CITY COUNCIL

Vince Holvik, Mayor
Jeff Cobb, Vice Mayor
Gary Hansen, Council Member
Terry Taylor-Vodden, Council Member
Jim Yoder, Council Member

CITY MANAGER
Steve Holsinger

CITY CLERK
Natalie Butler

201 North Lassen Street
Willows, CA 95988
(530) 934-7041
www.cityofwillows.org

CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, October 9, 2012
7:00 p.m.

1. Call to Order Willows City Council Regular Meeting - 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call
4. Agenda Review: (Requested Changes by Council or Staff).
   a) Consider acceptance, by motion, of City Council October 9, 2012, Agenda.
5. Presentations & Proclamations: NONE.
6. Public Comment / Written Communications: Members of the public wishing to address the Council on any item(s) *not on the agenda* may do so at this time when recognized by the Mayor/Vice Mayor; however, no formal action will be taken unless placed on a future agenda. *(Public Comment is generally restricted to three minutes).*
7. Consent Agenda: Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Councilperson or citizen requests, in which event the item will be removed from the consent agenda.
   a) Consider approval of General Check Register.
   b) Consider approval of Payroll & Direct Deposit Check Registers.
   c) Consider approval of the minutes of the September 11, 2012, Regular City Council Meeting.
   d) Consider approval of the minutes of the September 25, 2012, Regular City Council Meeting.
   e) Consider adoption of a resolution authorizing the City Manager to sign a notice of completion for work the 2012 Slurry Seal Project.
8. Public Hearings: *(Persons wishing to speak on a Public Hearing item are asked to approach the microphone to address the Council and limit comments to three minutes. Although not required, it is also requested that you please state your name for the record).* NONE.
9. Ordinances: NONE.

10. Items introduced by City Council or Administrative Staff for discussion purposes only:

a) Recreation Director Announcement.

11. New Business: NONE

12. Council Member Reports:

13. Executive Session: Pursuant to California Government Code Sections 54950 et seq., the City Council will hold a Closed Session. More specific information regarding this closed session is indicated below:

Pursuant to Government Code Section 54954.3 the public will have an opportunity to directly address the legislative body on the below item prior to the Council convening into Closed Session. Public Comments are generally restricted to three minutes.

PERFORMANCE EVALUATION – Pursuant to Government Code § 54957 (b) (1), which states:

"Subject to paragraph (2), nothing contained in this chapter shall be construed to prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session."

TITLE: City Manager

14. Report-Out from Closed Session:

15. Adjournment:

CERTIFICATION: Pursuant to Government Code §54954.2 (a), the agenda for this meeting was properly posted on or before October 4, 2012.

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider

MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD
September 11, 2012

1. The meeting was called to order at 6:00 p.m. by Mayor Holvik.

2. **PLEDGE OF ALLEGIANCE:** Fire Chief Wayne Peabody led the Pledge of Allegiance.

3. **ROLL CALL:**

   Present: Council Members Yoder, Cobb, Taylor-Vodden, Hansen, & Mayor Holvik
   Absent: None

4. **Agenda Review:** It was **moved** by Council Member Hansen and **seconded** by Council Member Yoder to accept the September 11, 2012, City Council Meeting agenda as presented. The motion unanimously passed.

Mayor Holvik then asked everybody to observe a moment of silence for those whose lives were lost or forever changed on this day in 2001.

5. **Presentations & Proclamations:**

Rosanna Marino, local District Manager for California Water Service gave a presentation discussing the 2012 General Rate Case Application for the Willows Water District. Ms. Marino was accompanied by two other representatives from California Water Service – Pete Vonasich and rate manager Darrin Duncan. She explained the whole of the Willows water system and operations, the General Rate Case process, the General Rate Case application, and customer rate assistance. She stated that there will be a Water Rate Workshop scheduled to take place at the Monday Afternoon Club in Willows on October 3, 2012, at 6:00 p.m. and she encouraged everybody to attend to get more in-depth information about the General Rate Case process. After Ms. Marino concluded her presentation, a few members of the audience had questions and comments and/or concerns over the rate increases which the California Water Representatives and the City Council attempted to address. Those individuals were Andrew Baird, Michael Keen, Roger Boothe, Doug Ross, Joe Hinton and Julie Price.

