

MINUTES OF THE WILLOWS CITY COUNCIL
REGULAR MEETING HELD May 10, 2016

1. Mayor Hansen called the meeting to order at 7:02 p.m.
2. **PLEDGE OF ALLEGIANCE:** Council Member Mello led the Pledge of Allegiance.

3. **ROLL CALL:**

Present: Council Members Domenighini, Mello, Williams, Yoder & Mayor Hansen.

Absent: None

4. **Presentations & Proclamations:** None

5. **Public Comment/Written Communications:**

- Nayelli (no last name given), a member of the Willows High School “Students Working Against Tobacco” Program (SWAT), gave the Council an update on recent California legislation regarding tobacco sales and use.

6. **Consent Agenda:**

M/S –Yoder/Williams to approve the Consent Agenda as presented. All Ayes and the motion unanimously passed 5/0 and the following items were approved/adopted:

- a) Approval of General Checking, Payroll Checks & Payroll Direct Deposit Registers (30676-30676{Bank of America}; 33385-33485 {Umpqua Bank}; Z07194-Z07264; 36060-36149).
- b) Approval of the Minutes of the Willows City Council Meeting held on March 22, 2016.
- c) Approval of the City of Willows Treasurer’s Report – Schedule of Cash and Investments as of March 31, 2016.

7. **Public Hearings:**

- a) Public Hearing – Unmet transit needs:

Annually the County holds public hearings to receive input regarding transit needs in Glenn County. Mardy Thomas, Principal Planner for the Glenn County Planning Department and Transit Services, was present and introduced this item to the Council. Mr. Thomas announced that this is the annual effort to give the public an opportunity to give input on unmet transit needs for the County. The Transportation Commission receives funds through the Transportation Development Act and those funds are to be used for Transit purposes unless there are no needs identified and then the funds can be used for other dedicated purposes. An “Unmet Transit Need” exists when there is a physical obstacle between an individual and necessary destinations, i.e., employment, education, Medical care, or shopping for the necessities of life.

Mr. Thomas announced that because of the drop in gas prices, the Glenn Ride ridership has somewhat decreased. He also reported that the Transportation Commission will be receiving two new busses in August. These busses will have slightly larger seats but a smaller seating capacity in order to increase the comfort level of the passengers during longer trips. The busses will also have charging stations installed so people can charge their cell phones and other electronic devices. Additionally in the future the Transportation Commission will be looking into having wi-fi connectivity.

Mr. Thomas informed the Council that he has been working on getting a bus shelter in place on the corner of Butte and Sycamore streets. He was recently contacted by the Rotary who came to him to offer to help with this project. The Rotary expressed an interest in constructing a new shelter in that vicinity. They would also like to construct a similar shelter at Wal-Mart. This is something that Mr. Thomas is currently working on with the Rotary.

Additionally, Mr. Thomas notified the Council that Shasta County has applied for a grant to have a long-term transport service to Sacramento from Redding and they are looking for places to have stops along the way. Orland makes the most sense in terms of operations, and it would be a nice opportunity for Glenn County residents to take a bus to/from Sacramento and/or to/from Redding. This is a need that had previously been identified in the past as an unmet transit need.

Mayor Hansen opened the public hearing at 7:11 p.m. Willows citizen Doug Ross spoke during the public hearing and stated that Glenn Ride and Glenn Transit have done a superior job for the County for the past 18 years. He reported that he has recently noticed that there are a few flags missing from the metal poles at two of the Glenn Ride stops – one in Willows and one in Chico. He also spoke of the element of fun, stating that while he fully supports the Medical transports and the shopping trip greatness of Glenn Ride and its small busses, there is an element of unmet transit needs in the sense that, at the place where he lives at John F Kennedy elderly apartments, there is an undercurrent of disconsolation there. He thinks that this could be cured if the residents there had an opportunity to be transported, perhaps four times a year, to see some of the local amenities such as the Sacramento Wildlife Refuge. Also, speaking in terms of unmet transit needs in a broader sense, he believes that a tremendous amount of time is wasted on people fumbling with change to pay the transit fare. He would like to recommend a 15 to 20 year program for the development of something lower than a \$50 per month bus pass. Finally, Mr. Ross suggested that there be a transport to Corning, perhaps twice per month, for medical appointments and the like.

Hearing no other comments from the public, Mayor Hansen closed the public hearing at 7:16 p.m.

Mr. Thomas addressed some of Mr. Ross's comments, stating that he is currently looking into a few of the suggestions that Mr. Ross mentioned. Specifically, he is looking into "period passes" as opposed to monthly passes and also looking into the universality of bus passes that could be used with both Glenn Ride and Chico Transit transport vehicles.

