

CITY COUNCIL

Jeffrey T. Cobb, Mayor
Terry Taylor-Vodden, Vice Mayor
Larry Domenighini, Council Member
Lawrence Mello, Council Member
Vacant, Council Member

CITY MANAGER

Steve Holsinger

CITY CLERK

Natalie Butler



201 North Lassen Street
Willows, CA 95988
(530) 934-7041
www.cityofwillows.org

CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, September 24, 2013

7:00 p.m.

1. Call to Order Willows City Council Regular Meeting - 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call
4. **Agenda Review:** (Requested Changes by Council or Staff).
 - a) Consider acceptance, by motion, of City Council September 24, 2013, Agenda.
5. **Presentations & Proclamations:**
 - a) The Willows Car & Bike Association will present a plaque of appreciation to the City Public Works Department.
 - b) California Water Service presentation on the financial impacts of the proposed Hexavalent Chromium MCL of .010 mg/L (10 ug/L or ppb).
6. **Public Comment / Written Communications:** Members of the public wishing to address the Council on any item(s) *not on the agenda* may do so at this time when recognized by the Mayor/Vice Mayor; however, no formal action will be taken unless placed on a future agenda. *(Public Comment is generally restricted to three minutes)*.
7. **Consent Agenda:** Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Councilperson or citizen requests, in which event the item will be removed from the consent agenda.
 - a) Consider approval of General, Payroll & Direct Deposit Check Registers.
 - b) Consider approval of the August 27, 2013 Regular City Council Meeting Minutes.
 - c) Consider approval of the September 10, 2013. Regular City Council Meeting Minutes.
 - d) Consider adoption of a Resolution approving a façade improvement mini-grant not to exceed \$900 for Jian Zhao to paint the exterior of an existing commercial building located at 151 S. Tehama Street.
8. **Public Hearings:** None
(Persons wishing to speak during a Public Hearing are asked to approach the microphone to address the Council and limit comments to three minutes. Although not required, it is also requested that you please state your name for the record).

9. Ordinances: None
10. Items introduced by City Council or Administrative Staff for discussion purposes only:
11. New Business: None
12. Council Member Reports:
13. Referred Matters Pending:
 - a) City Council Vacancy – Mayor Cobb & Council Member Mello will make the sub-committee recommendation of the most qualified candidate to serve on the City Council throughout the term that expires in November 2016. By motion, Council shall make the appointment and the City Clerk shall administer the Oath of Office to the appointed candidate.
14. Executive Session: Pursuant to California Government Code Sections 54950 et seq., the City Council will hold a Closed Session. More specific information regarding this closed session is indicated below:
Pursuant to Government Code Section 54954.3 the public will have an opportunity to directly address the legislative body on the below items prior to the Council convening into Closed Session. Public Comments are generally restricted to three minutes.
 - a) PERFORMANCE EVALUATION – Pursuant to Government Code § 54957 (b) (1), which states:
“Subject to paragraph (2), nothing contained in this chapter shall be construed to prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.”
TITLE: City Manager
15. Report-Out from Executive Session:
16. Adjournment:

CERTIFICATION: Pursuant to Government Code §54954.2 (a), the agenda for this meeting was properly posted on or before September 19, 2013.

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider



September 24, 2013

California Department of Public Health
Office of Regulations and Hearings
MS 0507
P.O. Box 997377
Sacramento, CA 95899-7377

Re: DPH-11-005 Hexavalent Chromium MCL

To Whom It May Concern:

The City of Willows is served by California Water Service Company (Cal Water). All of the active wells in our community will be impacted by the proposed Hexavalent Chromium (Cr-VI) MCL of 0.010 mg/L (10 ug/L or ppb). The financial impact on the residents and businesses of Willows will be substantial, so we are compelled to provide comment on the draft regulation. Cal Water estimates that our community monthly water bills will double or triple due to this regulation.

The Cr-VI draft regulation does not allow for any grace period for the water system to construct treatment facilities and come into compliance once the regulation is final. This is unreasonable. In contrast, when the U.S. Environmental Protection Agency (EPA) has enacted new regulations, it has provided a reasonable timeline for systems to comply. Below is language from the EPA regarding the arsenic regulation that went into effect in 2001:

On January 22, 2001, EPA adopted a new standard for arsenic in drinking water at 10 parts per billion (ppb), replacing the old standard of 50 ppb. The rule became effective on February 22, 2002. The date by which systems must comply with the new 10 ppb standard is January 23, 2006.

The lack of an adequate grace period means that systems will be forced to construct treatment facilities on a very short timeline, based on a draft regulation with an uncertain final MCL, or face being out of compliance. The Cr-VI treatment technology is still being researched and optimized, and the expectation is that treatment costs will come down with more time. It is evident that having a three- to five-year grace period would allow our residents and businesses to pay a more affordable amount for treatment. We understand that a change to existing law may be required in order to provide for a grace period; however, the California Department of Public Health (CDPH) must take whatever actions are necessary to provide for a reasonable grace period.

In Table 8 on page 24 of the Initial Statement of Reasons, CDPH asserts that the estimated annual cost for treatment for systems with 1,000 to 10,000 service connections will be \$326 per year. This is dramatically lower than what treatment will cost in our community. It is not clear if CDPH has incorrectly estimated cost for treatment, or if its cost estimate is an average across the state. What is clear is that using a state-wide average cost is not a fair or reasonable assessment of the cost to highly impacted communities such as Willows, which would pay many multiples of this amount. Cal Water has estimated that rates will increase by between \$60 and \$100 per month for an average Willows residential customer. This is an annual increase of \$720 to \$1,200 per year per household just to comply with this new regulation. CDPH should correct this table to accurately reflect the range of costs to treat in impacted communities, and revisit its conclusions based on community-specific implications.

The City of Willows believes that the money residents will have to pay to comply with this regulation immediately could be much more effectively used to improve the health of its citizens by allowing them to buy food, medicine, and other pressing needs in order to maintain the well-being of their families. CDPH estimates that it will cost \$17 million state-wide per year to avoid one cancer case in communities the size of Willows. Diet, however, is associated with far more cancers per year¹, and using this much money for an adequate diet is likely to have a much bigger impact on cancer cases per year. This should be considered under the reasonable alternatives standard.

Additionally, grant money should be made available to water providers including investor-owned water companies, such as Cal Water, that have communities that are disproportionately impacted by the new Cr-VI rules. The residents of Willows pay taxes and should be eligible for state grant money to address Cr-VI treatment the same as public water agencies are.