6. **Public Comment:**

Rose Marie Thrailkill read the Mayor a list of questions that she has been asked by various people in the City. The questions mainly consisted of inquiries about the August 28, 2012, City Council meeting when the Council unanimously voted to not renew the Employment Agreement of Police Chief Bill Spears. She stated that she didn't expect the Mayor to respond to all of these questions this evening, as he simply may not the have answers to some of the questions, but she gave a written copy of the questions to the City Clerk in order to make copies for the City Council Members and she requested that these questions be addressed and answered publicly by the Mayor at a future City Council Meeting. Mayor Holvik stated that he is hesitant to provide the answers at a public meeting but that he would call Ms. Thrailkill and discuss the answers to

the questions. Ms. Thrailkill then stated that she would really prefer the answers be provided in an open meeting because these are questions that people have been asking her. Mayor Holvik stated that he is still somewhat hesitant because there are some questions that he can't answer due to contracts and other legal issues. Mayor Holvik stated that he would check with the City Attorney about her request.

Jeff Williams stated that last week in the middle of the night he had to call the Police because there was some vandalism that occurred at his neighbor's property. Within two minutes, the first Officer to arrive was a Willows Police Officer, and he stated that everyone is well aware, he resides in the County. By the Council's not renewing the Police Chief's contract, not only was the management eliminated, but he believes that the Chief also goes out on calls as necessary, so the City is not just losing the management part, they are also losing a body. He stated that he was impressed by the response time. He then stated that a citizen came to him and told him that he visited the District Attorney's Office to complain about a possible Brown Act Violation, and the District Attorney stated that he did not have time to deal with alleged Brown Act Violations because he is busy dealing with major crimes. So this citizen was told that he could go to the Attorney General's Office. The Citizens spoke at the August 28 Meeting when Chief Spears' Employment Agreement was being addressed and he asserts that he heard comments that the speakers were referred to as "forty trouble makers" and he believes that the speakers were just citizens voicing their opinion about their displeasure with what the Council had done. Mr. Williams stated that he recently did a Google search on how to recall a City Council Member. What he found out was that the recall of a Public Official doesn't happen very often, but it does happen, most commonly at a local level. When City Council Members don't keep their constituents happy, their constituents push for a recall. This is a complex process but it can be achieved with enough support. So he is addressing this City Council and letting them know that this was just peoples' opinions and saying what they felt, and what they perceived as what was happening and what should have been happening. The City Council is supposed to be the voice of the people. He explained that there was a poll in the Willows Journal asking if people believed that the City Council did not renew the Police Chief's contract for financial reasons and the poll showed that 14 % said yes and 77% said no and that it was purely personal and political. He then stated that the Chief's contract was not renewed for financial reasons, but at the same time the City Manager hires a new employee and allows him to drive a city vehicle at the taxpayers' expense and that baffles him that that is acceptable.

Council Member Cobb then asked Mr. Williams who made the comment that there was "forty trouble makers" that spoke at the meeting. Mr. Williams stated that he heard from a citizen that a Council Member had made the comment. Council Member Cobb then questioned that it was third-party information that he heard from another person. Mr. Williams then addressed the Mayor and stated that he noticed at the August 28 meeting, the Mayor took offense to a gentleman that called him a liar at the meeting. He asked how does the Mayor think the Police feel when the City Manager calls them a liar? Mayor Holvik responded by simply stating that the only thing he wanted to know from the gentleman who called him a liar was what he was accusing him of lying about.

