
Willows Monthly - May 2023



Upcoming Meetings

City Council @ 6:00 PM

- **May 22** - Special City Council Meeting: Draft FY 2023-24 Budget
- **May 23** - Regular City Council Meeting
- **June 13** - Regular City Council Meeting

Planning Commission @ 6:00 PM

- [May 17 - Planning Commission Meeting](#)

ADMINISTRATION

season.

The scope of work to rehabilitate the existing swimming pool will include removing the fiberglass and replacing it with plaster, replacing the pumps and installing an automated chlorine mixer, repairing damaged concrete, replacing rotting steel posts in the pump room, replacing all the depth markers, and improving accessibility (in compliance with the American's with Disabilities Act).

Radar Speed Survey

The City is in the process of completing a radar speed survey to support radar enforcement on selected streets. Surveys should be completed no more than every seven years in order for enforcement to be defensible in a court of law. Currently, some of the City's surveys are older than seven years.

Upcoming May 23 Council Agenda Items:

- Recommendation to accept South Tehama Street Bridge Improvements
- Recommendation to accept Pacific Avenue Street Rehabilitation Improvements
- Green and Jefferson Streets - Urgent Repairs
- Adoption of the FY 2023-24 list of streets to consider for improvements per the Local Streets and Roads Program (SB 1)

Planning Division

Over the past month, the Planning Division continued working on the following projects and planning activities:

- The 94-room Hampton Inn hotel project is moving forward. Staff will recommend a lot line adjustment for the project at the May 17 Planning Commission Meeting.
- Approved six business licenses.
- Prepared the Native American Tribal Notification letters for the NVIH Rezone and General Plan Amendment and sent request to Chico State for cultural information.
- Addressed several inquiries regarding zoning and permitted uses including, fencing, sign permits, temporary banner signs, and metal accessory buildings.
- Completed Site Plan reviews for five projects and one Zoning Clearance letter.
- Prepared the Planning Commission agenda packet for the April and May meetings.
- Reviewed General Plan Noise Element in preparation for the Planning Commission meeting.
- Reviewed code regarding allowed use at 118 N Lassen Street – for transitional housing to address at Planning Commission meeting.
- Presented the Use Permit for 317 South Tehama Street to the Planning Commission (e.g., prepared staff report, resolution, conditions of approval);



followed up afterward with an approval letter to the applicant; and contacted ABC.

- Contacted Jack in the Box representative regarding lot merger documents and fees that are required needed before recording the parcel changes.
- Prepared the Notice of Exemption (NOE) for the Housing Element Update.

Public Works Division

Each month, the City highlights special projects that the seven member Public Works team completes outside of their normal activities. Regular landscape maintenance, street sweeping, monitoring the wastewater treatment lift stations and water wells, and ensuring that the public restrooms are stocked and clean are just a few of the many duties that they perform. In a typical week, the team completes the following tasks:



- **Maintaining 28 acres of parks (e.g., mowing, trimming, restrooms, garbage cleanup);**
- **Sweeping 31 miles of roads;**
- **Daily monitoring of five wastewater lift stations;**
- **Daily marking of Underground Service Alerts (USA); and**
- **Monitoring storm drains and catch basins.**

In addition to these routine duties, the Public Works team also fills potholes, trims and removes trees along city streets, repairs sidewalks, and hydro jets sewer lines. The Team frequently needs to repair or replace damaged fixtures, water lines, damaged wood, and park equipment (e.g., picnic table, barbecue).

Frequently, the team must also respond to unexpected events that may delay some of their routine duties. For example, on Sunday, April 23, 2023, there was an overflow event at the Wastewater Treatment Plant. The water was already treated and there were no environmental damages and/or concerns. However, the ditches that lie on the east side of the treatment reservoirs had become choked and clogged with vegetation preventing the water from flowing southward as designed. Two on call Public Works employees were required to respond immediately in order to prevent flooding. They used the city's backhoe to pull out the vegetation and unclog the ditch allowing the water to flow freely again. The Fire Department also assisted by performing a controlled burn of overgrown vegetation around the drainage ditch.