Page 33 of the Initial Statement of Reasons contains the following statement:

SIGNIFICANT STATEWIDE ADVERSE ECONOMIC IMPACT DIRECTLY AFFECTING BUSINESS, INCLUDING ABILITY TO COMPETE

The Department has determined that the proposed regulatory action would have no significant direct adverse economic impact on California business enterprises and individuals, including the ability of California businesses to compete with businesses in other states. The proposed regulations apply only to public water systems, as defined pursuant to Health and Safety Code section 116275, which are not businesses or individuals. Public water systems are water companies providing drinking water to the public and, pursuant to Government Code section 11342.610, are exempt from the definition of a small business.

CDPH should revise this section and examine the cost to businesses, including small businesses. Public water systems fund treatment through funds collected from ratepayers, including businesses. A community like Willows with water bills two to three times higher than other communities will be at a competitive disadvantage with cities in other states and other parts of this state. This regulation does have an impact on businesses, and that should be accounted for in the analysis.

The Initial Statement of Reasons has not considered affordability as defined in state legislation, AB 2334 (2012). If small systems are expected to pay more than an additional \$5,000 per year for treatment costs, then clearly more than 10 percent of the population is spending more than 2 percent of their income on water.

The key AB 2334 language is below:

(d) Propose appropriate subsidization programs to make water affordable for high-cost communities. High-cost communities shall include the following:

- (1) Water systems serving disadvantaged communities, defined as communities with a median household income at or below 80 percent of the state median household income, where water rates are more than 2 percent of the median household income.*
- (2) Water systems serving communities with a median household income no higher than 120 percent of the state median household income and where more than 10 percent of the population spends more than 2 percent of their income on water.*
- (3) Other communities as determined to be appropriate by the department.*

In closing, we have found that the draft Cr-VI regulations proposed by CDPH to be extremely flawed, and their implementation will lead to serious economic dislocation and profound consequences for communities such as Willows. We request that CDPH undertake further study and analysis on the subject, including more public input from adversely impacted communities such as Willows. We further request that CDPH collaborate with the EPA and work to ensure that its proposed Cr-IV regulations and those being considered by EPA are based on the same scientific findings and conclusions.

Sincerely,

Jeff Cobb, Mayor
City of Willows
201 N. Lassen
Willows, CA 95988

Cc:

Rosanna Marino
Local Manager
1070 W Wood St - Suite A1o
Willows, CA 95988

The Honorable Dan Logue
150 Amber Grove Drive, Suite #154
Chico, CA 95973

The Honorable Jim Nielsen
2635 Forest Ave, Suite 110
Chico, CA 95928

ⁱ http://en.wikipedia.org/wiki/Diet_and_cancer. Almost all cancers (80–90%) are caused by environmental factors, and of these, 30cancers (80–90%) are caused by environmental et.

MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD
August 27, 2013

1. Mayor Cobb called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Cobb led the Pledge of Allegiance.
3. **ROLL CALL:**

<u>Present:</u>	Domenighini, Taylor-Vodden, Mello, Spears & Mayor Cobb
<u>Absent:</u>	None
4. **Agenda Review:** It was **moved** by Council Member Spears and **seconded** by Council Member Taylor-Vodden to accept the August 27, 2013 agenda as presented. The motion unanimously passed.
5. **Presentations & Proclamations:** None
6. **Public Comment/Written Communications:**

The following person(s) spoke during public comments:

Hoover Mock invited the Council to attend the 10th annual Splendor in the Valley Dinner and Dance Benefit for Glenn Medical Center. The event will be held on September 14 at Cal Worthington's Big W Ranch and begins at 5:30 p.m.

Jeff Williams had some comments regarding a complaint that he made previously against the City Manager. Mayor Cobb and Vice Member Taylor-Vodden addressed his comments.

7. **Consent Agenda:**

Council Member Spears requested that item 7(c) be removed from the Consent Agenda for further discussion. It was **moved** by Council Member Domenighini and **seconded** by Council Member Taylor-Vodden to approve Consent Agenda items 7 (a), (b), (d) and (e). The motion unanimously passed and the following items were approved/adopted:

- a) Approval of General, Payroll and Direct Deposit Check Registers (26383-26458; 32730-32738; No Direct Deposit since last Council Meeting).
- b) Approval of the Minutes of the Willows City Council Regular Meeting held August 13, 2013.
- d) Approval of the City of Willows Statement of Investment Policy
- e) Approval of the City of Willows Treasurer's Report of Cash and Investments as of June 30, 2013.

Council Member Spears stated that as it pertains to item 7 (c), which is to consider authorizing the submittal of the required City Council response to the 2012/13 Grand Jury Final Report, he

does not recall the Council receiving a copy of the report. Mayor Cobb asked the City Manager if there was any additional information - other than what was included in the agenda packet - available for Council to review. The City Manager stated that there was no additional information available other than what was noted in the Grand Jury report, of which, the City was never furnished a copy and therefore, he was unable to provide the Council with a copy. It was pointed out to him by Orland City Manager Pete Carr, that the Willows City Council had a required response to one of the reports and he wanted to know if the two cities could provide a joint response to the report as they have in past years. Mr. Carr sent the City Manager a draft of the response that Orland had prepared and the City Manager reviewed it, made a few edits and sent it back to Orland, whose City Council subsequently had voted to approve the response. Orland has now sent it back to Willows to seek our Council's approval to submit the joint response. The report was simply one minor mention of the City of Willows under the Business Enhancement Section for the Glenn County Board of Supervisors and there was a required response by the Willows City Council. He is not sure why exactly the City is required to respond other than the Cities and the County have a joint Economic Steering Committee which focused on a Strategic Vision Plan, even still, there wasn't really any specific reference to the City of Willows in the Grand Jury's report other than Glenn County is not marketing or being very "pro-business" in the environment. The City of Orland was specifically referenced in sections of the report about some signage and other things that they have done, but Willows was not, but the City still has a required response.

Council Member Spears stated that the only reason that he brings this up is because the report hadn't been brought before the entire Council as a whole for any discussion on basically what the City Manager just stated. He stated that it should be noted for the record that the City did not receive a copy of the Grand Jury final report in order for the Council to properly gather, discuss the report and respond to it. With that said, it was **moved** by Council Member Spears and **seconded** by Council Member Domenighini to approve item 7 (c) on the Consent Agenda. The motion unanimously passed and the following was approved/adopted:

7(c) Authorize Mayor Cobb to submit the required City Council response to the 2012/13 Glenn County Grand Jury final report.

- 8. **Public Hearings:** None
- 9. **Ordinances:** None
- 10. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

Council Member Domenighini thanked the City Manager for his attendance at, and participation in, last Tuesday's Board of Supervisors Meeting when the Board adopted the Economic Development Report.

Council Member Mello reported that the Willows Veterans' Association plans to donate a Silver Star to the Willows Museum. This award was earned by Russell Lewis who served in the South

Pacific during World War II and it was donated to the Veterans' Association by Mr. Lewis' only living relative.

