

CITY COUNCIL

Larry Domenighini, Mayor  
Gary L. Hansen, Vice Mayor  
Lawrence Mello, Council Member  
Jeff Williams, Council Member  
Jim Yoder, Council Member

CITY MANAGER  
Steve Holsinger

CITY CLERK  
Natalie Butler



201 North Lassen Street  
Willows, CA 95988  
(530) 934-7041  
[www.cityofwillows.org](http://www.cityofwillows.org)

**CITY COUNCIL REGULAR MEETING AGENDA**

**Tuesday, May 12, 2015**

**7:00 p.m.**

1. Call to Order Willows City Council Regular Meeting - 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call
4. Agenda Review: (Requested Changes by Council or Staff).
  - a) Consider acceptance, by motion, of the City Council's May 12, 2015 Agenda.
5. Presentations & Proclamations:
  - a) Mayor Domenighini will present a Proclamation in recognition and support of the American Cancer Society "Relay for Life of Glenn County".
6. Public Comment / Written Communications: Members of the public wishing to address the Council on any item(s) *not on the agenda* may do so at this time when recognized by the Mayor/Vice Mayor; however, no formal action will be taken unless a majority consensus of the Council directs staff to place the item a future agenda. *(Public Comment is generally restricted to three minutes).*
7. Consent Agenda: Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Councilperson or citizen requests, in which event the item will be removed from the consent agenda.
  - a) Consider approval of General Checking, Payroll Checks & Payroll Direct Deposit.
  - b) Consider approval of the Minutes of the April 14, 2015, Regular City Council Meeting.
8. Public Hearings: *(Persons wishing to speak during a Public Hearing are asked to approach the microphone to address the Council and limit comments to three minutes. Although not required, it is also requested that you please state your name for the record). None Scheduled.*
9. Ordinances: None
10. Items introduced by City Council or Administrative Staff for discussion purposes only:

11. New Business:
  - a) Consider the appointment of former Councilmember Vince Holvik, as the City's representative to the Glenn County Mosquito & Vector Control District, to replace resigning member Russell Melquist, thru the remainder of the current term until June 30, 2015 and an additional two-year term to run from July 1, 2015 through June 30, 2017.
  - b) Consider approval of the renewal of the Contract for Services between the City of Willows and 3CORE, Inc. for fiscal year 2015/2016.
12. Council Member Reports:
13. Executive Session: Pursuant to California Government Code 54950 et seq., the City Council will hold a Closed Session. More specific information regarding this Closed Session is indicated below:

*Pursuant to Government Code Section 54954.3 the public will have an opportunity to directly address the legislative body on the items below prior to the Council convening into Closed Session. Public Comments are generally restricted to three minutes.*

  - a) PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT pursuant to Section 54957(b)1  
Title: City Manager
14. Report out from Closed Session:
15. Adjournment:

**CERTIFICATION:** Pursuant to Government Code §54954.2 (a), the agenda for this meeting was properly posted on or before May 8, 2015.

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at [www.cityofwillows.org](http://www.cityofwillows.org).

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider

*Proclamation*  
*City of Willows*

In recognition and support of the American Cancer Society  
"Relay for Life of Glenn County"

**WHEREAS**, Relay For Life is the national, signature event of the American Cancer Society and celebrates cancer survivors and caregivers, remembers loved ones lost to the disease, and empowers individuals and communities to fight back against cancer; and

**WHEREAS**, money raised during Relay for Life of Glenn County supports the American Cancer Society's mission of saving lives and creating a world with less cancer and more birthdays – by helping people stay well, by helping people get well, by finding cures for cancer and by fighting back; and

**WHEREAS**, Relay for Life helped fund \$160 million in cancer research last year; and

**WHEREAS**, the Relay For Life is unique in this community in that it blends fundraising, cancer awareness and prevention activities, fellowship, and support for cancer survivors and family members; and

**WHEREAS**, the City of Willows supports the 6th annual Relay For Life on May 30– May 31, 2015, that honor cancer survivors; and

**WHEREAS**, Relay For Life is about being a community that takes up the fight against cancer and all citizens are encouraged to help finish this fight by participating in the Relay for Life of Glenn County; and

**WHEREAS**, there is no finish line until we find a cure,

**NOW THEREFORE**, I, Larry Domenighini, Mayor of the City of Willows and on behalf of the City Council of the City of Willows, do hereby proclaim the City of Willows to be an official "Relay for Life City" and further proclaim that the month of June be designated as "Relay for Life Month" in the City of Willows as we join the American Cancer Society in the fight against cancer.

