



City of Willows

Application for Appointment to the Planning Commission

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

A seat on the Willows Planning Commission is currently vacant. In accordance with the Willows City Code, appointments to the Planning Commission are made by the Mayor with the approval of the City Council. Appointment will be for the **remaining term** of the former Planning Commissioner and will be for the time period of October 2023 through December 31, 2025.

Letters of interest and/or applications will be accepted until September 29, 2023, at 4:00 p.m. The City Clerk must have physically received applications for consideration.

It is anticipated that all applications will be reviewed, and an appointment will be made by the City Council at the following Regular meeting.

QUALIFICATIONS: To be considered eligible, an applicant must live within the incorporated area of the City of Willows and be a registered voter (elector) at the time of nomination. Individuals appointed to the Planning Commission are required to attend all regular and special meetings of the Commission. Regular meetings generally occur on the third Wednesday of each month. Individuals appointed to the Planning Commission are required to complete and file a Statement of Economic Interests Form with the Fair Political Practices Commission and also required to complete the AB 1234 course (Ethics Training) approved by the Attorney General and FPPC.

EXCEPTION: When the City finds it in the best interest of the City, the City Council may, by a vote of three-fifths majority, waive the residency qualification and appoint one individual to the Commission who is a registered voter of the County, residing within the City's sphere of influence.

The City of Willows in an Equal Opportunity Provider



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THIS DOCUMENT IS PUBLIC RECORD

Name: _____

Residence Address: _____

Mailing Address: _____

E-Mail Address: _____

Home Phone: _____ Business Phone: _____

* Are you a registered voter? _____

Please list all prior experience on City or local service commissions, committees, boards, clubs, etc.:

_____.

Please provide a statement as to why you wish to serve on the Planning Commission of the City of Willows at this time:

_____.

Applicant Signature _____

THIS BOX IS FOR CITY CLERK USE ONLY

Date:

Time:

Signature: _____