

Willows Monthly - June 2023



Upcoming Meetings

City Council

- **June 27** - Regular Meeting @ 6:00 PM
- **June 30** - Special Meeting @ 2:00 PM - Consider and Approve FY 2023-24 Budget
- **July 11** - Regular Meeting @ 6:00 PM

Planning Commission

- **June 21** - Regular Meeting @ 6:00 PM

ADMINISTRATION

City hires new City Clerk/

Assistant to the City Manager!

Recently retired from the U.S. Navy after 20 years of service, Amos Hoover joins the City of Willows team as the new City Clerk/Assistant to the City Manager. A native of Glenn County, Amos has enjoyed a career as a Military Training Instructor, Strategic Policy Advisor, and Senior Language Analyst. Amos holds a Bachelor of Arts Degree in Political Science from Arizona State University and an Associate Degree in Hebrew Studies from the Defense Language Institute in Monterey, CA. In addition to speaking Hebrew, Amos is also a Master Training Specialist.



Council Roundup - City Council Action for May 9 and 23 and June 13

- Approved - Construction of the Cal Water Main Connection (from Rumiano Cheese Company to Road 57 in South Willows)
- Approved - Preliminary Engineer's Report, Landscape & Lighting District
- Approved - Transition City Swimming Pool Ad Hoc Committee to Town Hall meeting format
- Public Hearing - Weed Abatement Declarations (None)
- Accept Improvements - South Tehama Street Bridge Repair Project
- Approved - Solid Waste Management Parcel Fee
- Approved - Weed Abatement Contract Award (awarded to Robert Burt Construction for \$40,000)
- Approved - Budget Adjustment for Green and Jefferson Urgent Repair Project (additional \$17,844)
- Approved - SB 1 Street Repair Project List for FY 2023-24
- Approved - Purchase of Backhoe (for \$149,993)
- Approved - Cal Fire Dispatch Contract Extension
- Public Hearing/Approved - Levy Assessment for Landscape & Lighting District
- Approved - City Council Appointment Process (to accept applications for vacant Council seat and Council appoint)
- Approved - Bid for Complete Update of the City's Municipal Code (awarded to Prentice Long)
- Approve - Overtime Authorization for Exempt Public Safety Employees

COMMUNITY DEVELOPMENT & SERVICES

Planning, Building, Code Enforcement, Engineering, Public Works, Sewage, Public Facilities, Fleet and Capital Projects

Engineering Division

City Swimming Pool Repairs

Request for Proposals were sent out to consultants with expertise in pool rehabilitation to design the construction drawings to repair the Sycamore Park Swimming Pool. Staff will present and recommend a design team to the Council in July.



Radar Speed Survey

The field work has been completed for the most recent radar speed survey confirming and establishing speed limits on city streets. The City expects to receive the final report in the next few weeks. It will be presented to the Council for consideration and adoption in July.

South Tehama Street Water Line Extension Project

The Request for Proposals for the South Tehama Street Water Line Extension Project is currently circulating. Proposals are due and will be opened on June 15. Construction is expected to begin in August.

Green and Jefferson Streets - Rehabilitation Project

The final scope of work for the Green and Jefferson Streets Rehabilitation Project was approved by the City Council on May 24. The Agreement with the contractor has been executed. Starting in June, these streets will receive much-needed attention and repairs.

Planning Division - Major Project Updates

Jack in the Box

On April 7, 2021, Jack in the Box submitted its Planning Application to the City. The application was presented to the Design Review Board and approved on July 10, 2021 for a new 2,739 square foot fast-food restaurant on West Wood Street. Proposed site improvements include: new parking, landscaping, signage, and lighting on two merged parcels. The building plans have been approved, the lot merger has been recorded, and civil improvement plans are in the final stages of completion. Staff sent a detailed letter to the Project Manager regarding the final submittals required in order to issue a final Building Permit. It is anticipated that permit issuance will occur in early summer of 2023 with construction starting thereafter.



Hampton Inn

In August 2022, a development application was submitted to the City to develop a three-story Hampton Inn Hotel located on a property off North Humboldt Avenue. Previously, the site included a one-story 100 room motel, which has since been demolished. The new project includes configuring four original lots into a new single 2.53 acre parcel. Site improvements include parking, landscaping, and lighting are part of the project and will include parking areas to the west for motor homes or large vehicles to park. The Hotel will include an indoor pool and spa among other amenities. The city is awaiting revised plans from the developer to increase the number of hotel rooms from 82 to 94. Hopefully, the plans will be submitted in time for consideration and approval at the July Planning Commission meeting.