IN WITNESS WHEREOF, I hereunto set my hand and cause the Seal of the City of Willows to be affixed on this 12<sup>th</sup> day of May, 2015.



*Larry Domenighini, Mayor*

**Period**

**4/23/2015 TO 5/6/2015**

**General Checking 29521 TO 29594**

**Payroll Direct Deposit Z06243 TO Z06276**

**Payroll Checks 33755 TO 33776 (Dot Matrix check stock)**  
**34131 TO 34153 (Laserjet check stock)**

**APPROVAL DATE 5/12/2015**

**Approved \_\_\_\_\_**

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information	
							Invoice #	Description
029521	04/24/15	VOID	VOIDED CHECK					
029522	04/24/15	AWA01	AWARDS COMPANY	799.80	.00	799.80	8396	SOCCER AWARDS
029523	04/24/15	BAK06	BAKER & TAYLOR BOOKS	345.34	.00	345.34	1191950	NEW PRINT MAT. LIBRARY
029524	04/24/15	BAR00	BARCO PRODUCTS INC.	243.21	.00	243.21	500068	PICK UP AFTER PET DISPENS
029525	04/24/15	CAL01	CALIFORNIA WATER COMPANY	2009.72	.00	2009.72	B50423	WATER EXPENSE 3/4-4/2/15
029526	04/24/15	CAL53	ROMAN CALDERON	20.00	.00	20.00	B50423	LIVE SCAN SOCCER
029527	04/24/15	COA00	COASTLAND CIVIL ENGINEERI	421.25	.00	421.25	37200	SACRAMENTO-BUTTE RECONSTR
				306.25	.00	306.25	37201	BASIN ST COMMERCIAL THOUG
				4808.42	.00	4808.42	37202	DRINKING WATER TREATMENT
				57.50	.00	57.50	37206	TEHAMA ST RECONSTRUCTION
				1638.49	.00	1638.49	37211	TRACTOR SUPPLY PLAN CHECK
				10130.00	.00	10130.00	37212	WILLOWS SR APTS THROUGH 3
				230.00	.00	230.00	37259	WILLOWS LLAD THROUGH 3/31
			Check Total.....:	17591.91	.00	17591.91		
029528	04/24/15	COM16	COMCAST CABLE	143.82	.00	143.82	B50423	FD INTERNET 4/19-5/18/15
029529	04/24/15	COR02	CORBIN WILLITS SYSTEMS	407.87	.00	407.87	B504151	CONT.SERV. FINANCE MAY 20
029530	04/24/15	FGL00	FGL ENVIRONMENTAL	85.00	.00	85.00	572018A	BACTI ANALYSIS
029531	04/24/15	GAL06	GALE	908.38	.00	908.38	871953	PAPERBACK BESTSELLER COLL
				39.94	.00	39.94	955184	BEST SELLER COLLECTION
			Check Total.....:	948.32	.00	948.32		
029532	04/24/15	GCS00	GCS ENVIRONMENTAL EQUIPME	370.39	.00	370.39	11545	REPAIR #16 SWEEPER
029533	04/24/15	GLE05	GLENN CO. FLEET SERVICES	2549.83	.00	2549.83	FL1549	MARCH VEHICLE RENTAL & MA
029534	04/24/15	GLE21	GLENN CO. SHERIFFS DEPT.	13750.00	.00	13750.00	4161502	ANIMAL CONTROL JAN-MAR 20
029535	04/24/15	GLE26	COUNTY OF GLENN	15.00	.00	15.00	B50423	ANNUAL BURN PERMIT
029536	04/24/15	GLE29	COUNTY OF GLENN	200.00	.00	200.00	49116	CITY OF WILLOWS LABELS
029537	04/24/15	GLE41	GLENN CO. ROP PRINTING	10.75	.00	10.75	3879	SWIM POOL RAFFLE TICKETS
029538	04/24/15	GRA01	GrandFlow, Inc.	654.03	.00	654.03	131565	PAYROLL/ACCT PAYABLE CHEC
029539	04/24/15	ILL00	ILLINOIS LIBRARY ASSOCIAT	199.43	.00	199.43	1932520	IREAD ITEMS
029540	04/24/15	INT00	INTERSTATE OIL COMPANY	130.49	.00	130.49	0508341	OIL PW VEHICLES
029541	04/24/15	JUN01	JUNIOR LIBRARY GUILD	642.00	.00	642.00	271841	NOVELS
029542	04/24/15	LAN03	LANNIE'S SEPTIC TANK SERV	191.35	.00	191.35	19121	TOILET RENTAL
029543	04/24/15	MAT01	MATSON & ISOM TECHNOLOGY	215.00	.00	215.00	21864	MS OFFICE 2013
				2965.00	.00	2965.00	49894	MANAGED PARTNER FEE
			Check Total.....:	3180.00	.00	3180.00		
029544	04/24/15	OCL00	OCLC, INC.	68.00	.00	68.00	384251	GROUP SERVICE SUBSCRIPTIO
029545	04/24/15	OFF05	OFFICE DEPOT, INC.	87.40	.00	87.40	396001	PAPER
				16.11	.00	16.11	4700001	LABELS
				13.89	.00	13.89	7010001	DOCUMENT COVER
			Check Total.....:	117.40	.00	117.40		
029546	04/24/15	PGE01	PG & E	8707.61	.00	8707.61	B50424	P.G. & E. 3/17-4/15/15
029547	04/24/15	QUI01	QUINCY ENGINEERING	2600.00	.00	2600.00	136370	N BUTTE & N SACRAMENTO RE
029548	04/24/15	SAC08	SACRAMENTO VALLEY MIRROR	91.80	.00	91.80	13262	PH ZONING/ACE HARDWARE
029549	04/24/15	SCO00	SCOTTY'S ELECTRIC MOTOR R	541.85	.00	541.85	61182Q	LABOR ON SEWAGE SYSTEM
029550	04/24/15	SEV00	SEVERN TRENT ENVIRONMENTA	47918.15	.00	47918.15	2078391	WILLOWS OPERATION APRIL 2
				768.00	.00	768.00	2078522	MARCH WILLOWS WASTEWATER

