

CITY COUNCIL

Gary Hansen, Mayor
Vincent Holvik, Vice Mayor
Jeff Cobb, Council Member
Sandie Hobbs, Council Member
Jim Yoder, Council Member

CITY MANAGER
Steve Holsinger

CITY CLERK
Natalie Butler



201 North Lassen Street
Willows, CA 95988
(530) 934-7041
www.cityofwillows.org

CITY COUNCIL MEETING AGENDA

Tuesday, July 12, 2011

7:00 p.m.

1. Call to Order Willows City Council Regular Meeting 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call
4. Agenda Review: (Requested Changes by Council or Staff)
 - a) Consider acceptance, by motion, of City Council July 12, 2011, Agenda.
5. Presentations & Proclamations: None
6. Public Comment / Written Communications: Persons wishing to speak on a matter not on the agenda may be heard at this time; however, no action will be taken unless placed on a future agenda. (*Public Comment is generally restricted to three minutes*).
7. Consent Agenda: Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Councilperson or citizen requests, in which event the item will be removed from the consent agenda.
 - a) Consider approval of General Check Register.
 - b) Consider approval of Payroll & Direct Deposit Check Registers.
 - c) Consider approval of the Minutes of the Willows City Council Meeting held June 14, 2011.
 - d) Consider approval of the Minutes of the Willows City Council Special Budget Meeting held June 21, 2011.
 - e) Consider adoption of a Resolution to Correct and Cure any perceived violations of the "Ralph M. Brown Act" during the regularly scheduled Council Meeting Held June 14, 2011 by rescinding specific directions provided to staff during the June 14, 2011 Meeting.
 - f) Consider approval of additional appropriation of \$858 in Cops Hiring Recovery Program (CHRP) Funds (Fund #378).
 - g) Consider passage of second reading by title only, and final adoption of Ordinance Numbers 695-2011, 696-2011, 697-2011, 698-2011, 699-2011, 700-2011, 701-2011, 702-2011, 703-2011, 704-2011 & 705-2011.

8. Public Hearings: *(Persons wishing to speak on a Public Hearing item are asked to approach the microphone to address the Council and limit comments to three minutes. It is also requested that you please state your name for the record).*
 - a) Conduct a Public Hearing and consider approval of the CDBG required Grantee Performance Report for Submission.
9. Ordinances: Action taken under item 7 (g).
10. Items introduced by City Council or Administrative Staff for discussion purposes only:
11. New Business:
 - a) Consider the creation of a City Council Budget Steering Subcommittee for Fiscal Year 2012/2013 and appoint two Council Liaisons to serve on the committee.
12. Council Member Reports:
13. Executive Session: None
14. Adjournment:

CERTIFICATION: Pursuant to Government Code §54954.2 (a), the agenda for this meeting was properly posted on or before July 8, 2011.

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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MINUTES OF THE WILLOWS CITY COUNCIL ADJOURNED MEETING HELD
June 14, 2011

1. The meeting was called to order at 6:01 p.m. by Mayor Hansen.
2. **PLEDGE OF ALLEGIANCE:** Council Member Holvik led the Pledge of Allegiance.
3. **ROLL CALL:**
Present: Council Members Yoder, Cobb, Hobbs, Holvik & Mayor Hansen
Absent: None

4. **Agenda Review:**

- a) It was **moved** by Council Member Yoder and **seconded** by Council Member Holvik to accept the City Council June 14, 2011, City Council Meeting Agenda as presented. The motion unanimously passed.

5. **Executive Session:** Mayor Hansen announced that the Council will enter into Closed Session pursuant to Section 54957.6 to have a conference with Labor Negotiators. Prior to entering into Closed Session, Heather Baker, citizen, requested to address the Council on the Closed Session Item to discuss the budget. Mrs. Baker stated that she would just like to encourage the Council during their budget discussions to think about how to best protect the citizens and to consider what is best for the City as a whole and not just the best departments.

Jeff Williams then addressed the Council stating that the City got into this fiscal crisis together and that they should try to get out of the crisis together. He would not like to see anybody lose their job due to a lay-off and he hopes that everybody can cooperate and work together in order to come to a solution.

The Council and Negotiators entered into Executive Session at 6:05 p.m.

The Council and Negotiators emerged from Executive Session and the meeting was reconvened at 7:39 p.m.

6. **Report-Out from Closed Session:** Mayor Hansen reported that after thorough review of the proposals and alternatives discussed, the Council has reached a consensus, and details of that consensus will be discussed under item 14 (a) on the agenda.

7. **Public Comment/Written Communications:**

Rose Marie Thraikill gave the Council an update on past and upcoming Chamber of Commerce and community events and activities.

The following individuals all spoke in support of Library Operations and Services and did not want to see the Council decrease funding for the Library and they did not want to see any

changes to current staffing levels or a decrease in the services provided by the Library while the Council is in the process of preparing the 2011/2012 Budget:

Andrew Baird, Dawn George, Brian Ramos, Lynn Soeth, Phillip Dunning, Mary Ann Memmott, Brian (no last name given), Alan Schauer & Ron Anderson.

Trudi DeVoss addressed the Council and stated that when she first moved to Willows it wasn't the Library that drew her to the community. She pointed out that the Library, although important, should not be the main focus. She believes that clean streets and parks, Recreational Activities and Public Safety are all important assets of a community.

Mayor Hansen thanked all of the speakers for sharing their comments.

8. Consent Agenda:

It was **moved** by Council Member Yoder and **seconded** by Council Member Holvik to approve the Consent Agenda as presented. The motion unanimously passed and the following items were approved/adopted:

- a) Approval of General Check Register (23200-23249).
- b) Approval of Payroll & Direct Deposit Check Registers (Z02602-Z02643 & 31273-31290).
- c) Approval of the Minutes of the City Council May 17, 2011, Special City Council Budget Meeting.
- d) Rejection of two bids received as part of the Energy Grant Project for light replacement in the City of Willows.
- e) Adoption of a Resolution to allow the City Manager to sign the agreement with California Northern Railroad to upgrade the crossing on Laurel Street, east of S. Tehama Street.

9. Public Hearings:

- a) Conduct Public Hearing and upon conclusion, by motion, consider adoption of a Resolution approving the Final Engineer's Report as filed, confirming the assessment diagram and amounts as set forth therein and authorizing the levy and collection of assessments for the Fiscal Year 2011/12 for the City of Willows Landscaping and Lighting Assessment District Zone A – Birch Street Village:

The City Manager stated that he had a conflict of interest in hearing this item, as he is a property owner in the Birch Street Landscaping and Lighting Assessment District, and he therefore recused himself and exited the Council Chambers.

The Landscaping and Lighting Act requires that the City undertake certain proceedings for any fiscal year in which assessments are to be levied and collected. These proceedings are typically accomplished at three separate Council meetings. The first action (appointing an Engineer of

Work and directing the preparation of the annual Engineer's Report) was completed by the Council on February 8, 2011. The second action (receiving the Preliminary Engineer's Report and setting the date of the required public protest hearing) was completed on June 1, 2011. Tonight is the third and final step in the process – conduct the public protest hearing, approve the Engineer's Report and authorize the levying of assessments for FY 2011-12.