11. New Business:

- a) Consider approving setting the annual transfer from the Sewer Enterprise Fund to the General Fund at \$77,234 for cost allocation of Enterprise Fund services performed by Non-Enterprise Staff with an effective date of 6/30/2013:

A number of administrative and direct activities are performed by staff members on behalf of the Sewer Enterprise Fund. Historically, these costs are periodically calculated and a transfer amount is set for an annual transfer of funds to cover these costs. For approximately the last 15 years, this annual transfer has been set at \$68,935 per year. Staff, believing that an updated review was in order, conducted a nexus study of time expended by Non-Sewer Enterprise personnel for the period from 7/1/2012 to 12/31/2012 and calculated the cost associated during this period. The total was then extrapolated to cover a full, fiscal year period, with the resulting cost totaling \$77,234.00. Staff is requesting that Council approve the update to the annual transfer of funds from the Sewer Enterprise Fund to the General Fund. It was **moved** by Council Member Taylor-Vodden and **seconded** by Council Member Mello to approve setting the annual transfer from the Sewer Enterprise Fund to the General Fund at \$77,234.00 for Cost Allocation of Enterprise Fund services performed by Non-Enterprise Staff with an effective date of 6/30/2013. The motion unanimously passed.

It should be noted that while discussing this item, Council Member Domenighini stated that at some future meeting he would like to have a discussion about long-term infrastructure for the City's sewer system and the Waste Water Treatment Plant. Staff stated that they would notify the Public Works Director and the City Engineer and there will be an item placed on a future agenda to discuss long-term infrastructure, future sewer maintenance needs, rate structures, etc.

12. Council Member Reports:

Council Member Taylor-Vodden reported that she, along with the City Manager and Council Member Mello, attended the last Cities & County Economic Development Steering Committee Meeting.

Council Member Mello reported that he attended the last Waste Management Meeting.

Council Member Spears reported that he attended the last Transportation Meeting. He also stated that a carnival had recently been put on by the Willows Police Activities League (PAL) and also that youth soccer signups are currently underway.

- 13. Executive Session:** Pursuant to California Government Code Sections 54950 et seq., the City Council held a Closed Session. Pursuant to Government Code Section 54954.3 the public had an opportunity to directly address the legislative body on the below items prior to the Council convening into Closed Session. **No members of the public had any**

comments on the Executive Session topic. The Council convened into Executive Session at 7:30 p.m.

- a) PERFORMANCE EVALUATION – Pursuant to Government Code § 54957 (b) (1).
TITLE: City Manager

- 14. **Report Out from Executive Session:** No reportable action was taken by the Council.
- 15. **Adjournment:** Mayor Cobb adjourned the meeting at 9:44 p.m.

Dated: August 27, 2013

NATALIE BUTLER

City Clerk

The City of Willows is an Equal Opportunity Provider

MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD
September 10, 2013

1. Mayor Cobb called the meeting to order at 7:01 p.m.
2. **PLEDGE OF ALLEGIANCE:** Finance Director Tim Sailsbery led the Pledge of Allegiance.

3. **ROLL CALL:**

Present: Domenighini, Taylor-Vodden, Mello, & Mayor Cobb
Absent: None (One Council Vacancy)

4. **Agenda Review:** It was **moved** by Council Member Taylor-Vodden and **seconded** by Council Member Domenighini to accept the September 10, 2013 agenda as presented. The motion unanimously passed.

5. **Presentations & Proclamations:** Mayor Cobb read a Proclamation named "A Day to Remember", honoring those who died on September 11, 2001, and a Proclamation declaring September 20, 2013 "National POW/MIA Recognition Day". Mayor Cobb presented the Proclamations to Barbara LaDoucer, who accepted them on behalf of the American Legion Auxiliary and the VFW.

6. **Public Comment/Written Communications:**

The following person(s) spoke during public comments:

Dan Roach, of VFW Post 1770, invited everybody to attend a 9/11 candlelight vigil & memorial ceremony that will take place on September 11 at 7:30 p.m. on the front steps of the Veterans' Memorial Hall.

Susan Parisio stated that she has recently learned that California Water Service may be doubling or possibly tripling the water rates for City residents due to a new State law which will decrease the allowable levels of chromium-6 in the drinking water supply. She stated that she hopes the Council will exercise due diligence in investigating why the chromium-6 levels are so high in Willows as compared to other cities of similar size. She hopes the Council will investigate ways in which to decrease chromium-6 to an acceptable level as to not have to incur such a significant water rate increase.

7. **Consent Agenda:**

It was **moved** by Council Member Mello and **seconded** by Council Member Domenighini to approve the Consent Agenda as presented. The motion unanimously passed and the following items were approved/adopted:

- a) Approval of General, Payroll and Direct Deposit Check Registers (26459-26509; 32740-32764; 04557-Z04590).

8. **Public Hearings:** None

9. **Ordinances:** None

10. **Items introduced by City Council or Administrative Staff for discussion purposes only:**

Council Member Mello asked if there was any update on when the audio of the Council Meetings will be restored on the City's website so people to listen to the meetings. The City Clerk stated that she has been working with the City's I.T. provider, Ray Morgan Company, and Ray Morgan Company is still trying to work with the audio web-host provider, Podbean, to resolve the issues. Ray Morgan Company is also looking into alternative programs that the City could use to post the audio minutes to the website.

Council Member Mello also announced that he would be unable to attend the 9-11 Candle Light Vigil because he has other commitments that evening.

11. **New Business:**

- a) City Council Vacancy – Council discuss options regarding filling a City Council vacancy and direct staff accordingly:

The City Council currently has a vacancy due to former Council Member William Spears' resignation. How the City Council goes about filling the vacancy is essentially a two-part question. The first question is what method should be used for the Council to go about filling the vacancy and whether to do it by appointment or by a special election. Staff has recently done some research on how other cities have filled a vacant seat and the research concluded that overwhelmingly most cities, with the exception of Charter Cities, fill their vacancies by appointment. The City Manager believes that the Council could make an appointment to fill the remainder of the term and it would be a zero cost item, whereas, going the Special Election route would cost the City likely in excess of \$10,000. There is the possibility of consolidating with the County's General Election in June of 2014 but that would mean the seat would remain vacant for a longer period of time than it was filled by former Council Member Spears.

The second question is what process the Council would like to use if they were to choose to appoint. The process of appointing is not defined by state statute and it is completely at the discretion of the Council. In the past, interested applicants could submit an application, be interviewed by a subcommittee comprised of two members of the Council, and the subcommittee would make their recommendation to the full Council and then the full Council would appoint who they believe to be the most qualified applicant. The City Manager stated that it would be his recommendation that the Council fill the vacancy by appointment, establish a subcommittee to review applications and conduct interviews and make their recommendation to the full

Council at the meeting on September 24. He recommends that the application process begin immediately and that all applications be turned in by September 18.