REPORT.: Apr 24 15 Friday  
 RUN...: Apr 24 15 Time: 13:55  
 Run By.: JANE COLLINS

CITY OF WILLOWS  
 Cash Disbursement Detail Report  
 Check Listing for 04-15 Bank Account.: 1050

PAGE: 002  
 ID #: PY-DP  
 CTL.: WIL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
Check Total.....:				48686.15	.00	48686.15		
029551	04/24/15	SPP00	SPP FUND MASTER TENANT, L	10154.94	.00	10154.94	6275041	SOLAR ELECTRIC 3/1-3/31/1
029552	04/24/15	STA27	STATE CONTROLLER'S OFFICE	2726.32	.00	2726.32	44196	RDA AUDIT 7/1/14-1/31/15
029553	04/24/15	VER02	VERIZON WIRELESS	55.08	.00	55.08	632836	TELEPHONE EXP EC LIBRARY
029554	04/24/15	WIL17	WILLDAN	7481.42	.00	7481.42	711915	PLANNING SERVICES THROUGH
Cash Account Total.....:				125718.83	.00	125718.83		
Total Disbursements.....:				125718.83	.00	125718.83		

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
33757	04/27/15	EDD01	EMPLOYMENT DEVELOP.DEPT.	-2100.29	.00	-2100.29	B50414u	Ck# 033757 Reversed
				.00	.00	.00	1B50414u	Ck# 033757 Reversed
			Check Total.....:	-2100.29	.00	-2100.29		
33758	04/27/15	EDD02	EMPLOYMENT DEVELOPMENT DE	-636.44	.00	-636.44	B50414u	Ck# 033758 Reversed
029554	04/29/15	VOID	VOIDED CHECK					
029555	04/29/15	ABO00	STEVE ABOLD	200.00	.00	200.00	B50429	PUB. WKS. TOOL PARKS/PUB.
029556	04/29/15	C&R00	C & R RADIO	83.85	.00	83.85	913	MOBILE MICROPHONE
029557	04/29/15	FOS01	JOHN ALAN FOSTER, PH.D.	400.00	.00	400.00	B50429	PSYCHOLOGICAL EVALUATION
029558	04/29/15	GLE09	GLENN CO. OFFICE OF EDUCA	2017.00	.00	2017.00	B50429	LITERACY PASS THROUGH
029559	04/29/15	GLE21	GLENN CO. SHERIFFS DEPT.	78.00	.00	78.00	42315-03	LIVE SCAN
029560	04/29/15	HOL05	STEVE HOLSINGER	300.00	.00	300.00	B50429	VEHICLE ALLOW. CITY MANAG
029561	04/29/15	LEM01	CAROL LEMENAGER	200.00	.00	200.00	B50429	VEHICLE ALLOW. RECREATION
029562	04/29/15	ORL06	ORLAND CHAMBER OF COMMERC	225.00	.00	225.00	B50429	2015 MAP
029563	04/29/15	OSC01	OSCAR'S	267.14	.00	267.14	464645	JERSEYS
029564	04/29/15	SAI02	TIMOTHY L. SAILSBERY	200.00	.00	200.00	B50429	VEHICLE ALLOW. FINANC APR
029565	04/29/15	USP00	UNITED STATES POSTAL SERV	110.67	.00	110.67	B50428	POSTAGE-WEED ABATEMENT
			Cash Account Total.....:	1344.93	.00	1344.93		
			Total Disbursements.....:	1344.93	.00	1344.93		
			Cash Account Total.....:	.00	.00	.00		

