

MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD
June 25, 2013

1. Mayor Cobb called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Undersheriff Rich Warren led the Pledge of Allegiance.
3. **ROLL CALL:**

 Present: Domenighini, Taylor-Vodden, Spears, Mello & Mayor Cobb
 Absent: None
4. **Agenda Review:** It was **moved** by Council Member Domenighini and **seconded** by Council Member Taylor-Vodden to accept the June 25, 2013 as presented. The motion unanimously passed.
5. **Presentations & Proclamations:** None
6. **Public Comment/Written Communications:**

Dan Roach, representing the Glenn County Veterans, reported that the Veterans held a Tri-Tip fundraiser at the City Pool the previous Friday to help raise money for the Pool. He stated that \$1600 in profit was collected from the fundraiser to help keep the City Pool open.

Rose Marie Thrailkill gave the Council an update on Chamber of Commerce and Community events, activities and fundraisers. She also reported that the Chamber's website has recently been updated and has many new changes and member benefits. She reported that due to financial reasons, the Chamber would not be putting out their annual business directory this year.

7. **Consent Agenda:**

It was **moved** by Council Member Taylor-Vodden and **seconded** by Council Member Spears to approve the Consent Agenda as presented. The motion unanimously passed and the following items were approved/adopted:

- a) Approval of General, Payroll and Direct Deposit Check Registers.
 - b) Adoption of a Resolution to extend the sunset date of the Glenn County Abandoned Vehicle Abatement Fee Program with the California Department of Motor Vehicles.
 - c) Approval of a lease for 2 copy machines (Administrative Office & Police Department) from Ray Morgan Company and authorize the Finance Director to complete negotiation of lease terms and the City Manager to sign the lease on behalf of the City of Willows.
 - d) Approval of the renewal of the 2013-2014 contract for services between the City of Willows and 3CORE, Inc.
8. **Public Hearings:** None
 9. **Ordinances:** None

10. Items introduced by City Council or Administrative Staff for discussion purposes only:

- a) Library Director Jody Meza presented the Council with the Willows Public Library 2011/2012 Annual Report and she gave an overview of the report.

11. New Business:

- a) Consider adoption of a Resolution authorizing the purchase of a new street sweeper and enter into an Inter-local Contract for Cooperative Purchasing with HGACBuy:

The Public Works Department regularly sweeps the streets throughout the City in order to keep clean, safe streets that are free of debris and obstructions. Typically, the life of this type of vehicle is 10 years. The current sweeper was purchased in 2000 and the need for a new one comes at an opportune time, as air quality restrictions of diesel emissions have required the City to comply by either installing particulate matter filters, upgrading cab & chassis, or replacing the vehicle. The street sweeper has typically been purchased with Gas Tax funds, as is proposed here. The sweeper will be purchased through a cooperative purchasing agreement administered by the Houston-Galveston Area Council (HGACBuy). HGACBuy is a regional council of governments operating under the laws of the State of Texas and governed by a board comprised of 35 elected officials from 13 county regions. The program specializes in high-ticket capital intensive products and services that require technical detailed specifications and extensive professional skills to evaluate bid responses. All products offered through the program have been awarded by virtue of a public competitive process that complies with the California State requirements and participation in the program does not obligate the City to make any purchases and it does not cost the City anything to participate. Staff is recommending that the Council authorize the purchase of this new sweeper and allow staff to enter into an Inter-local Contract for Cooperative Purchasing agreement.

It was **moved** by Council Member Taylor-Vodden and **seconded** by Council Member Domenighini to adopt a Resolution authorizing the execution of a cooperative purchasing agreement with HGACBuy and purchase of a street sweeper. The motion unanimously passed.

- b) Library Board Trustees appointments:

Currently there are three seats on the Library Board of Trustees whose terms are due to expire on June 30, 2013. Council Members Taylor-Vodden and Domenighini volunteered to serve on a subcommittee to review applications, interview candidates and make their recommendations for three individuals to fill these seats. Only three applications were received, and all three were from the currently seated Board Members whose terms are expiring. The subcommittee reviewed the applications and after consultation with Library Director Jody Meza, the subcommittee determined that all three applicants have served the Library Board well and therefore, should be reappointed to serve another term. It was **moved** by Council Member Domenighini and **seconded** by Council Member Taylor-Vodden to reappoint Adrienne Haylor, Dawn George and Lisa Kennedy to the Library Board of Trustees. The motion unanimously passed.

