

CITY COUNCIL

Gary L Hansen, Mayor
Jim Yoder, Vice Mayor
Larry Domenighini, Council Member
Lawrence Mello, Council Member
Jeff Williams, Council Member



INTERIM CITY MANAGER
Fire Chief, Wayne Peabody

CITY CLERK
Natalie Butler

201 North Lassen Street
Willows, CA 95988
(530) 934-7041
www.cityofwillows.org

CITY COUNCIL REGULAR MEETING AGENDA
Tuesday, May 10, 2016
7:00 p.m.

1. **Call to Order Willows City Council Regular Meeting – 7:00 p.m.**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Presentations & Proclamations:** None scheduled.
5. **Public Comment / Written Communications:** Members of the public wishing to address the Council on any item(s) *not on the agenda* may do so at this time when recognized by the Mayor/Vice Mayor; however, no formal action will be taken unless a majority consensus of the Council directs staff to place the item on a future agenda. ***(Public Comment is generally restricted to three minutes).***
6. **Consent Agenda:** Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Councilperson or citizen requests, in which event the item will be removed from the consent agenda. It is recommended that the Council:
 - a) Approve General Checking, Payroll Checks & Payroll Direct Deposit Registers.
 - b) Approve the Minutes of the Willows City Council Meeting held on March 22, 2016.
 - c) Approve the City of Willows Treasurer's Report – Schedule of Cash and Investments as of March 31, 2016.
7. **Public Hearings:**
 - a) Conduct a Public Hearing to allow an opportunity to receive input on unmet transit needs in Glenn County. No formal Council action is required upon the conclusion of the public hearing.

8. Ordinances:

- a) Second reading by title only and adoption of an Ordinance regulating smoking and secondhand smoke in the City of Willows:
1. Consider, by motion, passage of second reading by title only of the Ordinance next in line.
 2. Consider, by motion, that an Ordinance entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING TITLE 8 CHAPTER 8.25 OF THE WILLOWS MUNICIPAL CODE TO REGULATE SMOKING AND SECONDHAND SMOKE" be adopted.

9. Items introduced by City Council or Administrative Staff for discussion purposes only:

10. New Business:

It is recommended that the Council:

- a) Consider sponsorship of a "Movie in the Park Night" at Sycamore Park/City Pool for the Glenn County Friday Night Live Summer in the Park Program.
- b) Consider adoption of certain Resolutions whereby the establishment and Maintenance of Security Accounts have been authorized.
- c) Discuss, and by Consensus, advise Staff regarding submission to the County Board of Supervisors a letter in support of the KVB Project.
- d) Appoint a subcommittee comprised of two members of the Council to review applications and/or conduct interviews and recommend appointments to the Library Board of Trustees at the June 28, 2016 Meeting.
- e) Establish a date and time for a special meeting during the week of May 30 for presentation of the 2016/2017-2017/2018 Proposed Budget.

11. Council Member Reports:

12. Executive Session: None

13. Adjournment:

CERTIFICATION: Pursuant to Government Code §54954.2 (a), the agenda for this meeting was properly posted on or before May 6, 2016.

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider

Period

4/7/2016 TO 5/6/2016

General Checking 30676 TO 30676 (BOFA CHECK STOCK)
 33385 TO 33485 (UMPQUA CHECK STOCK)

Payroll Direct Deposit Z07194 TO Z07264

Payroll Checks 36060 TO 36149

APPROVAL DATE 5/10/2016

Approved _____

REPORT: Apr 11 16 Monday
 RUN: Apr 11 16 Time: 15:49
 Run By: JANE COLLINS

CITY OF WILLOWS
 Cash Disbursement Detail Report
 Check Listing for 04-16 Bank Account.: 1045

PAGE: 001
 ID #: PY-DP
 CTL: WIL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
033385	04/11/16	ADA02	ADAMS ASHBY GROUP INC	8900.00	.00	8900.00	1643	HOME LTM 2016 2017 2018 G
033386	04/11/16	AME02	AMERIPRIDE UNIFORM SVCS.	581.92 281.17	.00 .00	581.92 281.17	B60411 1B60411	PW FEB/MAR STMT PER ATTAC FD MARCH STMT PER ATTACHE
			Check Total.....:	863.09	.00	863.09		
033387	04/11/16	ARR02	ARROWHEAD EMBLEMS	388.25	.00	388.25	10326	POLICE SHIELDS
033388	04/11/16	ATY01	A.T.& T.	922.15	.00	922.15	B60411	TELEPHONE EXP. 2/19-3/18/
033389	04/11/16	BAK06	BAKER & TAYLOR BOOKS	144.13 448.33	.00 .00	144.13 448.33	536516 547533	NEW PRINT MAT. LIBRARY NEW PRINT MAT. LIBRARY
			Check Total.....:	592.46	.00	592.46		
033390	04/11/16	BAR01	BARCELOUX BROTHERS AUTO	176.44	.00	176.44	B60411	MAR STMT PER ATTACHED
033391	04/11/16	BIP01	BIPPUS ROOFING	150.00	.00	150.00	2112	WILLOWS MUSEUM LEAK REPAI
033392	04/11/16	BSN00	BSN SPORTS	188.13	.00	188.13	97783033	KICKBOARD
033393	04/11/16	CAL18	CALIFORNIA BUILDING STAND	62.00	.00	62.00	B60408	BUILDING STANDARDS FEB JA
033394	04/11/16	CAL51	DIVISION OF THE STATE ARC	23.10	.00	23.10	B60408	DISABILTY ACCESS FEE 7/1-
033395	04/11/16	CAL52	CALIFORNIA STATE BOARD OF	1277.00	.00	1277.00	B60408	USE TAX 1/1/15-12/31/15
033396	04/11/16	CAR17	CARTER'S MOBILE WELDING	40.00	.00	40.00	302920	WELD PIPE
033397	04/11/16	CIT06	CITY OF ORLAND	16722.00 16722.00	.00 .00	16722.00 16722.00	121 122	CONT.SERV. LIBRARY OCT-DE CONT.SERV. LIBRARY JAN-MA
			Check Total.....:	33444.00	.00	33444.00		
033398	04/11/16	COD00	CODE PUBLISHING COMPANY	350.00	.00	350.00	52708	MUNICIPLE CODE WEB HOSTIN
033399	04/11/16	COM16	COMCAST CABLE	55.15 145.97 52.74	.00 .00 .00	55.15 145.97 52.74	B60408 1B60308 1B60411	LIBRARY INTERNET 4/3-5/2/ ADMIN INTERNET 3/29-4/28/ PD INTERNET 4/7-5/18/16
			Check Total.....:	253.86	.00	253.86		
033400	04/11/16	COR10	CORNING LUMBER CO., INC.	70.85	.00	70.85	B60411	MARCH STMT PER ATTACED
033401	04/11/16	DAW00	CLAY DAWLEY	107.50	.00	107.50	B60408	CLOTHING EXP. BUILDING JA
033402	04/11/16	DEP01	DEPT. OF CONSERVATION	6.80	.00	6.80	B60408	SMIP JAN-MAR 2016
033403	04/11/16	EDG00	ADAM EDGINGTON	60.00	.00	60.00	B60408	DAR PER DIEM
033404	04/11/16	EVR00	EVERGREEN NOTE SERVICING	45.00	.00	45.00	B60408	NOTE SERVICING MAR 2016
033405	04/11/16	EWI00	EWING IRRIG. PRODUCTS, INC	90.19	.00	90.19	3099066	IRRIGATION COMPONENT
033406	04/11/16	FGL00	FGL ENVIRONMENTAL	21.00 210.00 255.00	.00 .00 .00	21.00 210.00 255.00	671500A 671501A 671808A	BACTI ANALYSIS INORGANIC ANALYSIS INORGANIC ANALYSIS
			Check Total.....:	486.00	.00	486.00		
033407	04/11/16	GAN01	GANDY-STALBY OIL CO.	989.15	.00	989.15	B60411	PW FUEL MAR 2016
033408	04/11/16	GLE41	GLENN CO. ROP PRINTING	502.56	.00	502.56	4242	ABATEMENT CARDS
033409	04/11/16	HUN00	HUNT & JEPSON ATTORNEYS	4792.50	.00	4792.50	2016-03	GENERAL PUBLIC AGENCY REP
033410	04/11/16	HUN01	HUNT & SONS, INC.	196.61	.00	196.61	B60411	FUEL PD/BUILDING FEB 2016
033411	04/11/16	INK01	THE INKWELL	206.16	.00	206.16	B60408	MARCH STMT PER ATTACHED
033412	04/11/16	INT16	INTERSTATE BATTERY SYSTEM	342.43	.00	342.43	1000906	BATTERY
033413	04/11/16	INT20	INTERNATIONAL CODE COUNCI	135.00	.00	135.00	3081397	GOVERNMENTAL MEMBER DUES
033414	04/11/16	ITP01	INDUSTRIAL TRUCK & FARM	30.30	.00	30.30	B60411	MARCH STMT PER ATTACHED
033415	04/11/16	MAT01	MATSON & ISOM TECHNOLOGY	193.50	.00	193.50	22300-IN	DOCKING STATION W PEABODY

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information	
							Invoice #	Description
033416	04/11/16	MID03	MIDWEST TAPE	357.84	.00	357.84	93783639	DVD
				17.99	.00	17.99	93784061	DVD
			Check Total.....:	375.83	.00	375.83		
033417	04/11/16	MJB01	MJB WELDING SUPPLY, INC.	36.00	.00	36.00	1118930	CYLINDER RENTAL
033418	04/11/16	NAT26	NATIONAL FIRE SYSTEMS, IN	96.00	.00	96.00	41822	EXTINGUISHER MAINTENANCE/
033419	04/11/16	NCC01	NCCSIF	24881.25	.00	24881.25	2016120	WORKERS COMP. 7/1/15-6/30
033420	04/11/16	NOR48	NORTH STATE BARRICADE	150.39	.00	150.39	18114	SIGNS
033421	04/11/16	O'R01	O'REILLY AUTO PARTS	110.65	.00	110.65	B60411	MARCH STMT PER ATTACHED
033422	04/11/16	OFF05	OFFICE DEPOT, INC.	61.52	.00	61.52	654001	PD OFFICE SUPPLIES
				103.90	.00	103.90	684001	ADMIN OFFICE SUPPLIES
			Check Total.....:	165.42	.00	165.42		
033423	04/11/16	OSCO1	OSCAR'S	215.00	.00	215.00	542399	PRINTING
033424	04/11/16	RED00	REDWOOD TOXICOLOGY LABORA	35.00	.00	35.00	3620163	LABORATORY SERVICES
033425	04/11/16	SAF03	SAFETY TIRE SERVICE	45.59	.00	45.59	27650	TIRE #37 STUMPER
033426	04/11/16	SCH02	SCHOLASTIC INC.	484.57	.00	484.57	12830795	BOOKS
033427	04/11/16	SPP00	SPP FUND MASTER TENANT, L	3227.77	.00	3227.77	797348	SOLAR ELECTRICITY MAR 201
033428	04/11/16	TRA01	TRANSUNION RISK AND ALTER	73.25	.00	73.25	B60408	INVESTIGATIVE SOFTWARE 3/
033429	04/11/16	UNI02	UNIFORMS, TUXEDOS & MORE	821.43	.00	821.43	144206	UNIFORM/SUPPLIES
033430	04/11/16	USB02	US BANK	875.21	.00	875.21	B60411	EQUIP. LEASE 3/20-4/20/16
033431	04/11/16	VER02	VERIZON WIRELESS	524.85	.00	524.85	B60411	TELEPHONE EXP. MAR 2016
033432	04/11/16	WIL00	WILLOWS AUTOMOTIVE	90.00	.00	90.00	B60411	MARCH STMT PER ATTACHED
033433	04/11/16	WILHD	WILLOWS HARDWARE, INC.	312.10	.00	312.10	B60408	MARCH STMT PER ATTACHED
033434	04/11/16	WILHI	WILLOWS ACE HARDWARE	571.70	.00	571.70	B60411	STMT PER ATTACHED
			Cash Account Total.....:	88977.04	.00	88977.04		
			Total Disbursements.....:	88977.04	.00	88977.04		