Terry's Bar

On April 19, the Planning Commission approved a Use Permit to establish a new bar and cocktail lounge within an existing 1152 square foot structure located at 317 South Tehama Street. Formerly, this location was already a bar and restaurant. Architectural plans for an interior remodel are forthcoming, and upon approval the new business intends to be in operation by the end of 2023. A sign permit has also been approved.

Sundial Collective (Cannabis Dispensary)

In the summer of 2022, Sundial Collective submitted a development application to construct a new 9,512 square foot building for a retail commercial cannabis dispensary located in the Basin Street Industrial/Commercial property complex on Harvest Drive and South Tehama Street (south of the existing Rumiano Cheese Company). Site improvements include parking, landscaping, and lighting with a proposed additional building on site for a future deli. The Planning Commission approved the Use and Design Review Permits, and the City Council approved the business license. The applicant has also gained State licensing approvals. The project is anticipated to start construction in 2023. A full set of complete construction drawings is forthcoming for Plan Check prior to construction.

Planning Commission Roundup - Actions Taken at the May 17 Meeting

- Approved - Variance setback to reduce front yard setback from 25 feet to 15 feet for an in-ground swimming pool.
- Approved - Lot line adjustment to merge four parcels into one for the forthcoming Hampton Inn on North Humboldt Street.
- Continued to the June 21 PC Meeting - Design Review of an exterior building and site improvements for the Beverage House Market.

Public Works Division

Crushed Sidewalk & Storm Drain

In May, the Public Works team discovered a crushed sidewalk. Under the sidewalk is a

storm drain that moves water from the streets to the canals to prevent surface flooding. Rather than hire a contractor, the crew constructed a new sidewalk per sidewalk and storm drain specifications. This is just one of the many ways in which the team strives to save the city money and devises creative solutions to PW problems ensuring the community's health and safety.



Before



After

Sewage Treatment Valve

In May, three valves were replaced at the Wastewater Treatment Plant. These were original valves installed in 2006-07 when the plant was rebuilt. Critical to operations, the valves control flow to the sand filters providing tertiary treatment of the plant's effluent. The old valves were aluminum and are considered to be an inferior material for use in a wastewater treatment plant. The new valves are stainless steel and should last

longer. Seven of the 14 valves at the plant have been replaced. The others will also need to be replaced very soon.



Before



After

Recreation Division

Summer Swim Season Started!

Partnering with the School District for the third year in a row, the City is able to offer an afternoon summer swim program at Willows High School offering a place for summer fun, exercise, and cooling off. Pool staff includes one manager and nine full-time lifeguards. Opening day was Thursday, June 15. The hours of operation are 1-5 pm Monday thru Saturday. The summer swim program will run until August 5, 2023.



Summer Program sign-ups are now Open!

Sign up online for a fun summer and skills building in the Youth Basketball Camp and Summer Soccer Camp, or provide support to prepare our little ones for lifelong learning through the City's Jump Start Program.

Jump Start Program

Jump Start focuses on social skills development through activities such as music, arts and crafts, indoor and outdoor play and much more.

This program is for children ages 3-5, who have not attended Kindergarten. Children **MUST** be potty trained!!

Sessions are 1 week long each, in July only, from 9 am- 12 pm and limited to 15 children per week - Fee \$40.00 per child

Online registration **ONLY**, opens on June 1st, 2022 @ 9 am - www.willowsrecreation.com



City of Willows Recreation Department

2023 YOUTH BASKETBALL CAMP

JUNE 19TH TO 23RD

This Camp will be based on SKILL levels, not entirely on age/ grade.

Child must be between ages of 7-14 yr. Max of 15 kids per level.

The focus of this camp will be enhancing overall skills, learning new techniques and strategies.

