

CITY COUNCIL

Gary L Hansen, Mayor
Kerri Warren, Vice Mayor
Lawrence Mello, Council Member
Jeff Williams, Council Member
Jim Yoder, Council Member

INTERIM CITY MANAGER
Fire Chief, Wayne Peabody

CITY CLERK
Natalie Butler



201 North Lassen Street
Willows, CA 95988
(530) 934-7041
www.cityofwillows.org

CITY COUNCIL REGULAR MEETING AGENDA
January 24, 2017
7:00 p.m.

The City of Willows welcomes you to our meetings, which are regularly scheduled for the second and fourth Tuesdays of each month. Your participation and interest is encouraged and appreciated.

The Brown Act prohibits the Council from taking action on any item not placed on the Agenda in most cases.

Pursuant to Government Code section 54957.5, all non-confidential writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda packet located on the table in the lobby at the Willows Civic Center, 201 North Lassen Street, Willows, CA, during normal business hours of 8:00 a.m. to 5:00 p.m. weekdays, excluding holidays. Agendas can also be located on the City's website at www.cityofwillows.org.

Should any speakers wish to distribute materials, or staff wish to distribute any supplemental materials to be evaluated in the decision making process of the legislative body at the meeting, ten (10) copies must be provided to the City Clerk who will distribute them.

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January 24, 2017
7:00 p.m.

1. **CALL TO ORDER** – 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CEREMONIAL MATTERS (Proclamations, Recognitions, Awards):**
 - a) Presentation of a Proclamation recognizing the month of February as “Love Your Library Month”.
5. **PUBLIC COMMENT / WRITTEN COMMUNICATIONS:** Members of the public wishing to address the Council on any item(s) *not on the agenda* may do so at this time when recognized by the Mayor/Vice Mayor; however, no formal action will be taken unless a majority consensus of the Council directs staff to place the item on a future agenda. ***(Public Comment is generally restricted to three minutes).***
6. **SCHEDULED PUBLIC AND/OR STAFF PRESENTATIONS:**
 - a) Presentation by Ki-Won Rhew, President of the Willows Memorial Foundation of Korea’s First Aviation School & Air Corps.
7. **CONSENT AGENDA:** Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Councilperson requests, in which event the item will be removed from the consent agenda. It is recommended that the Council:
 - a) Consider approval of general checking, payroll & direct deposit check registers.

Comments from the public are welcome. The Mayor will allow an opportunity for comments related to Public Hearings and each action item on the agenda. Please limit comments to three minutes per topic, and one comment per person per topic. Once comments conclude, please allow the Council the opportunity to continue its consideration of the item without interruption.

8. **PUBLIC HEARINGS:** None Scheduled.

9. **ORDINANCES:** None.

10. **REGULAR BUSINESS AGENDA / ITEMS REQUIRING COUNCIL ACTION:**

- a) Consider adoption of a Resolution authorizing staff to submit a HOME program funding application in support of the proposed 24-unit multi-family apartment housing project.
- b) Establish a date and time to conduct the 2016-2017 mid-year budget review workshop.

11. **COUNCIL/STAFF REPORTS/COMMENTS:** Brief reports by members of the Administrative Staff and the Council regarding correspondence, events and/or meetings attended, and upcoming meetings/events. Reports shall be limited to City business and shall not request or lead to action by the Council at this meeting. Any request that requires Council action will be set by the Council for a future agenda or referred to staff.

- a) Staff Comments/Reports
- b) City Council Comments/Reports

12. **EXECUTIVE SESSION:** None.

13. **ADJOURNMENT:**

CERTIFICATION: Pursuant to Government Code §54954.2 (a), the agenda for this meeting was properly posted on or before January 20, 2017.

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider

PROCLAMATION RECOGNIZING FEBRUARY 2017 AS "LOVE YOUR LIBRARY MONTH" IN THE CITY OF WILLOWS

WHEREAS, libraries enable individuals to make informed decisions about their self-governance by promoting unrestricted access to information and by serving as community centers for lifelong learning; and

WHEREAS, in a world undergoing constant change, libraries provide enduring connections to the past and future of our communities, nations, and civilizations; and

WHEREAS, the expansion of electronic networks linking libraries and their resources makes possible better and more easily accessible information for library users around the world; and

WHEREAS, libraries provide entry to important research about health, economics, housing, the environment, and countless other areas to support better living conditions and to help people lead longer, more productive and fulfilling lives; and

WHEREAS, libraries support a competitive workforce with basic literacy programs, computers, and other resources to help children and adults learn to find, evaluate and use information they need for their jobs, health, education, and other needs; and

WHEREAS, many libraries offer pre-school story hours and summer reading programs to encourage children to begin and continue habits of reading that will benefit their personal and professional lives; and

WHEREAS, libraries provide free of charge to their resident patrons wholesome recreation, spurs to imagination, and inspiration through books, videos, audio books, DVDs and other publications;

NOW, THEREFORE, BE IT PROCLAIMED that I, Gary Hansen, Mayor of the City of Willows and on behalf of the Willows City Council, hereby declare February 2017 as "**Love Your Library Month**" in the City of Willows and I urge all residents to visit libraries and thank a librarian for making this unique and wonderful institution possible.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the City of Willows, Glenn County, California, this 24th day of January, 2017.