The Final Engineer's Report as prepared by Coastland Civil Engineering has been given to the Council to review and approve. Because the Council did not request any changes to the preliminary report filed on June 1, 2011, the proposed assessments shown in the final report have not changed from the preliminary report. The City Council should review the report one final time and let staff know if there are any desired changes to be made to the report. If not, the proposed assessments shown in the report will be passed on to the County Assessor's office for inclusion on the tax roles.

The Engineer's report outlines costs from FY 2010-11, summarizes the projected costs for FY 2011-12 and provides the proposed overall assessments. In order to keep up with inflation, the estimated maximum annual assessment is proposed for increase by the allowable annual CPI (year 2010) of +1.4%. This raises the maximum annual assessment to \$406.17

While the estimated maximum annual assessment will increase, the actual amount that will be levied and collected during FY 2011-12 be reduced from \$385.82 in FY 2010-11 to \$258.00. This reduced assessment is due to the 5 year developer payback period being completed in FY 2010-11. Starting with this fiscal year, only ongoing annual maintenance and administrative costs need to be assessed. This assessment will provide projected revenue of \$8,772.00 to cover the estimated expenses.

During FY 2008-09, the Council implemented a minimum reserve balance of 10% to 20%. It is noted that the projected Assessment District reserve balance at the end of FY 2011-12 is slightly above that target. If it is found that an excess reserve balance does exist at the end of FY 2011-12, the assessments may be reduced the following year.

At tonight's meeting, the rules governing this type of an assessment district (found in the Streets and Highways Code) requires that a public protest hearing be held to hear any comments/concerns from property owners within the district. At the close of the hearing, if the Council finds the report acceptable, the Council should adopt the Resolution approving the Engineer's Report and authorizing the levy of assessments per the Engineer's Report. The adoption of tonight's Resolution is pursuant to Section 22631 of the Streets and Highways Code. The assessment information will then be transmitted to the County for the inclusion on the tax rolls. With that, the City Engineer asked that the Mayor open up the Public Hearing to hear any comments from the public.

Mayor Hansen opened up the Public Hearing at 8:15 p.m. Hearing no comments from the Public, the Mayor subsequently closed the Public Hearing at 8:15 p.m. It was then **moved** by Council Member Yoder and **seconded** by Council Member Hobbs to adopt a Resolution approving the annual Engineer's Report, confirming the assessment diagram and the annual assessment amounts and authorizing the levy and collection of assessments for Fiscal Year

2011/12 for the City of Willows Landscaping and Lighting Assessment District Zone A – Birch Street Village. The motion unanimously passed.

At this time the City Manager re-entered the Council Chambers.

- b) Conduct a Public Hearing and upon conclusion, by motion, consider passage of first reading by title only of an Ordinance authorizing an amendment to the Contract between the City Council of the City of Willows and the Board of Administration of the California Public Employees' Retirement System:

Council recently directed staff to proceed with the process of adding Public Employees Retirement Law Section 20903-Two Years Additional Service Credit. The first step in this process, the adoption of a Resolution of Intention to amend the City's contract with PERS for both the public safety and miscellaneous members, occurred on June 1.

At this time, an Ordinance is now being introduced for Council Consideration. Said Ordinance will authorize the Mayor to execute an amendment to the existing contracts between the City and CalPERS for both public safety and miscellaneous members to add Section 20903-Two Years Additional Service Credit.

Government Code Section 7507 requires disclosure of the future cost of the proposed contract amendment. A total of 14 employees are eligible to elect this benefit based upon a City-wide offering of two years additional service credit. The estimated future cost of these 14 employees utilizing the two years additional service credit would be \$477,937. Said benefit would be amortized over a twenty year period, with an estimated annual amortized cost of \$23,897. At this time, however, 3 employees have committed to accepting the two years additional service credit. The estimated future cost of providing the additional benefit is \$71,005. Amortization over a twenty year period provides an estimated annual amortized cost of \$3,550. If adopted by Council, additional employer contributions pertaining to the additional service credit would commence July 1, 2013. With that, the Finance Director asked that the Mayor Conduct the Public Hearing to allow for public comment.

Brief Council discussion ensued, with Council Member Holvik noting that he personally doesn't fully agree with this.

Mayor Hansen then opened the Public Hearing at 8:21 p.m. and hearing no comments, subsequently closed the Public Hearing at 8:21 p.m. It was then **moved** by Council Member Yoder and **seconded** by Council Member Cobb to read by title only the Ordinance next in line. The motion unanimously passed. It was then **moved** by Council Member Yoder and **seconded** by Council Member Cobb to pass first reading of an Ordinance entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF WILLOWS AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM". The motion passed 4/1, with Council Member Holvik voting no.

11. **Ordinances:** Action taken under item 10 (b).

12. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

Council Member Hobbs stated that she had tickets available for sale to the Blues & Brews festival on June 28.

13. **New Business:** None

14. **Referred Matters Pending:**

- a) Discuss and give final direction to Staff for preparation of Fiscal Year 2011/2012 final budget for Budget Adoption scheduled for June 21, 2011:

The Finance Director reported that when Council adjourned the last budget meeting on June 1, there was a projected deficit of approximately \$297,000. Since that time and after having met further with the Labor Organizations, and asking the Department Heads to look at some specific line items in their budgets, there was achieved an additional \$16,430 in reductions to the \$297,000 deficit, specifically found in the areas of Storm Drains, Public Works, Building, Finance and the City Manager's budget. Therefore, at this time, the City is now looking at a projected deficit amount of \$280,570. With that, the Finance Director turned this item over to the Council for further discussion and to seek their direction.

Mayor Hansen then reported that the Council met in Closed Session earlier in the evening for an extended period of time discussing these issues. These issues are very unpleasant and strictly budgetary issues. The entire Council is aware of the financial strains that the City is facing and he thanked those individuals who had shared their concerns and expressed their comments earlier about the dire budget position that the City is currently in. The good news is that the City is in a better financial condition than many other jurisdictions, but we are still in a poor financial position. The National economic downturn is obviously the major culprit of this situation, however, everybody can see how the Legislature, Assembly and State Senate have failed to cooperate, and the City is at the mercy of those agencies working toward a solution in so many ways and their decisions effect local Governments at both County and City levels. Before the Mayor announces the unanimous consensus of the Council which was reached during the Closed Session, he stated that he would like to defer to his fellow Council Members for any statements or comments that they would like to make at this time. Council Member Holvik's only remark was that he agreed with everything that Mayor Hansen had just stated. No other Council Members had any comments at this time.

