CITY COUNCIL

Gary Hansen, Mayor
Vince Holvik, Vice Mayor
Jeff Cobb, Council Member
Sandie Hobbs, Council Member
Jim Yoder, Council Member

CITY MANAGER
Steve Holsinger

CITY CLERK
Natalie Butler

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

SPECIAL CITY COUNCIL BUDGET MEETING AGENDA

Tuesday, June 21, 2011
5:30 p.m.

1. Call to Order – 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call
4. Agenda Review: (Requested Changes by Council or Staff)

   a.) Consider acceptance, by motion, of Special City Council Budget Meeting Agenda for June 21, 2011.

5. Public Comment:

   Public comments are restricted only to those items listed on the agenda below and no other business shall be considered by the legislative body, Pursuant to Government Code §54956.

6. Executive Session: Pursuant to California Government Code Sections 54950 et seq., the City Council will hold a Closed Session. More specific information regarding this closed session is indicated below:

   a) CONFERENCE WITH LABOR NEGOTIATOR(S) pursuant to Section 54957.6

Agency Negotiators:	City Manager Steve Holsinger Finance Director Tim Sailsbery
Employee Organization(s):	Willows Employees Association Willows Public Safety Association Unrepresented Employees (All others not in WEA or WPSA)

7. Report-Out from Closed Session:

8. Public Hearing:

   a) 2011/2012 Budget Adoption: Conduct a Public Hearing to receive public input about the proposed Fiscal Year 2011/2012 Budget and provide final direction to Staff for Budget Adoption.

9. Adjournment:

CERTIFICATION: Pursuant to Government Code §54954.2 (a), the agenda for this meeting was properly posted on or before June 17, 2011.

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider

CITY OF WILLOWS
2011/12
GENERAL FUND BUDGET UPDATE
STATUS @ 06/21/11

General Fund Activity-
The attached General Fund Update notes the effect of the following items directed by Council for inclusion in the General Fund Budget:

Layoff of One Police Officer	($ 57K)
10% Across-the-Board Furlough Of Full Time Employees	($130K)
Reduced Allocation for Part Time Recreation Dept. Staff	($ 4K)

The City is currently under contractual obligation to honor pay raise levels for WPSA positions, and the Police Chief absent affirmative acts to continue the deferral of these increases (WEA has agreed to extend the deferral of their contracted increase for one more year). Said increases have been deferred for a period of two years by the parties involved. To date, action has not been taken by those noted to continue the deferral of contracted pay increases. As a result, the additional General Fund personnel cost if deferral is not agreed to is:

WPSA Positions	$72K
Police Chief	$17K

The net result of the items noted, in addition to previously directed cuts and additions, brings the General Fund deficit to $178K.

Effect on Other Fund Activity Following June 1 Update- Please note the following changes will be made to other funding sources as a result of budget allocation proposals and directives since June 1:

Recreation Reimbursable- $2K to cover portion of reduction in part time Recreation staff
Sewer Enterprise-$6K Transfer of maintenance items of Sewer Enterprise

These amounts will be adjusted to their respective funding source prior to the final budget adoption.

Budget Adoption- June 21 was originally set as the date for budget adoption. However, as a number of variables have come into play as a result of directives, staff requests that review and direction be solidified on 6/21, and the hearing be continued for adoption at a later date, possibly June 28 if all issues have been settled.

Budget Update
Schedule of Changes
Update 6/21/11

Projected General Fund Defficit at 05/17/11	$	463,000
Projected Effect of 3 retirements at 10/01/11	$	(136,000)
Backfill of Part Time Staff due to Retirements	$	26,000
Elimination of Funding- Part Time CSO Position	$	(17,000)
Partial Elimination of Funding- Part Time Accounts Analyst	$	(11,000)
Revision to Liability Insurance Premium and one-time dividend received to offset portion of liability insurance	$	(26,000)
Revison to Revenue Estimates	$	(2,000)
Departmental Level Cuts and Allocation Transfers Provided 6/14	$	(16,430)
Projected Deficit at 6/14/11	$	280,570
Layoff One Police Officer	$	(57,439)
15% Increase-Police Chief	$	17,153
7.5% Increase-WPSA-General Fund Portion	$	72,290
10% Across The Board Furlough-General Fund Portion	$	(129,954)
Reduce Recreation Department Part Time Allocation	$	(4,116)
Net Deficit	$	178,504