CALIFORNIA PUBLIC RECORDS ACT REQUESTS

Date	Name of			Department Date Hours					
Received	Requestor	Date Due	Document Requested	Document	Responsible	Extension Date	Completed	Spent	Total Cost
			-				_		
6/15/2022	Terradex Inc	6/25/2022	Encroachment Permits 310 E Wood St	Responese Letter	City Clerk	n/a	6/27/2022	0.5	16.73
				Development Impact Fee		30 days			
5/31/2022	Forrest Sprague	5/31/2022	Development Impact Fee Report	Report	City Clerk	6/30/2022	6/24/2022	0.5	\$16.73
5/18/2022	Terradex Inc	5/30/2022	Enocroachment permits-310 E Wood St	Response Letter	City Clerk	n/a	5/24/2022	0.5	\$16.73
				Response Letter-No document					
5/10/2022	Forrest Sprague	5/20/2022	Copy of Development Impact Fee Report	found	City Clerk	n/a	5/17/2022	0.5	\$16.73
E /4 /0000	Han Books	E /4.C /0000	Ocation amounts the High Coherel Book	B	Olte - OlI-	/	E /4 /0000	0.5	#4C 70
5/4/2022	Lisa Davis	5/16/2022	Cost to operate the High School Pool	Response Letter Agenda, Staff Report & Min of	City Clerk	n/a	5/4/2022	0.5	\$16.73
4/26/2022	Forrest Sprague	E/6/2022	Information on The Lew Edwards Group	the 11-9-21 CC Meeting	City Clerk	n/a	5/3/2022	1.5	\$50.18
4/20/2022	Forrest Sprague	5/6/2022	illiormation on the Lew Edwards Group	the 11-9-21 CC Weeting	City Clerk	II/ a	5/3/2022	1.5	\$50.16
4/26/2022	Ardythe Brandon	5/6/2022	Estimate of City Pool Repair Report	Swimming Pool Report Part 1	City Clerk	n/a	6/1/2022	0.5	\$16.73
1/ 20/ 2022	Araytho Brandon	0, 0, 2022	Localitate of only roof Ropali Ropole	- Comming Controport Cart I	Oity Giorix	ily u	3/ <u>1</u> / <u>1</u> 321	0.0	Ψ20.10
4/26/2022	Ardythe Brandon	5/6/2022	Estimate of City Pool Repair Report	Swimming Pool Report Part 2	City Clerk				
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4/25/2022	Dennis Asbury	5/5/2022	Charges to the Sewer Enterprise Fund	Response Letter & Docs	City Clerk		5/4/2022	3	\$100.35
			Raw Data: Questions asked, # of ppl who	Response Letter & Docs and	City Clerk/City				
4/18/2022	RaeAnn Titus	4/28/2022	answered, how many ppl started/finished	Email Response	Manager		4/25/2022	0.5	\$16.73
			Information on the \$20k budgeted for		City				
4/14/2022	Dennis Asbury	4/25/2022	maintenance on sewer assigned vehicles	Response Letter & Docs	Clerk/Finance/City	n/a	4/19/2022	1.5	\$78.81
			installation on property owned by the City along w/ 24 months of	Response Letter-No document					
4/14/2022	SteepSteel LLC	4/25/2022		found	Planning/City Clerk	n/a	4/19/2022	0.5	\$8.36
			Encroachment Permits issued to 310 E Wood	No encroachment permits	City Engineer				
3/31/2022	Terradex Inc	4/11/2022	Street	issued	Maria Ehorn	n/a	4/5/2022	0.75	\$66.32
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3/30/2022	Smart Source	4/9/2022	Employee Directory	No Document Found	City Clerk	n/a	4/5/2022	0.5	\$8.36
2/20/2022	Donnia Ashumi	4 /4 /2022	Hell Commony Business License	No Document Found	City Clark	n/a	4/1/2022	0.5	\$8.36