- c) Downtown Banner Poles possible replacement, discussion of other options & direction to staff:

This was an item that was placed on the agenda at the request of Council Member Mello. At the direction of the Council, Council Member Mello was asked to perform some research about the possible replacement of the Sycamore Street banner poles or some other possible options or alternatives to the replacement of the banner poles. Council Member Mello stated that the community needs some type of message system for groups and organizations. This needs to be a message system where all groups and organizations can display communications to the community. He believes any message system would be beneficial, be it the banner poles, message signs or banner flags, but he believes that it needs to be accessible to all groups and organizations, easy to manage, cost effective to the City, attractive to the community, and should have less City Hall involvement. There are over 50 local non-profit organizations and groups in the City of Willows that would like to display messages that announce special events, fundraisers, etc. Many of these organizations cannot afford to pay \$350 - \$500 in order to purchase a banner. He believes the City needs a messaging system that is user-friendly that all organizations could utilize. Council Member Mello introduced a few examples of alternatives to the banner poles, such as changeable letter signs, mobile digital display signs and double-sided banners that could be hung from utility poles.

Discussion ensued among the Council and members of the public including Rose Marie Thrailkill and Jamie Millen who represent the Chamber of Commerce. Many options were discussed such as funding mechanisms for the project once it is determined what type of messaging system the Council decides to choose, who would manage the program, what would be the most cost effective messaging system, etc. It was suggested that perhaps the City could impose a \$10.00 surcharge on City Business License renewals for two years in order to be reimbursed for the City's up-front cost of the project. It was determined that there were still too many variables in order for the Council to make a final decision at this meeting. The conclusion was to have Council Member Mello continue to work with the Chamber of Commerce to put together a survey to hear the business community's preference of the types of messaging signs they would like to have and if they would be agreeable to pay a \$10.00 surcharge per Business License renewal for a two year period in order to fund the project. Once there is more research conducted and a survey is completed, this item will come before the Council again for further discussion.

12. Council Member Reports:

Council Member Spears reported on the last Transportation & Transit Commission meeting that he attended. He also reported that he helped with the recent Tri-Tip fundraiser at the City Pool. He also announced that the Glenn County Theatre Company is currently performing the Wizard of Oz at the Theatre

Council Member Taylor-Vodden reported on the last Economic Development Strategy meeting that she and Council Member Mello attended. She also reported that she recently sat in on negotiations with the Willows Employees Association and that it has been a very pleasant experience and she commends all of the employee groups for their spirit of cooperation. They are getting very close to coming to an agreement and once that is done, she stated that she would

like the Council to hold an Executive Session at the next meeting to talk about negotiations with the Unrepresented Employees, which is the one group of employees that the Council has not discussed yet. She stated that the purpose is to discuss restoring full-time service and ending the furloughs. It was the unanimous consensus of the Council to place an Executive Session item on the next meeting agenda.

Council Member Domenighini reported that the next Library Board meeting is this Thursday. He also reminded people to visit the Wednesday Night Farmers' Market downtown each Wednesday from 4:00 to 7:00 p.m.

13. **Executive Session:** Pursuant to California Government Code Sections 54950 et seq., the City Council held a Closed Session. Pursuant to Government Code Section 54954.3 the public had an opportunity to directly address the legislative body on the below items prior to the Council convening into Closed Session. **No members of the public had any comments on the Executive Session topics.**

The Council entered into Executive Session at 8:06 p.m.

- a) PUBLIC EMPLOYEE APPOINTMENT Pursuant to Government Code Section 54957 (b)(1)
Title: Police Chief
- b) CONFERENCE WITH LABOR NEGOTIATOR(S) Pursuant to Section 54957
- Agency Negotiators: City Manager Steve Holsinger
Finance Director Tim Sailsbery
- Employee Organization(s): Willows Employees Association

14. **Report-Out from Executive Session:**

The Council reconvened into open session at 8:50 p.m. No reportable action was taken by the Council. Direction was provided to Staff.

15. **Adjournment:** Mayor Cobb adjourned the meeting at 8:50 p.m.

Dated: June 25, 2013

NATALIE BUTLER

City Clerk

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