REPORT.: Apr 20 16 Wednesday
RUN....: Apr 20 16 Time: 14:42
Run By.: JANE COLLINS

CITY OF WILLOWS
Cash Disbursement Detail Report
Check Listing for 04-16 Bank Account.: 1050

PAGE: 001
ID #: FY-DP
CTL.: WIL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
030676	04/20/16	CIT08	CITY OF WILLOWS	300000.00	.00	300000.00	B60420	XFER BOFA TO UMPQUA
Cash Account Total.....:				300000.00	.00	300000.00		
Total Disbursements.....:				300000.00	.00	300000.00		

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
033435	04/20/16	ATT01	A.T.& T.	86.29 33.78	.00 .00	86.29 33.78	B60419 AB60419	TELEPHONE EXP. JAIL, 3/12- TELEPHONE EXP. EC LIBRARY
Check Total.....				120.07	.00	120.07		
033436	04/20/16	BYW00	BYWATER	4100.00	.00	4100.00	2978	INSTALLATION AND MIGRATIO
033437	04/20/16	COA00	COASTLAND CIVIL ENGINEERI	1151.25 323.75 1224.50 565.50 1103.75 92.50 10871.50 979.60 280.00	.00 .00 .00 .00 .00 .00 .00 .00 .00	1151.25 323.75 1224.50 565.50 1103.75 92.50 10871.50 979.60 280.00	39082 39126 39140 39141 39142 39150 39161 39207 39214	WILLOWS LLAD THROUGH 3/31 STARKWEATHER DEVELOPMENT EDA GRANT THROUGH 3/31/16 WILLOWS CITY ENGINEERING WILLOWS SR APTS THROUGH 3 GLENN MEDICAL CENTER THRO SACRAMENTO-BUTTE ST THROU PGE SERVICE CENTER THROUG SWARTZ/HILVERS THROUGH 3/
Check Total.....				16592.35	.00	16592.35		
033438	04/20/16	COL05	COLUSA MOTOR SALES, INC.	232.72	.00	232.72	B60419	MARCH STMT PER ATTACHED
033439	04/20/16	DAW00	CLAY DAWLEY	7.15	.00	7.15	B60419	FIRE DAMAGE NOTICE
033440	04/20/16	FGL00	FGL ENVIRONMENTAL	85.00	.00	85.00	672264A	BACTI ANALYSIS
033441	04/20/16	FP000	FRANCOTYP-POSTALIA, INC.	83.85	.00	83.85	790003	POSTBASE METER 4/1-6/30/1
033442	04/20/16	GAN01	GANDY-STALEY OIL CO.	374.95 846.00	.00 .00	374.95 846.00	B60419 AB60419	CARDLOCK FIRE MAR 2016 CARDLOCK PD MAR 2016
Check Total.....				1220.95	.00	1220.95		
033443	04/20/16	GIR00	GIESBRECHT HULLING & META	43.86	.00	43.86	4861	SHEET METAL FD
033444	04/20/16	GLE05	GLENN CO. FLEET SERVICES	3918.17	.00	3918.17	FL1619	VEHICLE RENTAL/REPAIR/MAI
033445	04/20/16	GLE29	COUNTY OF GLENN	200.00	.00	200.00	40116	LABELS
033446	04/20/16	HEL01	HELENA CHEMICAL COMPANY	512.71	.00	512.71	98314964	PESTICIDES
033447	04/20/16	HUN01	HUNT & SONS, INC.	1647.08	.00	1647.08	153643	FUEL PW
033448	04/20/16	INT16	INTERSTATE BATTERY SYSTEM	89.17	.00	89.17	30044236	BATTERY #21 FLATBED
033449	04/20/16	JER00	JEREMY'S PEST STOMPERS	30.00	.00	30.00	46166	PEST CONTROL FD APR 2016
033450	04/20/16	JON01	JONES & MAYER	86.00	.00	86.00	771.58	245 N PLUMAS
033451	04/20/16	LIB01	THE LIBRARY CORPORATION	500.00	.00	500.00	59645	BOOK JACKETS 11/2015 - 10
033452	04/20/16	MAR01	MARIN CONSULTING ASSOCIAT	480.00	.00	480.00	B60419	SUPERVISOR TRAINING
033453	04/20/16	MAT01	MATSON & ISOM TECHNOLOGY	3062.00	.00	3062.00	53901	MANAGED PARTNER AGREEMENT
033454	04/20/16	MCI01	TROY MCINTYRE	60.00	.00	60.00	B60419	SUPERVISOR TRAINING PER D
033455	04/20/16	NOR43	ACCESS	21.40	.00	21.40	1392934	SHREDDING SERVICES MAR 20
033456	04/20/16	PGE01	PG & E	26.59	.00	26.59	B60419	P.G. & E. 1600 TEHAMA
033457	04/20/16	PHI00	PHILP ELECTRIC	1309.36	.00	1309.36	3826	FD ROOF REPAIR
033458	04/20/16	SAC08	SACRAMENTO VALLEY MIRROR	106.40	.00	106.40	13943	CLASSIFIED AD-LIFEGAURD
033459	04/20/16	SEV00	SEVERN TRENT ENVIRONMENTA	49116.10	.00	49116.10	2083840	WILLOWS OPERATIONS APR 20
033460	04/20/16	STO00	MICHAEL STOVER	60.00	.00	60.00	B60419	SUPERVISOR TRAINING PER D
033461	04/20/16	THO00	THOMAS HYDRAULIC AND	673.28	.00	673.28	378051	REPAIR #4 FLATBED
033462	04/20/16	USB04	U.S. BANK CORPORATE PAYME	4255.70	.00	4255.70	B60420	MARCH STMT PER ATTACHED
033463	04/20/16	WIL07	WILLOWS CHAMBER	2500.00	.00	2500.00	B60419	CONTRIBUTION CHAMBER SPON
033464	04/20/16	WILHJ	WILLOWS PACIFIC ASSOCIATE	450000.00	.00	450000.00	B60419	PASSTHROUGH FUNDS DRAWDOW
Cash Account Total.....				541139.91	.00	541139.91		
Total Disbursements.....				541139.91	.00	541139.91		
Cash Account Total.....				.00	.00	.00		

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information Invoice #	Description
033465	04/21/16	USP00	UNITED STATES POSTAL SERV	105.78	.00	105.78	B60421P	WEED ABATEMENT POSTAGE
033466	04/27/16	ATT01	A.T.& T.	901.71	.00	901.71	B60426	TELEPHONE EXP. 3/19-4/18/
033467	04/27/16	BAK06	BAKER & TAYLOR BOOKS	1165.74	.00	1165.74	576988	NEW PRINT MAT. LIBRARY
033468	04/27/16	BAL00	BALDWIN CONTRACTING/ESCRO	5908.00	.00	5908.00	B60426	RETENTION TO ESCROW ACCOU
033469	04/27/16	CAL01	CALIFORNIA WATER COMPANY	1431.64	.00	1431.64	B60426	WATER EXPENSE 3/5-4/5/16
033470	04/27/16	CAL54	CALPERS	1950.00	.00	1950.00	746510	GASB 68 REPORT FEE
033471	04/27/16	COM16	COMCAST CABLE	150.97	.00	150.97	B60426	INTERNET FD 4/19-5/18/16
033472	04/27/16	COR02	CORBIN WILLITS SYSTEMS	407.87	.00	407.87	B603151	CONT.SERV. FINANCE APRIL
033473	04/27/16	DAY02	DAY WIRELESS SYSTEMS (04)	498.00	.00	498.00	579038	EQUIPMENT MAINTENANCE MAY
033474	04/27/16	GLE21	GLENN CO. SHERIFFS DEPT.	13750.00 78.00	.00 .00	13750.00 78.00	42216-03 042016-02	ANIMAL CONTROL SERVICES J LIVE SCAN
Check Total.....:				13828.00	.00	13828.00		
033475	04/27/16	GLE26	COUNTY OF GLENN	15.00	.00	15.00	B60426	ANNUAL BURN PERMIT FEE
033476	04/27/16	JUN01	JUNIOR LIBRARY GUILD	886.23	.00	886.23	314800	NOVELS
033477	04/27/16	KNI03	KNIFE RIVER CONSTRUCTION	112252.00	.00	112252.00	B60426	SACRAMENTO & BUTTE ST REC
033478	04/27/16	MEN02	MENDES SUPPLY COMPANY	182.75 62.01	.00 .00	182.75 62.01	R01078600 R01081200	TISSUE/LINERS CAN LINERS
Check Total.....:				244.76	.00	244.76		
033479	04/27/16	MID03	MIDWEST TAPE	22.99	.00	22.99	93847895	DVD
033480	04/27/16	NAT26	NATIONAL FIRE SYSTEMS, IN	302.75	.00	302.75	41821	EXTINGUISHER MAINTENANCE
033481	04/27/16	NOR18	NORTHERN CALIF. GLOVES	77.94	.00	77.94	190413	GLOVES
033482	04/27/16	PGE01	PG & E	9893.28	.00	9893.28	B60426	P.G. & E. 3/15-4/13/16
033483	04/27/16	PLA00	PLAY IT AGAIN SPORTS	397.73	.00	397.73	285900	BASEBALL SCOREBOOK
033484	04/27/16	VER02	VERIZON WIRELESS	80.08	.00	80.08	3444732	TELEPHONE EXP. EC 3/10-4/
033485	04/27/16	WAL07	WAL-MART COMMUNITY	242.59	.00	242.59	B60426	MARCH STMT PER ATTACHED
Cash Account Total.....:				150763.06	.00	150763.06		
Total Disbursements.....:				150763.06	.00	150763.06		

MINUTES OF THE WILLOWS CITY COUNCIL
REGULAR MEETING HELD March 22, 2016

1. Mayor Hansen called the meeting to order at 7:01 p.m.
2. **PLEDGE OF ALLEGIANCE:** Vice Mayor Yoder led the Pledge of Allegiance.
3. **ROLL CALL:**

Present: Domenighini, Mello, Williams, Yoder & Mayor Hansen.
Absent: None

Mayor Hansen requested those present at the meeting to observe a moment of silence for Reverend Gregg Nolta who passed away on March 17.