Mayor Hansen then stated that this is a very unpleasant situation for the Council to be in, but that is a part of what they have been elected to do to in order to look out for the best interests of the Citizens of the City of Willows. A few meetings ago the Council implored for the Negotiating Committees to somehow reach a 10% voluntary wage concession with the Associations, or at least negotiate something similar that could have gotten the City somewhere within range of what the possible saving of a 10% wage concession would have saved the City in order to get

close to the targeted deficit amount of \$150,000. The unanimous consensus of the Council this evening was to direct staff to proceed with a 10% mandatory furlough for all full-time benefited employees, in addition to reducing the General Fund funding by 50% for the Part-Time Recreational Assistant, but back-filling 25% of that 50% by some other funding source. The final direction to staff made by the Mayor, with the unanimous consensus of the Council, was the layoff of one full-time Police Officer position.

Council Member Holvik then pointed out that these actions still do not balance the City's budget and that there is still over a \$100,000 deficit even with these drastic cuts. Council Member Hobbs then added that although it is duly noted that concessions were offered by the departments, it simply wasn't enough. She stated that this has been a frustrating process and it has not been easy, but in the proposal that was before the Council for consideration during the Closed Session, it just simply wasn't enough and the Council wanted to be as equitable as possible. She pointed out that when other departments have given up people and positions that have not been re-filled, and other employees have voluntarily offered and have been taking the 10% reduction, the Council just came to a consensus that this decision was the most equitable.

15. Adjournment: Mayor Hansen adjourned the meeting at 8:32 p.m.

Dated: June 14, 2011

NATALIE BUTLER

City Clerk

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MINUTES OF THE WILLOWS CITY COUNCIL SPECIAL BUDGET MEETING
HELD June 21, 2011

1. The meeting was called to order at 5:30 p.m. by Mayor Hansen.
2. **PLEDGE OF ALLEGIANCE:** Fire Chief Wayne Peabody led the Pledge of Allegiance.
3. **ROLL CALL:**
Present: Council Members Yoder, Cobb, Hobbs, Holvik & Mayor Hansen
Absent: None
4. **Agenda Review:** It was **moved** by Council Member Yoder and **seconded** by Council Member Cobb to accept the June 21, 2011, Special City Council Budget Meeting Agenda as presented. The motion unanimously passed.
5. **Public Comment:** None
6. **Executive Session:**

Mayor Hansen announced that the Council would now enter into Closed Session pursuant to Government Code Section 54957.6 to have a conference with the City's Labor Negotiators Finance Director Tim Sailsbery and City Manager Steve Holsinger, regarding the outcome of the latest labor negotiations between the Negotiators, and the Willows Public Safety Association, the Willows Employees Association and the Unrepresented Employees. The Council entered into Closed Session at 5:33 p.m.

The Council and Negotiators emerged from Executive Session and the meeting was reconvened at 6:32 p.m.

7. **Report-Out from Closed Session:**

Mayor Hansen reported that the City Council received an update on Labor Negotiations and substantial changes since the last update were reviewed by the Council and direction was given to Staff.

8. **Public Hearing:**

- a. 2011/2012 Budget Adoption:

Mayor Hansen stated that the Council will be conducting a Public Hearing to receive public input about the proposed Fiscal Year 2011/2012 Budget and shall provide final direction to Staff for Budget Adoption. At this time Council Member Holvik addressed the Mayor, fellow Council Members, Staff and the audience, stating that it is his belief - and he has expressed this to a number of City employees - that the City Council and Agency Negotiators failed in their efforts and in their responsibilities to negotiate in good faith with the Union groups. He stated that some

opportunities were missed that were not recognized at the time, and he stated that hind-sight is a lot better than foresight at times. After sharing his comments Council Member Holvik **moved** to rescind all of the direction that was provided to Staff relative to the budget discussion of June 14. Council Member Yoder **seconded** the motion. Mayor Hansen asked if there were any additional comments the Council would like to share. Council Member Yoder stated that he agreed with Council Member Holvik and that he and Council Member Holvik have served on the Council for several years and he believes the Council and Negotiators started out with the best of intentions but the implementation he believes was wrong. He doesn't believe that any member sitting at the Dias was trying to hurt, or to pit anybody against one another, but rather they are trying to do what they believe is best for the community. He believes they do have the best intentions, but the implementation did fail and he believes everybody needs to move forward from this point on. Mayor Hansen then stated that he too agrees and he feels, as a member of the Council, that the Council's goal was to treat everyone fairly and to look out for the best interest of everybody in the City of Willows and to be fair to the employees as well, which is why they were elected. With a motion and a second still on the floor, Mayor Hansen called for a vote and the motion passed unanimously 5/0.

With there being no additional comments from the Council, Mayor Hansen opened up the Public Hearing at 6:36 p.m. Susan Parisio addressed the Council and asked if there are other places that the City could cut the budget. She stated that she respects everybody that works for the City, but she is a taxpayer and a working citizen and just like everybody else, she has had to make cuts everywhere that she spends money. She looks at things like the City Planner and she has to wonder whether there is wisdom in paying somebody for a town like Willows \$80,000 a year to come in to work one or two days a week. She wonders if that has been considered or if she just missed seeing it in the paper. She also stated that she doesn't know what cities similar in size to Willows have as far as personnel staffing levels in their Police and Fire Departments and she wonders whether or not we are in line with Cities of similar size with the number of personnel that the City has. She asked that in trimming personnel, would the City be behind those other Cities, or by keeping current staffing levels, would the City be exceeding what other Cities have? She stated that the average 2-person working household income is roughly \$40,000 in the City and she just wonders if Willows is in line with other Cities. She acknowledges that the City Council and Staff have already done a lot of work on this and she appreciates that, but those are her questions and she doesn't know at this point if there is still even time to consider them.

Mayor Hansen began to address Ms. Parisio's assertion that the City Planner makes \$80,000 a year, whereupon Ms. Parisio asked how much does the Planner make. Mayor Hansen asked the Finance Director to address that question. The Finance Director stated that the proposal for contract from a General Fund perspective for the upcoming Fiscal Year is \$25,000, however, that amount is strictly for the Planner to perform general services for the City. He continued stating if there was a specific project, the City does expend money for specific project purpose, but those monies are then reimbursed by the Project proponent or the Developer. So, all said and done, there will be more than \$25,000 expended for Planning Services, but the portion for General Planning Services that are not assigned or attached to a specific project are paid back to the City by the Project applicant.

Gail Green addressed the Council and stated that there are five Council Members for the City that are elected, every Department has a Department Head, so she asked why the City has to have a City Manager to oversee everybody. The Department Heads oversee their Departments, the Council is definitely overseeing the Department Heads, so she asked why the City has to have a City Manager sit there and basically oversee everybody else when that money could go to the Police Department and protect the Citizens, because crime is going up and not down in the City.

No additional comments were heard at this time, however, Mayor Hansen stated that rather than close the Public Hearing, the Hearing will be continued to the next regularly scheduled City Council Meeting scheduled for June 28 at 7:00 p.m. in order to solicit any additional comments regarding the budget.