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
029565	05/06/15	VOID	VOIDED CHECK					
029566	05/06/15	AME02	AMERIPRIDE UNIFORM SVCS.	268.28	.00	268.28	B50506	APRIL STMT PER ATTACHED
029567	05/06/15	BAR01	BARCELOUX BROTHERS AUTO	1109.28	.00	1109.28	B50506	APRIL STMT PER ATTACHED
029568	05/06/15	COL05	COLUSA MOTOR SALES, INC.	85.49	.00	85.49	B50506	APRIL STMT PER ATTACHED
029569	05/06/15	COM01	COMSCO	300.12 78.21 128.68	.00 .00 .00	300.12 78.21 128.68	248519 248867 249235	PAPER ROLLS PAPER ROLLS BROWN TOWELS
			Check Total.....:	507.01	.00	507.01		
029570	05/06/15	COM16	COMCAST CABLE	143.82	.00	143.82	B50506	INTERNET ADMINISTRATION 4
029571	05/06/15	COR10	CORNING LUMBER CO., INC.	1972.59	.00	1972.59	B50506	APRIL STMT PER ATTACHED
029572	05/06/15	COR12	SANDRA CORBIN	106.57	.00	106.57	B50506	TRAINING FUEL/FOOD REIMBU
029573	05/06/15	DEP02	DEPT. OF FORESTRY & FIRE	450.76	.00	450.76	125145	REIMBURSE VALLEY VIEW CON
029574	05/06/15	DOW01	DOWN RANGE INDOOR TRAININ	705.75	.00	705.75	B50506	AMMUNITION
029575	05/06/15	GLE35	GLENN CO. ENVIRONMENTAL H	400.00	.00	400.00	5670	SWIMMING POOL INSPECTION
029576	05/06/15	INK01	THE INKWELL	52.65 24.67 12.08	.00 .00 .00	52.65 24.67 12.08	6688 6925 830228	PRINTING SUPPLIES SHIPPING SUPPLIES SHIPPING-WEED ABATEMENT
			Check Total.....:	89.40	.00	89.40		
029577	05/06/15	ITF01	INDUSTRIAL TRUCK & FARM	114.21	.00	114.21	B50506	APRIL STMT
029578	05/06/15	KIM00	KIMBALL MIDWEST	107.59	.00	107.59	4191351	PAINT
029579	05/06/15	KNI00	LORALEE KNIGHT	168.53	.00	168.53	B50506	LIBRARY CHILDREN'S MATERI
029580	05/06/15	MJB01	MJB WELDING SUPPLY, INC.	36.00	.00	36.00	077912	CYLINDER RENTAL
029581	05/06/15	N&S00	N&S TRACTOR	18.15	.00	18.15	IW03241	REPAIR #14 BACKHOE
029582	05/06/15	OFF05	OFFICE DEPOT, INC.	84.82 2.52	.00 .00	84.82 2.52	9076001 9078001	PD OFFICE SUPPLIES PD OFFICE SUPPLIES
			Check Total.....:	87.34	.00	87.34		
029583	05/06/15	SEV00	SEVERN TRENT ENVIRONMENTA	47918.15	.00	47918.15	2078826	MAY 2015 WILLOWS OPERATIO
029584	05/06/15	SIE05	SIEMENS INDUSTRY INC.	320.00	.00	320.00	0009255	MAINTENANCE INTERSECTION
029585	05/06/15	SUN04	SUNRISE ENVIRONMENTAL	146.65	.00	146.65	49301	CLEANING SUPPLIES
029586	05/06/15	TRA01	TRANSUNION RISK AND ALTER	7.75	.00	7.75	B50506	INVESTIGATION SOFTWARE 4/
029587	05/06/15	USB02	US BANK	761.37	.00	761.37	413787	EQUIP. MAINT. 4/20-5/20/1
029588	05/06/15	VAL14	VALLEY TRUCK & TRACTOR CO	27.59 26.02	.00 .00	27.59 26.02	520162 520164	REPAIR #14 BACKHOE REPAIR #14 BACKHOE
			Check Total.....:	53.61	.00	53.61		
029589	05/06/15	VCS00	VIGILANT CANINE SERVICES	250.00	.00	250.00	2057	CANINE SERVICE MAINTENANC
029590	05/06/15	WAL07	WAL-MART COMMUNITY	568.54	.00	568.54	B50506	APRIL STMT PER ATTACHED
029591	05/06/15	WIL07	WILLOWS CHAMBER	30.00	.00	30.00	B50506	LAMB DERBY PARADE FEE
029592	05/06/15	WIL17	WILLDAN	289.21	.00	289.21	2-15463	REMODEL & ADA UPGRADES
029593	05/06/15	WILHD	WILLOWS HARDWARE, INC.	948.43	.00	948.43	B50506	APRIL STMT PER ATTACHED
029594	05/06/15	WILHI	WILLOWS ACE HARDWARE	628.08	.00	628.08	B50506	APRIL STMT PER ATTACHED
			Cash Account Total.....:	58292.56	.00	58292.56		
			Total Disbursements.....:	58292.56	.00	58292.56		

**MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD**

**April 14, 2015**

1. Mayor Domenighini called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Council Member Mello led the Pledge of Allegiance.

3. **ROLL CALL:**

Present: Williams, Mello, Hansen & Mayor Domenighini.

Absent: Yoder

4. **Agenda Review:**

- a) M/S – Hansen/Williams to approve the April 14, 2015, City Council Agenda as presented. The motion unanimously passed.

5. **Presentations & Proclamations:**

- a) Mayor Domenighini presented a Proclamation Declaring April 24, 2015 as “General Federation of Women’s Clubs Day” to representatives of the Willows Monday Afternoon Club.
- b) Mayor Domenighini read a Proclamation declaring April as “Sexual Assault Awareness Month” on behalf of Rape Crisis Intervention & Prevention.
- c) Mayor Domenighini presented a Proclamation declaring May 10 through May 16, 2015 as “National Police Week” with special recognition of May 3 & 4, 2015 as “California Peace Officer Memorial Ceremonies” and May, 15, 2015 as “National Peace Officers Memorial Day”. Police Officer Kelly Kuwata accepted the Proclamation.
- d) Mayor Domenighini presented a Proclamation declaring April 19, 2015 through April 25, 2015 as “Administrative Professionals Week” and April 22, 2015 as “Administrative Professionals Day”. City Clerk/Administrative Secretary, Natalie Butler, accepted the Proclamation on behalf of the Administrative Staff.

6. **Public Comment/Written Communications:**

Willows Police Officer Kelly Kuwata announced that the annual Peace Officers and & Fire Fighter Memorial will be held on April 29 at 7:00 p.m. at the Willows First Baptist Church.

A letter dated April 5, 2015, written by Reggie Boelman entitled “Dog Shit City #2” was received by the Mayor and the City Council. (More discussion on this topic occurred under item #10).

7. **Consent Agenda:**

M/S – Mello/Williams to approve the Consent Agenda as presented. The motion unanimously passed and the following items were approved:

- a) Approval of General, Payroll & Direct Deposit Check Registers (29401-29456; Z6138-Z06170; 33738-33751 & 34100-34110).

8. **Public Hearings:** None

9. **Ordinances:** None.

10. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

(Continuation on discussion of topic under “written communications” – Item 6, above)

Mr. Boelman’s letter expressed concern over people allowing their dogs to defecate in the Little League Facility, for which he is the Chief Officer in Field & Maintenance. The Council stated that they are working on some ways to alleviate this problem, by placing signs in the park and also setting up some waste stations. The Council also thanked Mr. Boelman and the Little League committee for all of their beautification and clean-up efforts that they have put into the facility and they stated that the park looks better than it has looked in years. They congratulated Mr. Boelman and the League for taking such pride in their community and the Council stated that they will do everything that they can to try to remedy this unfortunate situation.