Gail Green stated that she believes the Council made a big mistake in not renewing the Police Chief's Employment Agreement. She also believes that the Council had their mind made up and

had already voted amongst themselves somewhere and someplace before they got to the meeting because she claims the Council definitely had their minds already made up and that they didn't want to listen to anything anybody had to say. She stated the weekend prior to the Chief's Employment Agreement not being renewed, the Chief, himself, brought a carnival into town that brought $7,000 into the Police Activities League. Plus, Circle K, and the businesses out on Humboldt Avenue all said how much business the carnival brought to town. Ms. Green stated that the Police Chief is always beating the streets to bring business to this City and nobody seems to give a darn. Then Ms. Green asked the Council why the City Manager has to have some draft person come here from his office where he used to work, pay her mileage to do her drafting and drawing, because she's sure we have a lot of capable people right here in Glenn County that could do it and probably save a lot of money, but she said that the Council doesn't look at things that way. She stated that she thinks the City Managers tells the Council what to do.

7. Consent Agenda:

Prior to acting on the Consent Agenda, Rose Marie Thralkill had a question on consent agenda item 7 (e) which was to consider approval of a City-Wide Hiring Freeze of all full-time positions within the City of Willows and direct Staff to return to Council for specific review and consideration to fill any vacant, full-time positions. Ms. Thrailkill asked what the word "vacant" means. She asked if it means a position that has become vacant by any means, or whether the contract was not negotiated, whether a person was fired, whether a person was let go, or whether a person left on their own validity. Mayor Holvik directed Ms. Thrailkill's question to Finance Director Tim Sailsbery to address. Mr. Sailsbery stated that there have been some questions whether this item was being put on the agenda because of the Police Chief's current situation and that was not the intent. Mr. Sailsbery stated that he asked that this item be placed on the agenda. He stated that when the budget was passed by the Council on June 19, and there was a stated intent of the Council to work toward a balanced budget throughout the fiscal year, one of the next steps to the Council's intent, he believes, was that this should have done this at that time. That didn't happen at the time, so he is bringing it forward at this time for Council's consideration.

Once Mr. Sailsbery addressed Ms. Thrailkill's question, it was **moved** by Council Member Hansen and **seconded** by Council Member Yoder to approve Consent Agenda as presented. The motion unanimously passed and the following items were approved/adopted:

a) Approval of General Check Register (25023-25071).
b) Approval of Payroll & Direct Deposit Check Registers (Z03710-Z03742 & 32059-32099).
c) Approval of the Minutes of the August 14, 2012 City Council Regular Meeting.
d) Adoption of a Resolution authorizing the City Manager to enter into a contract with the lowest responsive responsible bidder, Valley Slurry Seal Company, for the 2012 Slurry Seal Project.
e) Approve a City-Wide Hiring Freeze of all full-time positions within the City of Willows and direct Staff to return to Council for specific review and consideration to fill any vacant, full-time positions.
f) Confirm the City's current Conflict of Interest Code as presented per resolution 45-2088. No changes were made to the current code.

8. **Public Hearings:** None

9. **Ordinances:** None

10. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

Mayor Holvik pointed out that it is time to perform an Employee evaluation for the City Manager and he requested a closed session item be placed on the agenda to perform the evaluation at the October 9, 2012, City Council meeting. He also asked for a copy of the City Manager's last evaluation and also asked that blank evaluation forms to be distributed to the Council Members prior to the meeting.

11. **New Business:**

a) Consider approval of a final version of the directional signage to be placed within the Wal Mart Super Center, which is intended to direct consumers to alternative shopping opportunities in the Historic Downtown Commercial Core.

During the past few years, city management and downtown merchants, spearheaded primarily by the Chamber of Commerce, have worked with Wal Mart Representatives on development of an appropriate project to satisfy the Conditions of Approval associated with the remodel of the Super Center. A specific condition involved measures to mitigate anticipated economic impacts to the merchants located in the downtown commercial core. One of the conditions specified placement of a bulletin board within the Wal Mart Store to identify other local merchants doing business in the Central Commercial zoning district. Discussions with the Chamber and local merchants concerning the utilization, locations, maintenance and control of print materials to be placed on the bulletin board ultimately stalled when an acceptable accommodation was not identified by the parties involved.

