

**MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD**  
**January 14, 2014**

1. Vice Mayor Taylor-Vodden called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Council Member Domenighini led the Pledge of Allegiance.
3. **ROLL CALL:**  
  
Present: Domenighini, Taylor-Vodden, Mello, & Hansen  
Absent: Mayor Cobb
4. **Agenda Review:** It was **moved** by Council Member Hansen and **seconded** by Council Member Domenighini to accept the January 14, 2014 agenda as presented. The motion unanimously passed.
5. **Planning Commissioners Oath of Office:** City Clerk Natalie Butler administered the Oath of Office to newly appointed Planning Commissioner Shirley Benningfield and reappointed Commissioner Peggy White.
6. **Presentations & Proclamations:** None
7. **Public Comment/Written Communications:**

The following person(s) spoke during public comments:

Doug Ross spoke about the Police Department's Code Enforcement program. He inquired whether code enforcement is now being done in a larger fashion throughout the entire City or if it is done selectively based on availability of Police staff.

8. **Consent Agenda:**

It was **moved** by Council Member Domenighini and **seconded** by Council Member Hansen to approve the Consent Agenda as presented. The motion unanimously passed. The following items were approved/adopted:

- a) Approval of General, Payroll and Direct Deposit Check Registers.
- b) Approval of the Regular City Council Meeting Minutes of December 10, 2013.

9. **Public Hearings:**

- a) 2013/2014 Appropriation Limit:

The City is required to establish its appropriation limit annually by Resolution. The appropriation limitation imposed by Propositions 4 and 111 creates a restriction on the amount of revenue that can be appropriated in any fiscal year. The limit is based on the actual appropriations during the 1978-79 fiscal year and is increased each year using the growth of

population and inflation. Not all revenues are restricted by the limit; It is only those revenues that are designated as “proceeds of taxes” that are included.

The City’s appropriation limit for fiscal year 2013/14 is \$8,326.093. With qualified proceeds of taxes of \$2,993,534 for the year, the City is \$5,332,559 under the limit. Staff requests that a public hearing be conducted and upon conclusion, Council adopts a Resolution establishing said limit. Vice Mayor Taylor-Vodden opened the public hearing at 7:12 p.m. and hearing no comments, subsequently closed the hearing at 7:12 p.m. It was **moved** by Council Member Hansen and **seconded** by Council Member Domenighini to adopt a Resolution of the City Council of the City of Willows establishing 2013/2014 Appropriation Limit. The motion unanimously passed.

**10. Ordinances: None**

**11. Items introduced by City Council or Administrative Staff for discussion purposes only: None**

**12. New Business:**

- a) Fund to Fund Transfer request:

This request involves some “housekeeping” type issues to consolidate funds that are no longer necessary to maintain. The first transfer request is from the Debt Service Fund (Fund 324) which was in place in order to maintain a reserve in accordance with debt service covenants of the State Revolving Fund Loan provided in 1994 for upgrades to the Sewer Treatment Facility. The final payment on that loan was made in December and as such, maintaining a stand-alone debt service fund is no longer necessary. These funds should be transferred to the Sewer Enterprise fund (Fund 318) with designation of use, if any, to be determined at a later time.

The second transfer request is from the Revolving Loan Fund (Fund 370) which consists of the old CDBG loan repayments that are classified as miscellaneous (discretionary) funds. The City already maintains two such funds to account for such loan repayments that do not have a specified requirement for future revolving or for CDBG grant augmentation. These funds (Community Discretionary, Fund 330, and Economic and Community Development Fund, Fund 333) render the need to maintain Fund 370 unnecessary. As such, movement into fund 333 and closure of Fund 370 is recommended. Council then has the discretion to utilize said funds on community or economic projects. Staff is requesting that Council approve the aforementioned transfers and fund closures. It was **moved** by Council Member Domenighini and **seconded** by Council Member Mello to approve a transfer of \$76,980.87 from Fund 324 (Debt Service to Fund 318 (Sewer Enterprise) and close Fund 324 and to approve a transfer of \$42,085.08 from Fund 370 (Revolving Loans) to Fund 333 (Economic and Community Development) and close Fund 370. The motion unanimously passed.

**13. Council Member Reports:**

Council Member Domenighini welcomed the two new Planning Commissioners. He also reported that former Planning Commissioner Leon Thur’s wife sadly passed away recently. He

reported that he and Council Member Hansen will be attending the Transit and Transportation meeting this Thursday.

Council Member Hansen reported that he and Council Member Domenighini attended the last RTC and Transportation Commission meeting on December 19. He also reported that on January 11 he attended The State of Jefferson Town Hall meeting and it was very informative and interesting. Lastly, he stated that in addition to Mrs. Thur's recent passing, another well-known resident of Willows, Joe Carvalho, also recently passed away. Both will be sadly missed in the community.

Council Member Mello reported that he has received a few calls from people regarding the City's Code Enforcement program. He has been directing the callers to the City's website to review the Ordinance for Abatement, but for the most part, people are just calling to vent their frustrations. He stated that if anybody in the community wants to talk to him to ask him any questions they can reach him by writing to his P.O. Box 123 in Willows or by calling his home phone which is listed in the telephone directory.

Vice Mayor Taylor-Vodden reported that she attended an Economic Development meeting in Orland last month. She also plans to attend the Economic Forecast Conference in Oroville on Thursday. Lastly, she reported that she attended a Farmers' Market meeting this morning and they will be considering changing the date and the site of the 2014 Willows Market. The request will be to move the market from downtown Willows to one of the parks in the City.

14. **Executive Session:** None

15. **Adjournment:** Vice Mayor Taylor-Vodden adjourned the meeting at 7:25 p.m.

Dated: January 14, 2014

NATALIE BUTLER

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City Clerk

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