

MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD

March 12, 2013

1. Mayor Cobb called the meeting to order at 7:02 p.m.

2. **PLEDGE OF ALLEGIANCE:** Luke Niblack led the Pledge of Allegiance.

3. **ROLL CALL:**

Present: Domenighini, Taylor-Vodden, Mello, Spears & Mayor Cobb

Absent: None

4. **Agenda Review:** It was requested that items 7 (a) & 7 (b), which is the approval of the General, Payroll & Direct Deposit Check Registers, be removed from the agenda, as staff was not available to provide the report. It was **moved** by Council Member Spears and **seconded** by Council Member Taylor-Vodden to approve the March 12, 2013 agenda as amended. The motion unanimously passed.

5. **Presentations & Proclamations:**

- a) Mayor Cobb presented a Proclamation to Claudia Gillen of the Rape Crisis Intervention & Prevention Center declaring the month of April as "Sexual Assault Awareness Month".
- b) Glenn County Mosquito & Vector Control District Representative Luke Niblack & Russ Melquist, Mosquito & Vector Control District Board Trustee, gave a report on District operations and recent mosquito-borne virus activity within the County.

6. **Public Comment/Written Communications:** None

7. **Consent Agenda:**

Motion by Council Member Domenighini, **second** by Council Member Taylor-Vodden to approve the Consent Agenda as amended with the removal of items 7(a) & (b). The motion unanimously passed 5/0 and the following items were approved/adopted:

- c) Approval of the Minutes of the Willows City Council Regular Meeting held February 12, 2013.
- d) Adoption of a Resolution accepting the public improvements associated with the Walmart project and authorizing the City Engineer to release the performance and labor & materials bonds posted for this development.

8. **Public Hearings:** None

9. **Ordinances:** None

10. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

The City Manager reminded the Council to communicate with the City Clerk on any topics that they would like to have placed on the Joint City Council & Planning Commission Meeting scheduled for 5:00 p.m. on April 9. Staff requests this information no later than March 22 so there can be an item placed on

the City Council Agenda for the March 26 Council Meeting to finalize and prioritize meeting topics for the Joint Meeting agenda.

The City Manager also reminded the Council about the Joint Cities/County EDC Meeting scheduled to occur on April 24 at the Orland Memorial Hall. He asked that those people who plan to attend to notify the City Clerk and also notify the Clerk if they have any items that wish to have placed on that meeting's agenda.

11. New Business:

- a) Consider approval to relocate the bus stop currently located at the corner of Butte and Sycamore Streets and confirm a new location for the bus stop:

This item was originally heard, and ultimately tabled, by the City Council during their February 26, 2013, meeting in order to provide staff an opportunity to gather more information before the Council makes a final decision where to relocate the bus stop currently located at the corner of Butte & Sycamore Streets. Staff introduced some additional information and concepts on where the Council could choose to designate a new bus pick-up location in the downtown area. Discussion ensued among the Public Works Director, the Council and a representative from Para-Transit who provides the transportation services for "Glenn Ride". There was some discussion and confusion about the City Council designating two separate bus "drop-off" and bus "pick-up" locations in this downtown area, and that was not part of the original plan that had been presented to the Council, therefore, it was the unanimous consensus of the Council that this item be tabled once again to allow staff more time to gather additional information. No formal action was taken at this time.

- b) Consider approval of the timeline and bid specifications for the removal and replacement of the apparatus bay doors at the Fire Department and allow staff to begin the bid process:

The City has recently been approved for funding under Program Income Waiver Project to be used for the purpose of removal and replacement of the apparatus bay doors at the Fire Department. The doors currently at the Fire Department were installed in 1980 and have passed their life span and staff is unable to even find parts for repairs needed for the doors. Staff is asking that the Council approve the presented timeline and bid specifications for the removal and replacement of the doors and allow the bid process to begin.

It was **moved** by Council Member Mello and **seconded** by Council Member Domenighini to approve the proposed timeline and the bid specifications for the purpose of removal & replacement of the apparatus bay doors at the Fire Department and to allow Staff to begin the bid process. The motion unanimously passed.