As far as a subcommittee of the Council, it was the City Manager's opinion that the most appropriate members to serve on the subcommittee would be Mayor Cobb and Vice Mayor Taylor-Vodden, reasons being that they are the presiding members of the Council, they are the most tenured members of the Council, they have no term conflicts with what will take place with an appointment because their terms of office will both end prior to the term of the seat that is being replaced, and they have no past election conflicts because neither of them took part in the last election so there would be no perception of a favored candidate.

City Attorney Gary Krup stated that if it is the Council's decision is to accept applications and appoint an individual to the vacant seat, he recommends that the applications state that it is a public record so all applicants are informed in advance that the applications could be disclosed.

Jeff Williams of the audience addressed the Council and asked, as it pertains to residency requirements to apply for the seat, on what date does an applicant actually have to be a resident of the City of Willows. The City Manager stated that the applicant would need to be a registered voter in Glenn County and a resident of the City of Willows by the closing date of the application process, which he proposes to be September 18 at 4:30 p.m.

Dan Roach of the audience stated that the concern he has is during the last election a clear signal that was sent to the City Council that some membership needed to be changed. His belief is that a special election, although costly, would be the most prudent approach for the Council to take with the way the political climate is within the City. He wants to be sure that everything is above board and that the change in the political climate continues.

Susan Parisio of the audience states that she understands what Mr. Roach just stated with regards to voters voting for change and she knows that a Special Election is likely outside of the current budget that the City has, however, perhaps a solution would be to involve all four members of the Council in the process versus only using the two most senior members as a subcommittee. That way the public perception is that the full Council is involved in looking at who will be an appointee before it is actually brought to the public versus the sorting out process being conducted by only two members of the Council.

Doug Ross of the audience questioned whether anybody could apply as long as they met the legal age requirement, the residency requirement and was a registered voter. Mayor Cobb stated that the Council will accept applications from any individuals who meet those qualifications. The City Manager then added that there could be some disqualifiers, such as a convicted felon, that could not serve on the Council.

Council discussion ensued. Council Member Mello stated that he agreed with Ms. Parisio's suggestion that, for transparency reasons, he would like the full Council be involved in the process, and not just the Mayor and the Vice Mayor.

Council Member Domenighini stated that he has given this a lot of thought and when he initially received the agenda he automatically thought there should be an appointment as has been done in the past. Then the more he thought about it he kept coming back to the need to respect the democratic process. Many jurisdictions will make an appointment until the next election but the City of Willows does not have that option. He stated that he would hope to see the City Council pass an Ordinance in the future that would allow for an appointment only until the next scheduled election and not appoint a person to fill the seat for the remaining duration of the term of office. He stated that this time he would support an appointment to complete the remainder of the term, along with developing an Ordinance so that the next time a vacancy occurs the appointment would only run until the next scheduled election.

Mayor Cobb stated that he understands what Council Member Domenighini is saying, but he asked for clarification from the City Manager regarding the suggested Ordinance. The City Manager stated that with reference to a new Ordinance, that is something that the City would want to seek legal Counsel on. As a General Law City, the Council has to abide by California State Statute, and the statutory requirement is that the vacancy be filled for the remainder of the unexpired term. He is not sure how the City can go about creating an Ordinance that is in conflict with State Law and the current statute. He was unclear on whether there are certain provisions of law which allow for Cities to do this and although the City Attorney was present at the meeting, the City Manager believed it would be unfair to pose that question to him this evening since nobody was prepared for the question to be raised. The City Attorney then stated that it is his recollection that State Statute required the person appointed to serve the remainder of the unexpired term. State Statute also defines the requirements in order to be a qualified applicant. He also added that if the Council wants to have all four of the Council Members involved in the appointment process, rather than a subcommittee, he knows of no exemption in the Brown Act that allows for a closed session to take place for this type of thing, therefore the Council would need to conduct the interviews in open session.

Council Member Domenighini clarified and stated that what he is saying is that it is his position to make an appointment to fill out the term, but he wants to see the City develop an Ordinance so that the next vacancy that occurs, the appointment will only be until the next election. Mayor Cobb questioned whether the City could create an Ordinance that would be in conflict with a State Statute. Council Member Domenighini stated that there is a provision within the State Election Code that specifically allows for this to be done. One thing that troubles him is that the vacancy occurred so early in the term and there are still over three years left until the term expires. He also stated that with this appointment, the Council will have two appointed members serving and therefore if another Council Member resigns from the current Council, the Council will be mandated to conduct a special election because State Law does not allow for a majority of a Council to be appointed. He reiterated that it is currently his preference to appoint somebody to fill the vacancy but he wishes to see an Ordinance created in the future. He also stated that it is his preference that the interviews of the applicants be held in open session by the whole of the Council.

Council Member Taylor-Vodden stated that she has been through the appointment process on two separate occasions and in two different ways. The first time she was appointed to a vacant Council seat she was interviewed privately by the Mayor and another Council Member, and she

found that process to be very helpful in a lot of ways. It allowed for direct interaction and for fact finding on both sides. Most recently when she was appointed to fill a vacancy, the interview was conducted in an open meeting before everyone, and she found that process to be much less helpful for the candidate and for the Council and she considers herself well-seasoned in that regard. She finds it very difficult for some people to get up in front of a lot of people and speak, as it puts an extra burden on them. She believes that process also added some audience interaction that was inappropriate to the different candidates, so she is very comfortable with having the Mayor and the Vice Mayor as a subcommittee. She feels that since they were not involved in, or part of, the last election process, that they are certainly not subject to anything that occurred during the election. Additionally, the terms for Mayor Cobb and herself are up in November of 2014 so at that time if she is re-elected or if she is not, there will then once again be only one member on the Council that is appointed. She stated that she believes going forward the fastest way possible to fill the vacancy would be the best choice and she thinks that having a subcommittee would be the appropriate process.

Mayor Cobb stated that he believes in transparency, but it was his thought, even prior to the City Manager's recommendation, that a subcommittee consisting of himself and Vice Mayor Taylor-Vodden would be the best process to use for screening and interviewing applicants. He stated that he and the Vice Mayor are not going to make the decision for the whole Council. He stated that the recommendation will be made in public and it will be up to the full Council to make the appointment. The subcommittee will merely present the whole Council with who they believe should be appointed, but they are not going to tell the Council who to vote for. He stated that this is no different than what has been past Council practice. He also stated that he is not willing to commit to saying that the Council will create an Ordinance in the future to address future vacancies. He believes the pressing issue at this time is to make the appointment and the Ordinance is something that could be discussed after a new member is seated on the Council. Right now he just wants to concentrate on how the Council is going to make the appointment this time. He stated that he is more than willing to be part of the subcommittee.

Council Member Mello stated that he is really against a subcommittee. He stated that there are four Council Members that are qualified who could all conduct the interviews and pick the right person to be appointed but he says no to a subcommittee. He stated that he is a Council Member and he has just as much power as the other members seated on the Council and he believes the Council, as a group, should pick the next City Council member.