3/28/2022	Dennis Asbury	4/4/2022	HdL Company Business License	Personnel Rules & Council	City Clerk	II/ a	4/1/2022	0.5	\$8.30
3/28/2022	Mike Maddalena	4/7/2022	Code of Conduct City Council/ City Staff	Protocol Manual	City Clerk	n/a	3/29/2022	0.5	\$16.73
3/ 20/ 2022	WIRC Waddalcha	4/1/2022	code of conduct only country city starr	1 Totocor Manuar	Oity Olerk	lly a	3/ 23/ 2022	0.5	Ψ10.73
3/17/2022	RaeAnn Titus	3/27/2022	Customer Satisfaction Survey	Survey	City Clerk	extended to 4/17			
0, 1., 1011	11007111111111000	3, 1., 1011	Invoices paid/reimbursed including sewer	- Can toy	only cross	ontoniada to 1, 21			
3/3/2022	Roberta Asbury	3/13/2022	study invoice	Legal Charges	City Clerk	n/a	3/8/2022	0.5	\$16.73
, ,			Letter sent to Gary Evans regarding TOT tax-		-				
2/23/2022	Doug Ross	3/7/2022	601 N. Tehama St	Letter	City Clerk	n/a	3/2/2022	0.5	\$16.73
			Copy of Nomination Papers & Application for						
1/24/2022	Dennis Asbury	2/3/2022	CC Robert Griffith	Application	City Clerk	n/a	1/24/2022	0.5	\$16.73
			Contract w/ Calwater & Comcast Financal	No document Found	City Clerk				
1/5/2022	Natalie Butler	1/15/2022	Statements dated 6/21	Response Letter	Finance	n/a	1/13/2022	1.25	\$41.53
	Insur Adjustors &		Building Permits & Cert of Occupancy-257 N						
12/13/2021	Investigators	12/23/2021		Permits & Cert of Occupancy	Building	n/a	12/16/2021	1	\$45.13
			Accounting for the Summer Swim Project	Invoices for Swim Season	Recreation/Finance/	1 ' '			
11/23/2021	RaeAnn Titus	12/3/2021		2021	City Clerk	to 01/04/22	1/3/2022	4	\$105.68
44 (00 (0004	One and Income	40/40/0004	General Plan, Protocol Manual, Contracts, Policy Manual,	File is too large. Available at	Oite Olaule	12/10/21 extend	40/44/0001		#000 4 -
11/22/2021	Grand Jury	12/10/2021	Certs, Reso's(Sewer)	front Counter @ City Hall	City Clerk	to 12/14/2021	12/14/2021	27	\$903.15

Date	Name of				Department		Date	Hours	
Received	Requestor	Date Due	Document Requested	Document	Responsible	Extension Date	Completed	Spent	Total Cost
11/19/2021			•		· ·		<u>-</u>	<u> </u>	
, ,	Forrest Sprague	12/10/2021	Minutes from 2/9/12 and Contract fees	Minutes & Contract Fees	City Clerk	n/a	12/6/2021	1.5	\$50.18
11/18/2021	r on our opragae	12/ 10/ 2021	immates from 2, 3, 12 and contract roos	initiates & contract 1 cos	Oity Ciont	ily d		2.0	Ψ00. <u>2</u> 0
, ,	Forrest Sprague	12/9/2021	Contract with Andy Heath	Contract	City Clerk	n/a	12/30/2021	0.5	\$16.73
11/18/2021	ronest Sprague	12/ 9/ 2021	Contract with Andy fleath	Contract	City Cierk	II/ a	12/30/2021	0.5	φ±0.73
, ,	Forrest Sprague	10/0/2021	Contract/MOU's	Contracts/MOU's	City Clerk	n/a	12/30/2021	3	\$100.35
11/29/2021	Forrest Sprague	12/9/2021	Contract/ WOU'S	Contracts/ WOU'S	City Clerk	n/a	12/30/2021 emailed	3	\$100.35
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11/15/2021	Jessica Martinez	11/25/2021	Permits-444 S Shasta St	Permits	Building	n/a	11/22/2021	0.5	\$22.57