This past April, staff introduced an accommodation of sorts, specifying placement of a permanent style signage intended to resolve the overall intent of the condition, by identifying the location of downtown merchants and services available at those alternate outlets. During that discussion, Council postponed a final decision and appointed Council Member Taylor-Vodden to work with downtown businesses on a final design concept for the proposed signage. The results of this effort have produced two options for potential approval. Both versions of the signage adequately identify directions to the downtown Commercial core. One version highlights the type of merchants and services available, while the other highlights the downtown historic heritage. Both detail an accurate directional map to the downtown area and displays all of this in an attractive manner. Staff is seeking Council approval to finalize the design and installation of this directional and informational signage in lieu of the COA stated bulletin board. Council discussion ensued, and after reviewing the pros and cons of the two designs, it was the unanimous consensus of the Council to use the "Discover Historic Downtown Willows" sign that displays pictures of historic buildings in the downtown area.

12. **Council Member Reports:** None

13. **Executive Session:** Pursuant to California Government Code Sections 54950 et seq., the City Council held a Closed Session at 7:01 p.m. More specific information regarding this closed session is indicated below:

a) CONFERENCE WITH LABOR NEGOTIATOR(S) pursuant to Section 54957.6

Agency Negotiators:	City Manager Steve Holsinger Finance Director Tim Sailsbery
Employee Organization(s):	Willows Public Safety Association

14. **Report out from Closed Session:** Council gave direction to Staff.

15. **Adjournment:** Mayor Holvik adjourned the meeting at 7:24 p.m.

Dated: September 11, 2012

NATALIE BUTLER

City Clerk

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MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD
September 25, 2012

1. The meeting was called to order at 7:04 p.m. by Vice Mayor Cobb.

2. **PLEDGE OF ALLEGIANCE:** Recreation Director Carol Lemenager led the Pledge of Allegiance.

3. **ROLL CALL:**

   Present: Council Members Taylor-Vodden, Hansen, & Vice Mayor Cobb
   Absent: Council Member Yoder & Mayor Holvik

4. **Agenda Review:** It was **moved** by Council Member Hansen and **seconded** by Council Member Taylor-Vodden to accept the September 25, 2012, City Council Meeting agenda as presented. The motion unanimously passed.

5. **Presentations & Proclamations:** None

6. **Public Comment/Written Communications:**

As part of the agenda packet there was a letter addressed to Rose Marie Thrailkill from Mayor Holvik. The letter contained answers to a list of questions that Ms. Thrailkill presented to the Mayor at the City Council Meeting held on September 11, 2012. This was an informational item only and no discussion took place regarding the content of the letter.

Chuck Ramsey stated that he would like to see the City try to take back the water system from California Water Service. He said the water rates are way too high and he believes if the City takes it over it would be a financial benefit to the City and the Citizens.

Patsy Carter read a letter to the Council regarding the Council's decision to not renew Police Chief Bill Spears' Employment Agreement with the City and she stated that she intends to send the letter to four newspapers to be published.

Todd Miller, a resident of Tehama County but states he conducts business in Willows, expressed his disappointment with the Council for their decision not to renew the Police Chief's Employment Agreement. He questioned whether the Council had a plan of how to replace the Police Chief's position.

7. **Consent Agenda:**

It was **moved** by Council Member Hansen and **seconded** by Council Member Taylor-Vodden to approve Consent Agenda as presented. The motion unanimously passed and the following items were approved/adopted:

a) Approval of General Check Register (25072-25142).

b) Approval of Payroll & Direct Deposit Check Registers (Z03743-Z03777 & 32100-32130).
c) Approval of the Minutes of the August 28, 2012 City Council Regular Meeting.