Council Member Holvik then stated that as the Council moves forward with budget discussions it was indicated that while the Council may be inclined to formally accept the proposal by the WPSA, he is still not sure the acceptance of their offer would get the deficit down to the \$150,000 target that the Council has agreed to. He added that there is still some work that the Council will have to do and there will still need to be additional negotiating going on. He requested of staff that if there is anything at all that can be brought forward to help with the budget and to allow the City to continue to maintain the level of services it currently has, it would be greatly appreciated if staff could bring these items forward.

9. **Adjournment:** Mayor Hansen adjourned the meeting at 6:48 p.m.

Dated: June 21, 2011

NATALIE BUTLER

City Clerk

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AGENDA ITEM

July 12, 2011

TO: Honorable Mayor Hansen and Members of City Council
FROM: Steve Holsinger, City Manager
SUBJECT: Consider adopting a Resolution in response to the Demand for Cure and Correction received on June 20, 2011 from the Sacramento Valley Mirror

RECOMMENDATION

Staff is recommending adoption of the Resolution to Cure & Correct; in accordance with Government Code Section 54960.1c(2) as the appropriate response to the Demand for Cure & Correction request from the Sacramento Valley Mirror.

SUMMARY

On June 20, 2011 the city did receive a written demand for cure and correction from Tim Crews in accordance with Government Code Section 54960.1. It is the recommendation of staff, in consultation with the City Attorney, that the City Council adopt the attached Resolution and thereby formally rescinds council directions; in conjunction with the Budget Development process, agenda item(s) 5 and 14 (a) appearing on the Agenda of the Regular City Council Meeting, held June 14, 2011.

FINANCIAL CONSIDERATIONS: None

NOTIFICATION: Tim Crews, Publisher, Sacramento Valley Mirror

RECOMMENDATION

Staff is recommending adoption of the Resolution to Cure & Correct; in accordance with Government Code Section 54960.1c(2) as the appropriate response to the Demand for Cure & Correction request from the Sacramento Valley Mirror.

Respectfully submitted,

Stephen A Holsinger
City Manager

Attachments: Resolution to Cure & Correct

**CITY OF WILLOWS
CITY COUNCIL
RESOLUTION NO. -2011**

**A RESOLUTION TO CORRECT AND CURE ANY PERCEIVED VIOLATIONS OF THE
"RALPH M BROWN" ACT DURING THE REGULARLY SCHEDULED COUNCIL MEETING
HELD JUNE 14, 2011 AND REAFFIRM ACTIONS TAKEN TO ADOPT THE FISCAL YEAR
2011 – 2012 BUDGET FOR THE CITY OF WILLOWS DURING THE REGULARLY
SCHEDULED MEETING HELD JUNE 28, 2011**

WHEREAS, during the period February 2011 through June 2011 the City Council did meet frequently to discuss and develop the FY 2011/12 budget plan for the City of Willows; and

WHEREAS, the City Council intended to include ample opportunity for public participation in the budget development process; and

WHEREAS, during the month of June 2011 the Council did meet publically not less than four specific sessions to allow public testimony on the budget development progress; and

WHEREAS, on June 14, 2011 the council did meet in a legally conducted "closed session" pursuant to Government Code 54957.6; and

WHEREAS, on June 14, 2011 immediately following the closed session, the Mayor provided an appropriate report on the closed session as required and later during this meeting a public discussion on Budget Development progress was held and City Council articulated specific direction to staff to make preparation for Budget Adoption at a subsequent meeting and no vote was ever taken, nor recorded in conjunction with this direction; and

WHEREAS, on June 20, 2011 the City of Willows did receive a written "Demand for Cure and Correction" from the Sacramento Valley Mirror, in conjunction with alleged "voting" actions taken by the Council during the June 14, 2011 meeting; and

WHEREAS, on June 21, 2011 the City Council did re-convene a special meeting to discuss the FY 2011/12 Budget Development Process; and

WHEREAS, the City Council during the June 21, 2011 meeting, did open a Public Hearing in conjunction with the FY 2011/12 Budget Development Process and that Hearing was "continued" to June 28, 2011; and

WHEREAS, during the June 28, 2011 meeting the above referenced Public Hearing was concluded and the City of Willows, FY 2011/12 Annual Budget was adopted through Resolution 25-2011; and

WHEREAS, for purposes of specifically effectuating a "Cure and Correction" under an alleged violation of the "Ralph M Brown" Act, in accordance with Government Code Section 54960.1 c(2) the proposed legislative correction must appear on the Meeting Agenda, notifying in advance, interested parties that the City Council may, during the meeting specified, take action to rescind a former action of the city council; and

WHEREAS, preparation of the Agenda for the Regularly Scheduled Meeting of July 12, 2011 did include the aforementioned notice of the proposed action to "formally" rescind a former council direction provided during the discussion held on June 14, 2011.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Willows hereby formally rescinds council directions; in conjunction with the Budget Development process, agenda item(s) 5 and 14 (a) appearing on the Agenda of the Regular City Council Meeting, held June 14, 2011; and

BE IT FURTHER RESOLVED that the City Council of the City of Willows hereby cures and corrects any violations, publicly perceived to have occurred during the meeting of June 14, 2011 by rescinding those directives provided to staff during that meeting; and

BE IT FURTHER RESOLVED the City Council provided ample opportunity for public input in the budget development process by providing opportunity at Publicly Announced Meetings held on February 22nd, March 30th, April 26th, May 17th, June 1st, 14th, 21st and 28th 2011; and

BE IT FURTHER RESOLVED that the City Council of the City of Willows did not knowingly, at any time during these meetings, violate any provisions of the "Ralph M. Brown" Act; and

BE IT FURTHER RESOLVED the City Council had provided no less than eight (8) specific opportunities for public participation in the Budget Process; and therefore does reaffirm its action of June 28, 2011 ratifying the final 2011/12 Fiscal Year Budget Document.

It is hereby certified that the foregoing Resolution No. _____ -2011 was duly introduced and duly adopted by the City Council of the City of Willows at its regular meeting held on this 12th day of July, 2011 by the following Roll Call vote:

AYES in favor of:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTESTED:

Mayor Hansen

Natalie Butler, City Clerk

AGENDA ITEM

TO:  Steve Holsinger, City Manager
FROM: Tim Sailsbery, Finance Director
SUBJECT: Appropriation Correction

RECOMMENDATION

Approve, by motion, an additional appropriation of \$858 in Cops Hiring Recovery Program ("CHRP") Funds (Fund #378)

SITUATION (or BACKGROUND):

Included in the \$5,791,739 total approved for expenditure for 2011-12 was \$84,355 in Federal funding for law enforcement under the CHRP grant. I erred in not originally noting that the amount available for the 2011-12 is actually \$85,213, a difference of \$858. As such an additional appropriation by Council to tie the amount to be expended to the amount available under the grant will "clean-up" the process of expenditure under the grant.