			Permit Fees & Planning Impounds-601 N.	Permit Fees & Planning	Building/Planning/				
11/10/2021	Gary Evans	11/20/2022		Impounds	City Clerk	n/a	12/3/2021	2.25	\$182.08
			Cert of Occ, open/active building & fire code	No open/active fire code	Building				
11/3/2021	Global Zoning	11/13/2021	violations 1201 W Wood	violations, Cert of Occupancy	City Clerk	n/a	11/3/2021		
					Building				
10/25/2021	Adele Foley	11/4/2021	Copy of plans for NEWCSD Sewer	Sewer Map	City Clerk		11/3/2021	1.75	\$70.22
				Wastewater Treatment Plant					
10/25/2021	Adele Foley	11/4/2021	Copy of plans for NEWCSD Sewer	plans	City Engineer	n/a	10/25/2021	0.5	\$87.50
			Employment/Employer Info for Principal						
10/19/2021	. RaeAnn Titus	10/29/2021	Planner Karen Mantele	Employer Information	City Manager	n/a	10/19/2021	0.5	\$45.92
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10/18/2021	NDDS	10/28/2021	Enviro Info 226 N Humboldt (KFC)	226 N Humboldt	City Clerk	n/a	10/19/2021	1.5	\$61.86
10/ 10/ 2021	NDDO	10/20/2021	Livilo inio 220 N Hambolat (Ni o)	220 W Hambolat	oity oith	ily d	10/ 13/ 2021	1.0	Ψ01.00
			Contract City of Willows/NBS Consulting		City Clerk				
0./00./0004	Dannia Ashumi	10/0/2021	,	NBS Contract	*	n /n	40 /4 /0004	1.5	\$129.23
9/29/2021	Dennis Asbury	10/8/2021	Complete Recall Process & Number of	NBS Contract	Attorney	n/a	10/1/2021	1.5	⊅129.23
0 /04 /0004		44 (4 (0004	1		0'' 0' '	,	10 (01 (0001		440 70
9/21/2021	Dennis Asbury	11/1/2021	Signatures needed	Recall Process Information	City Clerk	n/a	10/21/2021	0.5	\$16.73
			City Sewer Hook Ups that have been paid the						
9/15/2021	Dennis Asbury	9/24/2021	last 2 years	City Sewer Hook Ups	City Clerk	n/a	9/17/2021	0.75	\$25.09
	American					9/17/21 extend			
9/15/2021	Transparency	9/25/2021	Electronic Payment Transactions FY 2020	Payment Transactions	Finance	to 10/01/21	9/22/2021	0.5	\$16.16
	Jeannie		Jet Truck Records/records showing the work						
9/15/2021	Rakestraw	9/15/2021	done	Jet Truck	Public Works	n/a	9/22/2021	0.5	\$24.85
				Legal Charges	City Manager/				
9/12/2021	Brian Bonner	9/22/2022	Legal Charges last 3 yrs, outcome of litigation	File #1	Attorney/Paralegal		10/1/2021		
				Legal Charges	City Manager/				
9/12/2021	Brian Bonner	9/22/2022	Legal Charges last 3 yrs, outcome of litigation	File #2	Attorney/Paralegal		10/1/2021	8	\$1,280.52
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9/10/2021	NDDS	9/25/2021	Information on 226 N Humboldt (KFC)	Permits	Building	n/a	9/21/2021	1.5	\$67.70
3, 13, 1321		3, 23, 2321				.,, -	3, <u>21, 2021</u>	1.0	ψ01.10
9/6/2021	Dennis Asbury	9/16/2021	Budget Definition Key	Budget Definition Key	City Clerk	n/a	9/20/2021	0.5	\$16.73
9/ 0/ 2021	. Dennis Assury	3/ 10/ 2021	Any funds spent on the sewer fund and	Dauget Delilition Ney	Oity OIGIN	iiy a	waiting on	0.5	φ±0.73
0/6/2024	Donnie Achum	0/16/2021							
9/0/2021	Dennis Asbury	9/16/2021	CUNTRACT				invoice		