Gary Hansen, Mayor

From: Ki-Won Rhew <kiwon@rhew.us>
Date: January 17, 2017 at 02:53:43 PST
To: <wpeabody@cityofwillows.org>
Cc: 'Irving Kim' <irvingk25@yahoo.com>
Subject: Willows Aviation Pioneer Museum

Mr. Wayne Peabody
Interim City Manager
City of Willows

Dear Mr. Peabody,

It was our honor to visit you November 9, 2016.

Thank you for scheduling our presentation about Willows Memorial Foundation of Korea's First Aviation School & Air Corps at your city council meeting on January 24, 2017. The attached article is to explain about the project to general public. Our presentation will include the purpose and scheme of the project in more detail, benefits to the City of Willows and Glenn County as well as Korean Americans, and items desired to be contributed by all parties.

Thank you for your plan to invite County Supervisor Keith Corum to the meeting. May I also contact him directly to brief about our plan in advance?

Please let me know the exact time we need to arrive and how much time we have for the presentation and discussion. I am sure we will have many more meetings, as the project proceeds. Where does the Council meet and how many people will attend? Are there a projection screen and a sound system for our presentation. I can bring my own projector, if one is not available.

Sincerely,

Ki-Won Rhew
President
Willows Memorial Foundation of Korea's First Aviation School & Air Corps

Willows Korean and American Aviation Pioneer Museum Planned

Three decades before bombing Pearl Harbor, Imperial Japan began a brutal occupation of Korea in 1910.

This followed the Korean Kingdom's failed bid to maintain a closed society and protect its traditional culture from Western influence and Japanese colonialism. Even before the occupation, thousands of Koreans began immigrating to the United States. Most of them had recently been converted to Christianity by American missionaries. Others came as students, political refugees and picture brides.

Other political activists stayed behind to work for Korean independence, triggering a bloody crackdown by the Japanese occupiers in 1919. Exiled leaders of the independence movement created a Korea Provisional Government in Shanghai.

In 1920, a group of US Korean immigrants joined forces with the provisional government in a little-known place — rural Willows, Calif. — to launch a little-known plan: creation of a Korean Flying School and Air Corps.

Their plan was to train Korean fighter pilots to fight Japan and free Korea from occupation. Despite its military conquests in Asia, Japan had not focused on the fledgling aviation industry and trailed the United States and Europe in the development and use of air power.

If not thwarted by Northern California floods, the plan might also have disrupted Japan's rise as a world military power that would ally with Nazi Germany in World War II.

Why Willows?

Rice had become an important source of cheap, stable food for laborers and for US soldiers fighting a war across the Atlantic. Many of the Korean immigrants became skilled in rice farming, and more than 100 of them had settled in the rice-friendly Sacramento Valley.

One such farmer, Chong-Lim Kim, made a fortune growing rice there. A key supporter of the Korean National Association founded by exiled leaders Dosan Ahn Chang-Ho, Park Yong-Man and Syngman Rhee, Kim arranged to rent the old

Quint schoolhouse east of Willows. He also underwrote the fledgling flight school, which was led by the provisional government's minister of military affairs, Colonel Parin Law.

Flight school organizers obtained three airplanes and built a 40-acre air field and a hangar near the schoolhouse.

The Willows Daily Journal reported the news on March 1, 1920, under the headline "Koreans to Train Aviators Here to Fight the Japs."

By the air school's opening ceremony on July 5, 1920, 24 Korean student pilots were enrolled. A popular American aviator and stunt pilot, Frank "Happy" Bryant, was head instructor, assisted by Korean assistant instructors he'd recently trained at Redwood Flying School.

The Korean provisional government had plans to eventually purchase 10 planes and train 100 to 200 pilots, according to a 2015 book, "Korean American Pioneer Aviators — The Willows Airmen."

Mother Nature intervened, however. Major floods in late 1920 destroyed the Northern California rice crop and financially ruined Kim, the air school's benefactor.

Still, in one scant year of operation, the school trained 30 combat pilots, according to the book's authors, University of California Riverside professor Edward T. Chang and Korean Air Force advisor Woo Sung Han. Two of them, Park Hui-Seong and Lee Yong-Geun were commissioned as the Korean Provisional Government's first aviation officers in 1921.

Ki-Won Rhew in Eugene, Oregon took interest in the flight school while serving as regional leader of a 2003 celebration marking the centennial of Korean immigration to America. He is the great-nephew of a Korean independence activist who helped establish the provisional government in Shanghai.