FINANCIAL CONSIDERATIONS:

\$858 in CHRP Grant appropriation

NOTIFICATION

N/A

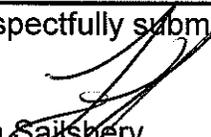
ALTERNATE ACTIONS

1. Approve by motion
2. Request additional information from staff
3. Reject staff recommendation and/or direct item to be returned at later date.

RECOMMENDATION

Approve, by motion, an additional appropriation of \$858 in Cops Hiring Recovery Program ("CHRP") Funds (Fund #378)

Respectfully submitted,


Tim Sailsbery
Finance Director

**ORDINANCES PROPOSED FOR PASSAGE OF SECOND READING
AND FINAL ADOPTION:**

695-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.25 DEFINITIONS OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS SPECIFICALLY SECTION(S) 18.25.050, 18.25.060, 18.25.130, 18.25.180, 18.25.190 AND 18.25.200.

696-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.30.020 R-1 SINGLE FAMILY RESIDENTIAL DISTRICT OF THE WILLOWS MUNICIPAL CODE PERMITTING MANUFACTURED HOMES, RESIDENTIAL CARE FACILITIES AND TRANSITIONAL AND SUPPORTIVE HOUSING.

697-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.35.020 R-2 TWO FAMILY RESIDENTIAL DISTRICT OF THE WILLOWS MUNICIPAL CODE PERMITTING MANUFACTURED HOMES, RESIDENTIAL CARE FACILITIES AND TRANSITIONAL AND SUPPORTIVE HOUSING.

698-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.40.020 R-3 HIGH DENSITY RESIDENTIAL DISTRICT OF THE WILLOWS MUNICIPAL CODE PERMITTING SINGLE ROOM OCCUPANCY UNITS (SRO) DWELLINGS.

699-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.45 R-P MULTIPLE RESIDENCE PROFESSIONAL OFFICE DISTRICT OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS ADDING SECTION 18.45.020(3).

700-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS REPEALING SECTION 18.55.030(16), AND AMENDING CHAPTER 18.55.020(13) (PERMITTED USES) (CC) CENTRAL COMMERCIAL DISTRICT OF THE WILLOWS MUNICIPAL CODE AND ADDING SECTION 18.55.020(18) PERMITTING RESIDENCES BOARDINGHOUSES AND GROUP DWELLINGS.

701-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.60.020 (CG) GENERAL COMMERCIAL DISTRICT OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS PERMITTING RESIDENCES, BOARDINGHOUSES AND GROUP DWELLINGS AND ALLOWING EMERGENCY SHELTERS WITH FIFTY BEDS OR LESS; AMENDING CHAPTER 18.60.030 ALLOWING EMERGENCY SHELTERS OVER FIFTY BEDS.

702-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.85 AG AGRICULTURE GENERAL

DISTRICT OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS PERMITTING MANUFACTURED HOMES, TRANSITIONAL AND SUPPORTIVE HOUSING AND EMPLOYEE HOUSING.

703-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS ADDING TO CHAPTER 18.110 (GENERAL PROVISIONS AND EXCEPTIONS) OF THE WILLOWS MUNICIPAL CODE SECTION 18.110.111 EMERGENCY SHELTER DEVELOPMENT AND MANAGERIAL STANDARDS, ADDING SECTION 18.110.112 SECOND DWELLING UNIT, ADING SECTION 18.110.113 REQUESTS FOR REASONABLE ACCOMODATION REQUEST UNDER THE FAIR HOUSING ACTS WITH ALL OTHER TEXT TO REMAIN UNCHANGED.

704-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.120 PARKING REGULATIONS OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS TO ALLOW PARKING FOR TRANSITIONAL AND SUPPORTIVE HOUSING AND EMERGENCY SHELTERS WITH ALL OTHER TEXT TO REMAIN UNCHANGED.

705-2011 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.125 COMPREHENSIVE SIGN LAW OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS ADDING TEXT RELATED TO THE POSTING OF BANNERS AND HANDBILLS WITH ALL OTHER TEXT TO REMAIN UNCHANGED.

AGENDA ITEM

TO: Steve Holsinger, City Manager
FROM: Tim Sailsbery, Finance Director
SUBJECT: Grantee Performance Report- Housing Rehabilitation Revolving Loan Account

RECOMMENDATION

Conduct Public Hearing and Approve the Grantee Performance Report for Submission

SITUATION (or BACKGROUND):

The California Department of Housing and Community Development- Community Development Block Program (CDBG)- requires specific reporting of grantee activity and performance annually and at the conclusion of the grant period. As part of the performance report, a public hearing is to be held to gather public comment and input. The portion of housing rehabilitation loans that meet the criteria to be considered program income by CDBG standards are placed into a Revolving Loan Account (RLA) for re-use in one of the following ways according to the City's Program Income Re-Use Plan:

- Housing Rehabilitation Loans
- Economic Development Loans
- Placement of Funds into an open CDBG Grant activity
- Placement of Funds into a CDBG Eligible activity

No activity occurred pertaining to these funds in 2010-11, as the fund was significantly depleted prior to the 2009-10 fiscal year, and funds are being collected to a point of being able to complete a project in accordance with the re-use plan.

FINANCIAL CONSIDERATIONS:

None.

NOTIFICATION

Notice of Public Hearing

ALTERNATE ACTIONS

1. Conduct Public Hearing , Receive Input, and Approve for Submission
2. Conduct Public Hearing, Receive Input, and Disallow Submission

RECOMMENDATION

Conduct Public Hearing and Approve the Grantee Performance Report for Submission

Respectfully submitted,



Tim Sailsbery
Finance Director

Attachment:

Grantee Performance Report

Grantee Performance Report

Standard Agreement #

Please Check One

Report Period (FY)

07/01/10-
6/30/11

Housing Rehab.-RLA

Annual GPR

Final GPR

Jurisdiction Name:

City of Willows

Name of Contact:

Tim Sailsbery

Address of Contact:

201 North Lassen Street
Willows, CA 95988

Telephone Number:

530-934-7041

E-Mail Address: tsailsbe@cityofwillows.org

SUMMARY OF ACTIVITIES

Complete the information above indicating the fiscal year and the Standard Agreement number. Indicate if this report represents an "Annual GPR" (Grantee Performance Report) or if this represents a "Final GPR" for which you are closing and finished the activity. Select from the following activities based on the matrix codes in your Standard Agreement. Check the box next to the activity and use the button to the right to be directed to the page to use in completing this report for each activity. If you have any questions regarding the correct matrix code, contact your CDBG Representative. If the activity has the option of two pages, the second page under the column heading "In Support of Housing" represents those activities with a National Objective Code of Low and Moderate Housing (LMH). For non-housing activities, use the button to the left.