8. Public Hearings:

a) 2012/2013 Supplemental Law Enforcement Service Funds:

The City of Willows is slated to receive Supplemental Law Enforcement Service Funding (SLESF) for 2012-2013 from the State of California. The City has been authorized $83,000 for this fiscal year. Please note that in Fiscal Year 2011/12 the City received $117,011, but had only anticipated receiving $100,000 and only expended $100,000. As such, the $17,011 remaining from 2011/12 will be combined with the $83,000 the City anticipates to receive in 2012-13 to create a total proposed allocation of $100,011.

Government Code Section 30062 requires that the Chief of Police submit a spending plan to the City Council for approval after a public hearing that must be held each year. The legislative intent remains the same this year, as in past years, and that is for the continuation of the Supplemental Law Enforcement Services Fund for local agencies for the foreseeable future. The legislative desire for the use of these funds likewise remains the same, in that personnel should be the priority for local agencies.

The plan approved by the Council for 11/12 SLESF Funds, called for using the money to fund a police officer position ($98.6K) along with $1.4K in project/supply funds. This year's proposal, is to be the primary funding source for a police officer position (General Fund is used for the remaining personnel cost of the position) and to provide project/supply funds.

Following is a recap of actual 2010/11 and 2011/12 activity, as well as the proposal for 2012/13:

	FY 10/11 ACTUAL	FY 11/12 ACTUAL	FY12/13 PROPOSED
Police Officer – Patrol	$ 26.947	$ 98,646	$ 98,657
School Resource Match	$ 68,348	$ 0	$ 0
Special Project/OT/Equipment	$ 4,705	$ 1,354	$ 1,354
TOTAL	$100,000	$100,000	$100,011

This is a Public Hearing and Vice Mayor Cobb opened the public hearing at 7:30 p.m. Doug Ross spoke during the public hearing and indicated that the proposed allocations of the Supplemental Law Enforcement Services Funds are a good investment for the City. Vice Mayor Cobb closed the Public Hearing at 7:30 p.m.

It was **moved** by Council Member Hansen and **seconded** by Council Member Taylor-Vodden to accept the proposed allocation of the 2012/2013 Supplemental Law Enforcement Service Funds. The motion unanimously passed.

9. Ordinances: None

10. Items introduced by City Council or Administrative Staff for discussion purposes only:

Recreation Director Carol Lemenager gave the Council an update on the activities of the Police Activities League and she shared the League's purpose, mission and goals. The Council thanked the Recreation Director for all of her efforts and hard work in conjunction with the resurrection of the Police Activities League.

11. New Business:

a) Consider authorizing the Police Chief to accept the COPS II Grant on behalf of the City of Willows:

Council previously authorized the Chief of Police to seek a COPS II Grant. The department subsequently submitted the grant application to the U.S. Department of Justice and was notified on June 25, 2012, that they were successful for selection for awarding of the COPS II Grant.
The specifics of the grant requirements were reviewed with the City Council during the August 14, 2012, meeting. It was the direction of the City Council at that time to table the item in order for staff meet with the Willows Public Safety Association (WPSA) to seek consideration for a collaborative funding alternative. Those negotiations have been completed; with a tentative agreement reached between the City and the WPSA; which is intended to provide adequate funding to cover those expenses anticipated to be in excess of the initial $50,000 dollar match required under the grant. A companion item in conjunction with this topic will seek Council Ratification of the proposed agreement between the City and WPSA over the four year period associated with the Grant funding obligation.

Under the provisions of the grant, the City of Willows would receive $195,450.00 funding for a police officer position. As previously stated the initial match for the grant period is $50,000. The City has determined that the actual city obligation for the life of the grant term is anticipated to be $209,000. Therefore a funding gap of approximately $159,000 exists for the balance of the grant period. The WPSA has offered benefit concessions by way of assuming increased payments in conjunction with PERS contributions which were previously paid by the City of Willows on behalf of WPSA members. In exchange for this benefit concession, the WPSA is seeking a four year extension to the current term of their existing MOU between the City and the WPSA. The proposed benefit concessions are projected to reduce the City contributions to PERS by approximately $162,000 during the term of the MOU extension, thereby achieving sufficient funding required under the terms of the grant.