Council Member Taylor-Vodden stated that if Council Member Mello really felt that strongly, she would be willing to relinquish her seat on the subcommittee to him because she believes that a subcommittee of members is able to make a recommendation to the full Council. She believes that the interview process being conducted by a subcommittee is the route to take and she is therefore willing to grant her subcommittee seat to him.

Council Member Mello then asked Council Member Domenighini if he would be interested in serving on the subcommittee. Council Member Domenighini stated that he is going to rest on his core value of respecting the democratic process and he thinks that the interviews should be conducted in open session.

Mayor Cobb then polled the Council on the process that they believe to be most preferable for conducting interviews. Council Member Mello, Council Member Taylor-Vodden and Mayor Cobb all opted to have the interviews conducted by a subcommittee consisting of Mayor Cobb and Council Member Mello. Council Member Domenighini held firm on his desire to conduct the interviews in open session. It was determined by a majority consensus of the Council that the interviews will be conducted by the subcommittee. Applications will be accepted from interested parties until 4:30 p.m. on September 18, 2013 and interviews will take place at City Hall by the subcommittee on Thursday, September 19, 2013 beginning at 6:00 p.m. The applications will be forwarded to all members of the Council prior to the Council meeting on September 24, at which time a recommendation will be made by the subcommittee and the Council will make an appointment and the selected candidate will be given the Oath of Office.

12. Council Member Reports:

Council Member Domenighini reported that he is unable to attend next Thursday's Transit & Transportation meeting. Mayor Cobb indicated that he would attempt to attend the meeting in his absence. He also reported that last month he attended the Orland Friends of the Library ice cream social. The Willows Friends of the Library will be holding their book sale during the first week of October. Lastly, he reported that the Library Director, Jody Meza, was successful in securing grant funding to have 3 members of Library staff sent to training and he thanked her for her efforts.

Council Member Taylor-Vodden reported that she attended a LAFCO Meeting this morning and at that meeting they appointed an outside contractor, Christy Leighton, as the new Director of LAFCO. She also reported that the City's Public Works Director, Skyler Lipski, was recently the guest speaker at a Willows Rotary Meeting and she stated that he did a very good job with his presentation and represented the City very well and she wished to thank him.

13. Executive Session: Pursuant to California Government Code Sections 54950 et seq., the City Council held a Closed Session. Pursuant to Government Code Section 54954.3 the public had an opportunity to directly address the legislative body on the below items prior to the Council convening into Closed Session.

Bonnie Pavlovich of the audience addressed the Council on this item and stated that she has attended almost every Council meeting for just over a year and she noticed that the City Manager's performance evaluation has been on the agenda four times in the last 11 months and she wonders why. She stated that she believes that the City has a man in the City Manager's position currently who, in her opinion, is doing a very good job. The workings of the City seem to be going fine. The Fire Department, the Police Department, the Maintenance Department and City Staff all seem to be working fine so she fails to understand why this item keeps coming up on the agenda without any final closure. It is her opinion that the City has a professional, competent, knowledgeable man of character in the City Manager position and she thinks that his character can be exemplified by a lot of things that went on over the past year. His character is such that he is the man that she would want to run her City. She stated that she hopes that whatever is hindering the evaluation process can be favorably resolved, both for the City Manager and the City of Willows.

Mayor Cobb addressed Ms. Pavlovich's comments, stating that he can't go into specifics of why this has appeared on four agendas, but there are ever-changing issues that are causing the prevention of the finality of this topic. Ms. Pavlovich stated that she understands and that her comments are by no means a reflection on the City Council, but she does hope that maybe she is speaking on behalf of the silent majority of citizens on giving her vote of confidence to the City's present Administrator.

Susan Parisio of the audience stated that the City Manager has always been polite and pleasant to her and she has had no dealings with him here at the City, but her question to the Council is why do they need a City Manager when we have a shrinking City. She stated that she doesn't really understand all of the job duties of the City Manager but she knows there is frustration in the public with what seems to be a rather stagnant City dynamic. If you look to Orland and to Colusa you can see growth there but here in the City of Willows there is no growth. She stated that she was of the impression and the understanding that encouraging businesses to open in the City is the City Manager's job. She does know that most of the City's workers do their jobs and they take care of their business and they know what they are supposed to do and she is not sure just how much management they need. So her question again to the Council is why do they need a full-time City Manager.

Mayor Cobb addressed Ms. Parisio's comments and he stated that he wished he could give her just one answer, but that is a very broad spectrum. He thinks it would be best at this time for the Council to all take in what she said and think on their own about her question because he thinks there would be four very different answers.

Hearing no further comments from the public, Mayor Cobb and the Council convened into Executive Session at 7:57 p.m.

- a) PERFORMANCE EVALUATION – Pursuant to Government Code § 54957 (b) (1).
TITLE: City Manager

- 14. **Report Out from Executive Session:** No reportable action was taken by the Council.
- 15. **Adjournment:** Mayor Cobb adjourned the meeting at 8:19 p.m.

Dated: September 10, 2013

NATALIE BUTLER

City Clerk

The City of Willows is an Equal Opportunity Provider

AGENDA ITEM

September 24, 2013

TO: Honorable Mayor Cobb and Members of City Council

FROM: Karen Mantele, Principal Planner

SUBJECT: Façade Improvement Program Funds Requests (Mini Grant)
151 S. Tehama, Willows, CA

RECOMMENDATION

Adopt the attached resolution approving the use of Downtown Façade Improvement Funds for a Mini Grant to paint the exterior of the existing building located at 151 S. Tehama Street, authorizing the commitment of \$900 for a Mini-Grant

SUMMARY

In June of 2008 the City Council adopted Resolution #31-2008 which provided Façade Improvement funding assistance to property and business owners in the Central Commercial (CC) Zoning District. This resolution and funding will implement a community goal of the 2000 Community Vision and Action Plan which was to establish a Downtown Façade Improvement Program (PROGRAM) to support downtown reviatlization efforts. The program was seeded by the Wal-Mart project conditions of approval, and funds were committed and deposited with the City to which a portion has been set aside for this PROGRAM. Mini Grant Funding is available up to a maximum of Twelve Hundred (\$1,200) per project with no "matching funds" required. Mini Grants are subject to all façade improvement program criteria and subject to approval by city staff and or Planning Commission as required.

A grant application has been submitted to the City for a Mini-Grant from Jian Zhao, owner of the commercial building located at 151 S. Tehama Street, requesting a mini-grant to paint the front exterior of the commerical building. The total cost of the painting project, per the attached invoice is \$900.00.

FINANCIAL CONSIDERATIONS

The approval of the attached resolution commits the City to \$900.00 in Downtown Façade Improvement matching funds. The source of funding is available through partial allocation of the Wal-Mart Economic Impacts contribution.

