

MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD
May 13, 2014

1. Mayor Cobb called the meeting to order at 7:05 p.m.
2. **PLEDGE OF ALLEGIANCE:** Council Member Hansen led the Pledge of Allegiance.
3. **ROLL CALL:**

<u>Present:</u>	Domenighini, Taylor-Vodden, Mello, Hansen & Mayor Cobb.
<u>Absent:</u>	None.
4. **Agenda Review:** It was **moved** by Council Member Hansen and **seconded** by Council Member Mello to accept the May 13, 2014 agenda as presented. The motion unanimously passed.
5. **Presentations & Proclamations:** None
6. **Public Comment/Written Communications:** None
7. **Consent Agenda:**
It was **moved** by Council Member Domenighini and **seconded** by Council Member Taylor-Vodden to approve the Consent Agenda as presented. The motion unanimously passed and the following items were approved/adopted:
 - a) Approval of General, Payroll and Direct Deposit Check Registers (27333-27400; Z05203-Z05275; 33095-33143).
 - b) Approval of the Minutes of the April 22, 2014 Regular City Council Meeting.
 - c) Approval of part-time temporary employee wage scale effective June 1, 2014.
8. **Public Hearings:** None
9. **Ordinances:** None
10. **Items introduced by City Council or Administrative Staff for discussion purposes only:** None
11. **New Business:**
 - a) Consider directing staff to commence advertising and recruitment to fill a Planning Commission vacancy created by the resignation of Commissioner Huston Carlyle:

The resignation of Planning Commissioner, Huston Carlyle created an immediate vacancy on the Planning Commission. Staff is recommending the Council authorize the recruitment of a replacement for the remaining unexpired term of former Commissioner Carlyle. Staff is also asking for two Council Members to volunteer to sit on a subcommittee to review applications

and conduct interviews and ultimately recommend to the full Council who they believe to be the best suited applicant to serve the remainder of the unexpired term.

It was **moved** by Council Member Taylor-Vodden and **seconded** by Council Member Hansen to direct staff to commence immediate recruitment to fill a Planning Commission vacancy created by the resignation of Commissioner Huston Carlyle. The motion unanimously passed.

Council Members Domenighini and Mello volunteered to serve on the subcommittee with no objections from the other Council Members.

- b) Consider approval of terms of Technology Assessment and Strategic IT Plan Scope of Work provided by Matson and Isom Technology Consulting and authorize the Finance Director to negotiate and sign Terms of Agreement:

Previously the Council was briefed that Ray Morgan Company Pro IT was ending its IT Services Agreement with the City. As a result, a staff subcommittee was formed to begin the process of establishing a new IT services relationship. The first step in this process is to complete a needs assessment and formulate a technology plan. The subcommittee met with Matson and Isom Technology Consulting and requested a proposal/scope of work document to complete this first step. The proposal is now complete and ready for review and approval. Staff is recommending approval as presented.

Brief discussion ensued and it was **moved** by Council Member Hansen and **seconded** by Council Member Domenighini to approve the terms of the Technology Assessment and Strategic IT Plan Scope of Work provided by Matson and Isom Technology Consulting and to authorize the Finance Director to negotiate and sign the Terms of Agreement. The motion unanimously passed.

- c) Consider adoption of a Resolution of Support encouraging citizens to support voting yes on Measure R:

During the April 22, 2014 Regular City Council Meeting, Jim Lambert, spokesperson for the Measure R bond proposal, recently encouraged the City to officially support Measure R by adopting a Resolution of Support encouraging the citizens of Willows to vote "yes" on the Measure. Although the Council was prohibited by law from taking an action at that meeting, the Council did direct staff to return an item on tonight's agenda for consideration, however, only after notifying any opponents of the proposed Measure that they too would be welcome to make presentations to the Council against the Proposed Bond Measure R. Mayor Cobb then welcomed three members of the public each, both in support of and against the Measure, to address the Council to make their presentations on why they believe the Council should or should not adopt a Resolution to officially endorse Measure R.

The following persons spoke in favor of the Council adopting the Resolution to officially endorse Measure R:

Glenn County Superintendent of Schools, Tracey Quarne; Willows Intermediate School's Student Body President , Austin McDonald (Grade 7); Local Attorney, Mark Atlas.