11. **New Business:**

- a) Consider recommendation of final approval of the City Council concerning the subcommittee’s recommendation to fund the Willows Chamber of Commerce Special Events/Activities:
  
- a) During discussion at the regular City Council session in December 2014, there was lengthy debate about prior efforts to develop a mutually acceptable methodology to fund Chamber sponsored “Community Events”. A two-person subcommittee consisting of Council Members Mello and Williams, agreed to meet with the Chamber to discuss and revise the “chamber funding request form”. The subcommittee did meet with the Chamber in January and had formulated some final suggestions for approval by the City Council. At the request of Council Member Mello, the subcommittee recommendation report was placed on the agenda for approval by the City Council at tonight’s meeting. Staff is recommending final approval of the council concerning the suggested funding level(s) and methodology of allocation(s) to benefit city support of Community Events.

The subcommittee's recommendation and suggestion for Council's consideration is that the following events be funded with public funds:

- The 4<sup>th</sup> of July Fireworks, Craft Fair, Business Expo, Light Parade, Santa Wishes & Decorating Contest.

Recommendation and suggestion for Council's consideration on the following guidelines receiving public funds for the six community events:

**WILLOWS COMMUNITY EVENT    ANNUAL DISBURSEMENT AMOUNT**

- |  |                                    |
|--|------------------------------------|
| a) 4 <sup>TH</sup> of July Fireworks Event | \$2500.00                          |
| b) 1) Craft Fair                           | \$2500.00 to cover all five events |
| 2) Business Expo                           |                                    |
| 3) Light Parade                            |                                    |
| 4) Santa Wishes                            |                                    |
| 5) Decorating Contest                      |                                    |

**ANNUAL FIREWORKS EVENT:** One payment of \$2500.00 will be exclusively earmarked for this community event separate of other events.

**FIVE OTHER COMMUNITY EVENTS:** One payment of \$2500.00 will be earmarked to cover all five itemized community events: The Craft Fair, Business Expo, Light Parade, Santa Wishes and the Decorating Contest.

**FORMAT REQUESTING OF FUNDS:** Two separate independent requests for public funds will be made on a simple letter format as follows, along with the time and date of the event(s).

- a) SUBJECT: Request \$2500.00 in Public Funds for the Annual 4<sup>th</sup> of July Fireworks Events.
- b) SUBJECT: Requested \$2500.00 in Public Funds for the following Five Community Events: The Craft Fair, Business Expo, Light Parade, Santa Wishes and the Decorating Contest.

**TIME LINE FOR REQUESTING FUNDS:**

- a) FIREWORKS EVENT: Submit request no earlier than 90 days prior to the 4<sup>th</sup> of July event.
- b) FIVE OTHER EVENTS: Submit no earlier than 90 days prior to the first scheduled event.

**DISBURSEMENT OF FUNDS TO THE CHAMBER:**

Funds will be disbursed in the same scheme, manner and priority as all other City of Willows finance disbursements/payments. Request will not be expedited unless pre-approved by the Finance Director, City Manager or City Council. Otherwise request will be treated as all other disbursements are treated during disbursement cycle.

Jamie Millen, President of the Chamber of Commerce, thanked the Council and stated that she was very satisfied with the outcome of the methodology of the Council's disbursements to the Chamber.

**M/S – Williams/Mello** to approve the subcommittee's recommendation of their proposed means and method of funding the Chamber of Commerce Special Events & Activities. The motion unanimously passed.