NOTIFICATION

Jian Zhao, property owner, has been notified.

ALTERNATE ACTIONS

No alternatives are recommended.

RECOMMENDATION

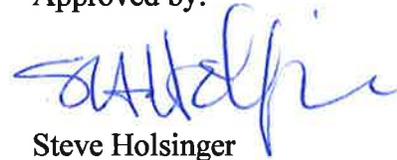
Adopt the attached resolution approving the use of Façade Improvement Funds to assist Jian Zhao with funds to paint the exterior of the building, not to exceed a total of \$900.00.

Respectfully submitted,



Karen Mantele
Principal Planner

Approved by:



Steve Holsinger
City Manager

Attachments:

- 1) Draft Resolution
- 2) Project cost estimates for Zhao request
- 3) City Council Resolution #31-2008

View of exterior of commercial building



ATTACHMENT 1
RESOLUTION No. ____-2013

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING
THE USE OF MINI GRANT DOWNTOWN FAÇADE IMPROVEMENT FUNDS NOT TO
EXCEED \$900 FOR JIAN ZHAO TO PAINT THE EXTERIOR OF AN EXISTING
COMMERCIAL BUILDING LOCATED AT 151 S. TEHAMA STREET ASSESSORS
PARCEL NUMBER 003-051-017**

WHEREAS, on June 13, 2000, the City Council of the City of Willows adopted the Community Vision and Action Plan per Resolution No. 16-2000 which recommended a Community Goal to establish a Façade Improvement Program (PROGRAM), and

WHEREAS, on June 24, 2008 the City Council of the City of Willows adopted Resolution No. 31-2008 implementing a Downtown Façade Improvement Program, and,

WHEREAS, funding is available for the PROGRAM through partial allocation of the Wal-Mart Economic Impacts contribution, and

WHEREAS, Jian Ahao, has requested the use of Mini Grant PROGRAM funds not to exceed \$900, to assist with the exterior painting of an existing commercial building for property located at 151 S. Tehama within the Central Commercial Zoning district, and

WHEREAS, painting is an eligible improvement under the PROGRAM, and

WHEREAS, in an effort to further the goal of providing assistance to businesses within the Central Commercial Zoning District for downtown revitalization, it is recommended that the Council consider approving the use of PROGRAM funds for this window project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Willows does hereby resolve as follows:

1. That the painting project qualifies as an eligible use of PROGRAM funds.
2. That the City Council hereby commits \$900 of the PROGRAM funds to Jian Zhao for the painting project.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council on this 24th day of September 2013, by the following vote:

AYES in favor of:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTESTED:

Mayor Cobb

Natalie Butler, City Clerk

Cost Estimate for Jian Zhao Painting project

HUFFMAN CONSTRUCTION

360 EAST WOOD STREET

WILLOWS, CA 95988

530-591-9349

LIC.#556167

ESTIMATE

DAN SCHULLER 934-8420

PROJECT: 151 SOUTH TEHAMA STREET

WILLOWS, CA

SCOPE:

WORK CONTAINED TO STORE FRONT ONLY (east side)

PRESSURE WASH AREAS TO RECEIVE PAINT AND REPAIR

REMOVE WINDOWS AND REPLACE WITH NEW WOOD

REPAIR STUCCO AS NEEDED

PATCH ALL VOIDS

APPLY PRIMER COAT

APPLY TWO COATS LATEX ENAMEL

TOTAL LABOR AND MATERIALS

= \$900.00

RESOLUTION NO. 31-2008

**RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF WILLOWS APPROVING THE
IMPLEMENTATION OF A
FACADE IMPROVEMENT PROGRAM**

WHEREAS, The City is interested in revitalizing the downtown and other areas of the City within the Central Commercial Zoning District boundaries through improvements in streetscapes, architectural style, storefront upgrades, signage, and similar improvements visible from public streets and walkways; and

WHEREAS, the Community Vision and Action Plan adopted by the City Council in June 2000 recommended establishment of a Facade Improvement Program; and

WHEREAS, the City Council wishes to establish incentives to provide assistance to property and business owners in the Central Commercial Zoning District area; and

WHEREAS, funding is available for program implementation through partial allocation of the Wal Mart Economic Impacts contribution; and

WHEREAS, the City Council wishes to provide additional economic and business incubator incentive; for projects qualifying under the Façade Improvement Program by waiving the otherwise required fees, adopted under the Planning & Development Fee Schedule in March 2007; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Willows authorizes the city staff to implement the "Facade Improvement Program" as described in Exhibit A

It is hereby certified that the foregoing Resolution No. 31-2008 was duly introduced and legally adopted by the City Council of the City of Willows at its regular meeting held on this 24th day of June 2008 by the following roll call vote: ()

AYES: Baker, Holvik, Towne, Thrailkill & Yoder
NOES: None

AYES: Baker, Holvik, Towne, Thrailkill & Yoder

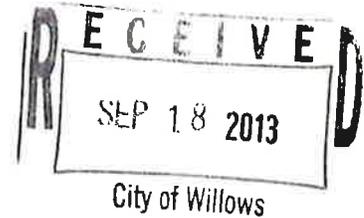
NOES: None
ABSENT: None
ABSTAIN: None

Approved:

Attest:

Jim Yoder, Mayor

Natalie . Butler, City Clerk



CITY OF WILLOWS

APPLICATION FOR APPOINTMENT TO THE CITY COUNCIL

One seat on the Willows City Council became vacant on August 31, 2013. The person appointed to fill the vacancy will hold office for the unexpired term of the former Council Member, which would be November 2016.

Letters of interest, a current resume and an official City application will be accepted until 4:30 p.m. Wednesday, September 18, 2013. The City Clerk must have physically received applications by that time in order to be eligible for consideration. **Postmarks are NOT acceptable.**

It is anticipated that all applications will be reviewed, and interviews will be conducted by a subcommittee with an appointment being made by the full City Council at their Regular meeting on September 24, 2013.

QUALIFICATIONS: To be considered eligible, an applicant must live within the corporate limits of the City of Willows, be a United States Citizen, be 18 years of age or older and be a registered voter (elector) at the time of applying and throughout the remainder of the term. The individual appointed to the City Council is required to attend all regular and special meetings of the Council. Regular meetings generally occur on the second and fourth Tuesdays of each month. Individuals appointed to the City Council are required to complete and file a Statement of Economic Interests Form with the Fair Political Practices Commission and also required to complete the AB 1234 course (Ethics Training) approved by the Attorney General and FPPC.

- SUBMIT:**
1. A completed application
 2. A current resume
 3. Place in a large envelope, seal, and address to the attention of Natalie Butler, City Clerk, 201 North Lassen Street, Willows, CA 95988.