The following persons spoke in opposition of the Council adopting the Resolution to officially endorse Measure R:

Susan Parisio; Treasurer for "Responsible Solutions, No on 'R'" campaign, Angela Parisio; Caroyl Smith.

Length discussion ensued among the Council and they all agreed that there were good arguments made on both sides both for and against Measure R. Although a majority of the Council Members were in favor of supporting Measure R, Council Member Mello stated that initially he was in support of the Measure but after hearing the arguments for and against the Measure, he would need to conduct more research on the Measure before he casts his own personal vote on the ballot. He also encouraged others to conduct research as well. Once discussions concluded, it was **moved** by Council Member Taylor-Vodden and **seconded** by Council Member Hansen to adopt a Resolution in Support of the Willows Unified School District's Bond Measure R on the June 2014 Ballot. The motion passed 4/1, with Council Member Mello voting No.

Mayor Cobb called for a short recess at 8:27 p.m. and the meeting then reconvened at 8:37 p.m.

- d) Consider authorizing a waiver of Planning and Development Fees for the Glenn Medical Center Construction Project application and Planning Commission Processing:

Prior to this item being introduced, Council Member Taylor-Vodden recused herself from hearing this item and exited the Council Chambers, as her husband is a member of the Hospital Board.

Glenn Medical Foundation has submitted a letter requesting the City of Willows waive the normal Planning and Development Fees associated with city construction projects. This request was originally submitted to the City in 2010 and during a regular City Council session that year, the Council chose not to finalize a decision and tabled the item for later discussion. The time for reconsideration is now upon the Council since the Medical Center has now entered into a normal Pass-Through Agreement to cover expenses of Contract City Staff members. The Medical Center is requesting relief of other fees typically associated with Planning & Development Services. Staff is seeking Council consideration and consensus of the requested waiver.

Council Members heard from Hoover Mock, Rick Thomas and Vince Holvik who all spoke in favor of the Council waiving the fees due to the hospital being such an asset to the community and all of the benefits a new hospital would bring.

Council discussion ensued and it was **moved** by Council Member Mello and **seconded** by Council Member Hansen authorize a waiver of fees in conjunction with the Glenn Medical Center Construction project application. The motion unanimously passed, with Council Member Taylor-Vodden absent from the vote due to recusal.

- e) Staff was seeking Council consensus to confirm May 22 at 9:00 am. as the date and time for a Special Budget Meeting Workshop to commence with the 2014/2015 & 2015/2016 budget discussions:

Majority consensus of the Council was to set the Special Budget Meeting Workshop for 9:00 a.m. on May 22, 2014.

12. Council Member Reports:

Council Member Hansen:

- Reported that he participated in the Lamb Derby Parade on behalf of the City, along with his daughter, Mayor Cobb and Mayor Cobb's daughters. Directly following the parade, he attended the Dollar Tree Grand Opening along with Mayor Cobb, Council Member Mello, City Manager Steve Holsinger and City Clerk Natalie Butler.
- Reported that he has visited the new Ace Hardware store downtown and that it was quite impressive.

Mayor Cobb:

- Reported that he also participated in the Lamb Derby Parade and attended the Dollar Tree Grand opening.
- Reported that he has also visited the new Ace Hardware store downtown and that he was impressed with their selection of items and their customer service.

Council Member Mello:

- Reported that he attended the Community Clean Up Day event and that Public Works did an outstanding job with the event.

Vice-Mayor Taylor-Vodden:

- Reported that she visited Jensen Park during the Lamb Derby and even though there was no carnival this year, there was still a good turn-out and a lot of activities happening.
- Reported that the next LAFCO meeting will not take place until June.

Council Member Domenighini:

- Reported that he attended the last Library Board Meeting at the Elk Creek Library and that Library operations are going very well. He reported that the Willows and Orland Friends of the Library are donating money to allow Library Director Jody Meza to attend the State Library Workshop.

1. **Adjournment:** Mayor Cobb adjourned the meeting at 9:27 p.m.

Dated: May 13, 2014

NATALIE BUTLER

City Clerk

The City of Willows is an Equal Opportunity Provider