His uncle, Lyuh Woon-Hyung, worked as a newspaper editor during the occupation. Japanese officials permanently closed his newspaper after he published a photo in which the Japanese flag was edited off the jersey of a Korean marathoner who won the gold medal in the 1936 Berlin Olympics. Lyuh was jailed for his anti-Japanese activism and later assassinated in Seoul in 1947 while campaigning as a centrist to reestablish a unified Korea.

Ki-Won traveled to Willows as part of the centennial celebration and discovered that the historic schoolhouse was still standing. Hoping to preserve it as a museum, he recently helped create the Willows Memorial Foundation of Korea's First Aviation School and Air Corps.

The foundation board members are being recruited through prominent Korean American organizations as well as closely related organizations in Korea. Those who committed to join include Song Nai Rhee, an academic specialist in ancient Israel and Near East, China and Japan, and former Northwest Christian University academic vice president; CPA and former Moss Adams national partner Norm Pendell; Ilwoong Kim of American Canyon, California, former accountant; Eugene born actress and playwright Esther Chae of Los Angeles; and Anny Hong, a meteorologist/reporter/anchor at KRON 4 TV in San Francisco and former KOVR TV reporter in Sacramento.

The foundation's goal is to raise \$1 million to create and endow the museum. The Korean Air Force History and Archives Management Agency is working to secure government endorsement there of the proposal, which would also display a Standard J-1 plane used during the 1920 training program. Ki-Won is set to meet with the Willows City Council on Jan. 24 to begin planning for the museum.

Willows also played important roles in US aviation history.

After Japan attacked Pearl Harbor on December 7, 1941, Lt. Col. James "Jimmy" Doolittle's bomber pilots practiced take-off and landing of their 16 B-25 bombers at Willows before carrying out the retaliatory, 1942 Tokyo Raid, the first air strike on Japan proper. It was 22 years after Korean pioneer aviators hoped to do.

And Oakland, Ore. native Floyd Nolte pioneered agricultural aviation at Willows, creating the first air tanker program for aerial firefighting with other aviators there.

Ki-Won Rhew of Eugene is president of the Willows Memorial Foundation of Korea's First Aviation School and Air Corps. He is US Resident Advisor for International Relations at Korea's Dankook University and president of the Eugene Sister Cities Foundation. He led Eugene-Jinju Sister City delegations to Korea with former Eugene mayors Jeff Miller, Jim Torrey, Ruth Bascom and Kitty Piercy.

Karen McCowan of Springfield is a private investigator and former Register-Guard reporter and columnist. She met Ki-Won when he served as a volunteer translator for an interview with a Korean-speaking witness in one of her cases.