| | | In Support of Housing (LMH) |
|--|----------------------------------|-----------------------------------|
| (01) Acquisition of Real Property | <input type="checkbox"/> Page 1 | |
| (02) Disposition | <input type="checkbox"/> Page 1 | |
| (03) Public Facilities & Improvements* | <input type="checkbox"/> Page 6 | <input type="checkbox"/> Page 3* |
| (03A) Senior Centers | <input type="checkbox"/> Page 6 | |
| (03B) Handicapped Centers | <input type="checkbox"/> Page 6 | |
| (03C) Homeless Facilities | <input type="checkbox"/> Page 6 | |
| (03D) Youth Centers | <input type="checkbox"/> Page 6 | |
| (03E) Neighborhood Facilities | <input type="checkbox"/> Page 6 | |
| (03F) Parks, Recreation Facilities | <input type="checkbox"/> Page 6 | |
| (03G) Parking Facilities | <input type="checkbox"/> Page 6 | |
| (03H) Solid Waste Disposal Imp.* | <input type="checkbox"/> Page 6 | <input type="checkbox"/> Page 3 |
| (03I) Flood Drainage Improvement* | <input type="checkbox"/> Page 6 | <input type="checkbox"/> Page 3* |
| (03J) Water/Sewer Improvements* | <input type="checkbox"/> Page 6 | <input type="checkbox"/> Page 3* |
| (03K) Street Improvements* | <input type="checkbox"/> Page 6 | <input type="checkbox"/> Page 3* |
| (03L) Sidewalk Improvements* | <input type="checkbox"/> Page 6 | <input type="checkbox"/> Page 3* |
| (03M) Child Care Centers | <input type="checkbox"/> Page 6 | |
| (03N) Tree Planting | <input type="checkbox"/> Page 6 | <input type="checkbox"/> Page 3* |
| (03O) Fire Station/Equipment | <input type="checkbox"/> Page 6 | |
| (03P) Health Facilities | <input type="checkbox"/> Page 6 | |
| (03Q) Abused and Neglected Children Facilities | <input type="checkbox"/> Page 6 | |
| (03R) Asbestos Removal | <input type="checkbox"/> Page 6 | |
| (03S) Facilities for Aids Patients | <input type="checkbox"/> Page 6 | |
| (03T) Operating Costs of Homeless/Aids | <input type="checkbox"/> Page 6 | |
| (04) Clearance and Demolition | <input type="checkbox"/> Page 11 | |
| (04A) Cleanup of Contaminated Sites | <input type="checkbox"/> Page 1 | |
| (05) Public Services - General | <input type="checkbox"/> Page 7 | |
| (05A) Senior Services | <input type="checkbox"/> Page 7 | |
| (05B) Handicapped Services | <input type="checkbox"/> Page 7 | |
| (05C) Legal Services | <input type="checkbox"/> Page 7 | |
| (05D) Youth Services | <input type="checkbox"/> Page 7 | |

| | | | | |
|---|-------------------------------------|--------|-----------------------------------|----------------------------------|
| (05E) Transportation Services | <input type="checkbox"/> | Page 7 | | |
| (05F) Substance Abuse Services | <input type="checkbox"/> | Page 7 | In Support of Housing (LMH) | |
| (05G) Battered and Abused Spouses | <input type="checkbox"/> | Page 7 | | |
| (05H) Employment Training | <input type="checkbox"/> | Page 7 | | |
| (05I) Crime Awareness | <input type="checkbox"/> | Page 7 | | |
| (05J) Fair Housing Activities | <input type="checkbox"/> | Page 7 | | |
| (05K) Tenant/Landlord Counseling | <input type="checkbox"/> | Page 7 | | |
| (05L) Child Care Services | <input type="checkbox"/> | Page 7 | | |
| (05M) Health Services | <input type="checkbox"/> | Page 7 | | |
| (05N) Abused & Neglected Children | <input type="checkbox"/> | Page 7 | | |
| (05O) Mental Health Services | <input type="checkbox"/> | Page 7 | | |
| (05P) Screening Lead Paint & Hazards | <input type="checkbox"/> | Page 7 | | |
| (05Q) Subsistence Payments | <input type="checkbox"/> | Page 7 | | |
| (05R) Homeownership Assistance - not direct | <input type="checkbox"/> | Page 2 | | |
| (05S) Rental Housing Subsidies | <input type="checkbox"/> | Page 5 | | |
| (05T) Security Deposits | <input type="checkbox"/> | Page 5 | | |
| (05U) Housing Counseling | <input type="checkbox"/> | Page 7 | | |
| (06) Interim Assistance | <input type="checkbox"/> | Page 7 | | |
| (08) Relocation* | <input type="checkbox"/> | Page 7 | | <input type="checkbox"/> Page 5* |
| (09) Loss of Rental Income* | <input type="checkbox"/> | Page 7 | | <input type="checkbox"/> Page 5 |
| (11) Privately Owned Utilities* | <input type="checkbox"/> | Page 6 | <input type="checkbox"/> Page 3* | |
| (12) Construction Housing | <input type="checkbox"/> | Page 1 | | |
| (13) Direct Homeownership Assistance | <input type="checkbox"/> | Page 2 | | |
| (14A) Rehabilitation - Single Unit Residential | <input checked="" type="checkbox"/> | Page 4 | | |
| (14B) Rehabilitation - Multi - Unit Residential | <input type="checkbox"/> | Page 4 | | |
| (14C) Public Housing Modernization | <input type="checkbox"/> | Page 4 | | |
| (14D) Rehabilitation - Publicly-Owner Residential Buildings | <input type="checkbox"/> | Page 4 | | |
| (14E) Rehabilitation Publicly/Private Commercial Industry | <input type="checkbox"/> | Page 8 | | |
| (14F) Energy Efficiency Improvements | <input type="checkbox"/> | Page 4 | | |
| (14G) Acquisition for Rehabilitation | <input type="checkbox"/> | Page 4 | | |
| (14I) Lead Based Paint, Hazards Test Abatement | <input type="checkbox"/> | Page 4 | | |
| (15) Code Enforcement | <input type="checkbox"/> | Page 7 | | |
| (16A) Residential Historic Preservation | <input type="checkbox"/> | Page 4 | | |
| (16B) Non-Residential Historic Preservation | <input type="checkbox"/> | Page 6 | | |
| (17A) CI Land Acquisition/Disposition | <input type="checkbox"/> | Page 8 | | |
| (17B) CI Infrastructure Development | <input type="checkbox"/> | Page 8 | | |
| (17C) Building Acquisition, Construction, Rehabilitation | <input type="checkbox"/> | Page 8 | | |
| (17D) Other Commercial/Industrial Improvements | <input type="checkbox"/> | Page 8 | | |
| (18A) ED Direct Financial Assistance for For-Profits | <input type="checkbox"/> | Page 8 | | |
| (18C) Micro-Enterprise Assistance | <input type="checkbox"/> | Page 9 | | |
| (19E) Operation and Repair Foreclosed Property | <input type="checkbox"/> | | <input type="checkbox"/> Page 5 | |

Certification:

I have reviewed the information contained in this report and certify that to the best of my knowledge that it is true and accurate, and that supporting documentation is maintained and available for State Review

Signature of Authorized Representative _____

Printed Name & Title Stephen Holsinger, City Manager

Date 7/12/2011

6/10/2008

Grantee Performance Report

Housing Rehabilitation

Report Period
07/01/10-
6/30/11

Standard Agreement
Housing Rehab.-RLA

This section applies to activities with a National Objective of Low and Moderate Housing (LMH) and Slums and Blight Area (SBA) or Slum and Blight Spot (SBS) or Urgent Need (URG) for the following. Check off what activity you are reporting. If more than one activity is being reported on this page, you will need to create a duplicate sheet.