4. **Presentations & Proclamations:** None

5. **Public Comment/Written Communications:**

- April Hine, Glenn County Friday Night Live Coordinator, gave the Council a brief report about the increase of tobacco use by the youth in Glenn County over the last four years. She stated that many cities have either recently adopted or are looking to create and adopt ordinances that regulate tobacco retail and tobacco licenses and creation of buffer zones to attempt to reduce youth access to tobacco.
- Dan Roach, the self-appointed Glenn County Veterans' Group leader for "The Wall that Heals" thanked the City for the hosting of "The Wall" and for the Proclamation that the Mayor presented during the opening ceremonies. He stated that the event was very successful and turned out much better than he had imagined.
- Doug Ross, Willows resident and writer for the Sacramento Valley Mirror, reported to the Council that he has recently noticed an upsurge of animals running at large in the City.
- Jamie Millen, President of the Willows Chamber of Commerce, reported on recent and upcoming City and Chamber events, activities and fundraisers.

6. **Consent Agenda:**

M/S –Yoder/Williams to approve the Consent Agenda as presented. All Ayes and the motion unanimously passed 5/0 and the following items were approved/adopted:

- a) Approval of General Checking, Payroll Checks & Payroll Direct Deposit Registers (30657-30674; 33300-33328; Z07119-Z07157; 36000-36022).
- b) Approval of the Minutes of the Willows City Council Meeting held on February 9, 2016.

7. **Public Hearings:**

- a) Public Hearing continuation from the March 8, 2016, City Council Meeting - Appeal File Number 16-01 for Michael & Monica Schwenne's appeal of the Planning Commission's February 17, 2016 decision to require covered parking for property located at 459 N. Tehama Street – APN 005-403-012 (Use Permit Number 16-02):

City Planner Karen Mantele gave the Council a short summary of this item, explaining that Michael and Monica Schwenne brought a Use Permit application before the Planning Commission during a public hearing held at the Planning Commission's February 17, 2016, meeting. After hearing staff's reports, applicant comments and public input during that meeting, the Commission adopted a resolution granting approval of the Conditional Use Permit to establish residential use at this property, with final conditions of approval. As part of the conditions of approval, condition #6 stated "*On-site parking shall be provided in accordance with the City parking regulations Sections(s) 18.120.020(1)(a) and 18.120.050 prior to establishing the residential use*". Mr. & Mrs. Schwenne filed an appeal to the Commission's decision to require this condition to meet the parking code.

The public hearing to hear the appeal was held by the City Council on March 8, 2016. At that meeting the Council heard staff's report regarding the points of the appellant's letter of reasoning for the appeal. The public hearing was opened and the appellant spoke to the Council about his reasons that he felt he should not be held to comply with the garage requirement to satisfy condition of approval number 6 of the approved Use Permit to satisfy the parking requirements for the residential use granted to him by the Commission. After hearing from staff, the public, the appellant and having lengthy Council discussion it was the unanimous consensus of the Council to continue the public hearing to the next regularly scheduled Council meeting in order to allow the City Attorney to provide a written determination as to whether the City Council has the authority to overturn the Commission's decision. The Attorney's determination has been provided to the Council. The determination essentially stated that the Council has the authority to either overturn or uphold the Commission's decision. Additionally at the March 8 City Council Meeting the Council also requested that they be provided with a copy of the Planning Commission minutes from the February 17 meeting. Ms. Mantele provided a copy of the approved minutes to the City Council.

Mayor Hansen re-opened the public hearing at 7:28 p.m.

Bob Griffith, Vice Chair of the Planning Commission, addressed the Council and stated that he felt the Planning Commission did their due diligence with the approval of the Schwenne Use Permit, including the decision of the Commission to hold the applicant to the condition of approval to meet the City's parking requirements that the applicants are appealing. He is in favor of the Council upholding the Planning Commission's decision.

Willows resident and former City Council Member & Planning Commissioner Terry Taylor-Vodden addressed the Council. She advised the Council that the Planning Commission is the enforcement agency for City Planning issues and they have laws and rules that they have to adhere to and compliance is their goal as a Commission. She also stated that it was mentioned at one point that this property is to be a "low income" rental. She argues that low income doesn't mean that the renters shouldn't be entitled to market-rate amenities, and further, low income

individuals should have the benefit of an enclosed parking structure for a vehicle and other storage. She urged the City Council to uphold the Planning Commission decision and to require the applicant to comply to the City's parking codes for residential properties.

Hearing no additional comments from the public, Mayor Hansen closed the public hearing at 7:34 p.m.

Council discussion ensued. Council Member Mello stated that he was in favor of upholding the Planning Commission decision based on current City Zoning Codes.

Council Member Williams stated that he can understand both sides of this situation, but he feels the requirement to construct a garage would be a financial hardship on the applicant.

Vice Mayor Yoder thanked the City Attorney for his legal opinion on clarifying what the City Council's role is in an appeal of a Planning Commission decision. He also stated that Mrs. Taylor-Vodden had a valid point about having a garage for the storage of personal items. However, that said, he also agrees with Council Member Williams in that this would be a financial burden to the applicant.

Council Member Domenighini stated that he sees the clear-cut logic of the Planning Commission's decision and that it was clearly based on current City Codes and it is his intent to uphold their decision.

Mayor Hansen stated that he also understands both sides of this issue. He stated that he feels the applicant has done a nice job upgrading the structure thus far and he understands that the construction of the garage would be a financial hardship to the applicant. However, the bottom line is that there is adequate space available at the property for the applicant to construct a parking structure and he doesn't believe that a financial issue is a valid reason to overturn the Planning Commission's decision which was determined based on current City Zoning Codes. He believes that the Planning Commission made the right decision.

Mayor Hansen then asked what the pleasure of the Council is on this item. **M/S – Domenighini/Mello** to adopt a Resolution upholding the Planning Commission decision to require parking in accordance with the City Parking Regulations Section(s) 18.120.020(1)(A) for Use Permit (File #UP-16-02) on Appeal for property located at 459 N Tehama Street; APN 005-403-012. The motion passed 3/2 on a roll-call vote with Council Members Domenighini, Mello and Mayor Hansen voting Aye and Council Member Williams & Vice Mayor Yoder voting Nay.

8. **Ordinances:** None

9. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

- a) Interim City Manager Peabody gave the Council a brief update on the status of ambulance services in the City. He is currently a member of a group that has been focusing on determining target response times based on zones; establishing those

zones in the Enloe Dispatch CAD system. Once the zones are set, then they can analyze the date for compliance with State and Nor-Cal EMS standards. He explained that future Council obligations would likely consist of both political and financial assistance to partner with Glenn County and, potentially, the City of Orland to develop a County-Wide Ambulance District; including meeting all legislative requirements to qualify a measure for voter consideration.

- b) Council Member Mello stated that he wanted to run a suggestion by the Council to look into some type of funding mechanism for a beautification project on South Highway 99 to the Basin Street Property. Vice Mayor Yoder agreed, as this is something that he has desired to see done for quite some time.

10. New Business:

- a) Direct staff regarding possibly updating tobacco related ordinances within the City of Willows Municipal Code:

At the February 9 City Council Meeting the Willows High School chapter of Students Working Against Tobacco (SWAT), gave a comprehensive presentation regarding the dangers and nuisances of tobacco use in the City's parks and recreation areas. SWAT members provided information pertaining to the prevalence of tobacco use in the parks, the dangers to not only the users, but others around the user, and nuisance of litter left behind by tobacco users.

As a result, Council directed Staff to return a discussion item at a later date in order to ultimately provide direction regarding possible actions to be taken. This agenda item provides the opportunity for Council to start this process.

In late 2011 the Orland High School chapter of SWAT provided a similar presentation to the Orland City Council. The ultimate result was an Ordinance passed in 2012 with an update to the Ordinance in 2014 to include e-cigarettes in the Ordinance. The current ordinance for the City of Orland was included in tonight's agenda packet for Council's review.

Council discussion ensued and it was the unanimous consensus of the Council to direct staff to bring forth an Ordinance at the next meeting that would prohibit the use of tobacco products in all City parks.

- b) Communications System subcommittee formation:

In 2012 part of the City's downtown banner pole system failed. Subsequently the City Engineer provided plans and drawings for new structurally engineered banner poles to be

installed. The estimated cost for this was approximately \$7,300. With today's new technology and seeing what neighboring communities have done or are doing for advertising, there may be other opportunities with more efficient ways to share community messages and events. Interim City Manager Peabody is requesting two members of the Council to volunteer to serve on a subcommittee to review options and bring this item to a successful conclusion.

Council discussion ensued and it was ultimately determined that Council Members Mello and Williams would serve on this subcommittee.

11. Council Member Reports:

- Council Member Williams reported that he attended a Social Services Transportation Advisory Meeting on March 9. He also attended the Regional Transit Meeting on March 17.
- Council Member Domenighini reported that he attended the last LAFCO meeting a few weeks ago. He also reported that the next Library Board meeting will be held on April 14 at the Bayliss Library.

12. Executive Session: None

13. Adjournment: Mayor Hansen adjourned the meeting at 8:24 p.m.

Dated: March 22, 2016

NATALIE BUTLER

City Clerk

The City of Willows is an Equal Opportunity Provider

City of Willows
Report of the Treasury
Schedule of Cash and Investments
As of March 31, 2016

Pursuant to Government Code Section 53646, listed below is a schedule of Cash and Investments held by the City of Willows.

Par	Description of Security/ Financial Institution	Investment Policy Category	Coupon Rate	Maturity Date	Adjusted Cost Basis	Weighted Average Yield To Maturity	Current Market (Over 12 Mos.)
N/A	Petty Cash Held on Hand	N/A	N/A	N/A	\$ 200.00	N/A	\$ 200.00
N/A	General Checking Account/ Umpqua Bank	N/A	N/A	N/A	\$ 464,563.58	N/A	\$ 464,563.58
N/A	General Checking Account/ Bank of America	N/A	N/A	N/A	\$ 766,163.92	N/A	\$ 766,163.92
N/A	US Bank-Money Market As Custodian of Edward Jones Investment Funds	D	0.20%	Var.	\$ 53,125.02	N/A	\$ 53,125.02
N/A	Cash Account Stifel Nicolaus	N/A	N/A	N/A	\$ 0.32	N/A	\$ 0.32
N/A	Local Agency Investment Fund/ Office of the Treasurer, State of California	C	0.46%	Var.	\$ 1,827,761.41	Var.	\$ 1,828,165.45
N/A	Program Income Money Market Account/ Umpqua Bank	D	0.35%	N/A	\$ 549,623.29	N/A	\$ 549,623.29
\$ 502,000.00	US Bank-As Custodian of Edward Jones Investments-Certificates of Deposit	B	0.90-2.05%	12/14/16- 9/19/2017	\$ 502,000.00	1.84%	\$ 505,916.70
\$ 600,000.00	Negotiable Certificates of Deposit Stifel Nicolaus-Custodian	B	1.90-2.35%	10/11/18- 10/28/2020	\$ 600,000.00	2.09%	\$ 611,209.00
\$ 150,000.00	US Government Agency Term Notes Federal Home Loan Bank (\$150,000) Stifel Nicolaus-Custodian	E	1.68%	2/27/2019	\$ 150,000.00	1.68%	\$ 153,067.50
Total							\$ 4,913,437.54

I certify that this report reflects all Government Agency cash and pooled investments and is in conformity with the Investment Policy of the City of Willows as stated in the annual investment policy approved by the City Council. A copy of the investment policy is available at the Office of the Finance Director. The Investment Program herein provides sufficient cash-flow liquidity to meet the estimated expenditures for the next 180 days.