Period

1/5/2017 TO 1/18/2017

General Checking 34325 TO 34411

Payroll Direct Deposit Z08029 TO Z08103 *(*GAP IN SEQUENCE)*

Payroll Checks 36537 TO 36563 *(*GAP IN SEQUENCE)*

APPROVAL DATE 1/24/2017

Approved _____

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
034325	01/05/17	ABF01	CERTIFIED/FORTRESS SECURI	72.00	.00	72.00	2947689	ALARM MONITORING 1/1/17-3
034326	01/05/17	ABO00	STEVE ABOLD	200.00	.00	200.00	B70104	PUB. WKS. TOOL PARKS/PUB.
034327	01/05/17	ALV04	TRICIA ALVES	215.00	.00	215.00	B70104	CLOTHING EXP. POLICE DEPT
034328	01/05/17	ATT01	A.T.& T.	85.71	.00	85.71	8986165	TELEPHONE EX CLETS 11/12-
034329	01/05/17	AWA01	AWARDS COMPANY	200.00	.00	200.00	12784	TROPHIES
034330	01/05/17	AYR00	IAN AYRES	215.00	.00	215.00	B70104	CLOTHING EXP. POLICE DEPT
034331	01/05/17	BAK06	BAKER & TAYLOR BOOKS	18.73	.00	18.73	1788755	NEW PRINT MAT. LIBRARY
034332	01/05/17	BAR03	BARNES & NOBLE	134.28	.00	134.28	3389415	BOOKS
034333	01/05/17	BAT00	BATTERIES + BULBS	10.61	.00	10.61	450384103	SHIPPING CHARGE INV#45038
034334	01/05/17	BOB00	BOB'S PLUMBING	100.00	.00	100.00	2742	SERVICE CALL FD
034335	01/05/17	BUT01	NATALIE BUTLER	84.24	.00	84.24	B70104	MILEAGE REIMBURSEMENT JUL
034336	01/05/17	CAL01	CALIFORNIA WATER COMPANY	1425.14	.00	1425.14	B70104	WATER EXPENSE 11/10-12/12
034337	01/05/17	CHA00	LANCE CHAPMAN	215.00	.00	215.00	B70104	CLOTHING EXP. FIRE DEPART
034338	01/05/17	COL07	JANE COLLINS	84.24	.00	84.24	B70104	MILEAGE REIMBURSEMENT JUL
034339	01/05/17	COM16	COMCAST CABLE	145.97	.00	145.97	B70104	ADMIN INTERNET 12/29/16-1
				55.15	.00	55.15	1B70104	INTERNET LIBRARY 1/3/17-2
			Check Total.....:	201.12	.00	201.12		
034340	01/05/17	COR02	CORBIN WILLIAMS SYSTEMS	407.87	.00	407.87	B612151	CONT.SERV. FINANCE JAN 20
034341	01/05/17	COR12	SANDRA CORBIN	215.00	.00	215.00	B70104	CLOTHING EXP. POLICE DEPT
034342	01/05/17	DAH00	JASON DAHL	215.00	.00	215.00	B70104	CLOTHING EXP. POLICE DEPT
034343	01/05/17	DAW00	CLAY DAWLEY	107.50	.00	107.50	B70104	CLOTHING EXP. BUILDING DE
034344	01/05/17	DEM01	DEMCO, INC.	921.86	.00	921.86	6027374	STORAGE PERIODICAL
034345	01/05/17	EMP00	EMPLOYERS INVESTIGATIVE S	1613.50	.00	1613.50	5050072	BACKGROUND INVESTIGATION
				830.25	.00	830.25	5050073	BACKGROUND INVESTIGATION
			Check Total.....:	2443.75	.00	2443.75		
034346	01/05/17	ERE00	ER ENERGY	84.93	.00	84.93	545186	REGULATOR COMPACT
034347	01/05/17	FGL00	FGL ENVIRONMENTAL	21.00	.00	21.00	679954A	BACTI ANALYSIS
				14.00	.00	14.00	690309A	INORGANIC ANALYSIS
			Check Total.....:	35.00	.00	35.00		
034348	01/05/17	GLE05	GLENN CO. FLEET SERVICES	3349.82	.00	3349.82	FL1664	VEHICLE RENTAL & MAINTENA
034349	01/05/17	GLE09	GLENN CO. OFFICE OF EDUCA	500.00	.00	500.00	B70104	LITERACY PASS THROUGH
034350	01/05/17	HIW00	HIWAY TRUCK & AUTO	67.45	.00	67.45	812374	REPAIR #12 DUMP TRUCK
034351	01/05/17	HUT00	JAKE HUTSON	215.00	.00	215.00	B70104	CLOTHING EXP. FIRE DEPT O
034352	01/05/17	INT16	INTERSTATE BATTERY SYSTEM	126.80	.00	126.80	30047067	BATTERY #3 PICKUP
034353	01/05/17	JER00	JEREMY'S PEST STOMPERS	30.00	.00	30.00	127165	PEST CONTROL FD DEC 2016
034354	01/05/17	JOH07	LUCAS JOHNSON	215.00	.00	215.00	B70104	CLOTHING EXP. FIRE DEPART
034355	01/05/17	LEM01	CAROL LEMENAGER	8.00	.00	8.00	170104	REIMBURSE BRACKET COPIES
				200.00	.00	200.00	B70104	VEHICLE ALLOW. RECREATION
			Check Total.....:	208.00	.00	208.00		
034356	01/05/17	MAL02	CHRIS MALONE	110.00	.00	110.00	B70104	OFFICIATE BASKETBALL
034357	01/05/17	MAX01	MAXIMUM SECURITY SYSTEMS	60.00	.00	60.00	27894	PROF. SERVICES PARKS/PUB.
034358	01/05/17	MCI01	TROY MCINTYRE	215.00	.00	215.00	B70104	CLOTHING EXP. POLICE DEPT

REPORT.: Jan 04 17 Wednesday
 RUN....: Jan 04 17 Time: 13:59
 Run By.: JANE COLLINS

CITY OF WILLOWS
 Cash Disbursement Detail Report
 Check Listing for 01-17 Bank Account.: 1045