9-9:45 am - Beginner Level
10-11 am - Intermediate Level
11:15-12:45 - Advanced Level

W WIS GYM (1145 W CEDAR ST)
FEE - \$35 PER CHILD

MAKE SURE YOU BRING WATER!
PLEASE WEAR APPROPRIATE SHOES



SUMMER SOCCER CAMP



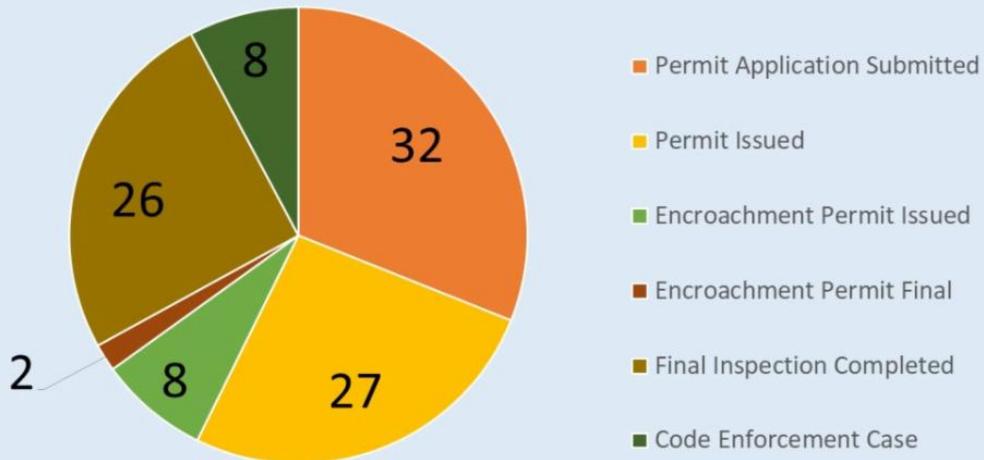
SOCCER W/ MARCELLA

DATES - JUNE 26-30
LOCATION - WIS FIELDS
FEES - \$35.00
TIMES - 5-7 PM (AGES 6-13 YRS.)
MAX OF 27 KIDS TOTAL

SIGN UP @ WILLOWSRECREATION.COM
DEADLINE FOR SIGN UPS IS 6/16

WWW.WILLOWSRECREATION.COM

Community Development Activity May 2023



Public Works Division Activity
May 2023



Tree Removal – 6
Stump Removal - 11



New USA Markings - 46

FINANCE

Tyler Technologies Conversion (Finance Software)

Finance Department staff have spent much of the past three weeks setting up the Accounts Payable Module in Tyler. Many hours were spent setting up codes, account names, and learning how to use the system. Finance staff are now completing accounts payable in the new Tyler Technologies system. This past week, Finance staff also started learning and configuring the Payroll Module scheduled to be completed in early July.

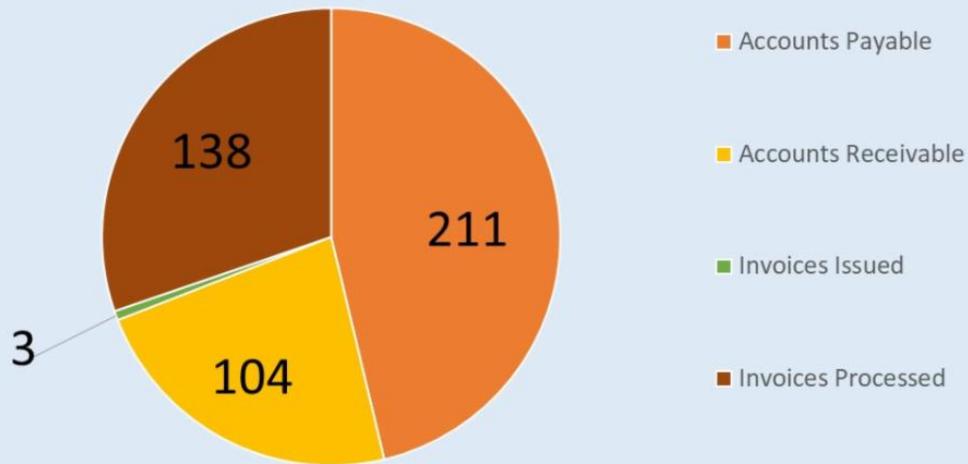


Empowering people who serve the public®

FY 2023-24 Budget and Upcoming Meeting

The City's Finance Consultant, Andy Heath, presented the first draft budget on May 22, 2023. The final budget will be considered for approval at a **Special Meeting of the City Council on Friday, June 30 at 2:00 pm.**

Finance Activity May 2023



FIRE

Fire Response, Prevention & Emergency Medical Services

EMERGENCY HIGHLIGHTS

Residential Structure Fire

On May 8, Willows Fire Department (WFD) was dispatched to a residential structure fire in the area of Wood and North Plumas Streets. Units arrived to find smoke exiting the rear of the structure. The WFD began an aggressive offensive interior attack and a primary search of the structure



for victims. Fire was located in the laundry room and was extinguished with minor damage to the rest of the home. Upon investigation, it was determined the fire began as a result of substandard, non permitted and illegal solar system which had multiple homemade battery banks inside the residence which caught fire. As a result of unsafe electrical components the structure was red tagged.