No formal action was required of the Council on this item.

8. **Ordinances:** Second reading by title only and adoption of an Ordinance regulating smoking and secondhand smoke in the City of Willows:

- a) **M/S –Domenighini/Yoder** to read by title only the Ordinance next in line. The motion unanimously passed 5/0 on a roll call vote.
- b) **M/S –Domenighini/Yoder** that the ordinance next in line entitled “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOWS AMENDING TITLE 8 CHAPTER 8.25 OF THE WILLOWS MUNICIPAL CODE TO REGULATE SMOKING AND SECONDHAND SMOKE” pass second reading and be adopted. The motion unanimously passed 5/0 on a roll call vote.

9. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

Council Member Domenighini stated that SGMA (Sustainable Groundwater Management Act) was enacted by the State the year before last. Any agency that has land use or water authority is eligible to participate in SGMA. He stated that he is not going to volunteer to be a City Council Member to be part of observing this process. The County is looking at getting some type of County-wide Groundwater Sustainability Agency up and running and then it has to get a Groundwater Sustainability Plan by 2022. Since the City has land use authority, they have the option to participate in this process but he would think, at the least, the City would want Cal Water to be involved with this process; but because they are a water purveyor with no land use or water authority, they are not eligible to have a seat at the table. He suggested that the City defer their seat at the table to Cal Water. He also requested that the staff keep informed of how this process moves along and gives regular informational updates to the Council.

Council Member Domenighini stated that he knows that time and again businesses in Willows are hit with lawsuits for ADA compliance issues. He wonders if the City could help the Chamber of Commerce to perhaps help their members and business owners in the City be aware of the requirements. He stated this is a really complex issue with liability involved He is looking at the City somehow informally assisting the Chamber to help their members come to grips with that. This is an issue that adversely impact citizens of Willows and business owners. He knows there is resistance by business owners to be in ADA compliance because it is expensive. Interim City Manager Wayne Peabody announced that as far as ADA compliance questions are concerned, the City’s Building Official, Clay Dawley, is generally available to answer any ADA compliance questions.

10. **New Business:**

- a) Consider sponsorship of a “Movie in the Park” Night:

In the summer of 2014, the Glenn County Office of Education’s Friday Night Live program started Summer Movies in the Park. These outdoor movie showings were a really big hit in

both the Cities of Orland and Willows, where over 200 children and adults came together for each movie event and to enjoy the park during a summer night.

This year the Friday Night Live group would like to expand the family experience by requesting the City of Willows Pool to stay open from 6:00 p.m. – 8:00 p.m.. Sponsorship would include the cost of the pool rental of \$350 and the cost of the park permit fee of \$30. The funds for the sponsorship would come from the Community Discretionary Fund (Fund 330).

City Staff believes this a great opportunity to show community support in partnering with the Friday Night Live “Movie in the Park” program and showcasing Sycamore Park and the City Pool and recommends the Council agree to the sponsorship.

M/S – Mello Williams to approve sponsorship of a Movie in the Park Night at Sycamore Park/City Pool on July 23, 2016, for the Glenn County Friday Night Live “Summer in the Park” program. The motion unanimously passed 5/0.

- b) Consider adoption of Resolutions whereby the establishment and Maintenance of Security Accounts have been authorized:

Since 2005, the City has been utilizing Stifel Nicolaus (or its predecessor, Piper Jaffray) for brokerage services in the investment of debt securities and certificates of deposit. Upon the recent attempt to change the wiring of interest income from Bank of America to Umpqua Bank, the Compliance Department of Stifel Nicolaus notified the City that they need to have an authorizing resolution on file to maintain the account. Said resolution and certification are before the Council this evening for review and approval.

As this account has been in place for 11 plus years, and staff would like to continue its usage for the foreseeable future, it is requested that the City accept the request of Stifel Nicolaus and adopt the resolution.

M/S – Domenighini/Yoder to adopt a resolution authorizing the utilization of Stifel Nicolaus for Brokerage Services in the investment of debt securities and certificates of deposit for the City of Willows. All ayes and the motion unanimously passed 5/0 with a roll-call vote.

- c) Discuss, and by consensus, advise staff regarding submission to the County Board of Supervisors a letter in support of the KVB Project:

On March 29, 2016, the Glenn County Board of Supervisors held an appeal hearing regarding the County Planning Commission’s certification approval of the Environmental

Impact Report for the KVB, Inc. project. The Board upheld the appeal put forward by the group “Concerned Citizens of Glenn County” and overturned the County Planning commission’s certification approval.