Clogged WWTP drainage ditch.



Burning off overgrown vegetation in drainage ditch.

Recreation Division

Get ready for the summer recreation season with Jump Start, Youth Basketball Camp, and Summer Soccer Camp!

Jump Start Program

Jump Start focuses on social skills development through activities such as music, arts and crafts, indoor and outdoor play and much more.

This program is for children ages 3-5, who have not attended Kindergarten. Children **MUST** be potty trained!!

Sessions are 1 week long each, in July only, from 9 am-12 pm and limited to 15 children per week - **Fee \$40.00 per child**

Online registration **ONLY**, opens on June 1st, 2022 @ 9 am - www.willowsrecreation.com

City of Willows Recreation Department

2023 YOUTH BASKETBALL CAMP
JUNE 19TH TO 23RD

This Camp will be based on **SKILL** levels, not entirely on age/ grade.

Child must be between ages of 7-14 yr.
Max of 15 kids per level.

The focus of this camp will be enhancing overall skills, learning new techniques and strategies.

9-9:45 am - Beginner Level
10-11 am - Intermediate Level
11:15-12:45 - Advanced Level

W WIS GYM (1145 W CEDAR ST)
FEE - \$35 PER CHILD

MAKE SURE YOU BRING WATER!
PLEASE WEAR APPROPRIATE SHOES

SUMMER SOCCER CAMP

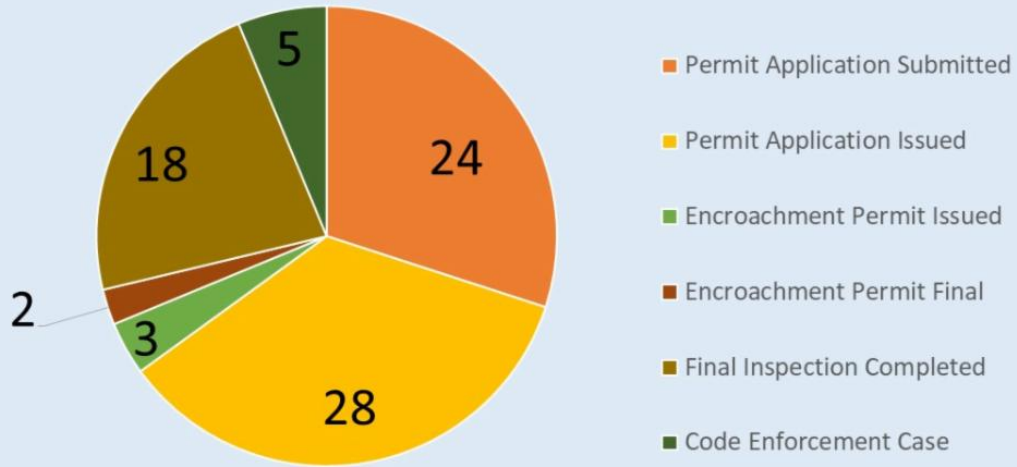
SOCCER W/ MARCELLA

DATES - JUNE 26-30
LOCATION - WIS FIELDS
FEES - \$35.00
TIMES - 5-7 PM (AGES 6-13 YRS.)
MAX OF 27 KIDS TOTAL

SIGN UP @ WILLOWSRECREATION.COM
DEADLINE FOR SIGN UPS IS 6/16

WWW.WILLOWSRECREATION.COM

Community Development Activity April 2023



Public Works Division Activity April 2023



Tree Trimming – 5; and
Stump Removal - 23



Sewage Service Calls - 2



New USA Markings - 30

FINANCE

Tyler Technologies Conversion (Finance Software)

The Finance Department has been working steadily and diligently to configure the new financial software, Tyler Technologies. Some of the city's finance information can be automatically converted from MOMs software to Tyler; however, much of it must be converted and entered manually, balanced and processed by city staff before using the software. With only two Finance Department



