

MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD
June 9, 2015

1. Mayor Domenighini called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Council Member Yoder led the Pledge of Allegiance.

3. **ROLL CALL:**

Present: Williams, Yoder, Mello, Hansen & Mayor Domenighini.

Absent: None

4. **Agenda Review:**

- a) **M/S – Yoder/Hansen** to approve the June 9, 2015, City Council Agenda as presented. The motion unanimously passed.

5. **Presentations & Proclamations:**

- a) Mayor Domenighini announced that the Glenn County Health Advisory Board held their annual meeting today and the City's Recreation Director, Carol Lemenager, received the Sharon Gibbs Award for Outstanding Community Service. She has dedicated 38 years of service working for the City of Willows and she has been very prolific in fundraising and has raised over \$100,000 in the past six years through donations, fundraisers and free swim days. She was also recognized for her many years of community service through the various recreational and educational programs, and she has also provided many of the youth in the community with their first job and has been instrumental in teaching work ethic and setting high standards for the young people of the community throughout her career. Mayor Domenighini stated that he wanted to go on record on behalf of the Council and the Staff that they are very appreciative and supportive of Ms. Lemenager and they congratulate her on receiving the award.

6. **Public Comment/Written Communications:** None

7. **Consent Agenda:**

M/S – Yoder/Hansen to approve the Consent Agenda as presented. The motion unanimously passed and the following items were approved:

- a) Approval of General, Payroll & Direct Deposit Check Registers (29623-29670; Z06316-Z06350; 34174-34192).
- b) Approval of City Council Minutes of the May 12, 2015 regular meeting.
- c) Adoption of a Resolution consenting to the extension of service charges imposed on improved real property within the incorporated area of the City

of Willows for FY 2015/2016 for the use and/or ability to use the Glenn County Solid Waste System.

- d) Authorize Staff to publicly bid the Tehama Street Reconstruction Project and Appropriate \$225,000 from Gas Tax 2013 Funds (Fund 372).
- e) Approve second reading by title only and final adoption of the following Ordinances:
(Mayor Domenighini read each of the Ordinances by title)
 - **Ordinance #711-2015 entitled:**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.25 DEFINITIONS OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS SPECIFICALLY SECTION(S) 18.25.060 AND 18.25.080 REVISING THE DEFINITION OF FAMILY AND ADDING A DEFINITION FOR HOUSEHOLD WITH ALL OTHER TEXT TO REMAIN UNCHANGED
 - **Ordinance #712-2015 entitled:**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.40 R-3 HIGH DENSITY RESIDENTIAL DISTRICT OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS SPECIFICALLY SECTION(S) 18.25.40.020(4) AND 18.40.040(1) ADDING TRANSITIONAL AND SUPPORTIVE HOUSING AS A PERMITTED USE WITH ALL OTHER TEXT TO REMAIN UNCHANGED
 - **Ordinance # 713-2015 entitled:**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.45 R-P RESIDENTIAL-PROFESSIONAL DISTRICT OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS SPECIFICALLY SECTION 18.45.040(1) REMOVING TEXT REGARDING DENSITY WHICH DOES NOT COMPLY WITH GENERAL PLAN DENSITIES WITH ALL OTHER TEXT TO REMAIN UNCHANGED
 - **Ordinance # 714-2015 entitled:**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.55 CENTRAL COMMERCIAL DISTRICT OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS SPECIFICALLY SECTION 18.55.020(18) ADDING WHERE TRANSITIONAL AND SUPPORTIVE HOUSING TO PERMITTED USES WITH ALL OTHER TEXT TO REMAIN UNCHANGED
 - **Ordinance # 715-2015 entitled:**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.60 GENERAL COMMERCIAL DISTRICT OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS SPECIFICALLY SECTION 18.60.020(18) ADDING TRANSITIONAL AND SUPPORTIVE HOUSING TO PERMITTED USES WITH ALL OTHER TEXT TO REMAIN UNCHANGED

- **Ordinance # 716-2015 entitled:**
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING CHAPTER 18.125 COMPREHENSIVE SIGN LAW OF THE WILLOWS MUNICIPAL CODE OF THE CITY OF WILLOWS SPECIFICALLY SECTION 18.125.020 AND 18.125.040(5) DELETING TEXT REGARDING CAMPAIGN SIGNS WITH ALL OTHER TEXT TO REMAIN UNCHANGED

8. **Public Hearings:** None

9. **Ordinances:** Action already taken under item 7 (e).

10. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

City Manager Steve Holsinger informed the Council that there has recently been a suggestion about the possibility of doing something with the back sides of the City's Gateway Entryway signs. Currently, the back side of the signs that a person views when they exit the City Limits is a blank space and there was some talk about possibly placing a message and/or the City Logo on the back of the signs. The City Manager is seeking direction from the Council whether this is something they would like to have agendaized for a future meeting for discussion and/or possible action. The Council directed staff to bring an item back for discussion at a future meeting.

Council Member Williams gave a reminder that the City's annual Community Clean-Up event would be taking place on Saturday, June 13 starting at 8:00 a.m. He also stated that there would be a Rummage Sale put on by the American Veterans on that same day at Memorial Hall.

11. **New Business:**

- a) Consider adoption of a Resolution authorizing the extension of the public agency agreement with Wildan Engineering Consultants for General Planning and Environmental Services during fiscal year 2015/2016:

Over the past few fiscal years, several options for providing Planning & Environmental Services have been explored by city staff. A contract for Planning Services was awarded to Wildan Engineering Consultants for the fiscal 09/10 period and ending June 30, 2010. That contract has since been extended through each subsequent fiscal year, at the same terms and conditions.

For the upcoming 2015/2016 Fiscal Year the proposal from Wildan is to continue to provide Planning Services at levels consistent with current provisions, however a moderate increase in hourly billing rate is requested. The Contract extension will allow the City to be able to

maintain a consistent one-day-per-week Planner at City Hall and staff is requesting approval of the proposal. Brief discussion ensued. **M/S – Mello/Yoder** to adopt a Resolution renewing the Professional Services Agreement with Wildan Engineering to provide General Planning & Environmental Services to the City of Willows throughout Fiscal Year 2015-2016. The motion unanimously passed.

- b) Establish a date and time for a special meeting to review the 2015/2016 Budget.

It was the unanimous consensus of the Council to hold a special meeting to review the 2015/2016 budget on June 30 at 9:00 a.m., with the final budget resolution to be formally adopted on July 14, 2015.

12. Council Member Reports:

- Council Member Hansen reported that he attended the “meet and greet” for the new Mendocino National Forest Supervisor, Ann Carlson, at the Forest Service Headquarters on Humboldt Avenue.
- Mayor Domenighini reported that he attended the LAFCO meeting on June 8. He announced that the City’s contribution toward LAFCO will be increasing from \$7000 to roughly \$10,000 during their next budget. He also stated that they are looking to recruit a new Executive Director, as Christy Leighton will be retiring next year. John Viegas and Mike Yalow, the Vice Chair and the Chair of LAFCO, are in the process of looking to see if there might be someone local interested in the position before they actually begin the recruitment efforts and fly the position. He also stated that he would be attending the Library Board Meeting on June 11.

- 13. Closed Session:** Pursuant to Government Code Section 54954.3 the public had an opportunity to directly address the legislative body on the items below prior to the Council convening into Closed Session. No comments from the public were received and the Council entered into closed session at 7:35 p.m.

a) CONFERENCE WITH LABOR NEGOTIATOR(S) pursuant to Section 54957.6

Agency Negotiators: City Manager, Steve Holsinger
Finance Director, Tim Sailsbery

Employee Organization(s): All Unrepresented City Employees including City Manager, City Attorney, City Council and All Other Elected or Appointed Members of the City of Willows Boards & Commissions.

- 14. Report out from Closed Session:** The Council reconvened into open session at 9:17 p.m. and Mayor Domenighini reported that direction had been provided to staff to bring an item back before the City Council for formal adoption during the July 14, 2015 Council Meeting.

14. **Adjournment:** Mayor Domenighini adjourned the meeting at 9:17 p.m.

Dated: June 9, 2015

NATALIE BUTLER

City Clerk

The City of Willows is an Equal Opportunity Provider