Multifamily Residential Structure Fire

On May 6, WFD was dispatched to a multifamily residential structure fire in the area of Wood and North Lassen Street. WFD arrived to find one outbuilding heavily engulfed in fire and threatening an eight unit apartment complex. WFD began a defensive fire attack strategy focused on confining the fire to the building of origin, preventing further

property loss and risk to life. The fire was knocked down with no damage reported other than the building of origin. The cause of the fire was investigated and determined to be electrical in nature.

Missing Person

In partnership with the Glenn County Sheriff's Office, the Willows Fire Department assisted in the search for a missing elderly man who was ultimately found deceased.

Mutual Aid

On May 10, the Willows Fire Department dispatched one engine and four firefighters to the Williams area to provide firefighting assistance at a large residential structure fire that spread to a wrecking yard. Units were committed for three hours.

TRAINING & TESTING

"Red Card" Training

Firefighters completed "Red Card" training this month in preparation for a busy wildland fire season. "Red Cards" are the documentation that show Firefighters have completed the required initial and refresher training to respond to wildland fire incidents.



Ladder Testing

Ladder testing was completed and all department ground ladders passed their annual mandated certified testing. Per regulations, the department is required to have every ladder tested on an annual basis to ensure that all fire ladders are safe and capable of holding up to the rigors of firefighting activities.

SCHOLARSHIPS

Glenn County Fire Chiefs Association Scholarship

WFD Chief Nathan Monck awarded a \$1,500 scholarship to Gisela Castellanos on behalf of the Glenn County Fire Chiefs Association to pursue a career in either public safety or the medical profession. The Glenn County Fire Chiefs Association is a



non profit organization that is comprised of Fire Chiefs from Glenn County Fire Jurisdictions. Each year the scholarship committee awards scholarships to individuals

who intend to pursue a career in either public safety or a medical field. We are extremely honored to award this scholarship to such a deserving young adult on behalf of the Glenn County Fire Chiefs Association.

WFD Auxiliary Scholarship

With Cathy Ehorn, Treasurer of the Willows Fire Department Auxiliary representing the organization, the Auxiliary awarded four \$500 scholarships this year to Ryan Chapman, Martha Palacios, Gisela Castellanos, and Kalli Sawyer. The Willows Fire Department Auxiliary members respond to large incidents and ensure that all supply and logistical needs are met, as well as ensuring that all firefighters have adequate food, water, cooling spaces, and more. Auxiliary members are also trained to operate the air cascade trailer and assist with filling self-contained breathing apparatus (SCBA) bottles. Most of the current auxiliary members are retired firefighters, or family members of active or retired firefighters. The Willows Fire Department Auxiliary is an excellent opportunity to serve and give back to the community. Please contact the Willows Fire Department should you wish to volunteer - the Auxiliary is always looking for new members!

PUBLIC EVENTS

Fire Academy Graduation

WFD Volunteer Firefighter, Julian Palacios, graduated from the Shasta College Fire Academy. Chief Monck and Engineer Peterich attended the ceremony where he received his certificate after a grueling 19 week academy! Congratulations, Julian!

Firefighter Probation Completed!

Willows Volunteer Firefighter Jesus Cardenas completed his six month probationary period and was sworn in as WFD's newest volunteer!

Blood Drive

On May 3, WFD hosted another blood drive at the fire station. There were 14 donors.