PAGE: 002
 ID #: FY-DP
 CTL.: WIL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
034359	01/05/17	MEN02	MENDES SUPPLY COMPANY	176.58	.00	176.58	R016370	PAPER PRODUCTS
034360	01/05/17	MTS00	MT SHASTA SPRING WATER CO	40.08	.00	40.08	B70104	WATER PD
034361	01/05/17	NCC01	NCCSIF	41425.00	.00	41425.00	1336	WORKERS COMP. 7/1/16-6/30
034362	01/05/17	NSW00	NSWTS	200.00	.00	200.00	NW3129	MONTHLY SERVICE CHARGE NO
034363	01/05/17	OFF05	OFFICE DEPOT, INC.	281.35	.00	281.35	17959001	OFFICE SUPPLIES ADMIN
				170.07	.00	170.07	38916001	OFFICE SUPPLIES PD
				11.28	.00	11.28	38917001	OFFICE SUPPLIES PD
				96.73	.00	96.73	38918001	OFFICE SUPPLIES PD
			Check Total.....:	559.43	.00	559.43		
034364	01/05/17	PEA00	WAYNE PEABODY	200.00	.00	200.00	B70104	TECHNOLOGY ALLOWANCE JAN
034365	01/05/17	SAC08	SACRAMENTO VALLEY MIRROR	27.00	.00	27.00	14424	LEGAL AD
034366	01/05/17	SAI02	TIMOTHY L. SAILSBERY	200.00	.00	200.00	B70104	VEHICLE ALLOW. FINANCE JA
034367	01/05/17	STO00	MICHAEL STOVER	215.00	.00	215.00	B70104	CLOTHING EXP. POLICE DEPT
034368	01/05/17	STO01	STONY CREEK UNIFIED SCHOO	100.00	.00	100.00	B70104	RENT EC LIBRARY JAN 2016
034369	01/05/17	SUN06	SUN BADGE CO.	203.51	.00	203.51	373424	BADGES
034370	01/05/17	SYK01	GENE SYKES	215.00	.00	215.00	B70104	CLOTHING EXP. FIRE DEPART
034371	01/05/17	TAB02	TAB PRODUCTS CO. LLC	77.29	.00	77.29	2353237	OFFICE SUPPLIES PD
034372	01/05/17	THO05	ROBERT THOMPSON	215.00	.00	215.00	B70104	CLOTHING EXP. POLICE DEPT
034373	01/05/17	VES01	RAY VESSELS	215.00	.00	215.00	B70104	CLOTHING EXP. POLICE DEPT
			Cash Account Total.....:	56857.94	.00	56857.94		
			Total Disbursements.....:	56857.94	.00	56857.94		

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
034374	01/05/17	UMP02	UMPQUA FLEXIBLE SPENDING	8099.76	.00	8099.76	B70105P	UNREIMBURSED MEDICAL/DAYC
034375	01/11/17	SCC00	SCCICC	125.00	.00	125.00	B70111P	CALIFORNIA RESIDENTIAL CO
034376	01/11/17	MAN04	KAREN MANTELE	251.31	.00	251.31	B70111P	REIMBURSE FEDEX PRINTING
034377	01/13/17	AIR00	AIRGAS NCN	78.49	.00	78.49	497739	OXYGEN
034378	01/13/17	ALV03	ALVES DOOR COMPANY, INC.	276.30	.00	276.30	5195	DOOR/HANDLE/LOCK
034379	01/13/17	ATT01	A.T. & T.	931.46	.00	931.46	B70112	TELEPHONE EXP. 11/19-12/1
034380	01/13/17	BAR01	BARCELOUX BROTHERS AUTO	552.45	.00	552.45	B70112	DECRMBER STMT PER ATTACHE
034381	01/13/17	BEN01	MATTHEW BENDER & CO., INC.	103.93	.00	103.93	90245423	PENAL CODE HANDBOOK
034382	01/13/17	CAL04	CALIFORNIA DEPT. OF JUSTI	32.00	.00	32.00	207769	FINGERPRINT APPS
034383	01/13/17	COM16	COMCAST CABLE	54.66	.00	54.66	B70112	INTERNET FD 01/07-02/06/1
				150.97	.00	150.97	1B70112	INTERNET FD 12/19/16-01/1
			Check Total.....:	205.63	.00	205.63		
034384	01/13/17	COR10	CORNING LUMBER CO., INC.	21.52	.00	21.52	B70112	DECEMBER STMT PER ATTACHE
034385	01/13/17	DEP01	DEPT. OF CONSERVATION	17.67	.00	17.67	B70112	SMIP OCT-DEC 2016
034386	01/13/17	EVE00	EVERGREEN NOTE SERVICING	45.00	.00	45.00	B70112	NOTE SERVICING DEC 2016
034387	01/13/17	GLE29	COUNTY OF GLENN	93000.00	.00	93000.00	B70112	DISPATCH FEES FISCAL YEAR
034388	01/13/17	HAI01	STACY HAINES	25.00	.00	25.00	100	PHOTOGRAPHY SESSION
034389	01/13/17	HIW00	HIWAX TRUCK & AUTO	47.81	.00	47.81	9-12474	#29 HIGH RANGER REPAIR
034390	01/13/17	INK01	THE INKWELL	196.20	.00	196.20	B70112	DECEMBER STMT PER ATTACHE
034391	01/13/17	INT16	INTERSTATE BATTERY SYSTEM	85.96	.00	85.96	482158	BATTERIES
034392	01/13/17	ITF01	INDUSTRIAL TRUCK & FARM	10.64	.00	10.64	467062	DIESEL ADDITIVE
034393	01/13/17	JER00	JEREMY'S PEST STOMPERS	30.00	.00	30.00	16176	PEST CONTROL FD JAN 2017
034394	01/13/17	MJB01	MJB WELDING SUPPLY, INC.	36.00	.00	36.00	B70112	CYLINDER RENTAL
034395	01/13/17	NOR18	NORTHERN CALIF. GLOVES	155.88	.00	155.88	197954	GLOVES
034396	01/13/17	NOR43	ACCESS	24.73	.00	24.73	1799069	SHREDDING SERVICES DEC 20
034397	01/13/17	O'R01	O'REILLY AUTO PARTS	65.64	.00	65.64	B70112	DECEMBER STMT PER ATTACHE
034398	01/13/17	FEN03	PENWORTHY	188.94	.00	188.94	524165IN	BOOKS
034399	01/13/17	PGE01	PG & E	9733.58	.00	9733.58	B70113	P.G. & E. 11/14-12/12/16
				27.46	.00	27.46	1B70113	P.G. & E. 1600 S TEHAMA
			Check Total.....:	9761.04	.00	9761.04		
034400	01/13/17	PRE02	PREMIER ACCESS INSURANCE	84.69	.00	84.69	14055	ADD'L PREMIUM JAN 2017
034401	01/13/17	RFM00	R.F. MACDONALD CO	97.03	.00	97.03	BL189893	O-RING AND GASKET SET
034402	01/13/17	SAC08	SACRAMENTO VALLEY MIRROR	70.20	.00	70.20	14448	LEGAL AD-APPROP LIMIT/NVI
				106.40	.00	106.40	14463	CLASSIFIED AD-ADMIN SUPPO
			Check Total.....:	176.60	.00	176.60		
034403	01/13/17	SEV00	SEVERN TRENT ENVIRONMENTA	50589.58	.00	50589.58	16137	WILLOWS OPERATION JAN 201
034404	01/13/17	SUN06	SUN BADGE CO.	113.96	.00	113.96	373396	BADGE REPAIR
034405	01/13/17	THR00	3CORE	765.00	.00	765.00	2037	EDA SUPPORT 12/1-12/31/16
034406	01/13/17	USB02	US BANK	754.67	.00	754.67	320661382	EQUIPMENT LEASE 12/20/16-
034407	01/13/17	VEL02	JULIAN VELAZQUEZ	35.00	.00	35.00	B70112	REIMBURSE LIVE SCAN
034408	01/13/17	VER02	VERIZON WIRELESS	527.94	.00	527.94	B70113	TELEPHONE EXP.11/27-12/26