**12. Council Member Reports:**

- Council Member Hansen addressed the letter from Reggie Boelman regarding the dogs defecating in the Little League Park. Council Member Hansen and Interim Public Works Director Steve Soeth met with Mr. Boelman and took a tour around the Little League Field at Jensen Park. Unfortunately since it is a public park, there is no way the City could fence it off and make it inaccessible to the public. Signs for the park requesting that people clean up after their pets have been ordered and the City is also looking into installing dog waste stations similar to the stations located in Sycamore Park. Council Member Hansen also gave a report out of the April 1 Public Safety Meeting that he and Council Member Williams attended regarding ambulance services (or lack of) in the South County.
- Council Member Mello announced that there will be a spaghetti dinner fundraiser for Toys for Tots on April 17 at Memorial Hall. He also announced that due to faulty sprinklers and the price of water, the first Baptist Church across the Street from City Hall will not be watering their lawn this summer. They hope that without having to spend money on water this summer, they will be able to have funds to replace the entire irrigation system by next summer. He also announced that he attended the Little League Open House and that the facility was very nice and the park was very green.
- Mayor Domenighini announced that he attended a LAFCO meeting yesterday and they approved the Municipal Service Review Sphere of Influence for the Northeast Communities Service District. Mayor Domenighini asked Joe Flesher to give the Council and update on the skate park mural project. Mr. Flesher stated that the paint has been ordered and work and painting of the bowl of the skate park will be getting underway within the next few weeks.

**13. Closed Session:** Pursuant to Government Code Section 54954.3 the public will have an opportunity to directly address the legislative body on the items below prior to the Council convening into Closed Session. Public Comments are generally restricted to three minutes.

a) CONFERENCE WITH LABOR NEGOTIATOR(S) pursuant to Section 54957.6

Agency Negotiators: City Manager, Steve Holsinger  
Finance Director, Tim Sailsbery

Prior into entering into Executive Session, Willow City Clerk/Administrative Secretary, Natalie Butler, addressed the Council on this Closed Session item. She stated that she has been employed with the City of Willows for 8 years and 5 months and during that time with the City there has been no consideration at all of a wage adjustment for the Administrative/Management Staff. As a matter of fact, most of the Administrative Staff took a voluntary 10% wage cut in order to help the City out financially. This wage concession was never requested or demanded by the City Council, but rather, the City Manager requested the staff to consider voluntarily offering it as a savings to the City. These concessions went on for nearly 5 years. Mrs. Butler just wanted to remind the Council of these sacrifices that most of the Administrative Staff made before they entered into the closed session, as this is something that they might want to consider when discussing possible increases of the Administration/Management wages.

The Council entered into Executive Session at 8:00 p.m. The Council reconvened into Open Session at 9:24 p.m.

14. **Report out from Closed Session:** Mayor Domenighini reported that direction was given to Staff and no reportable action was taken by the Council.
15. **Adjournment:** Mayor Domenighini adjourned the meeting at 9:24 p.m.

Dated: April 14, 2015

NATALIE BUTLER

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City Clerk

The City of Willows is an Equal Opportunity Provider

**AGENDA ITEM**

May 12, 2015

**TO:** Honorable Mayor Domenighini and Members of City Council  
**FROM:** Steve Holsinger, City Manager  
**SUBJECT:** Mosquito and Vector Control District Board of Trustees – biennial appointment

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**RECOMMENDATION**

Appoint former Councilmember Vince Holvik, as the City's representative to the Glenn County Mosquito and Vector Control District, to replace resigning member Russell Melquist, thru the remainder of his current term until June 30, 2015 and then an additional two-year term to run from July 1, 2015 through June 30, 2017.

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**SUMMARY**

The attached letter from the Glenn County Mosquito and Vector Control District indicates there is a current vacancy on the Board, as a result of the resignation and relocation of former Board Appointee, Russell Melquist this past month. The Board has interviewed former council member Vince Holvik and is recommending the City Council appoint Mr. Holvik as the representative from the City of Willows to serve a two-year term on the Glenn County Mosquito and Vector Control District Board of Trustees. Staff is recommending approval of this appointment.

**FINANCIAL CONSIDERATIONS**

None at this time

**NOTIFICATION**

Vince Holvik  
Jack F Cavier, Glenn County Mosquito and Vector Control District

**RECOMMENDATION**

Appoint former Councilmember Vince Holvik, as the City's representative to the Glenn County Mosquito and Vector Control District, to replace resigning member Russell Melquist, thru the remainder of his current term until June 30, 2015 and then an additional two-year term to run from July 1, 2015 through June 30, 2017.