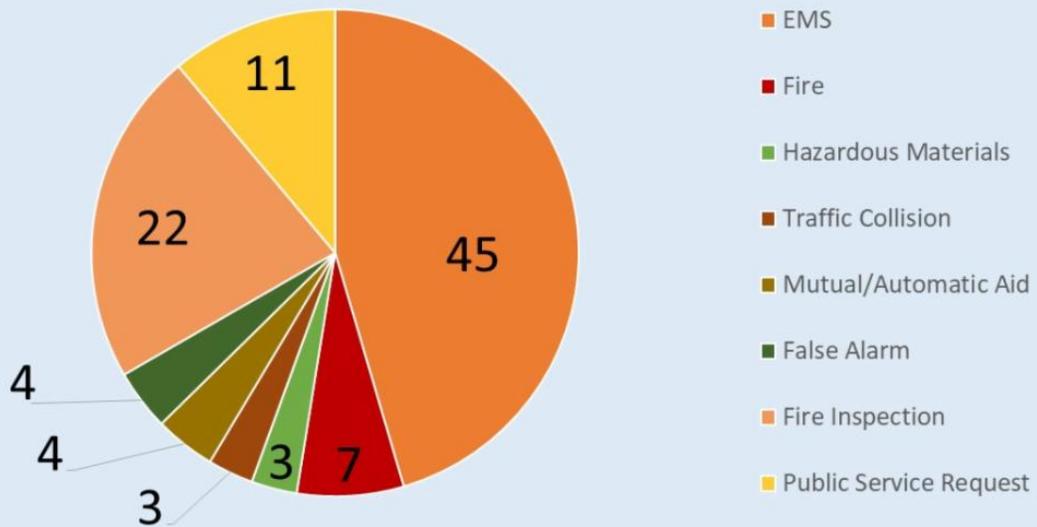


Fire Academy Graduation

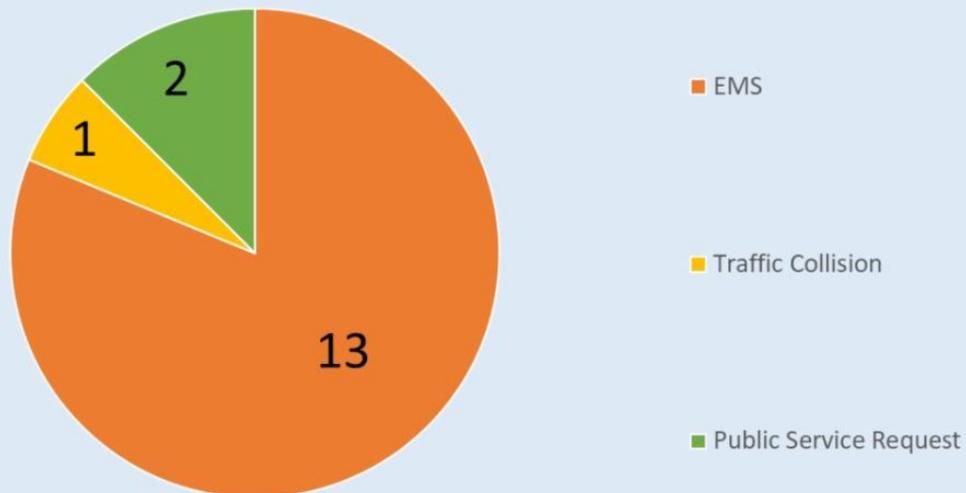


Probation Complete!

Willows Fire Department Activity May 2023



Willows Rural Fire Protection District Activity May 2023



LIBRARY

Library Association Conference

The Library Director and two staff members used a combination of staff development grant funds and scholarships awarded by the California State Library to attend the California Library Association Conference in Sacramento from June 1-3. Library staff look forward to improving and implementing library programs and services with the information gathered!



Library Summer Reading Program

The Library is happy to announce that its Summer Reading Program - *Find Your Voice/Encuentre Tu Voz* - is now in session. The program began June 1 and ends August 18, 2023; however, signups will be accepted throughout the summer. This program is for all ages and the library will host a range of free activities to encourage and support a love of reading. Participants will win prizes for reading!

Benefits of Summer Reading

There is also a serious side to summer reading. Research has shown that reading over

the summer prevents reading loss*. Studies also indicate students who read recreationally outperform those who do not. In addition, students read more when they can choose materials based on their own interests.

*Summer reading loss refers to the decline in children's reading development that can occur during summer vacation times when children are away from the classroom and not participating in formal literacy programs.

Who can sign up?

All Ages Welcome.

How do I sign up?

Sign up at the front desk.

12 & Under:

Use reading logs to track progress. Fill in 1 bubble for every 15 minutes of reading.

Spin for a prize & enter the raffle each time you complete 1/2 of a reading log.

13 - 18:

Complete a book review form for each book read for a raffle ticket and choice of snack or sticker.

18+

Complete a book review form for a raffle ticket to the drawing of your choice.



Please thank our summer reading donors:

Willows Community Thrift Shoppe

Dr. Joanne E. Reid

David Vodden

Thunderhill

Willows Hardware

Mar-Val



TUES 11 AM – 5 PM

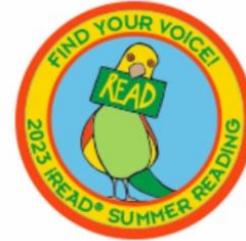
WED 11 AM - 7 PM

THUR 11 AM - 7 PM

FRI 11 AM – 5 PM

Willows Public Library

presents



Find your Voice!