REPORT: Jan 13 17 Friday
 RUN...: Jan 13 17 Time: 13:35
 Run By.: JANE COLLINS

CITY OF WILLOWS
 Cash Disbursement Detail Report
 Check Listing for 01-17 Bank Account.: 1045

PAGE: 002
 ID #: PY-DP
 CTL.: WIL

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information-----	
							Invoice #	Description
034409	01/13/17	WILHD	WILLOWS HARDWARE, INC.	140.49	.00	140.49	B70112	DECEMBER STMT PER ATTACHE
034410	01/13/17	WILHI	WILLOWS ACE HARDWARE	14.05	.00	14.05	B70112	DECEMBER STMT PER ATTACHE
034411	01/13/17	XYL00	XYLEM, INC.	2796.48	.00	2796.48	6937481	SEWER LIFT STATION REPAIR
				3706.12	.00	3706.12	6937581	SEWER LIFT STATION REPAIR
				2341.52	.00	2341.52	6937615	SEWER LIFT STATION REPAIR
				2368.24	.00	2368.24	6937616	SEWER LIFT STATION REPAIR
				3572.74	.00	3572.74	6937617	SEWER LIFT STATION REPAIR
Check Total.....:				14785.10	.00	14785.10		
Cash Account Total.....:				182452.47	.00	182452.47		
Total Disbursements.....:				182452.47	.00	182452.47		
Cash Account Total.....:				.00	.00	.00		

AGENDA ITEM

January 24, 2017

TO: Honorable Mayor Hansen and Members of City Council

FROM: Karen Mantele, Principal Planner

SUBJECT: Approve by Resolution, authorization for Staff to submit a HOME program funding application in support of the proposed 24 unit multi-family apartment housing Project.

RECOMMENDATION

Staff recommends that the City Council approve by Resolution, authorization for Staff to submit a HOME program funding application in support of the proposed 24 unit multi-family apartment housing Project

SUMMARY

The State of California, Department of Housing and Community Development (Department) administers a Federal program known as the HOME Grant Program. The Department receives funds annually from the Federal Department of Housing and Urban Development (HUD) and sets them aside for eligible activities. A minimum of \$26,000,000 is available for this NOFA. Per Section 8212.1(a) of the State HOME Program regulations, funding made available by this 2016 NOFA will be allocated as follows: 40 percent for program activities; 55 percent for rental projects; 5 percent for first-time homebuyer (FTHB) projects. HOME funds are available to eligible local governments (State Recipients), Developers and nonprofit organizations certified with HCD as Community Housing Development Organizations (CHDOs). Applications submitted will be based on the HOME regulations that are effective on January 1, 2017 shown in the California Code of Regulations Title 25, Division 1, Chapter 7, Subchapter 17 State Home Investment Partnership Act Program. This NOFA was issued on December 16, 2016 and applications are due in February of 2017 with award announcements in May of 2017.