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Respectfully submitted,

  
Stephen A Holsinger  
City Manager

Attachments: Letter from Glenn County Mosquito and Vector Control District

**GLENN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT  
165 Co. Road G – Willows Airport  
Willows, CA 95988**

**Phone: 530-934-4025**

**Fax: 530-934-5971**

**E-Mail –[gcmvcd@now2000.com](mailto:gcmvcd@now2000.com)**

**May 1, 2015**

**To: Steve Holsinger – City Manager  
City of Willows, CA. 95988**

**From: Glenn County Mosquito and Vector Control District**

**Subject: Board Member Vacancy**

**There is a vacancy on the Board of Trustees with Mr. Russ Melquist moving out of the City of Willows, could you please appoint Mr. Vincent Holvik for the remainder of Mr. Melquist term of office until June 30, 2015, representing the City of Willows. Then appoint Mr. Vincent Holvik for a two year term on the Glenn County Mosquito and Vector Control Board of Trustees to serve from July 1, 2015 to June 30, 2017.**

**Mr. Vincent Holvik has expressed a willingness to serve at the pleasure of the Willows City Council, as a City of Willows Representative.**

**Thank you for your consideration in this matter.**

**If you have any questions, please feel free to contact me at my office at (530) 934-4025.**

**Sincerely,  
Jack F. Cavier – Clerk/Secretary**

July 22, 2015

Mayor Larry Domenighini &  
Council members

I want to inform you that I will be resigning  
from the Glenn County Mosquito Abatement Dist  
effective July 1, 2015. The city council  
appointed me to this board some 13 yrs  
ago. I believe the board & staff has served  
the City well and will continue to do so.

I will personally miss all of them as well as you  
& fellow council members. Thank you for allowing  
me to serve for all these years

Sincerely

Russell Helquist

**AGENDA ITEM**

May 12, 2015

**TO:** Honorable Mayor Domenighini and Members of City Council  
**FROM:** Steve Holsinger, City Manager  
**SUBJECT:** Consideration of possible renewal of the Fiscal Year 2015/16 Contract for Services between the City of Willows and 3CORE, Inc.

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**RECOMMENDATION**

Staff is recommending City Council approval for the renewal of the 2015-2016 Contract for Services between the City of Willows and 3CORE, Inc.

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**SUMMARY**

Each fiscal year it is necessary to renew our membership commitment with 3CORE (Formerly Tri-County Economic Development) and establish a list of priority projects. The membership commitment for the city of Willows will moderately increase this coming fiscal year; to \$5,500 for the fiscal period.

Staff is now seeking council consensus to renew the annual contract commitment for next fiscal year. Historically our return-on-investment has been approximately 10-to-1 or ten dollars returned for each dollar invested. Therefore, staff believes it is prudent at this time to continue our membership in 3CORE and recommends council approval for renewal.

**FINANCIAL CONSIDERATIONS**

Contract renewal will require a \$5,500 cash match for member services with 3CORE, Inc during FY 15/16. This represents a modest \$500 dollar increase for the year.

**RECOMMENDATION**

Staff is recommending City Council approval for the renewal of the 2015-2016 Contract for Services between the City of Willows and 3CORE, Inc.

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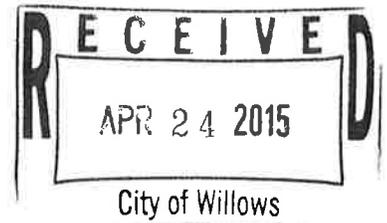
Respectfully submitted,

  
Stephen A Holsinger  
City Manager

CC: 3CORE Cover letter dated April 20, 2015



FINANCING • MENTORING • PERSPECTIVE



April 20, 2015

Steve Holsinger  
City of Willows  
201 North Lassen  
Willows, CA 95988

**RE: 3CORE Economic Development District – 2015-2016 Partnership Investment**

Dear Steve,

Thank you for taking the time to meet with us recently to discuss the upcoming year and your involvement in the 3CORE District. 3CORE strives to identify resources for your area through grants, collaboration and partnerships to further economic development in our communities.

The 3CORE Board of Directors and staff have established the final figures for the fiscal year 2015-2016 District Partnership investment.

Last year the City paid \$5,000. **This year, the adjusted Fiscal Year 2015-2016 Partnership Investment for the City of Willows is \$5,500.**

Enclosed is a copy of the 2015-2016 invoice and Partnership Agreement for your review and signature. The agreement outlines the variety of services available to members of the 3CORE Economic Development District as well as those available on a fee-for-service basis.

***Please return one signed copy of the Partnership Agreement along with the Partnership Investment payment to 3CORE.***

If you have any questions, please contact me at (530) 893-8732 ext. 204. Thank you for your continued support and we look forward to our continued partnership.

Sincerely,



Marc Nemanic  
Executive Director