It is the recommendation of staff that the City Council authorize the Chief of Police to accept the COPS II Grant on behalf of the City of Willows. It was then **moved** by Council Member Taylor-Vodden and **seconded** by Council Member Hansen to authorize the Chief of Police to accept the COPS II Grant on behalf of the City of Willows. The motion unanimously passed.

b) Consider adoption of a Resolution approving a proposed MOU side-letter benefit concession agreement between the Willows Public Safety Association and the City of

Willows through June 30, 2017, and authorize the City Manager to sign the agreement on the City's behalf:

The City of Willows relies on a number of employee positions to deliver city services to its residential, business and visiting customers in the community. The Willows Public Safety Association (WPSA) is one of two bargaining units that comprise the Willows workforce. This Association represents employees providing vital emergency response and law enforcement services to our citizens in distress. Unlike the majority of other routine city services, these vital personnel function on an irregular business work schedule, and are available twenty-four/seven; working every weekend, Holiday and every time a citizen of our community needs emergency assistance. They are a valued part of the city's overall service delivery team.

Special negotiations to address a unique wage & conditions-of-employment circumstances, identified early in the 2012/2013 fiscal year, concerning concession concurrence to facilitate personnel funding obligations in conjunction with acceptance of the CHRP II Grant have resulted in a tentative agreement between the City and the WPSA. The proposed agreement conforms to the direction of City Council concerning benefits, staffing and other resource allocations approved in the city's current fiscal work plan.

This agreement required acceptance of the COPS II Hiring Grant in FY 2012/13, as approved by the council under the preceding Agenda Item. Therefore, the City of Willows will receive $195,450 in funding for a police officer position. As previously stated the initial match for the grant period is $50,000. The City has determined that the actual city obligation for the life of the grant term is anticipated to be $209K. Therefore a funding gap of approximately $159,000 existed for the balance of the grant period. The WPSA has offered benefit concessions by way of assuming increased payments in conjunction with PERS contributions; which were previously paid by the City of Willows on behalf of WPSA members. In exchange for this benefit concession, the WPSA is seeking a four year extension to the current term of the existing MOU between the City and the WPSA. The proposed benefit concessions are projected to reduce the City contributions to PERS by approximately $162,000 during the term of the MOU extension, thereby achieving sufficient funding required under the terms of the grant.

Council discussion ensued and the City Manager and the each of the Council Members thanked the WPSA for getting together with staff and negotiating this good-faith agreement and that the deal is a "win-win" for the City and for the Association, in that it will provide for another patrol officer to be on the streets. The Council especially expressed their appreciation and gratitude to the Fire Department as well, pointing out that they essentially gained nothing by their agreeing to concede their benefits, and the staffing level in their department has not increased since the 1950's. The Council also thanked WPSA President, Sergeant Carl Walter, for all of his efforts and hard work to get the association to agree to offer this concession. Sergeant Walter stated that there was not one "no" vote cast by any members of the WPSA where this agreement was concerned.

It was **moved** by Council Member Hansen and **seconded** by Council Member Taylor-Vodden to adopt a Resolution approving amending the existing MOU between the Willows Public Safety

Association and City of Willows by extending the term of the Agreement through June 30, 2017, and defining specific benefit concession. The motion unanimously passed.

12. Council Member Reports:

Council Member Taylor-Vodden announced that she plans to attend the 3Core meeting tomorrow at Memorial Hall. She also stated that she was happy to hear that the Willows Certified Farmer's Market plans to extend their season through the end of October.

Council Member Hansen reported that he has attended the recent Transportation Commission and Regional Transit Committee meetings and updated the Council on some changes that are forthcoming relating to the busses and the routes.