HOME FUNDS PROJECT

In June of 2016, Cameron Johnson of AMG & Associates LLC, submitted a Design Review application for the Commission's consideration for new construction of a 24 unit multi-family apartment development project on a 1.65 acre vacant parcel located on West Sycamore Street, near the new senior housing complex and an existing multi-family apartment complex. The Commission at their August 17, 2016 regular meeting approved the Design Review request. The proposal includes two buildings that will be two stories each with (8) two-bedroom units, (16) three-bedroom units, and a 1,830 SF community shared building. The project will include a tot lot located next to the community building, 49 parking spaces with 27 spaces covered. Landscaping is proposed throughout the site as well as a proposed detention basin/recreation area on the SW corner of the site, adjacent to Sycamore Street. The proposed housing development project will target applicants with income ranges between 30% and 50% of the AMI (area medium income).

This project is a qualifying project for HOME funding. The project will support the most recent General Plan Housing Element Update by providing housing for low income individuals. Staff is recommending Council approval and authorization for Staff to submit the required HOME funding application and any/all supporting documentation required by HUD for the 2016 NOFA. The project developer has advised City staff they will be submitting applications in 4 separate jurisdictions during this funding cycle. The developer has acknowledged that construction/completion of this project is solely contingent upon full funding approval from the HOME Program. The project is fully supported by City Staff & the Planning Commission.

FINANCIAL CONSIDERATIONS -

None at this time, funding is contingent upon successful application for HOME program funds made available through the Federal Department of Housing & Urban Development (HUD). Administrative activity funds are available through the grant.

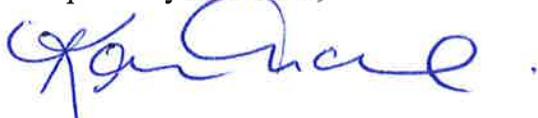
NOTIFICATION

Cameron Johnson, of AMG & Associates LLC project owner/developer

RECOMMENDATION

Staff recommends that the City Council approve by Resolution, authorizing the City Manager to sign the 2016 HOME application and submit an application to the Department of Housing and Community Development in support of the proposed 24 unit multi-family apartment housing development Project

Respectfully submitted,



Karen Mantele
Principal Planner

Approved by:



Wayne Peabody
Interim City Manager

Attachments:

1. Draft Resolution authorizing submittal of HOME application and any/all supporting documentation required under HUD guidelines.
2. Site Plan of project

DRAFT RESOLUTION

RESOLUTION NO. ____-2017

A RESOLUTION FROM THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE 2016 HOME INVESTMENT PARTNERSHIPS PROGRAM; AND IF SELECTED; THE EXECUTION OF A STANDARD AGREEMENT, ANY AMENDMENTS THERETO, AND OTHER RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE HOME INVESTMENT PARTNERSHIPS PROGRAM

WHEREAS, the Department of Housing and Community Development (the “Department”) is authorized to allocate HOME Investment Partnership Program (“HOME”) fund made available from the U.S. Department of Housing and Urban Development (“HUD”). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990 in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200; and

WHEREAS, on December 6, 2016, the Department issued a 2016 Notice of Funding Availability announcing the availability of funds under the HOME program (the “NOFA”); and

WHEREAS, in response to the 2016 NOFA, the City of Willows, a municipal corporation (“the Applicant”), wishes to apply to the Department for, and received an allocation of, HOME funds.

IT IS NOW, THEREFORE RESOLVED THAT:

1. In response to the 2016 NOFA, the Applicant possesses the legal authority to apply for the allocation and to execute the proposed project and shall submit an application to the Department to participate in the HOME program and for an allocation of funds not to exceed Four Million Six Hundred Thousand Dollars (\$4,600,00) for the following activities and/or programs:

A 24-unit affordable family apartment community/ to be located in the City of Willows

2. If the application for funding is approved, then the Applicant hereby agrees to use the HOME funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statues and regulations cited above. The Applicant may also execute a standard agreement, and any and all other documents or instruments necessary to required by the Department or HUD for participation in the HOME program (collectively, the required documents); and any subsequent amendments with the State of California for the purposes of this grant;
3. The Applicant authorizes the City Manager, or his/her designee(s) to execute in the name of the Applicant, the required documents.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council on this 24th day of January, 2017, by the following vote:

AYES in favor of:
NOES:
ABSENT:
ABSTAIN:

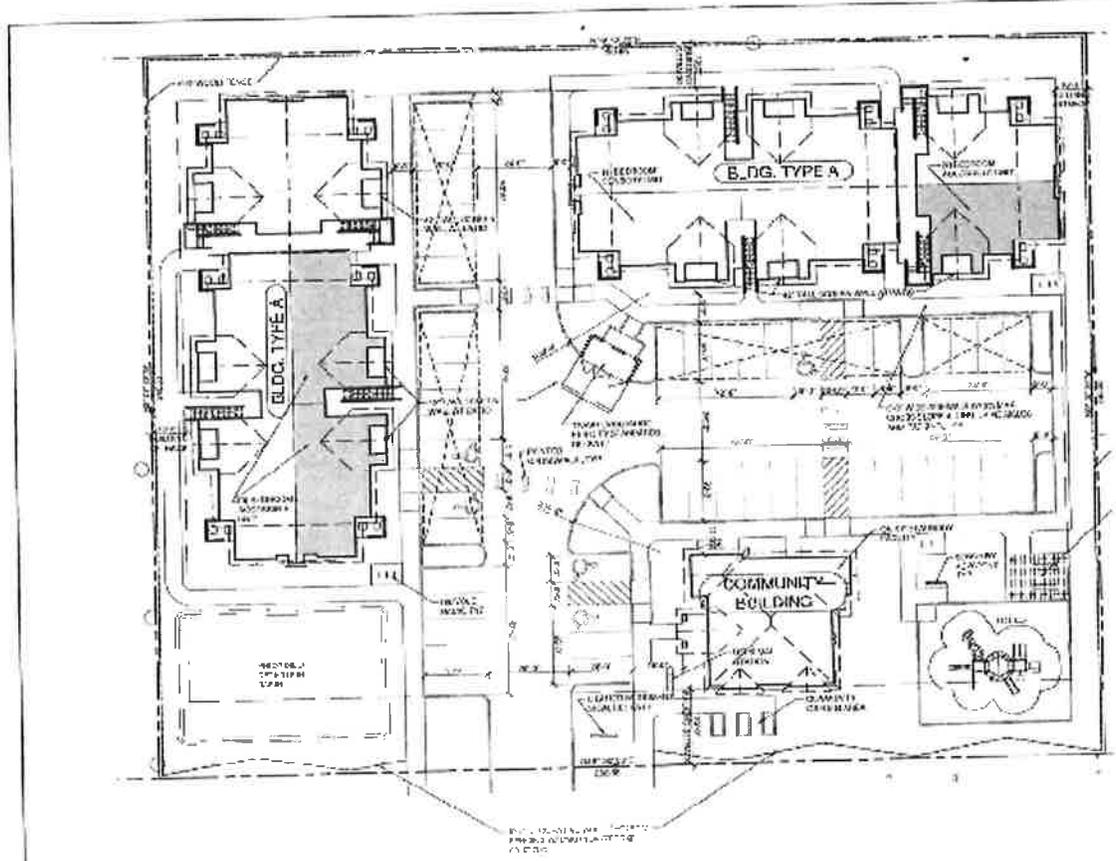
APPROVED:

ATTESTED:

Gary Hansen, Mayor

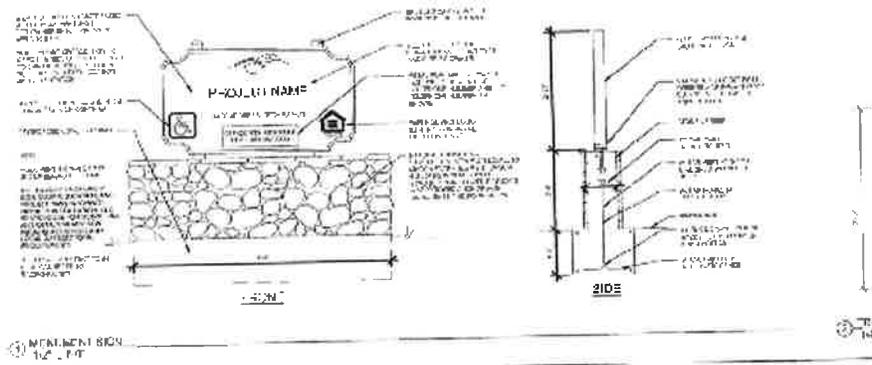
Natalie Butler, City Clerk

PROJECT SITE PLAN



W. SYCAMORE ST.

SITE PLAN



AGENDA ITEM

TO: Willows City Council and Wayne Peabody, Interim City Manager
FROM: Tim Sailsbery, Finance Director
SUBJECT: 2016/17 Mid-Year Budget Review-Establish Date and Time

RECOMMENDATION

By Consensus, Establish Date and Time for 2016-17 Mid-Year Budget Review. Preference is for February 9, 13, or 15 or Week of February 21

SITUATION (or BACKGROUND):

Staff is requesting that Council set a date and time in mid-February for a budget review session, primarily consisting of review of the General Fund. Staff requests that the meeting be scheduled for a workshop format with a daytime start. Please note that the Finance Director will be out of town on February 16 and 17, and February 20 is an observed Holiday (Presidents' Day).

FINANCIAL CONSIDERATIONS:

None- Action Items pertaining to mid-year review, if any, will be agendized for a following, regularly scheduled, meeting.

NOTIFICATION

Agenda to be posted in accordance with the Brown Act.

ALTERNATE ACTIONS

1. Establish Date and Time for Mid-Year Budget Review
2. Request additional information from staff

RECOMMENDATION

By Consensus, Establish Date and Time for 2016-17 Mid-Year Budget Review. Preference is for February 9, 13, or 15 or Week of February 21

Respectfully submitted,


Tim Sailsbery
Finance Director