6/1-8/18

Follow us on Facebook for news and events!

201 N. Lassen St.
(530) 934-5156

Dynamic Library Summer Programs

The library has partnered with local organizations to present a dynamic summer program full of events for kids and families. For example, *The Wild Things Animal Show* was held on June 15 at 1:00 p.m. in front of the library.

Other special events include:

- An Ice Cream Social hosted by Glenn County Farm Bureau,
- Storytime with Clifford, and
- An Obstacle Course offered in partnership with the Local Childcare Planning Council/Glenn County Office of Education and much more!

Special Events All Ages



Story Time
with Miss Ashley
Wednesdays, 11 AM



Crafternoon, 4 PM
6/29 & 7/27



Block Party, 3 PM
6/8, 7/13, & 8/10



Game Day 3 PM
6/13, 7/18, & 8/15



Tuesday,
June 6th, 3 PM
National Wildlife Refuge



Thursday,
June 15th, 1 PM
Wild Things Animal Show

Special Events All Ages



Tuesday,
June 20th, 11 AM
Animal Visit w/ Glenn
County Farm Bureau



Thursday,
June 22nd, 1:30 PM
Story and activity



Tuesday,
July 11th, 12 PM
Cooking demo & activity



Wednesday,
July 12th, 11 AM
Healthy Teeth & Bilingual
Story



Tuesday,
July 18th, 11 AM
Story w/ WFD

Special Events All Ages



Thursday,
July 20th, 5:30 PM
Audubon Society



Tuesday,
July 25th, 1 PM
Worm Activity w/
4H Coordinator



Wednesday,
July 26th, 11 AM
Story w/ CHP & Chipper



Tuesday,
August 1st, 3 PM
Ice Cream Social



Wednesday,
August 2nd, 11 AM
Storytime with Clifford



TBA
Obstacle Course

Big Thank You!

The Libraries are committed to supporting lifelong learning educational enrichments for all families. To that end, the Library would like to extend a huge thank you to its sponsors who help make these programs possible including: ***Dr. Joanne Reid, David Vodden of Thunderhill Raceway, Willows Community Thrift Shop, and Willows Hardware.***

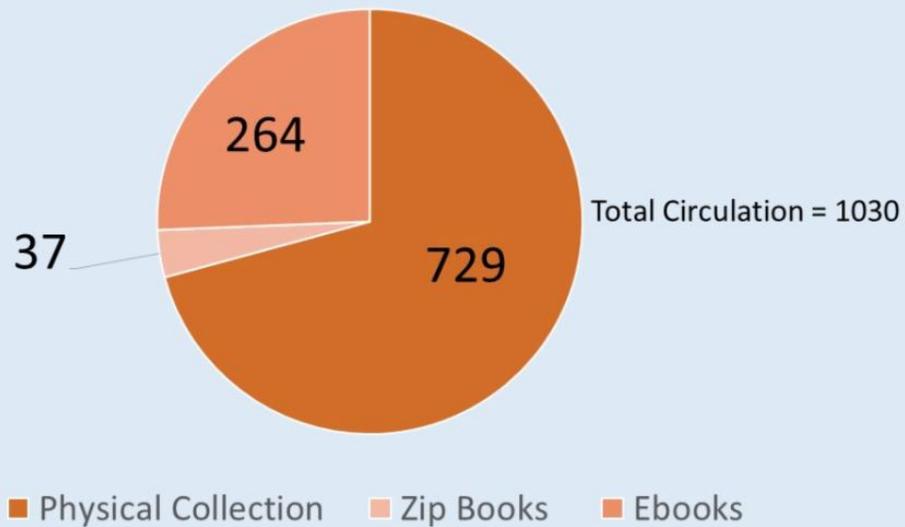
Reminder - Reading Logs Due

Please return your reading logs to the Library by August 18 to be eligible for the raffle. To learn more about the summer reading adventure at the library, please call the library and/or check out the [Facebook](#) and [Instagram](#) pages, as well as the [library website](#).

Library Activity
May 2023

-  Door Count – 728
-  Public Computer Use – 109
-  New Library Card - 17
-  Items Added to Collection – 123
-  Program Participants – 163*
*Includes 10 programs and 71 Storytime
"To Go kits" distributed.

Circulation of Materials
May 2023



City Of Willows

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

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