

MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD
February 28, 2012

1. The meeting was called to order at 7:00 p.m. by Vice Mayor Cobb.
2. **PLEDGE OF ALLEGIANCE:** City Clerk Natalie Butler led the Pledge of Allegiance.
3. **ROLL CALL:**

Present: Council Members Yoder, Hansen, Taylor-Vodden, & Vice Mayor Cobb
Absent: Holvik
4. **Agenda Review:** It was **moved** by Council Member Yoder and **seconded** by Council Member Hansen to accept the February 28, 2012, City Council Meeting agenda as presented. The motion unanimously passed.
5. **Presentations & Proclamations:**
 - a) Vice Mayor Cobb Presented the Willows Fire Chief Wayne Peabody and the Willows Rural Fire Chief Reggie Michaud with a Proclamation honoring the Willows Fire Department in celebration of its 125 years of dedicated service to the community.
 - b) Marc Nemanic, Executive Director of 3Core (F.K.A. Tri-Counties EDC), gave the Council a brief summary report on 3Core's services to the City over the past five years and it appears that for every dollar the City has spent on 3Core for the various projects that have been approved, the City is getting approximately an \$11.00 return on their investment.
 - c) Cathy Emerson with the Center for Economic Development at California State University, Chico, gave the Council an update on the Northern California Broadband Initiative.
6. **Public Comment/Written Communications:** None
7. **Consent Agenda:**

It was **moved** by Council Member Hansen and **seconded** by Council Member Yoder to approve Consent Agenda as presented. The motion unanimously passed and the following items were approved/adopted:

- a) Approval of General Check Register (24165-24219)
- b) Approval of Payroll & Direct Deposit Check Registers (Z03301-Z003332 & 31687 - 31706).
- c) Approval of the January 24, 2012, Regular City Council Meeting Minutes.

d) Approval of Appropriation and Transfers as directed by the Council at the February 9, 2012, Mid-Year Budget Review Meeting.

8. **Public Hearings:** None

9. **Ordinances:** None

10. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

Finance Director Tim Sailsbery stated that the Council has already agreed to hold a special budget meeting on March 12 at 11:00 a.m., but due to changes in staffing and training of a new employee in the Finance Department, he stated that he would like to change the date of the budget meeting preferably to the week of March 26. It was ultimately the consensus of the Council to reschedule the Meeting originally scheduled for March 12 to March 28 at 11:00 a.m.

Police Chief Spears announced that the Tip-a-Cop/Tip-a-VIP K-9 fundraiser would be taking place from 5:00 – 9:00 p.m. at Casa Ramos Mexican Restaurant on March 1.

The City Manager announced that Wal-Mart would be holding their Grand Opening on March 14. There are several events planned for the Grand Opening and the Mayor and/or Vice Mayor will plan to make a short speech during the opening ceremonies. It is encouraged that Council Members, Management staff and employees attend the event if available to do so. Recreation Director Carol Lemenager announced that she would be having a “Keep our Pool Afloat” hot dog fundraiser at the Grand Opening and Fire Chief Peabody announced that the Fire Department will have their smoke house at the event as well.

11. **New Business:**

a) Tow Services For the City of Willows:

The City of Willows tow services have been being provided by Hi-Way Towing under contract. The current contract has expired and is due to be re-bid in accordance with the original agreement. The new contract will provide for a specific towing company to provide services including flat repair, towing of city vehicles and other governmental towing (evidence tows, storage, etc.) and/or other field vehicle servicing needs. The contract shall be a minimum of one year from date of issuance and may be extended for two additional one year periods if the City and successful bidder mutually agree. The agreement shall not exceed a total of three years. It was **moved** by Council Member Hansen and **seconded** by Council Member Yoder to authorize the City Manager, Finance Director and Police Chief to seek bids for a contract in providing tow services for the City of Willows.

b) ARRA Funding for energy efficient light replacement:

The City received notification of grant funding available through the American Recovery & Reinvestment Act (ARRA) for retrofitting lights that qualified throughout the City with a more

energy efficient type. Lighting in the Willows Westside Mall Area, as well as Street Lights still owned by the City were identified for this type of retrofit. The City Engineer put together a bid package and this project was put out to bid in April of 2011, with bids being opened on May 17, 2011. Two bids were received for the project with both far exceeding the Engineer's Estimate for the project. The bid results proved too costly to complete the project and were therefore rejected in June of 2011. Since that time the Public Works Director scaled back the project to the Willows Westside Mall area and the intersection of Sycamore and Tehama Streets. He spoke with PG&E representatives and through them was put into contact an authorized contractor and received a bid of \$29,047.50 from Advanced Lighting Services Inc. to complete the project. He is seeking Council authorization to move forward with this project. It was **moved** by Council Member Yoder and **seconded** by Council Member Taylor-Vodden to allow the City Manager to enter into an agreement with Advanced Lighting Services Inc., utilizing ARRA Funding in the amount of \$29,047.50. The motion unanimously passed.

12. Council Member Reports:

Council Member Yoder reported that he attended the most recent Transit & Transportation Committee Meetings.

Council Member Hansen reported that there was recently a meeting of the Public Safety Subcommittee, consisting of himself and Council Member Taylor-Vodden, to discuss citizens' complaints over personal use of City-owned vehicles and also to discuss the vacant Police Officer position created when Darrin Brown resigned from the Police Department. Their report-out of that meeting and their recommendation to the full Council was that as it pertains to personal use of vehicles, no policy had been broken and therefore they believe no formal action needs to be taken. Their recommendation regarding the vacant Police Officer position was for the Police Chief to begin the recruitment process as soon as possible.

Council Member Yoder stated that he had a very nice time at the Retirement party held for Greg Tyhurst, Brian Taylor and Shirley Benningfield last week at the Fire Department and he stated their years of dedicated service to the City will be missed.

Council Member Taylor-Vodden announced that she has received a second phone call about the Kiwanis Club banners being place on Wood Street, and for whatever reason, Wood Street seems to be an issue for some people.

Vice Mayor Cobb reported that he attended the recent Waste Management meeting.

13. Executive Session: None

14. Adjournment: Vice Mayor Cobb adjourned the meeting at 8:18 p.m.

Dated: February 28, 2012

NATALIE BUTLER

City Clerk

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