THE ABOVE INFORMATION MUST ARRIVE BEFORE 4:30 P.M. SEPTEMBER 18, 2013

The City of Willows in an Equal Opportunity Provider



APPLICATION FOR APPOINTMENT TO THE WILLOWS CITY COUNCIL

****THIS DOCUMENT IS A PUBLIC RECORD****

Name: Jeff Williams

Residence Address: 316 W. Lassen St Willows CA 95988

Mailing Address: Same

E-Mail Address: Jeffinwillows@gmail.com

Home / Cell Phone: 530-934-3180 Business Phone: _____

- * Are you a registered voter? Yes
- * Are you 18 years of age or older? Yes
- * Are you a U.S. Citizen? Yes

Please provide a statement of interest as to why you wish to serve on the City Council of the City of Willows at this time and what experience or knowledge can you bring to the Council: (Please attach additional sheet(s) if necessary)

To give back to the community that has given so much to my family and me. Working with a large number of employees with different job duties.

Please list all past or current experience on City or local service commissions, committees, boards, clubs, etc.:

Have attended city council meeting for over 4 years

AUTHORIZATION AND RELEASE

I understand that in connection with this application for appointment, the information contained herein will be made available to the general public upon request. I further understand that if appointed, I will be required to take the Oath of Office and will be subject to requirements for filing financial disclosure statements.

I attest to the following:

- I am a legal resident of the City of Willows and a United States Citizen.
- I am currently a registered voter and reside within the corporate limits of Willows.
- I am able to attend Council meetings that are regularly scheduled on the second and fourth Tuesdays of each month at 7:00 p.m.
- I am willing to file a Conflict of Interest Statement in accordance with the Political Reform Act.
- The information provided in this application is true and accurate.

Signature

[Handwritten Signature]

Date

9/17/13

ALL APPLICATIONS ARE DUE TO THE CITY CLERK'S OFFICE, 201 NORTH LASSEN STREET, WILLOWS, CA 95988 BY 4:30 PM ON SEPTEMBER 18, 2013. EMAILS, POSTMARKS AND FAXED COPIES WILL NOT BE ACCEPTED.

NOTE: This document is a public record and may be disclosed/released pursuant to the California Public Records Act.

The City of Willows is an Equal Opportunity Provider

THIS AREA FOR CLERK'S USE

DATE RECEIVED:

9-18-2013

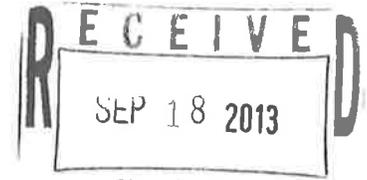
TIME RECEIVED:

1:30 p.m.

RESIDENCY & VOTER REGISTRATION VERIFIED BY:

Susie Alves

Jeff Williams
316 N. Lassen St
Willows, CA 95988
(530) 934-3180



City of Willows

Qualifications

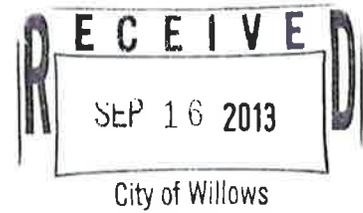
- 27 years employed by the California state government
- Excellent work history
- Honest, reliable, and productive
- Able to work in a group

History

- Born and raised in Willows
- Raised my family in Willows
- Attended council meetings for 4+ years
- Attended several Orland council meetings to observe our sister city's meeting protocols

Objectives

- Work to have an open dialog between the city and its citizens
- Gain more community involvement
- Bring new business to the area to maintain and increase the tax base we currently have
- Be open minded and respectful of others and their opinions



CITY OF WILLOWS

APPLICATION FOR APPOINTMENT TO THE CITY COUNCIL

One seat on the Willows City Council became vacant on August 31, 2013. The person appointed to fill the vacancy will hold office for the unexpired term of the former Council Member, which would be November 2016.

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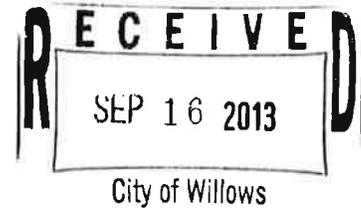
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- SUBMIT:**
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The City of Willows in an Equal Opportunity Provider



APPLICATION FOR APPOINTMENT TO THE WILLOWS CITY COUNCIL
****THIS DOCUMENT IS A PUBLIC RECORD****

Name: Gary L. Hansen

Residence Address: 405 S. Shasta Street, Willows, CA 95988

Mailing Address: 405 S. Shasta Street Willows, CA 95988

E-Mail Address: garyhansen04@gmail.com

Home / Cell Phone: 530-934-4734 Business Phone: 530-514-3003

- * Are you a registered voter? Yes
- * Are you 18 years of age or older? Yes
- * Are you a U.S. Citizen? Yes

Please provide a statement of interest as to why you wish to serve on the City Council of the City of Willows at this time and what experience or knowledge can you bring to the Council: (Please attach additional sheet(s) if necessary)

I wish to again serve on the Willows City Council in order to help preserve and strengthen our quality of life in this proud community. I was born in Willows and have raised my children in this City. By working as a team, a cohesive City Council can ensure that Willows remains an outstanding city far into the future. I was elected to and served in excess of a full four year successful term on the City Council, including serving as Vice Mayor and Mayor. I possess the experience, dedication and determination to well serve the citizens of Willows as a council member.

Please list all past or current experience on City or local service commissions, committees, boards, clubs, etc.:

Willows City Council; November 2008 to January 2013, serving as Vice Mayor and Mayor

Glenn County Transportation Commission; 2008 to 2013, serving as a Commissioner and Chair

Glenn County Regional Transit Committee; 2008 to 2013, served as a Member and Chair

Glenn County Fish, Game and Recreation Commission; 2008 to current, Commissioner

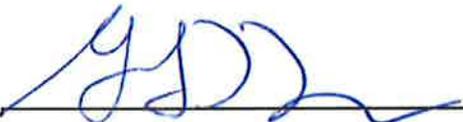
Shrine leadership; President, Screening Clinic Chair, Director and Ambassador

AUTHORIZATION AND RELEASE

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I attest to the following:

- I am a legal resident of the City of Willows and a United States Citizen.
- I am currently a registered voter and reside within the corporate limits of Willows.
- I am able to attend Council meetings that are regularly scheduled on the second and fourth Tuesdays of each month at 7:00 p.m.
- I am willing to file a Conflict of Interest Statement in accordance with the Political Reform Act.
- The information provided in this application is true and accurate.

Signature  Date 09-14-2013

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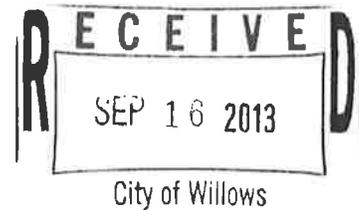
DATE RECEIVED: 9.16.2013

TIME RECEIVED: 7:30 a.m.