Submitted: _____
Finance Director

AGENDA ITEM

TO: Honorable Mayor and members of the City Council
FROM: Wayne Peabody, Interim City Manager
SUBJECT: Annual Unmet Transit Needs Public Hearing

RECOMMENDATION

It is recommended that the Mayor conduct the annual public hearing and allow an opportunity to receive input on unmet transit needs in Glenn County.

SITUATION (or BACKGROUND):

Annually the County holds public hearings to receive input from the citizens and Council regarding transit needs. The Glenn County Transportation Commission has asked to hold a hearing at tonight's Council meeting. As indicated in the attached correspondence, the County has advertised and published a legal notice for conduct of a public hearing. A representative from Glenn County will be present to review the guidelines and answer any questions.

FINANCIAL CONSIDERATIONS:

None

NOTIFICATION

Public Hearing Notice advertised in the Sacramento Valley Mirror.

ALTERNATE ACTIONS

None recommended.

RECOMMENDATION

It is recommended that the Mayor conduct the annual public hearing and allow an opportunity to receive input on unmet transit needs in City of Willows.

Respectfully submitted,

Wayne Peabody,
Interim City Manager

Attachments:

Letter from the Glenn County Transportation Commission requesting the public hearing.

GLENN COUNTY TRANSPORTATION COMMISSION

Gary Hansen, City of Willows, Chairman
Dwight Foltz, County of Glenn, Vice-Chair
Jeff Williams, City of Williams
Keith Corum, County of Glenn
Bruce Roundy, City of Orland
Rick Beale, County of Glenn
Salina Edwards, City of Orland (Alternate)
(Vacant), County of Glenn (Alternate)

P.O. Box 1070
777 N. Colusa Street
Willows, California 95988

Di Aulabaugh,
Executive Director

(530) 934-6530
FAX (530) 934-6533

DATE: April 29, 2016

TO: Willows City Council

From: Glenn County Transportation Commission

RE: Unmet Needs and Needs that are Reasonable to meet

Attachments:

- Unmet Transit Needs Pages A-B
- Reasonable to Meet 2016/2017 Page C
- Glenn Ride ridership July 2011-March 2016
- Dial-A-Ride ridership, Orland and Willows, July 2011-March 2016

The Transportation Development Act (TDA), Statutes and Administrative Code of Regulations, requires specific actions on the part of local transportation planning agencies such as the Glenn County Transportation Commission (GCTC). One of these requirements (Section 99401.5) is that the Local Transportation Commission (LTC) explicitly define the phrases "Unmet Transit Needs" and "Needs that are Reasonable to Meet" in terms of local conditions, and that these definitions be documented by resolution or within the agency's minutes. Definitions have been developed to both comply with legislative mandates and be responsive to actual community need within the TDA funding guidelines.

Under TDA direction (Section 99401.5 (c)), the LTC has the authority to identify the unmet transit needs of their jurisdiction and those needs that are considered reasonable to meet. GCTC staff has determined, through contacts with Caltrans representatives, that clear and comprehensive definitions are helpful in ensuring clarity in this annual process. With the above in mind, the following discussion is offered:

An Unmet Transit Need can be found to exist when there is any identifiable group within the population that has no dependable and/or affordable access to community employment, medical, commercial, public, or social services. Transit needs are not static--they can fluctuate with such variables as unemployment, population demographics, land use and circulation patterns, and variations in the local economy. Because of this, transportation needs are annually re-evaluated and revised as necessary.

An unmet transportation need (as opposed to a desire) has, for purposes of our definition, two components:

- 1) A trip destination that provides a necessity of life;
and
- 2) A physical or financial obstacle between the individual and the necessary destination which the individual is unable to overcome.

Necessary trip purposes may be defined as follows:

- a) to obtain or maintain employment;
- b) to obtain non-emergency medical and/or dental care;
- c) shopping for necessities of life;
- d) to obtain social services such as health care, government funded nutrition programs, sheltered workshops teaching employable skills, County welfare programs, and education programs for physically and/or mentally handicapped individuals;
- e) to obtain education; or
- f) for the maintenance of life, health, physical and mental well-being

The population groups with the greatest inferred needs are the very young, the handicapped, the economically disadvantaged, and the elderly. There may be considerable overlap among these groups; for instance, many of the elderly may be both economically disadvantaged and handicapped. However, it is not to be implied that all, or even most of these people are transportation-disadvantaged. The aspects described simply identify sub-groups of the population that may tend to contain a disproportionately large number of people with transportation difficulties (in contrast to the general population).

An identified transportation need can be reasonably met by determining whether or not a transportation service can meet established need and meet the criteria found in the Transportation Development Act. This requires a cost-benefit analysis and feasibility study of alternative transit systems compared with existing service, level of performance, and cost. In any event, the cost of any transit system cannot exceed the apportionment for the jurisdiction providing or supporting the service.

Attached are definitions of "Unmet Transit Needs" and "Needs that are Reasonable to Meet." Also attached are ridership figures for Glenn Transit Service's Glenn Ride and Dial-A-Ride service.

Glenn Ride is a public transit program that provides transportation services to the general public with no qualifications except payment of fare. Glenn Ride has been in operation since August 1998 and has experienced fairly consistent ridership growth. Ridership has grown 269% since Glenn Ride's inception and the program continues to meet its required 10% fare box return as mandated by the Transportation Development Act. Ridership is 16.5% lower for July 2015-March 2016 compared to the same time frame as last fiscal year.

Glenn Transit also operates a specialized paratransit program known as Dial-A-Ride. The program operates within 1-1/2 mile radius of the respective city halls of Orland and Willows and to the

Cannella/Huggins Drives area, Leisure Mobile Home Park, east of Orland, and the Willows Mobile Home Park, west of Willows. Individuals qualifying are those: 60 years of age and older, permanently disabled, low income social service assisted or low income non-social service assisted. Transportation is door-to-door to each requested destination. The ridership for this program in the City of Orland averages 45 persons per month and 155 persons per month in the City of Willows.

Glenn Transit also provides non-emergency medical transportation to qualifying Glenn County residents. Volunteer drivers from the community provide transportation to individuals for medical appointments. Qualifying individuals are those: 60 years of age and older, permanently disabled, low income social service assisted or low income non-social service assisted. The Volunteer Medical Transportation is the program servicing this need.

The GCTC has requested this time and advertised this meeting as an opportunity for residents in the community to provide input on transit needs within the Glenn County Region.

I. UNMET TRANSIT NEEDS 2016-2017

For the purposes of allocating Transportation Development Act funds, an "Unmet Transit Need" is hereby recognized by the Glenn County Transportation Commission (GCTC) if any one or combination of the following criteria is found to exist:

1. Transportation needs identified by the GCTC which are desirable, but have not yet been implemented or addressed.
2. Transportation needs identified by the GCTC which have significant support, but have not yet been implemented or addressed.
3. Transportation needs identified through the public hearing process, whether delivered in writing or public testimony.
4. Those transit needs which, through transit needs studies or other methods approved by the Commission, are included by the Commission in the Regional Transportation Plan for Glenn County and have been designated a high need to be implemented or funded.

The above criteria for determining "Unmet Transit Needs" is further supplemented by the following guidelines:

1. A population group must have been defined and located which, by reason of age, physical or mental impairment, economic disadvantage, or a combination of these, has no reliable or accessible transportation for necessary trips. The size and location of the group must be such that the feasibility of providing service shall meet the criteria as defined as reasonable to meet.
2. Transit needs are to be determined in light of the following definition of "Necessary trips":
 - A. A trip destination that provides a necessity of life, and presence of a physical or financial obstacle between the individual and the necessary designation, which the individual is unable to overcome. Necessary trip purposes may be defined as follows:
 - a) to obtain or maintain employment;
 - b) to obtain non-emergency medical and/or dental care;
 - c) shopping for necessities of life;
 - d) to obtain social services such as health care, government funded nutrition programs, sheltered workshops teaching employable skills, County welfare programs, and education programs for physically and/or mentally handicapped individuals;

A

- e) to obtain education; and
- f) for the maintenance of life, health, physical and mental well-being.

3. Unmet transit needs specifically exclude:

- A. Trips for social events, recreational, or religious purposes are not considered as necessary. It shall be the policy of the GCTC, however, to serve these desires if they can be served concurrently within the limits of other defined "transit needs".
- B. Individuals requiring the assistance of a medical attendant (in addition to the vehicle driver) are not considered as needing a transportation service and shall be deemed to be more properly served by a medical emergency vehicle.
- C. Trips of less than one mile in length made by individuals who are not elderly or disabled are not considered as "transit needs". An able-bodied person can walk this distance in a reasonable amount of time without undue physical strain. Provisions for the elderly and disabled are made through the existing dial-a-ride/paratransit system.
- D. Minor operational improvements or changes, involving issues such as bus stops, schedules, and minor route changes.
- E. Improvements funded or scheduled for implementation in the following fiscal year.
- F. Future transportation needs.
- G. Trips that would duplicate transportation services to the general public.

II. REASONABLE TO MEET 2016/2017

An "Unmet Transit Need" identified under the above criteria and guidelines, as it pertains to the allocation of Transportation Development Act funds, may be found "Reasonable to Meet" only if the following conditions and standards of performance prevail:

Cost Effectiveness: 1) The new, expanded or revised transit service would not cause the responsible operator or service claimant to incur expenses in excess of the maximum allocation of Transportation Development Act Funds. 2) The new expanded or revised transit service would allow the responsible operator or service claimant to meet minimum state subsidy fare box and revenue ratios.

Community Acceptance: A significant level of support exists for the public subsidy of transit service designed to address the unmet transit need in Glenn County including, but not limited to, support from public groups and community meetings reflecting a public commitment to public transit.

Equity: The new, expanded or revised transit service is needed by, and will benefit, either the general public or the elderly and disabled population as a whole. Transit service cannot be provided for a specific subset of these groups.

Operational Feasibility: The new, expanded, or revised transit service must be safe to operate and there must be adequate roadways and turnouts for transit vehicles.