- Rehabilitation - Single Unit Residential (Matrix 14A)
- Rehabilitation - Multi - Unit Residential (Matrix 14B)
- Public Housing Modernization (Matrix 14C)
- Energy Efficiency Improvements (Matrix 14F)
- Rehabilitation - Publicly-Owner Residential Buildings (Matrix 14D)
- Acquisition for Rehabilitation (Matrix 14G)
- Lead Based Paint, Hazards Test Abatement (14I)
- Residential Historic Preservation (16A)

Program Description

IDIS cdbg 6

Check all statements that are applicable to this activity. This activity will include:

- a. One-for-One Replacement (Reconstruction) complete Appendix A.
- b. Public improvement activity for which a Special Assessment will be levied.
- c. Displacement of household, business, farms, nonprofits, complete Appendix B.
- d. Creating a new Revolving Fund/Revolving Loan Account (RLA).
- e. The designation of an economic development "Favored activity".
- f. The funding of Colonia(s).
- g. Brownfield Activity Indicate the number of remediated acres: _____
- h. Historic Preservation Area.
- i. Presidential Declared Disaster.
- j. Multi-Unit Housing (2+ Units/structure).
- k. Rental Housing.
- l. Limited Clientele by Nature/Location or Presumed Benefit, complete Appendix C.
- m. A Subrecipient Agreement for this activity, complete Appendix D.
- n. The designation of Slum and Blight, complete Appendix E.

Section 3

Economic Opportunities for Low & Very Low Income

- Check box if the grant award is over \$200,000 in CDBG funds.
- Check box if you have a construction contract or subcontract greater than \$100,000.

If both boxes are checked, you are required to comply with Section 3 reporting requirements pursuant to HUD (24 CFR 135). Attach a Section 3 report and submit the report with this GPR.

Minority Contractor Information

Provide the total dollar amount of this activity that will be directed towards

Firms owned wholly or in substantial part by:

Minority group members

Women

Other (Specify) _____

Value of Contract

\$0

\$0

\$0

TYPE OF ASSISTANCE

IDIS cdbg 5

1. What type of financing was provided to the beneficiaries: Grants Loans
 No loans or grants
2. Indicate the number of grants and/or loans provided this Report Period:
 Grants 0 Loans 0
3. Indicate the total number of grants and/or loans provided to date (entire contract term):
 Grants 0 Loans 2
4. When assistance is provided in the form of loans, enter the terms of financing:
- | | Interest Rate
(%) | Number of Months
(#) | Loan Amounts
(\$) |
|---|-----------------------------|-----------------------------|-----------------------------|
| a. Amortized Loan: | <u>0-3%</u> | <u>360</u> | <u>varies</u> |
| b. Deferred Payment/ Forgiveness Loan: | <u> </u> | <u> </u> | <u> </u> |

DIRECT BENEFIT

IDIS cdbg 8

This page allows you to report on beneficiaries race/ethnicity and income levels for the fiscal year:

| Race & Code | HOUSING ACTIVITIES | | | |
|--|--------------------|----------|----------|----------|
| | Owner | | Renter | |
| | All | Hisp | All | Hisp |
| White (11): | 0 | 0 | 0 | 0 |
| Black/African American (12): | 0 | 0 | 0 | 0 |
| Asian (13): | 0 | 0 | 0 | 0 |
| American Indian/Alaskan Native (14): | 0 | 0 | 0 | 0 |
| Native Hawaiian/Other Pacific Isl. (15): | 0 | 0 | 0 | 0 |
| Am. Indian/Alaskan Native & White (16): | 0 | 0 | 0 | 0 |
| Asian & White (17): | 0 | 0 | 0 | 0 |
| Black/African Am. & White (18): | 0 | 0 | 0 | 0 |
| Am. Indian/Alaskan & Bick/Afrcn (19): | 0 | 0 | 0 | 0 |
| Other Multi-Racial (20): | 0 | 0 | 0 | 0 |
| TOTALS | 0 | 0 | 0 | 0 |

Number of Female Head of Households 0

INCOME LEVELS

IDIS cdbg 13

Number of households benefiting based on Income:

| | Owner | Renter | Total all years |
|--------------------------------|----------|----------|-----------------|
| Extremely Low (<30%) | 0 | 0 | 0 |
| Low (31%-50%) | 0 | 0 | 2 |
| Moderate (51%-80%) | 0 | 0 | 0 |
| Non-Low/Moderate Income (+80%) | 0 | 0 | 0 |
| Totals | 0 | 0 | 2 |

Grantee Performance Report

Report Period

Standard Agreement

Appendix A - One for One Replacement

07/01/10-
6/30/11

Housing Rehab.-RLA

Replacement Housing

If multiple locations, please duplicate and make additional forms as necessary.

IDIS cdbg 16

Indicate the address of the units to be demolished-converted:

Demolished/Converted
Address

Indicate the number and type of bedroom units

- 0/1 Zero or One bedroom unit _____
- Two Bedroom Units _____
- Three Bedroom Units _____
- Four Bedroom Units _____
- 5+ Five or more Bedroom Units _____

Grant or Loan Agreement Executed Date:

Demolition or Conversion Agreement Date:

Replacement
Address

Number of bedroom units

- 0/1 Zero or One bedroom unit _____
- Two Bedroom Units _____
- Three Bedroom Units _____
- Four Bedroom Units _____
- 5+ Five or more Bedroom Units _____

Date units will be available:

Date of any exception agreement:

Grantee Performance Report

Report Period
07/01/10-
6/30/11

Standard Agreement

Appendix B - Displacement

Housing Rehab.-RLA

IDIS cdbg 15

Indicate the census tract of origin _____

Indicate the City _____

| Race & Code | Displaced | | Remain | | Relocated | |
|--------------------------------------|-----------|------|--------|------|-----------|------|
| | All | Hisp | All | Hisp | All | Hisp |
| White (11): | 0 | 0 | 0 | 0 | 0 | 0 |
| Black/African American (12): | 0 | 0 | 0 | 0 | 0 | 0 |
| Asian (13): | 0 | 0 | 0 | 0 | 0 | 0 |
| American Indian/Alaskan Native (14): | 0 | 0 | 0 | 0 | 0 | 0 |
| Nat.Hawaiian/Oth Pacific Isl (15): | 0 | 0 | 0 | 0 | 0 | 0 |
| Am. Indian/Alaskan Nat. &White (16): | 0 | 0 | 0 | 0 | 0 | 0 |
| Asian & White (17): | 0 | 0 | 0 | 0 | 0 | 0 |
| Black/African Am. & White (18): | 0 | 0 | 0 | 0 | 0 | 0 |
| Am.Indian/Alskn & Blck/Afrcn (19): | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Multi-Racial (20): | 0 | 0 | 0 | 0 | 0 | 0 |