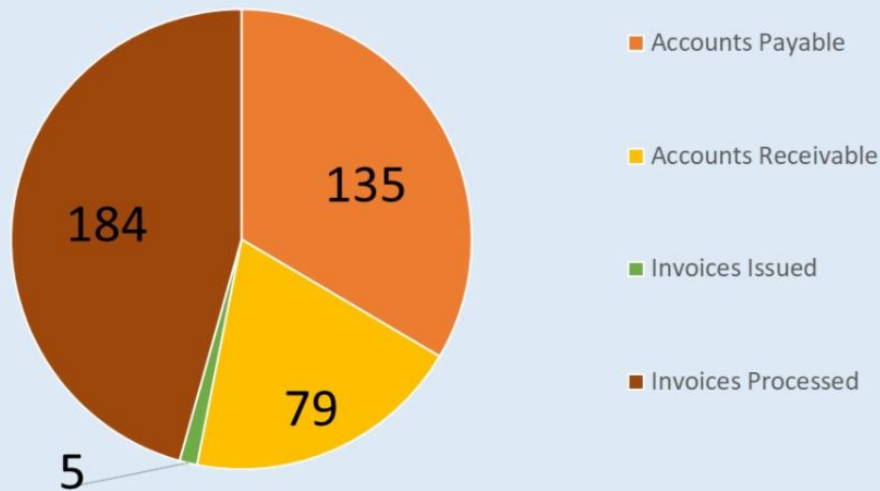
Empowering people who serve the public®

staff, they are spending approximately 30 hours per week on the conversion and learning the new software. Once launched, Tyler will be a considerably superior system compared to the current software. For example, it will allow staff and Council to run a variety of different reports that are easy to read and understand (unlike the current software).

FY 2023-24 Budget and Upcoming Meeting

The City Manager and Department Heads met to discuss next year's budget (e.g., additions, changes, needs). Two budget workshops were held with the Council on April 11 and May 2 to discuss new budget items, the City's structural deficit, and areas of consideration for cost saving measures and revenue generation. The City's Finance Consultant, Andy Heath, will present the first draft budget on May 22, 2023, at 6:00p.m.

Finance Activity
April 2023



FIRE

Fire Response, Prevention & Emergency Medical Services

DEPARTMENT HIGHLIGHTS

Staff Vehicle

Another grant funded staff vehicle is currently being outfitted to include emergency lights, sirens, decals, and other necessary emergency vehicle upgrades.



Federal Excess Engine

The City's newly acquired federal excess engine has been sent off for re-painting. The Department hopes to have the engine in service by early September 2023.

Reporting Software

Staff is implementing the departments new reporting software, which is used for asset management, personnel management, report writing and other administrative activities.

Centralized Dispatch

The Fire Department continues to work closely with the Glenn County Sheriff's Office to complete the transition to countywide centralized dispatch.

Weed Abatement

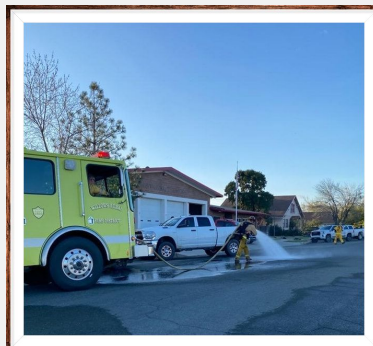
On April 25, the City Council declared weeds, brush, debris and trash a public nuisance and fire hazard. Notices were mailed to property owners.

Please keep in mind that the weed abatement survey was completed between April 10 and 14, and many parcels were abated prior to receiving the notice. The City appreciates your efforts keeping the community clean, safe and beautiful. The weed abatement program is an integral part of the city's fire prevention program, and property owners within the City limits are rewarded with a lower fire insurance rate due to the City of Willows' participation in the weed abatement program.

TRAINING

Career staff and volunteers have begun their annual wildland refresher training in preparation for the 2023 Wildland Season.

Volunteers and career staff also participated in a joint jurisdiction acquired structure training. Firefighters practiced search and rescue, firefighter survival, hose line deployment, and fire suppression techniques.



PUBLIC EVENTS

Memorial Service

The Willows and Orland Fire Departments participated in the memorial service of former Colusa, Willows and Chico Police Officer, Cesar Sandoval.