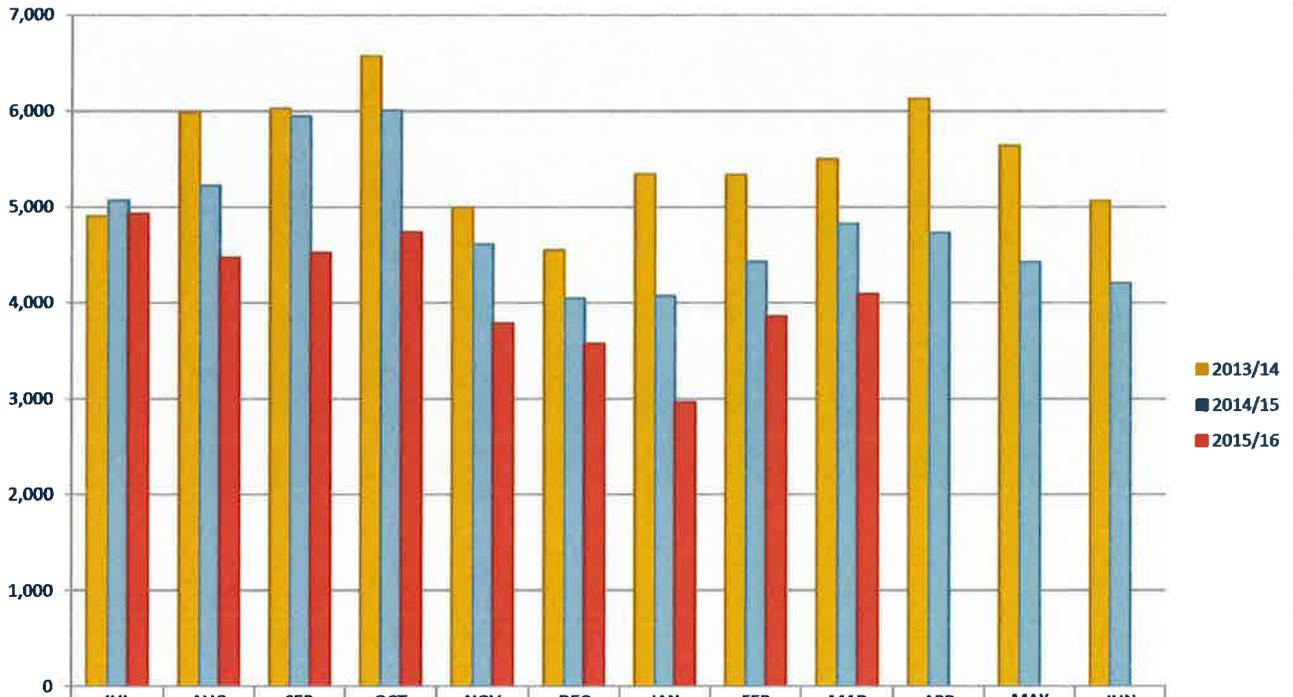
Financial Feasibility: 1) Supporting data indicates a sufficient ridership potential exists for the new, expanded or revised transit service. 2) Potential providers are available to implement the service.

ADA Conformity: The new, expanded, or revised transit service, conforming to the requirements of the American with Disabilities Act, will not impose an undue financial burden on the transit operator or claimant if complementary paratransit services are subsequently required.

System Impact: The new, expanded, or revised transit service will not result in a negative impact on the overall system's measures of efficiency and effectiveness, such as average passenger load per hour, average cost per passenger per hour, passengers per mile, cost per mile, and cost per hour.

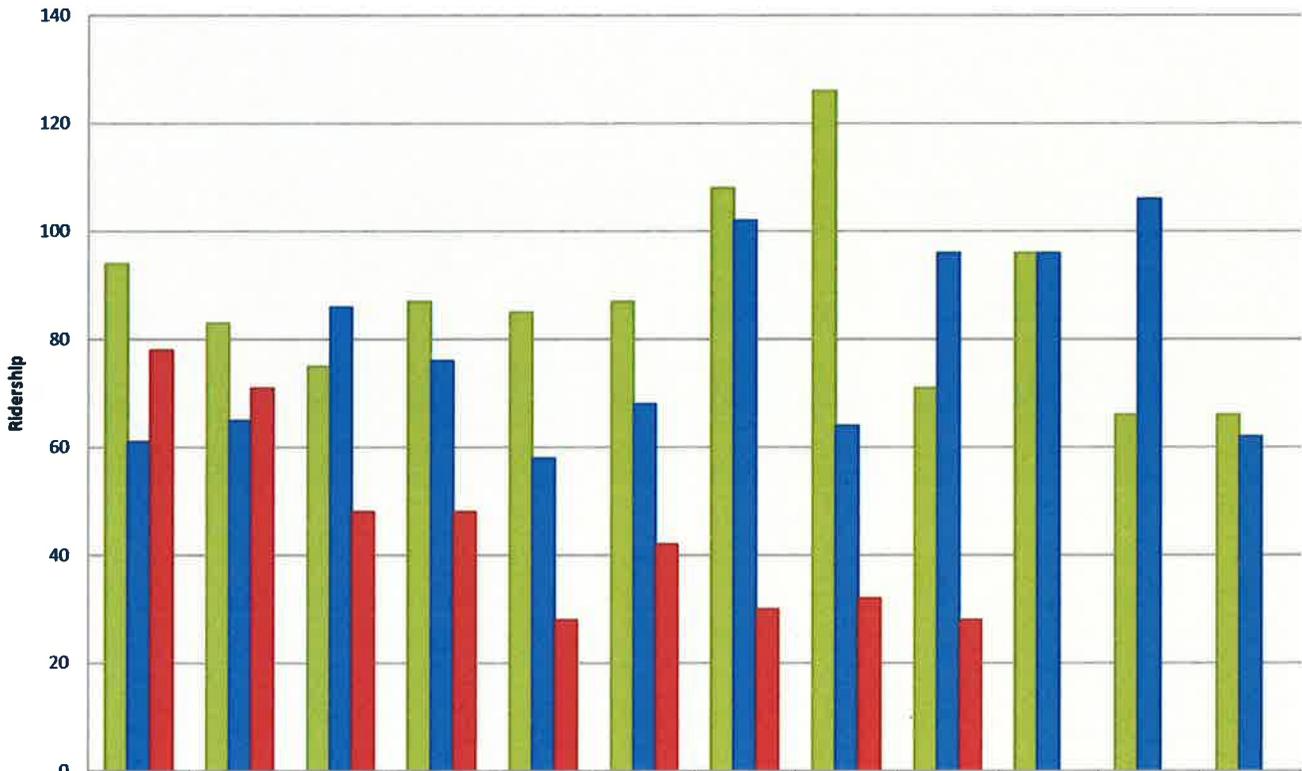
Impact Limits: 1) Transit services designed or intended to address an unmet transit need shall, in all cases, provide coordination efforts with transit services currently provided, either publicly or privately, and transit services shall not duplicate services currently or hereafter provided either publicly or privately. 2) No transit need shall be determined reasonable to meet until it has been reviewed and evaluated to the satisfaction of and obtained subsequent approval from the Glenn County Transportation Commission.

GLENN RIDE RIDERSHIP



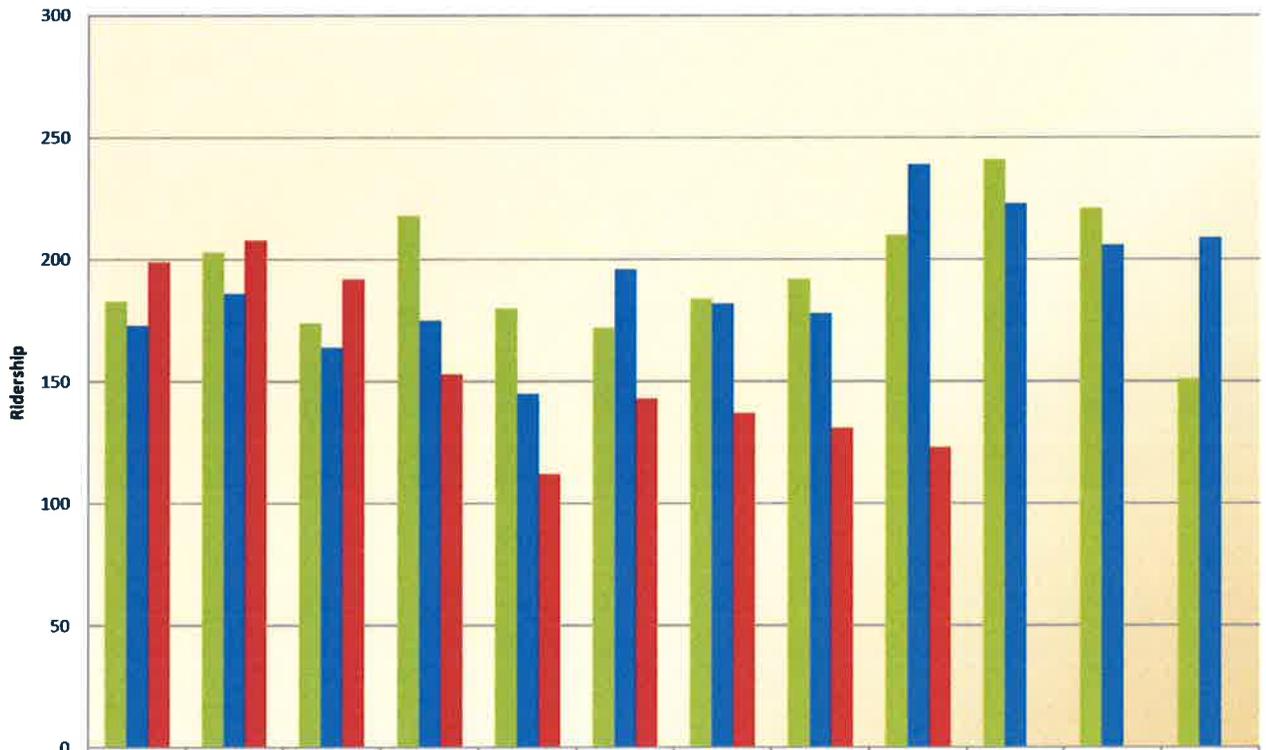
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2013/14	4,907	5,987	6,032	6,574	4,996	4,551	5,345	5,338	5,502	6,130	5,643	5,068
2014/15	5,069	5,224	5,948	6,010	4,613	4,047	4,071	4,430	4,827	4,733	4,428	4,210
2015/16	4,933	4,474	4,527	4,739	3,791	3,577	2,963	3,862	4,094			

Orland Dial-A-Ride Ridership



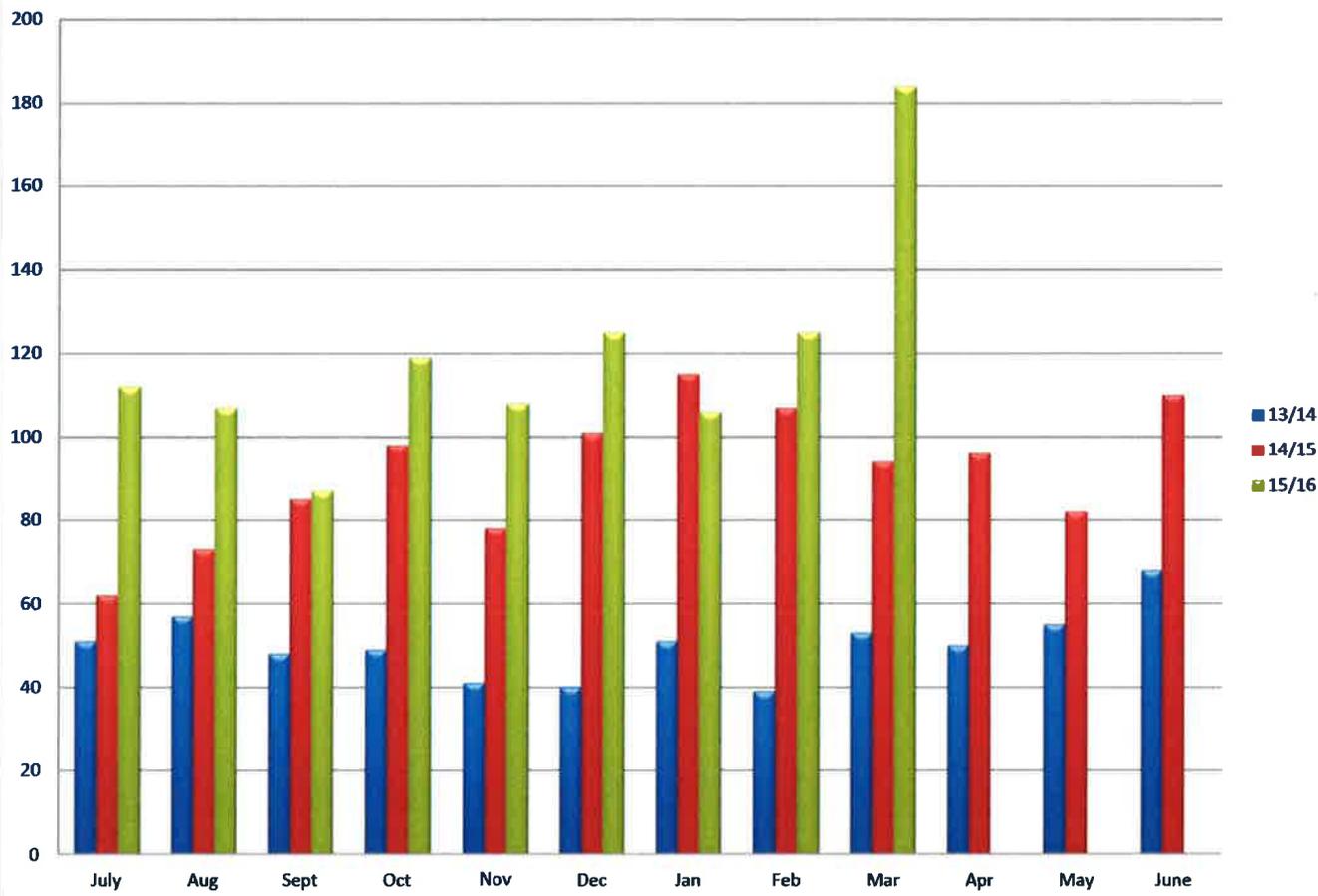
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
13/14	94	83	75	87	85	87	108	126	71	96	66	66
14/15	61	65	86	76	58	68	102	64	96	96	106	62
15/16	78	71	48	48	28	42	30	32	28			