Indicate the census tract of those relocated _____

Indicate the City _____

| Race & Code | Displaced | | Remain | | Relocated | |
|--------------------------------------|-----------|------|--------|------|-----------|------|
| | All | Hisp | All | Hisp | All | Hisp |
| White (11): | 0 | 0 | 0 | 0 | 0 | 0 |
| Black/African American (12): | 0 | 0 | 0 | 0 | 0 | 0 |
| Asian (13): | 0 | 0 | 0 | 0 | 0 | 0 |
| American Indian/Alaskan Native (14): | 0 | 0 | 0 | 0 | 0 | 0 |
| Nat.Hawaiian/Oth Pacific Isl (15): | 0 | 0 | 0 | 0 | 0 | 0 |
| Am. Indian/Alaskan Nat. &White (16): | 0 | 0 | 0 | 0 | 0 | 0 |
| Asian & White (17): | 0 | 0 | 0 | 0 | 0 | 0 |
| Black/African Am. & White (18): | 0 | 0 | 0 | 0 | 0 | 0 |
| Am.Indian/Alskn & Blck/Afrcn (19): | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Multi-Racial (20): | 0 | 0 | 0 | 0 | 0 | 0 |

If there is more than one census track, indicate the additional census tract and race distribution of those relocated. _____

Indicate the City _____

1. Presumed Benefit

IDIS User Guide 8-73

If the activity is funded under a National Objective Code of Low and Moderate Income Clientele, indicate the number of beneficiaries that fall into one or more of the following categories. Use the following income levels when reporting on the beneficiaries race and income on other pages of the GPR.

Number of:

- | | |
|---|--|
| <input type="checkbox"/> Abused Children | Extreme Low Income |
| <input type="checkbox"/> Battered Spouses | Low Income |
| <input type="checkbox"/> Severely Disabled Adults (Per Census Definition) | Low Income |
| <input type="checkbox"/> Illiterate Adults | Low Income |
| <input type="checkbox"/> Persons with Aids | Low Income |
| <input type="checkbox"/> Homeless Persons | Extreme Low Income |
| <input type="checkbox"/> Migrant Farm workers | Low Income |
| <input type="checkbox"/> Elderly Persons | Use Moderate Income if at a center with services, if not center based, use Low Income |

2. Nature and Location

IDIS cdbg 10

Provide a narrative description of how the nature/location of this activity benefits low and moderate persons:

Grantee Performance Report

Report Period
07/01/10-
6/30/11

Standard Agreement

Appendix D - Sub-recipient Agreement

Housing Rehab.-RLA

ORGANIZATION CARRYING OUT ACTIVITY

IDIS cdbg 3

Indicate if the activity will be carried out by one of the following:

- Grantee employees
- Contractors
- Grantee employees & contractors
- By others under a Sub-recipient Agreement

If you are using a Sub-recipient Agreement, indicate the name of the Organization:

County Of Glenn- Housing and Weatherization Services

Activity is being carried out by:

- A 105 (a) (15) entity as defined under the Housing and Development Act
- Another unit of local government
- Another public agency

IDIS cdbg 4

Indicate all that applies to this organization:

- Non-profit organization
- For-profit entity
- A faith-based organization
- An institution of higher education

Code Section 105(a) (15) is from the Housing and Development Act and provides the provision of assistance to neighborhood-based nonprofit organizations, local development corporations, and nonprofit organizations serving the development needs of communities in non-entitlement areas to carry out neighborhood revitalization, community economic development or energy conservation projects.

Grantee Performance Report

Report Period
07/01/10-
6/30/11

Standard Agreement

Appendix E - Slum & Blight Area

Housing Rehab.-RLA

IDIS cdbg 12

Provide a description of the boundaries of the designated area
(Not the census tract/block data required for LMA)

Boundaries:

Percent of Deteriorated Buildings/Qualified Properties: _____ %

Public Improvement/Type Condition:

Provide a brief description identifying each type of improvement / type of condition

Slum/Blight Designation Year _____

AGENDA ITEM

July 12, 2011

TO: Honorable Mayor Hansen and Members of City Council
FROM: Steve Holsinger, City Manager
SUBJECT: Consider creation of Council Sub-Committee for Fiscal Year 2012-2013 Budget Development.

RECOMMENDATION

Staff is seeking direction from Council concerning the possible creation or appointment of Council Liaisons to commence work on the Fiscal Year 2012/2013 Budget Development Process.

SUMMARY

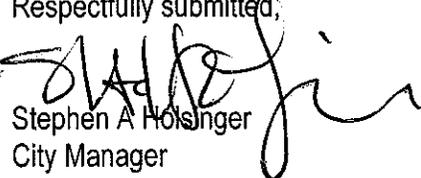
Each fiscal year at approximately mid-term review in February the Council commences work on the up-coming fiscal year budget. During this recently completed process in conjunction with the FY 2011/2012 budget plan, the council expressed some interest in an expanded and more exhaustive evaluation of the annual budgeting methodology. The concept of a council sub-committee; one that could meet frequently and spearhead efforts associated with Budget Development necessities, appeared to be a favored alternative and Mayor Hansen requested an item be placed on the Council agenda for consideration immediately following the adoption of the current FY budget. Staff would recommend that two members of the council be selected to serve on the sub-committee. This sub-committee could meet as necessary, develop strategy and policy ideas that could then be adopted by the City Council; thus formally setting in motion next year's budget development methodology. Things to address early on could be: Goal or goals of the budget process; perhaps limited to three very specific objectives; {as example} 1) achieve a fully balanced GF budget (i.e. revenues are equal to or greater than expenses) 2) develop a revenue enhancement strategy to increase revenue by (x) % during the fiscal period, 3) thoroughly explore/investigate feasibility of shared-services or alternative service(s) delivery. Establish timeframes to complete objectives and commence the budget development process immediately thereafter. Staff recommends creation of a council sub-committee; with an aggressive pursuit of policy & strategy development schedules over the next 45 days. It would be Staff's Recommendation to formally commence Budget Development for FY 12/13 no-later-than September 1, 2011.

FINANCIAL CONSIDERATIONS None are anticipated at this time.

RECOMMENDATION

Staff is seeking direction from Council concerning the possible creation or appointment of Council Liaisons to commence work on the Fiscal Year 2012/2013 Budget Development Process.

Respectfully submitted,


Stephen A Holsinger
City Manager