- c) Consider approval of the renewal of the City's Membership in the League of California Cities; to include the optional ten percent dues surcharge in support of optional litigation expenses incurred and/or anticipated by the League:

Each year the City budgets for membership in the League of California Cities and over the past five fiscal years the membership dues have not increased. The dues for the 2012/13 fiscal year have once again remain unchanged, however, over the past few years the League of California Cities has engaged in

several lawsuits against the State of California, resulting from legislative actions imposing negative consequences upon every City in the State. As a result, the League Board is requesting that cities consider paying a ten percent litigation surcharge this year in support of the League's actions to secure local government funding at the State level. Although this surcharge is optional for each member city, Willows Management Staff is recommending approval of the membership to continue to include the optional Litigation Surcharge of ten percent.

It was **moved** by Council Member Domenighini and **seconded** by Council Member Spears to approve the renewal of the City's Membership in the League of California Cities; to include the optional ten percent dues surcharge in support of optional litigation expenses incurred and/or anticipated by the League. The motion unanimously passed.

- d) Consider approving a funding request by the League of California Cities to participate in an ongoing statewide streets and roads needs assessment project:

The League of California Cities, in conjunction with the California State Association of Counties (CSAC), over the past couple of years had initiated a statewide local streets and roads needs assessment project. The initial report in 2009 had a significant impact on successfully safeguarding transportation funding at the state budgetary level. However, in an effort to keep the assessment moving forward across the state, the League estimates a funding need of approximately \$250,000 each two years until finished. Fifty percent of these costs are provided through funding from Regional Transportation Planning Agencies, with the remaining fifty percent to be funded by cities and counties around the state. Willows has never contributed to this effort and the League is requesting the City's assistance in support of this statewide initiative. The cost would be a one-time contribution of \$150.00 for this project funding cycle. Approval is at the sole discretion of the City Council, however Staff recommends approval of the League's request for assistance. Funding for this level of contribution is available in the current fiscal work plan in conjunction with a funding balance remaining following payment of League Membership fees. Staff is requesting that Council approve this funding request.

It was **moved** by Council Member Taylor-Vodden and **seconded** by Council Member Spears to approve a one-time \$150.00 funding request by the League of California Cities to participate in an ongoing statewide streets and roads needs assessment project. The motion unanimously passed.

12. Council Member Reports:

Council Member Domenighini reported that he would be attending the Library Board of Trustees meeting this Thursday. He also stated that on Wednesday, March 19, there will be an Open House at the Bayliss Library from 2:00 p.m. – 5:00 p.m. The Friends of the Library (FOTL) will be hosting a book sale on May 1 through May 4 and on May 20 they will have a raffle drawing. He stated that FOTL President Brian Ramos will attend the next City Council Meeting to give the Council more specific information on the raffle and possibly sell some raffle tickets.

Council Member Taylor-Vodden reported that she has on her calendar that March 27 should be the next 3CORE Meeting but she has not yet received an agenda packet for the meeting.

Council Member Spears stated that the next Transit & Transportation Meeting will be held on March 21 but he will be unable to attend so he was hoping that the alternate, Mayor Cobb, may be able to attend in his absence. Mayor Cobb stated that he will do everything he can to try to attend but couldn't guarantee

he would be able to make it. Council Member Spears also announced that the Recreation Department's Spring Soccer program begins in the upcoming weekend.

13. Executive Session: Pursuant to California Government Code Sections 54950 et seq., the City Council held a Closed Session at 8:17 p.m. More specific information regarding this closed session is indicated below:

a) CONFERENCE WITH LABOR NEGOTIATOR(S) pursuant to Section 54957.6

Agency Negotiators: City Manager Steve Holsinger
Finance Director Tim Sailsbery

Employee Organization(s): Willows Employees Association
Willows Public Safety Association
Unrepresented Employees (All City Employees not represented by WEA or WPSA)

14. Report out from Closed Session: The Meeting reconvened to open session at 10:04 p.m. with Mayor Cobb announcing that there was no reportable action taken.

15. Adjournment: Mayor Cobb adjourned the meeting at 10:05 p.m.

Dated: March 12, 2013

NATALIE BUTLER

City Clerk

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