Willows Dial-A-Ride Ridership



	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
■ 13/14	183	203	174	218	180	172	184	192	210	241	221	151
■ 14/15	173	186	164	175	145	196	182	178	239	223	206	209
■ 15/16	199	208	192	153	112	143	137	131	123			

Volunteer Transportation Ridership



AGENDA ITEM

TO: Honorable Mayor Hansen and Members of the City Council

FROM: Wayne Peabody, Interim City Manager

SUBJECT: Consider passage of second reading by title only and adoption of an Ordinance regulating smoking and secondhand smoke in the City of Willows.

RECOMMENDATION

It is recommended that the City Council:

Pass second reading by title only and adopt an Ordinance entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING TITLE 8 CHAPTER 8.25 OF THE WILLOWS MUNICIPAL CODE TO REGULATE SMOKING AND SECONDHAND SMOKE".

SITUATION (or BACKGROUND):

This ordinance was introduced and passed first reading by title only at the City Council's April 12, 2016 meeting. This ordinance was created to address the concerns raised by the Willows High School chapter of Students Working Against Tobacco ("SWAT"), in which they gave the City Council a comprehensive presentation regarding the dangers and nuisances of tobacco use in the City's parks and recreation areas. Members of SWAT provided information pertaining to the prevalence of tobacco use in our parks, the dangers to not only the users but others around the user, and the nuisance of litter left behind by tobacco users.

As a result, at the City Council meeting held on March 22, 2016, the Council was provided a copy of the City of Orland's tobacco regulation ordinance which passed in 2012, with an update to the ordinance in 2014 to include e-cigarettes in the ordinance. At that same City Council meeting the Council directed staff to create a similar ordinance. At the City Council meeting held on April 12, 2016 the City Council held the required public hearing to solicit citizen input on the ordinance and subsequently they unanimously passed the first reading of the ordinance by title only. Staff is now recommending that the Council pass second reading by title only and adopt the ordinance.

FINANCIAL CONSIDERATIONS:

Minimal cost associated with the legal requirements to publish necessary legal notices.

NOTIFICATION

Sacramento Valley Mirror Public Hearing Notice published April 2, 2016.
Summary Ordinance published in the Sacramento Valley Mirror on April 30 & May 4, 2016.
Students Working Against Tobacco (SWAT).

ALTERNATE ACTIONS

None recommended.

RECOMMENDATION

It is recommended that the City Council:

Pass second reading by title only and adopt an Ordinance entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING TITLE 8 CHAPTER 8.25 OF THE WILLOWS MUNICIPAL CODE TO REGULATE SMOKING AND SECONDHAND SMOKE".

Respectfully submitted,



Wayne Peabody,
Interim City Manager

Attachments:

Proposed Ordinance

ORDINANCE NO. XX-2016

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF WILLOWS AMENDING TITLE 8 CHAPTER 8.25 OF THE WILLOWS
MUNICIPAL CODE TO REGULATE SMOKING AND SECONDHAND SMOKE**

Footnote:

---(1)---

Editor's note – Ordinance No 724-2016 is amending Chapter 8.25 in its entirety to read as herein set out. Former Chapter 8.25 §§ 8.25.010-8.25.090 pertained to similar subject matter and derived from Ordinance No 637-93.

WHEREAS, smoking of tobacco is a recognized danger to health and a cause of annoyance, inconvenience, and discomfort to users and others who are present whether or not in confined places; and

WHEREAS, secondhand tobacco smoke is harmful to persons, including those with respiratory conditions, and has been found to cause cancer to nonsmokers exposed to secondhand smoke on a frequent basis; and

WHEREAS, exposure to secondhand tobacco smoke may occur at significant levels outdoors; and

WHEREAS, exposure to secondhand tobacco smoke imposes great social and economic costs; and

WHEREAS, creating smoke free areas helps protect the health of nonsmokers; and.

WHEREAS, a 2009 study by the U.S. Food and Drug Administration found that electronic cigarettes contain carcinogens and toxic chemicals to which bystanders may be exposed; and

WHEREAS, discarded smoking paraphernalia and debris clutter parks and other public areas, creating unhealthy and unsightly environments for the City's children and residents,

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WILLOWS does ordain as follows:

SECTION 1. The City Council finds and determines the foregoing recitals to be true and correct and hereby incorporates them into this Ordinance.

SECTION 2. Existing Chapter 8.25 of the Willows Municipal Code is deleted in its entirety, and replaced with the following:

Chapter 8.25- REGULATION OF SMOKING AND SECONDHAND SMOKE

Sections:

- 8.25.010- Purpose.
- 8.25.020- Definitions.
- 8.25.030- Smoking Prohibited.
- 8.25.040- Designated Smoking Areas.
- 8.25.050- Tobacco Product Waste
- 8.25.060- Signage.

8.25.070- Penalties and Enforcement.

8.25.010- Purpose

In order to protect the public health, safety and welfare, to reduce unwanted and unwelcome exposure to secondhand smoke, to assure a cleaner and more hygienic environment for the city, its residents, and visitors, to strike a reasonable balance between the needs of persons who smoke and the needs of nonsmokers, including children and persons with existing respiratory conditions, the declared purposes of this chapter are to prohibit smoking in certain areas which are used by or open to the public and to prohibit smoking waste in those areas.

8.25.020- Definitions

The following words and phrases, whenever used in this chapter, shall have the meanings defined in this section unless the context clearly requires otherwise:

"Business" means any sole proprietorship, joint venture, corporation, or other business entity conducted for profit or nonprofit purposes including, but not limited to, retail establishments where goods or services are sold as well as entities where legal, medical, dental, engineering, architectural, or other professional services are offered or delivered.

"Common area at a shopping mall" means any indoor or outdoor common area of a shopping mall accessible to and usable by the occupants or customers of the establishment and including, but not limited to halls, lobbies, outdoor eating areas, play areas and parking lots.

"Electronic Smoking Device" means an electronic device that can be used to deliver an inhaled dose of nicotine, or other substances, including any component part, or accessory of such a device, whether or not sold separately. "Electronic Smoking Device" includes any such device, whether manufactured, distributed, marketed, or sold as an electronic cigarette, an electronic cigar, an electronic cigarillo, an electronic pipe, an electronic hookah, or any other product name or descriptor.

"Entryway" means the primary place(s) of public access to a business, playground, recreational area, or shopping mall.

"Playground" means any public or privately owned park or recreational area designed in part to be used by children that has play or sports equipment installed, or has been designated or landscaped for play or sports activities, or any similar facility located on public or private school grounds, or on city property.

"Person" means an individual.

"Recreational Area" means any area that is publicly or privately owned and open to the general public for recreational purposes, regardless of any fee or age requirement. The term "Recreational Area" includes, but is not limited to, parks, picnic areas, plazas, sports fields, golf courses, walking paths, gardens, hiking trails, bike paths, horseback riding trails, swimming pools, roller- and ice-skating rinks, stadiums and skateboard parks.

"Service Area" means any publicly or privately owned area designed to be used or is regularly used by one or more persons to receive a service, wait to receive a service or to make a transaction, whether or not such service or transaction includes the exchange of money. The term "Service Area" includes but is not limited to information kiosks, automatic teller machines (ATMs), ticket lines, bus stops or shelters, mobile vendor lines or cab stands.

"Shopping mall" means any parcel of land zoned and used for retail sales by more than one retailer that is jointly operated or which includes shared parking facilities.

"Smoke" means the gases, particles, or vapors released into the air as a result of combustion, electrical ignition or vaporization, when the apparent or usual purpose of the combustion, electrical ignition or vaporization is human inhalation of the resulting combustion products, including but not limited to tobacco smoke, cigarette smoke, marijuana smoke, gas, aerosol or vapor released by the ignition of electronic smoking devices "Smoke" does not include the products of combustion of incense or similar products when used solely for olfactory purposes and not containing tobacco or nicotine

"Smoking" means engaging in any act, conduct or process that generates tobacco "smoke", including but not limited to: a lighted pipe, cigar, or cigarette of any kind; hookah pipe, an operating electronic smoking devices or a lighted smoke inhalation device of any kind that generates smoke of any kind, from tobacco, marijuana, or any other weed or plant.

"Tobacco Product" means 1) any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff; and 2) Any Electronic Smoking Device. 3) Notwithstanding any provision of subsections (#1) and (#2) to the contrary, "Tobacco Product" includes any component, part, or accessory of a Tobacco Product, whether or not sold separately. "Tobacco Product" does not include any product that has been approved by the United States Food and Drug Administration for sales as tobacco cessation product or for other therapeutic purposes where such product is marketed and sold solely for such an approved purpose.

8.25.030- Smoking Prohibited

Smoking is prohibited within twenty feet of any entryway.

Smoking is prohibited in any common area at a shopping mall, playground, recreational area or service area.

Smoking is prohibited in and within twenty feet of any building owned, controlled and/or maintained by the City.

The above prohibitions are in addition to, and not in place of, any prohibitions and limitations on smoking and tobacco use imposed by California law.

8.25.040- Designated Smoking Areas

The City may designate areas of outdoor property under its control within which smoking is permitted. Such designated smoking areas shall be determined by the City Council and shall be clearly marked. The City Council shall have the authority to modify or withdraw any such designation.

8.25.050- Tobacco Products Waste

No person shall dispose of lighted or unlighted cigars or cigarettes, or cigar or cigarette butts, or any other tobacco-related waste, within twenty feet of any entryway, except in a receptacle clearly provided and marked for such disposal.

No person shall dispose of lighted or unlighted cigars, cigarettes, electronic smoking devices or cigar or cigarette butts, or any other smoking-related waste in any common area at a shopping mall, playground, recreational area or service area except in a receptacle clearly provided and marked for that purpose.