This has left the project in significant limbo following a significant period of cooperation and planning efforts for the KVB project by County Staff. This further puts a viable alternative to the County landfill, scheduled to close in 2017, in serious jeopardy.

City Staff and Mayor Hansen wish to have the Council consider submitting a letter to the Board of Supervisors, urging their reconsideration of the action, and to respond favorably to the EIR and the project as a whole.

Staff is recommending that the Council, by consensus, advise staff regarding submission to the County Board of Supervisors a letter in support of the KVB Project.

Council discussion ensued and it was a 4 to 1 majority consensus of the Council to direct staff to send the prepared letter to the County Board of Supervisors expressing the City Council’s support of the KVB project. Council Member Domenighini expressed that although he favors the project he didn’t feel comfortable in approving the sending of the letter as he hadn’t had an opportunity to read the entire EIR document. Staff was directed to send the letter of support to the Glenn County Board of Supervisors.

- d) Appoint a 2-member subcommittee to review applications and conduct interviews and recommend appointments to the Library Board of Trustees at the June 28, 2016 Meeting:

As outlined in Section 2.70 of the City’s Code of Ordinances, the Library Board of Trustees consists of five members who are appointed by the City Council. The terms of current Board Members Dawn George, Lisa Kennedy and Robert Griffith are scheduled to expire on June 30, 2016.

It has been the City’s practice to advertise these positions in order to give citizens an opportunity to participate on the Library Board. Staff will advertise these upcoming vacancies and will accept applications and letters of interest through 5:00 p.m. on June 10, 2016.

Staff recommends that two members of the Council volunteer to serve on a subcommittee in order to conduct interviews of the applicants during the week of June 13 – June 17 and the subcommittee will make their recommendations to the entire Council of the three candidates they recommend be appointed to the Library Board at the City Council meeting to be held on June 28, 2016.

Council Members Williams and Mello volunteered to serve as the two-member subcommittee.

- e) Establish a date and time for a special budget meeting for presentation of the 2016/2017-2017/2018 proposed budget:

Council has requested that they move back to a two-year spending plan concept. As a result, staff requests a special meeting be scheduled to present the proposed budget for 2016/17 and 2017/18. Staff recommends the week of May 30, with a preference for Wednesday, June 1 or Thursday, June 2.

Council discussion ensued and Council Member Williams expressed that he would like to see the meeting be conducted in the evening so more people can attend the meetings. Council Member Mello had no preference on whether to hold the meeting during the day or in the evening. Finance Director Sailsbery stated that it is generally staff's preference to hold the meeting during the work day, but the decision is ultimately up the City Council. Vice Mayor Yoder stated that it is his recollection that the last time the budget meetings were held during the evenings, the meetings didn't garner any additional attendance or audience participation than a day time meeting. Mayor Hansen concurred that there has been no additional attendance or participation by the public in an evening meeting versus a day time meeting. Additional discussion ensued and it was ultimately the consensus of the council to conduct the Special City Council Budget meeting on Wednesday, June 1, 2016 at 1:00 p.m.

11. Council Member Reports:

- Council Member Domenighini reported that he attended a LAFCO meeting yesterday and plans to attend the Library Board of Trustees meeting this Thursday.
- Vice Mayor Yoder reported that he participated in the Lamb Derby parade and he also volunteered to sit in the dunk tank at the park and raised \$100 for the Youth Football program.
- Council Member Williams reported that he attended the Transit and Transportation Committee meetings and the Swearing-In Ceremony for newly appointed Planning Commissioner Walter Michael. He also attended the City's Service Award BBQ at Jensen Park, hosted by interim City Manager Wayne Peabody. He attended a recent town hall meeting on the topic of underage drinking. He also indicated that he and his grandson rode a tractor in the lamb derby parade and he expressed his gratitude and appreciation to the John Deere & Kubota dealerships for allowing the City to use their equipment to drive in the parade. Lastly he reported that he attended the Farm Bureau dinner and the Artois Steak & Oyster feed
- Mayor Hansen reported that he attended the Employee Appreciation BBQ at Jensen Park and thanked Interim City Manager Peabody for hosting the event. He also participated in the Lamb Derby parade and thanked the Public Works Department for cleaning up the City Golf Carts to be used in the parade. He also thanked John Deere & Kubota for allowing use of their equipment as well. He also attended the Farm Bureau Dinner and the Stonyford Rodeo.

12. Executive Session: None

13. **Adjournment:** Mayor Hansen adjourned the meeting at 7:57 p.m.

Dated: May 10, 2016

NATALIE BUTLER

City Clerk

The City of Willows is an Equal Opportunity Provider