

MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD
January 10, 2012

1. The meeting was called to order at 7:00 p.m. by Mayor Holvik.
2. **PLEDGE OF ALLEGIANCE:** Jeff Williams led the Pledge of Allegiance.
3. **ROLL CALL:**

<u>Present:</u>	Council Members Cobb, Taylor-Vodden, Hansen & Mayor Holvik
<u>Absent:</u>	Yoder
4. **Agenda Review:**
 - a) The City Manager requested that item 11(c) to “Consider authorizing the Fire Chief to sign and enter into an agreement with Glenn Medical Center to provide medical examinations for Firefighters” be removed from the agenda due to Fire Chief Wayne Peabody’s inability to attend tonight’s meeting to answer any questions the Council may have. It was then **moved** by Council Member Hansen and **seconded** by Council Member Taylor-Vodden to approve the January 10, 2012, Agenda with the aforementioned change to remove item 11(c). The motion unanimously passed.
5. **Presentations & Proclamations:** Michael Butler, on behalf of the Willows Elks Lodge, presented the City with a donation in the amount of \$2000.00 to go toward the City Recreations Department’s “Keep our Pool Afloat” fundraising campaign.
6. **Public Comment/Written Communications:**
 - a) Lester Messina of the Glenn County Agriculture Department gave the Council an update of the Northern Sacramento Valley Integrated Regional Water Management(NSVIRWM) Planning process. He announced that there are three upcoming public outreach workshops coming up on January 18 in Oroville from 9:00 – 11:00 a.m. at Feather River Tribal Health Auditorium, January 18 in Red Bluff from 2:00 – 4:00 p.m. at the Community and Service Center and on January 19 in Colusa from 3:00 – 5:00 p.m. at the Colusa Indian Community Council. The meeting in Colusa will also be webcast and people can check the website at www.nsvwaterplan.org for more specific information. He also stated that he would leave some fact sheets and questionnaires at City Hall for any person’s interested in receiving more information on the development of the NSVIRWM Plan.
7. **Consent Agenda:**

It was **moved** by Council Member Hansen and **seconded** by Council Member Taylor-Vodden to approve the Consent Agenda as presented. The motion unanimously passed and the following items were approved/adopted:

- a) Approval of General Check Register (23988-24112)
- b) Approval of Payroll & Direct Deposit Check Registers (Z03126-Z03163 & 31590-31616).

8. **Public Hearings:** None

9. **Ordinances:** None

10. **Items introduced by City Council or Administrative Staff for discussion purposes only:** None

12. **New Business:**

- a) Consider accepting the audited financial statements of the City of Willows as of and for the fiscal year ending June 30, 2011:

Finance Director Tim Sailsbery explained that Roy Seiler, CPA, has completed his annual audit of the financial statements for the City and he then turned this item over to Mr. Seiler for additional discussion. Mr. Seiler stated that he has audited the financial statement and that the Finance Director did an excellent job preparing the statement and that the Finance Department has done an excellent job in maintaining all of their financial records. He stated that he didn't find any audit adjustments. He briefly broke down the audit into sections, stating that the part of the audit that is likely the most interesting to the Council is the Statement of Revenues, Expenditures and Changes in Fund Balance, Budget and Actual. The revenues were over what was anticipated and the expenditures were less than budgeted, which are both positive things. The General Fund, while it did have a deficit for the end of the year, it wasn't nearly what was anticipated when it was first budgeted.

It was **moved** by Council Member Hansen and **seconded** by Council Member Taylor-Vodden to accept the audited financial statements of the City of Willows as of and for the fiscal year ending June 30, 2011. The motion unanimously passed.

- b) Consider authorizing the Recreation Director to continue fundraising for the 2012 City Pool Swim Season:

Recreation Director Carol Lemenager explained that because of the current poor economy and the City budget being stretched thin, the City is in a situation where general fund monies for the pool are in jeopardy. In 2011 the Council authorized the Recreation Department to begin fundraising in order raise funds to keep the City Pool operational for the 2011 swim season. Fundraising efforts began in January of 2011 and continued through December. Total revenue for the 2011 pool season, including pool receipts, free swim days and fundraising efforts totaled \$30,610.68, whereas expenses for the 2011 season totaled \$26,185.58. The Recreation Director is seeking Council approval to once again continue fundraising efforts in order to operate the City Pool for the 2012 swim season. Brief Council discussion ensued and the members of the Council thanked the Recreation Director for all of her fundraising efforts and it was pointed out the excess in funds raised last year would roll over into the pool budget for the 2012 pool season.

The Council, by unanimous consensus, stated that they are in support of the fundraising efforts and authorized the continuation of fundraising for the 2012 pool season.

- c) Consider authorizing the Fire Chief to sign and enter into an agreement with Glenn Medical Center to provide medical examinations for Firefighters: (Item was removed from this agenda and tabled to a future meeting under item 4 (a)).
- d) Establish a date and time for the 2011/12 Mid-Year Budget Review:

It was the consensus of the Council to conduct the Mid-Year Budget Review Meeting on February 9, 2012, at 11:30 a.m.

12. Council Member Reports: Mayor Holvik stated that he and Council Member Hansen met with the Senior Housing group in December to discuss Senior Housing needs and available options and grant opportunities and they plan to meet again in February. He also stated that he will be attending an Economic Development Conference in Oroville this Thursday and therefore he will unfortunately be unable to attend the Library Board meeting in his role as Board Liaison. Mayor Holvik and the City Manager gave a brief update on where the City currently stands with the special tax measures assessment survey that will be conducted by William Barry Associates, stating that the survey will likely commence sometime around the third week in January.

13. Executive Session: None

14. Adjournment: Mayor Holvik adjourned the meeting at 7:28 p.m.

Dated: January 10, 2012

NATALIE BUTLER

City Clerk

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