8.25.060 — Signage

A person or business that has legal or de facto control of an area in which smoking is prohibited may, but is not required to post a clear and unambiguous "No Smoking" or "Smokefree" sign at a conspicuous point within the non-smoking area. Signage exemplars will be made available by the City.

To the extent practical, the City may post clear and unambiguous "No Smoking" or "Smokefree" signs at conspicuous points within non-smoking areas under its control.

8.25.070- Penalties and Enforcement

The remedies provided by this chapter are cumulative and in addition to any other remedies available at law or in equity. Any peace officer or code enforcement official may enforce this chapter. Any person who violates any provisions of this chapter shall be guilty of an infraction punishable by:

- (a) A fine not to exceed \$100.00 for a first violation.
- (b) A fine not to exceed \$200.00 for a second violation of this chapter within any 12-month period.
- (c) A fine not to exceed \$500.00 for each additional violation of this chapter within any 12-month period.

Nothing in this chapter shall be construed as providing a private right of action.

This ordinance shall take effect thirty (30) days after its adoption. In lieu of publication of the full text of the ordinance with fifteen (15) days after its passage, a summary of the Ordinance may be published at least five (5) days prior to and fifteen (15) days after adoption by the City Council and a certified copy shall be posted in the office of the City Clerk, pursuant to GC 36933(c)(1).

I HEREBY CERTIFY that this Ordinance was duly and regularly introduced and read at a regular meeting held on the 12th day of April, 2016, and was passed and adopted by the City Council of the City of Willows at a regular meeting thereof duly held on the ____ day of _____, 2016, by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN

APPROVED

Gary Hansen, Mayor

ATTEST:

Natalie Butler, City Clerk

AGENDA ITEM

TO: Honorable Mayor Hansen and Members of the City Council

FROM: Wayne Peabody, Interim City Manager

SUBJECT: Summer Movies in the Park

RECOMMENDATION

Approve, by motion, sponsorship of a Movie in the Park Night at Sycamore Park/ City Pool July 23, 2016, for the Glenn County Friday Night Live Summer in the Park Program.

SITUATION (or BACKGROUND):

In the summer of 2014, the Glenn County Office of Education's Friday Night Live program started Summer Movies in the Park. These outdoor movie showings were a really big hit in both the Cities of Orland and Willows, where over 200 children and adults came together for each movie event and to enjoy the park during a summer night.

This year the Friday Night Live group would like to expand the family experience by requesting the City of Willows sponsor a Night in the Park and request that the City Pool to stay open from 6pm to 8pm. Sponsorship would include the cost of pool operation of \$350 and the cost of the park permit of \$30. The funds for the sponsorship would come from the Community Discretionary Fund (Fund 330).

City Staff believe this is a great opportunity to show community support in partnering with the Movie in the Park program and showcasing Sycamore Park and the City Pool.

FINANCIAL CONSIDERATIONS:

No additional appropriation. The sponsorship will be part of the Community Discretionary Fund allocation, if approved, for 2016-17. Full allocation for 2015-16 will not be expended, so it can also be considered carryover for this period as well.

NOTIFICATION

Friday Night Live

ALTERNATE ACTIONS

Request additional information from staff
Provide additional direction to staff
Reject proposal

RECOMMENDATION

Approve, by motion, sponsorship of a Movie in the Park Night at Sycamore Park/ City Pool July 23, 2016, for the Glenn County Friday Night Live Summer in the Park Program.

Respectfully submitted,



Wayne Peabody
Interim City Manager



FREE

Summer Movies in the Park 2016 Schedule



**Saturday Nights!
At Dusk
(8:30-10:30pm)**

This is a FREE Event Sponsored by:
The Glenn County Office of Education
Friday Night Live
City of Willows Rec. Department
&
In coordination with the
City Of Orland Recreation Department

June 11th



Orland
Vinsonhaler Park

June 25th



Willows
Central Park

July 9th



Orland
Vinsonhaler Park

July 23rd



Willows
Central Park

August 6th



Orland
Vinsonhaler Park

August 20th



Willows
Central Park

AGENDA ITEM

TO: Wayne Peabody, Interim City Manager
FROM: Tim Sailsbery, Finance Director
SUBJECT: Resolution Approving Account with Stifel Nicolaus

RECOMMENDATION

Adopt Certain Resolutions of the City Council of the City of Willows Whereby the Establishment and Maintenance of Security Accounts Have Been Authorized

SITUATION (or BACKGROUND):

Since 2005, the City of Willows has been utilizing Stifel Nicolaus (or its predecessor, Piper Jaffray) for brokerage services in the investment of debt securities and certificates of deposit. Upon the recent attempt to change the wiring of interest income from Bank of America to Umpqua Bank, the Compliance Department of Stifel Nicolaus notified the City that they need to have an authorizing resolution on file to maintain the account. Said resolution and certification is attached for your review.

As this account has been in place for 11 plus years, and, Staff would like to continue its usage for the foreseeable future, it is requested that the City accept the request of Stifel Nicolaus and adopt the resolution.

FINANCIAL CONSIDERATIONS:

N/A

NOTIFICATION

N/A

ALTERNATE ACTIONS

1. Adopt as Presented
2. Table and Seek Further Information.

RECOMMENDATION

Adopt Certain Resolutions of the City Council of the City of Willows Whereby the Establishment and Maintenance of Security Accounts Have Been Authorized

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS
AUTHORIZING THE UTILIZATION OF STIFEL NICOLAUS FOR BROKERAGE
SERVICES IN THE INVESTMENT OF DEBT SECURITIES AND CERTIFICATES OF
DEPOSIT FOR THE CITY OF WILLOWS**

WHEREAS, since 2005, the City of Willows has been utilizing Stifel Nicolaus (or its predecessor, Piper Jaffray) for brokerage services in the investment of debt securities and certificates of deposit; and

WHEREAS, upon the recent attempt to change the wiring of interest income from Bank of America to Umpqua Bank, the Compliance Department of Stifel Nicolaus notified the City that they need to have an authorizing resolution on file to maintain this account; and

WHEREAS, Staff desires to continue its utilization of the services of Stifel Nicolaus for the foreseeable future;

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Willows hereby adopts this resolution and its attachments hereto, authorizing Trading in Securities with Stifel Nicolaus; and

BE IT FURTHER RESOLVED that the City Council of the City of Willows authorizes the execution of the attached Non-Corporate (Unincorporated) Account Resolution Authorizing Trading in Securities, and additionally authorizes the execution of the Disbursement/ACH Transfers Authorization Form and all other forms necessary to continue utilizing the services of Stifel Nicolaus for brokerage services in the investment of debt securities and certificates of deposit.

PASSED AND ADOPTED by the City Council of the City of Willows this 10th day of May, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

GARY HANSEN, Mayor

ATTEST: _____
Natalie Butler, City Clerk

Stifel Use Only
FA #: _____
Stifel Acct. #: _____

To Stifel, Nicolaus & Company, Incorporated ("Stifel")

The undersigned association or unincorporated entity ("Entity"), by Gary L. Hansen,
(Name)

its President, Chairperson, Director, or other Authorized Officer, Mayor
(Title if Other) pursuant to the

resolutions, a copy of which, certified by the Secretary, is annexed hereto, hereby authorizes you to open an account in the name of said Entity; and the undersigned represents that no one other than the undersigned has any interest in such account.

By initialing here: _____, the undersigned further requests margin privileges for this account.

This authorization shall continue in force until revoked by the undersigned Entity by a written notice, addressed to you and delivered at your office at the address shown on the reverse.

Dated: May 10, 2016

(President, Chairperson, Director, or Other Authorized Officer Signature) Gary L. Hansen, Mayor
(Name and Title)

I, Natalie Butler,
(Name) being the Secretary or other Authorized Officer of

City of Willows,
(Entity Name) hereby certify that the annexed resolutions were duly adopted at a duly

convened meeting of the Willows City Council
(Name of Governing Body of the Entity) of said Entity, at which a quorum of

said governing body were present and acting throughout and that no action has been taken to rescind or amend said resolutions and that the same are now in full force and effect.

I further certify that each of the following has been duly elected and is now legally holding the office set opposite their name:

James Yoder, Vice Mayor
(Name and Title) _____
(Signature)

Lawrence Mello, Councilmember, Jeff Williams, Councilmember
(Name and Title) _____
(Signature)

Larry Domenighini, Councilmember
(Name and Title) _____
(Signature)

I further certify that the said Entity is duly organized and existing and has the power to take action called for by the resolutions annexed hereto.

IN WITNESS WHEREOF, I have hereunto affixed my hand this

10th day of May, 20 16

(Secretary's or Other Authorized Officer Signature)

Natalie Butler, City Clerk
(Name and Title)

**CERTIFIED COPY OF CERTAIN RESOLUTIONS ADOPTED BY THE BOARD OF DIRECTORS
WHEREBY THE ESTABLISHMENT AND MAINTENANCE OF SECURITY ACCOUNTS HAVE BEEN AUTHORIZED**

RESOLVED

FIRST: That the above-named Officers of this Entity, whether acting individually or collectively, are hereby authorized and empowered, for and on behalf of this Entity, to establish and maintain one or more accounts with Stifel, Nicolaus & Company, Incorporated (“Stifel”) for the purpose of purchasing, investing in, or otherwise acquiring, selling, possessing, transferring, exchanging, pledging, or otherwise disposing of, or turning to account of, or realizing upon, and generally dealing in and with any and all forms of securities, including, without limitation, shares, stocks, bonds, debentures, notes, scrip, participation certificates, rights to subscribe, option warrants, options, certificates of deposit, mortgages, choses in action, evidences of indebtedness, commercial paper, certificates of indebtedness and certificates of interest of any and every kind and nature, whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise, and any and all commodities and/or contracts for the future delivery thereof, whether represented by trust, participating and/or other certificates or otherwise.

The fullest authority at all times with respect to any such commitment or with respect to any transaction deemed by any of the Officers and/or agents of the Entity to be proper in connection therewith is hereby conferred, including authority (without limiting the generality of the foregoing) to give written or oral instructions to Stifel with respect to said transactions; to bind and obligate the Entity to and for the carrying out of any contract, arrangement, or transaction, which shall be entered into by any of the Officers and/or agents of the Entity with or through Stifel; to order the transfer or delivery thereof to any other person, whatsoever, and/or to order the transfer of record of any securities to any name selected by any of the Officers or agents of the Entity; to affix the Entity seal to any documents or agreements, or otherwise; to endorse any securities in order to pass title thereto; to direct the sale or exercise of any rights with respect to any securities; to sign for the Entity all releases, powers of attorney, and/or other documents in connection with any such account, and to agree to any terms or conditions to control any such account; to direct Stifel to surrender any securities to the proper agent or party for the purpose of effecting any exchange or conversion, or for the purpose of deposit with any protective or similar committee, or otherwise; to accept delivery of any securities; to appoint any other person or persons to do any and all things that any of the Officers and/or agents of the Entity are hereby empowered to do, and take all action necessary in connection with the account, or considered desirable by the Officers and/or agents of the Entity with respect thereto.

SECOND: That Stifel may deal with any and all of the Officers and/or agents of the Entity directly or indirectly empowered by the foregoing resolution, as though they were dealing with the Entity directly.

