity with Section 2, D, of the Employment Agreement between the City of Willows and William R Spears, Police Chief.

## **RECOMMENDATION**

By motion and affirmative vote, City Council should direct staff to provide written notice of non-renewal; in accordance with the requirements of the Employment Agreement between the City of Willows and William R Spears, Police Chief.

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## **SUMMARY**

The City Council on June 19, 2012 adopted by Resolution a deficit budget and in addition established the city's goal for the upcoming 2012/2013 FY budgetary priorities. The budget sub-committee almost immediately identified an opportunity to partially reduce the initial projected deficit for the fiscal year. Recently, the City Council validated the actions of the budget sub-committee and held firm on the commitment to identify each and every opportunity to reduce the projected budget deficit.

I am convinced the City Council is resolute in the pursuit of a "balanced" General Fund Budget; meaning total expenditures shall not exceed all available "revenues" projected for the City of Willows during the FY 2012/13. More specifically; revenues shall not include any borrowing, transfer, allotment, or allocation from the General Fund Reserve Balance. It is absolutely critical the Council evaluate each and every opportunity to reduce the projected deficit. Therefore, it is fundamentally sound business practice to evaluate the potential expenditure reduction in the current fiscal period, made available by the non-renewal of the Chief's employment agreement. This is a time-sensitive question; only immediately available in the current fiscal period. This action is prudent to assure an absolute deficit reduction opportunity is not passed over. Longer term staffing issues and departmental operational issues are not the focal point of this circumstance. It is sensible for the City Council to initiate the action necessary to provide a written notice of non-renewal in accordance with the provisions of the Employment Agreement referenced above. As the Mayor of the City of Willows I encourage my fellow council members to act in accordance with this best fiscal management practice.

## **FINANCIAL CONSIDERATIONS -**

The projected budget deficit at adoption on June 19<sup>th</sup> was approximately (\$203,000). With the "frozen" status of the vacant officer position; this deficit is reduced "temporarily" to

approximately (\$112,000). Non-renewal of the Police Chief contract would reduce the deficit approximately (\$86,000) "temporarily" establishing the projected deficit at about (\$26,000) through the end of June 2013. However, it is likely this non-renewal action could result in potential re-structuring of departmental personnel resulting in some additional cost. Also, ultimate acceptance of the currently pending CHRP II Grant could add an additional \$30K in projected deficit in the 12/13 FY, bringing the projected deficit up to approximately (\$56,000).

A potential loss of SLESF is tied directly to Proposition 30 hanging in the balance until the November 6<sup>th</sup> election results are announced. Failure of PROP 30 will result in loss of state funding for Supplemental Law Enforcement monies and likely push the projected "temporarily reduced" deficit to over (\$150,000) on January 1, 2013.

### **NOTIFICATION**

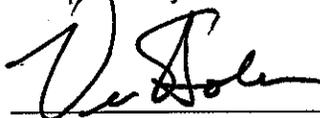
None

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### **RECOMMENDATION**

By motion and affirmative vote, City Council should direct staff to provide written notice of non-renewal; in accordance with the requirements of the Employment Agreement between the City of Willows and William R Spears, Police Chief.

Respectfully submitted,



Vince Holvik, Mayor