RESIDENCY & VOTER REGISTRATION VERIFIED BY: Susie Alves

Gary L. Hansen

Career Resume



PROFESSIONAL EXPERIENCE

Chief of Investigations

State of California, Department of Health Care Services (DHCS), Investigations Branch (IB)

Appointed February 28, 2013 to current

Duties include executive level planning, organizing, and directing a State law enforcement agency of 136 personnel including 120 sworn peace officers and 8 field offices covering all 58 counties responsible for conducting criminal, civil, administrative and special investigations of fraud and abuse committed by recipients, providers and related parties who participate in the Medi-Cal Program.

Assistant Chief Investigator

DHCS Investigations Branch-Northern Section

January 2010 to February 27, 2013

Duties included serving as the law enforcement manager responsible for planning, organizing and directing the overall law enforcement operations, training and special programs in the geographical region designated as DHCS IB-North, covering 53 counties of the State including 2 field offices, 4 Supervising Investigators and 4 Investigative Units staffed with Investigators and support staff. Serve as the Chief Rangemaster/Firearms Instructor of IB.

Supervising Investigator

DHCS Investigations Branch-North, Sacramento Unit II, October, 2008 to January 2010

Supervise the day to day operations and activities of sworn Investigators and support staff. Coordinate, plan, monitor and assign criminal, administrative, civil and special investigations, determining appropriate action to take. Coordinate, plan and identify training issues and training needs. Provide supervisory and technical assistance to investigators regarding all law enforcement field operations matters. Work closely with local, state and federal law enforcement agencies.

Fraud Investigator, Senior Special Investigator and Special Investigator

California Department of Health Services, Investigations Branch, December 1994 to October, 2008

Conduct complete and complex criminal, civil, administrative and special investigations involving violations of the Medi-Cal Program and other various criminal matters. Handle a wide range of law enforcement duties. Also serve as a Field Training Officer, Firearms Instructor, Rangmaster, Area Weapons Officer and Firearms Armorer.

Long Term Extra Duty Assignments include the following:

Chief Rangemaster and Firearms Instructor (4 years)
Lead Rangemaster and Firearms Instructor (10 years)
Certified Glock Pistol Armorer (19 years)
Area Weapons Officer (16 years)
Field Training Officer (14 years)
IB-North Weapons Training Representative (5 years)

Sheriff's Corporal and Deputy Sheriff

Glenn County Sheriff's Office, September 1980 to December 1994

The following is a brief synopsis of my areas of supervision and responsibility at GCSO in addition to the protection of life and property, criminal and coroner's investigations and handling emergency calls for service in the Field Operations Division:

Watch Commander, Field Operations Division (5 years)
First Line Supervisor, Field Operations Division (5 years)
Deputy Coroner (14 years)
Criminal Investigator (14 years)
Sheriff's Reserve Deputy Sheriff Unit Coordinator (13 years)
Field Training Officer (12 years)
Hostage Negotiator (11 years)
Departmental Training Instructor (10 years)
Training Manager, Assistant Training Manger (4 years)
Arson Investigator (3 years)
Glenn County Narcotics Task Force (Part Time Assignment)
Sheriff's Detective/Investigations Supervisor (1 year)

Police Officer, Willows Police Department, March 1979 to September 1980.
Duties included the protection of life and property, patrol functions, investigating criminal matters and traffic collisions, and preparing and submitting crime reports

PROFESSIONAL SCHOOLS

3,300 hours of professional and technical training courses which include:

800 hours of supervision and management specific courses as follows:

Executive Development Course
Law Enforcement Management Course, Humboldt State University
Law Enforcement Supervisory Courses
Firearms Instructor Courses
FBI Critical Incident Management and Tactics Course
Field Training Officer Courses
Training Management Courses
Reserve Officer Coordinator's Course
California State University Instructor Development Course/Police Science

800 hours of investigation specific courses as follows:

Officer Involved Shooting Investigation
Homicide Investigation
Coroner's Death Investigation
Narcotics Investigation
Sexual Exploitation of Children Investigation
Fire and Arson Investigation
Background Investigation
Medi-Cal Fraud Investigation

EDUCATION

Associate in Arts Degree, College of the Redwoods, December 1989
Graduated with High Honors

Basic Police Academy, College of the Redwoods, June 1980
Graduated with Presidential Honors

PROFESSIONAL CERTIFICATES

POST MANAGEMENT CERTIFICATE, awarded October 10, 2012
POST SUPERVISORY CERTIFICATE, awarded November 02, 2010
POST ADVANCED CERTIFICATE, awarded March 20, 1989
POST INTERMEDIATE CERTIFICATE, awarded March 29, 1985
POST BASIC CERTIFICATE, awarded July 16, 1980
POST RESERVE OFFICER CERTIFICATE, awarded February 15, 1979

AWARDS

Department of Health Services Superior Accomplishment Award, December 2000

Shriner of the Year, 2004, Western Sacramento Valley Shrine Club

COMMUNITY LEADERSHIP

Council Member, City of Willows, Elected November, 2008, serving until January, 2013

Mayor, City of Willows, 2011

Vice Mayor, City of Willows, 2010

Commissioner, Glenn County Fish, Game and Recreation Commission, Appointed 2008 (Currently Serving)

Chair and Commissioner, Glenn County Transportation Commission (4 Years)

Member and Vice Chair, Glenn County Solid Waste Disposal Board of Directors (4 Years)

Chair, Vice Chair and Member, Glenn County Regional Transit Committee (4 Years)

Public Safety Subcommittee, City of Willows (3 Years)

Willows Medical Screening Clinic Chairman, Ben Ali Shrine Center-Western Sacramento Valley Shrine Club (12 Years)

Volunteer Firefighter (Ret.) Glenn-Codora Fire Department (10 Years)

Reserve Police Officer, Willows Police Department, 1978

FRATERNAL AFFILIATIONS

Master Mason, F&AM, Colusa Lodge #240

Scottish Rite 32nd Degree Mason, Valley Of Stockton, Orient of California

Shriner, Ben Ali Shrine Center (Currently Serving as Ambassador for the past 4 years)

Past President, Director and Member, Western Sacramento Valley Shrine Club

Member, Royal Order of Jesters, Sacramento Court 119

Elk's Member, BPOE, Lodge # 1786 (Willows)

Member, Knights of Columbus, Council 2054 (Willows)

AGRICULTURAL- BUSINESS EXPERIENCE

Lifetime hands-on agricultural background, primarily related to family operated rice farming operations with my father and brother. Since my father's retirement, actively involved managing family concerns and employed on a seasonal agricultural basis by my brother.

Operated a small firearms/ammunitions supply business and was a licensed Federal Firearms Dealer for 11 years in the City of Willows.