13. Adjournment: Vice Mayor Cobb adjourned the meeting at 7:46 p.m.

Dated: September 25, 2012

NATALIE BUTLER

_____

City Clerk

The City of Willows is an Equal Opportunity Provider

October 9, 2012

AGENDA ITEM

TO: Willows City Council

FROM: Deputy Public Works Director

SUBJECT: Acceptance of Completion: 2012 Slurry Seal Project

RECOMMENDATION
Adopt a resolution to allow the City Manager to sign and execute all documents related to project completion of the 2012 Slurry Seal Project.

SITUATION (or BACKGROUND)
Valley Slurry Seal Company received a Notice of Award on September 11, 2012, and then a Notice to Proceed on September 19, 2012 to provide services consistent with a Type II Slurry as defined in the City of Willows bid package.

The project was finished on September 26, 2012 and all streets are acceptable per the contract specifications.

RECOMMENDATION
Adopt by motion to allow City Manager to sign and execute all documents related to project completion of 2012 Slurry Seal Project.

Respectfully submitted,

Skyler Lipski
Deputy Public Works Director

Approved by,

Steve Holsinger
City Manager

Attachment(s): Notice of Completion
Resolution

RECORDING REQUESTED BY:
City of Willows
WHEN RECORDED MAIL TO:
City of Willows, Deputy Public Works Director
201 N. Lassen Street
Willows, California 95988

No Recording Fees Payable Pursuant to Government Code Section 27383

NOTICE OF COMPLETION

OWNER: City of Willows, 201 N. Lassen Street, Willows, CA 95988

PROJECT TITLE: City of Willows – 2012 Slurry Seal Project

PROJECT LOCATION & DESCRIPTION: Yolo Street (between Laurel and Wood), Sacramento St. (between Laurel and Wood), Sonoma Street (between Laurel and Willow), Elm St. (from Shasta St. to Villa), Fern St. (loop from Tehama St.), Green Street (between Pacific and N. Lassen), S. Colusa Street, (between E. Laurel and E. Sycamore.), E. Willow St. (between N. Colusa and Ventura), E. Walnut Street (between N. Colusa and Ventura), W. Walnut St. (between N. Lassen and N. Shasta.)

CONTRACTOR: Valley Slurry Seal Company, P.O. Box 981330 West Sacramento, CA 95798

COMPLETION/ACCEPTANCE DATE: October 9, 2012

NATURE OF OWNER'S INTEREST IS: Owner of real property and improvements thereon at the time of commencement of work of improvement.

Authorized representatives of the City and the Contractor have inspected the work performed under this contract and the Project is hereby declared to be completed/accepted on the above date.

On the above date, construction of improvements on the project has been sufficiently completed, in accordance with the contract documents and change orders if any, so that the City can occupy or utilize the project for the use for which it was intended.

The Contractor's one (1) year maintenance period begins as of the above-referenced completion date.

The City accepts the project as complete.

I declare under penalty of perjury of laws of the State of California that the foregoing is true and correct.

_____ _____

Steve Holsinger
City Manager

Date

RESOLUTION NO. -2012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING THE CITY MANAGER TO SIGN A NOTICE OF COMPLETION FOR WORK PERFORMED UNDER AGREEMENT DATED September 19, 2012
(2012 Slurry Seal Project)

RESOLVED by the City Council of the City of Willows, State of California that it Finds, Determines, Orders and hereby declares THAT:

1. The City Manager is hereby authorized to sign the Notice of Completion for work performed under the Agreement, dated September 19, 2012, for the 2012 Slurry Seal Project.
2. The work described in this Agreement was satisfactorily completed on September 26, 2012.

NOW, THEREFORE, BE IT RESOLVED that the City accepts the work performed under the Agreement, dated September 19, 2012, the 2012 Slurry Seal Project, Willows, CA and the City Manager for the City of Willows is hereby directed to sign and record the Notice of Completion.

PASSED AND ADOPTED by the City Council of the City of Willows at their regular meeting thereof held on October 9, 2012, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

_____
Vince Holvik, Mayor

ATTEST"

_____
Natalie Butler, City Clerk