THIRD: That the Secretary of the Entity is hereby authorized, empowered, and directed to certify to Stifel:

- a) a true copy of these resolutions;
- b) specimen signatures of each and every person by these resolutions empowered; and
- c) a certificate (which, if required by Stifel, shall be supported by an opinion of the general counsel of the Corporation, or other counsel satisfactory to Stifel) that the Corporation is duly organized and existing, that its charter empowers it to transact the business by these resolutions defined, and that no limitation has been imposed upon such powers by the By-Laws or otherwise.

FOURTH: That Stifel may rely upon any certification given in accordance with these resolutions as continuing fully effective unless and until Stifel shall receive due written notice of a change in or the rescission of the authority so evidenced and the dispatch or receipt of any other form of notice shall not constitute a waiver of this provision, nor shall the fact that any person hereby empowered ceases to be an officer of the Entity or becomes an officer under some other title in any way affects the powers hereby conferred. The failure to supply any specimen signature shall not invalidate any transaction if the transaction is in accordance with authority actually granted.

FIFTH: That in the event of any change in the office or powers or person hereby empowered, the Secretary shall certify such changes to Stifel in writing in the manner hereinabove provided, which notification, when received, shall be adequate both to terminate the powers of the persons theretofore authorized, and to empower the persons thereby substituted.

SIXTH: That the foregone resolutions and the certificates actually furnished to Stifel by the Secretary of the Entity pursuant thereto are hereby made irrevocable until written notice of the revocation thereof shall have been received by Stifel.

SEVENTH: That if the Entity has elected to hold a margin account with Stifel, as evidenced in writing executed by the Officers, the Entity is authorized to borrow against the securities of the Entity as collateral for a loan with Stifel, and the Entity will pay in cash or by checks and/or drafts drawn upon the funds of the Entity such sums as may be necessary in connection with any of the said accounts to deliver securities to and deposit funds with Stifel, including for the purpose of meeting margin calls.

DISBURSEMENT/ACH TRANSFERS AUTHORIZATION FORM

ACCOUNT INFORMATION

Stifel Nicolaus Account Number _____

Stifel Nicolaus Account Name _____

RECURRING DISBURSEMENTS

I (we) instruct Stifel to perform the following recurring disbursements from my (our) Stifel account.

- Disburse Dividends/Interest
- Disburse a Specific Dollar Amount \$ _____
- Frequency (circle one): Weekly Monthly Quarterly Semi-Annually Annually
 - Preferred day of the month to begin _____

Send the disbursement election

- Via ACH to my (our) checking/savings account*
- Issue as a check to a third party _____
- Transfer to the following Stifel account number _____

NON-RECURRING DISBURSEMENTS

I (we) instruct Stifel to perform the following non recurring disbursements from my (our) Stifel account.

- Disburse funds to Stifel account number _____

I (we) agree to indemnify and hold harmless Stifel from all loss, cost, damages, or expense, including legal fees, incident thereto.

NON-RECURRING DISBURSEMENTS VIA ACH TRANSACTIONS

ACH Transactions*

- Credits from my (our) Stifel account to my (our) bank account when such credits become available. Requests will be honored "on demand," subject to company procedures.
- Debits from my (our) financial institution to my (our) Stifel account to pay for purchases/fees when they occur or deposit additional funds into my (our) Stifel account. Requests will be honored "on demand," subject to company procedures.

TRADE TRANSACTIONS*

- Purchases: Funds will be debited from your financial institution on settlement date.
- Liquidations: Funds will be credited to your financial institution on settlement date.

I (we) hereby authorize Stifel, Nicolaus & Company, Incorporated to initiate debit/credit entries to and/or from the financial institution account indicated based on written or oral instructions and, if necessary, debit/credit entries adjustments. Once instructions are acted upon by Stifel, I (we) understand that alterations or revocations via the financial institution cannot be initiated by me (us). I (we) will rely on my (our) client statement for notification of the transactions. I (we) understand that ACH transactions will occur within three business days of initiation. In consideration of your complying with this authorization, I (we) agree to indemnify and hold harmless Stifel from all loss, cost, damages, or expense, including legal fees, incident thereto.

I (we) understand it will take a minimum of two weeks from the date Stifel receives this authorization for automated disbursements to begin or to be changed.

*** When ACH transactions are elected, the following must be completed and a voided check must be attached.**

Financial Institution Name _____

Financial Institution Account Number _____

Name on the Account _____

Account Type: Checking Savings

Financial Institution ABA Routing # _____

SIGNATURES

All Stifel account owners must sign.

Signature _____ Date _____

Signature _____ Date _____

Branch Manager _____ Date _____

STIFEL, NICOLAUS & COMPANY, INCORPORATED

One Financial Plaza • 501 North Broadway • St. Louis, Missouri 63102 • Member SIPC and New York Stock Exchange, Inc.

SFI042-3/08

CITY OF WILLOWS

AGENDA ITEM

TO: Mayor Hansen and Members of the Willows City Council
FROM: Wayne Peabody, Interim City Manager
SUBJECT: Letter to County Board of Supervisors in Support of KVB Project

RECOMMENDATION

It is recommended that the City Council Discuss and, by Consensus, Advise Staff Regarding Submission to the County Board of Supervisors a letter in support of the KVB Project

SITUATION (or BACKGROUND):

On March 29, 2016, the Glenn County Board of Supervisors held an appeal hearing regarding the County Planning Commission's certification approval of the Environmental Impact Report for the KVB, Inc. project. The Board upheld the appeal put forward by the group, "Concerned Citizens of Glenn County" and overturned the County Planning Commission's certification approval.

This has left the project in significant limbo following a significant period of cooperation and planning efforts for the KVB project by County Staff. This further puts a viable alternative to the County landfill, scheduled to close in 2017, in serious jeopardy.

City Staff and Mayor Hansen wish to have the Council consider submitting a letter to the Board of Supervisors, urging their reconsideration of their action, and to respond favorably to the EIR and the project as a whole.

A draft letter is attached for Council consideration.

FINANCIAL CONSIDERATIONS:

None

NOTIFICATION

None

ALTERNATE ACTIONS

By Consensus, Council may direct Staff to:

- Prepare the letter for the Mayor's signature as submitted
- Provide edits to the proposed letter and then prepare for the Mayor's signature
- Not send a letter to the Glenn County Board of Supervisors

RECOMMENDATION

It is recommended that the City Council Discuss and, by Consensus, Advise Staff Regarding Submission to the County Board of Supervisors a letter in support of the KVB Project

Respectfully submitted,



Wayne Peabody
Interim City Manager

Attachment:

Draft Letter of Support



DRAFT

May 10, 2016

Members of the Glenn County Board of Supervisors
526 W. Sycamore Street, Suite B1
Willows, CA 95988

Dear Honorable Board Members:

On behalf of the City Council of the City of Willows, I would like to respectfully request that you reconsider your decision regarding the Environmental Impact Report of the KVB Waste Conversion project. You had a very challenging decision to make, and we appreciate the thoughtfulness involved by each of you as you reached your individual conclusions. However, it is our hope and urging that you take the opportunity to consider your thoughts further due to the following:

The appeal by the Concerned Citizens of Glenn County was based upon the incompleteness of the EIR. We are concerned regarding your decision to uphold the appeal, as concerns raised were addressed and/or mitigated in the EIR.

It appeared that many issues that were raised after the fact, and, ultimately, the basis of your decision, were outside the scope of the EIR and should not have been considered in the appeal decision regarding the EIR.

The directives given to the Project Proponent in your De-Certification of the EIR create a significant and undue financial and timing burden, not only on KVB, but on the residents of Glenn County. This has put the entire project in jeopardy at a time when the County is facing the placement of a significant burden on the residents of our County as a whole as the Landfill is slated for closure in 2017.

As State and Federal regulations continue to place further restrictions on waste treatment and disposal, an opportunity to better serve all of the residents of Glenn County may have been lost in delaying/stopping the KVB Waste Conversion Project. The positive environmental and economic impact of this project is, in our opinion, significant to the entirety of the County.

As fellow elected officials, we truly appreciate the difficult position in which you were placed. However, for the environmental and economic health of all of the residents of Glenn County, we strongly urge you to take the time to reconsider your decision.

Sincerely, on behalf of the Willows City Council,

Gary L. Hansen
Mayor

AGENDA ITEM

May 10, 2016

TO: Honorable Mayor Hansen and Members of City Council
FROM: Natalie Butler, City Clerk
SUBJECT: Appointment (or re-appointment) of 3 Library Trustees to the City of Willows Library Board.

RECOMMENDATION

Staff is recommending appointment of a subcommittee comprised of two members of the Council to review applications and/or conduct interviews and recommend appointments to the Library Board of Trustees at the June 28, 2016 Council Meeting.

SUMMARY

As outlined in Section 2.70 of the City's Code of Ordinances, the Library Board of Trustees consists of five members, who are appointed by the City Council. Members are appointed for three-year overlapping terms and serve at the pleasure of the City Council. The terms of current Board Members Dawn George, Lisa Kennedy and Robert Griffith are scheduled to expire on June 30, 2016.

It has been the City's practice to advertise these positions in order to give citizens an opportunity to participate on the Library Board. Staff will advertise these upcoming vacancies and will accept applications and letters of interest through 5:00 p.m. on June 10, 2016.

Staff recommends that two members of the Council volunteer to serve on a subcommittee in order to conduct interviews of the applicants during the week of June 13 – June 17 and the subcommittee will make their recommendations to the entire Council of three candidates they recommend to appoint to the Library Board at the City Council Meeting to be held on June 28, 2016.

FINANCIAL CONSIDERATIONS

Cost of advertising the vacancies in the local newspaper.

ALTERNATE ACTIONS

None recommended.

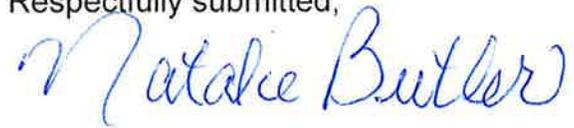
NOTIFICATIONS

Lisa Kennedy
Dawn George
Robert Griffith

RECOMMENDATION

Staff is recommending appointment of a subcommittee comprised of two members of the Council to review applications and/or conduct interviews and recommend appointments to the Library Board of Trustees at the June 28, 2016 Council Meeting.

Respectfully submitted,



Natalie Butler,
City Clerk

AGENDA ITEM

TO: Wayne Peabody, Interim City Manager
FROM: Tim Sailsbery, Finance Director 
SUBJECT: Special Meeting-2016/17-2017/18 Budget Presentation

RECOMMENDATION

By consensus, establish a date and time for a special meeting the week of May 30 for presentation of the 2016/17-2017/18 Proposed Budget

SITUATION (or BACKGROUND):

Council has requested that we move back to a two year spending plan concept. As a result, Staff requests a Special Meeting to present the Proposed Budget for 2016/17 and 2017/18.

Please consider the week of May 30, with a preference for Wednesday, June 1 or Thursday, June 2.

FINANCIAL CONSIDERATIONS:

N/A

NOTIFICATION

N/A

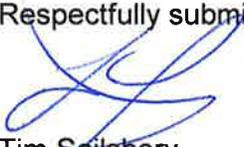
ALTERNATE ACTIONS

1. Establish a date/time as requested.

RECOMMENDATION

By consensus, establish a date and time for a special meeting the week of May 30 for presentation of the 2016/17-2017/18 Proposed Budget

Respectfully submitted,


Tim Sailsbery
Finance Director