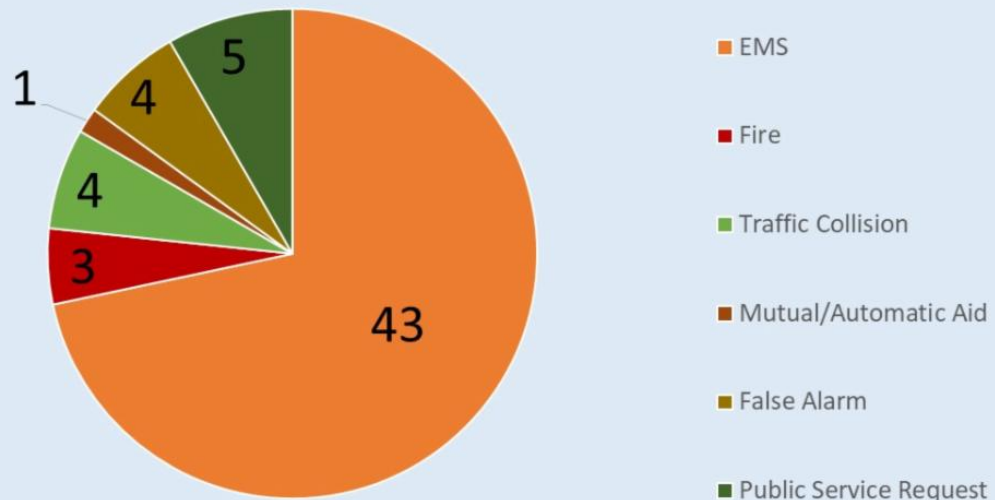


Blood Drive

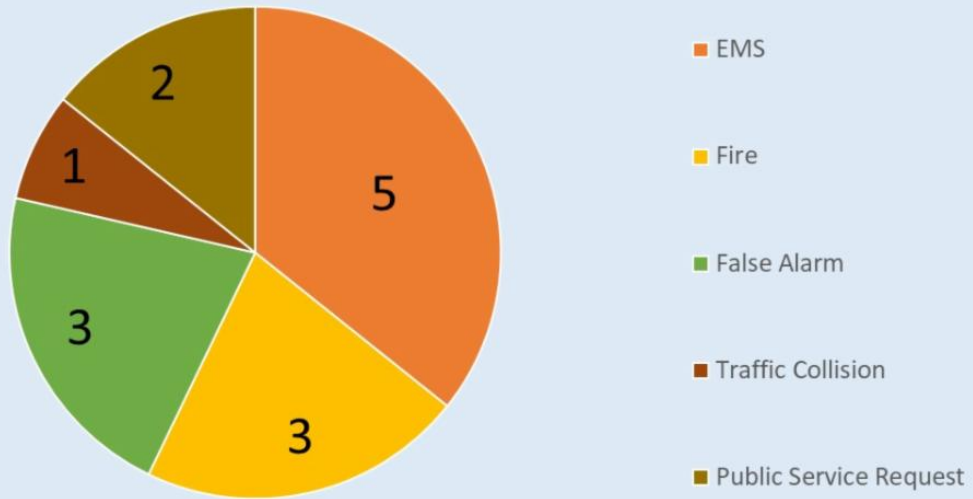
Willows Fire Department hosted its second bi-monthly blood drive at the Willows Fire Station. There were 12 donors. The next blood drive is scheduled for May 2023.



Willows Fire Department Activity
April 2023

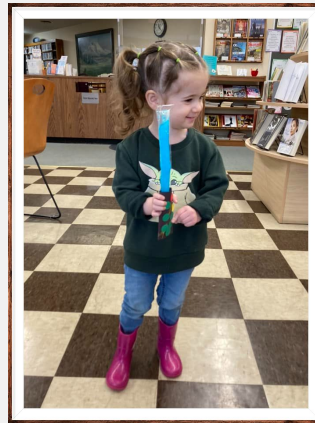


Willows Rural Fire Protection District Activity
April 2023



LIBRARY

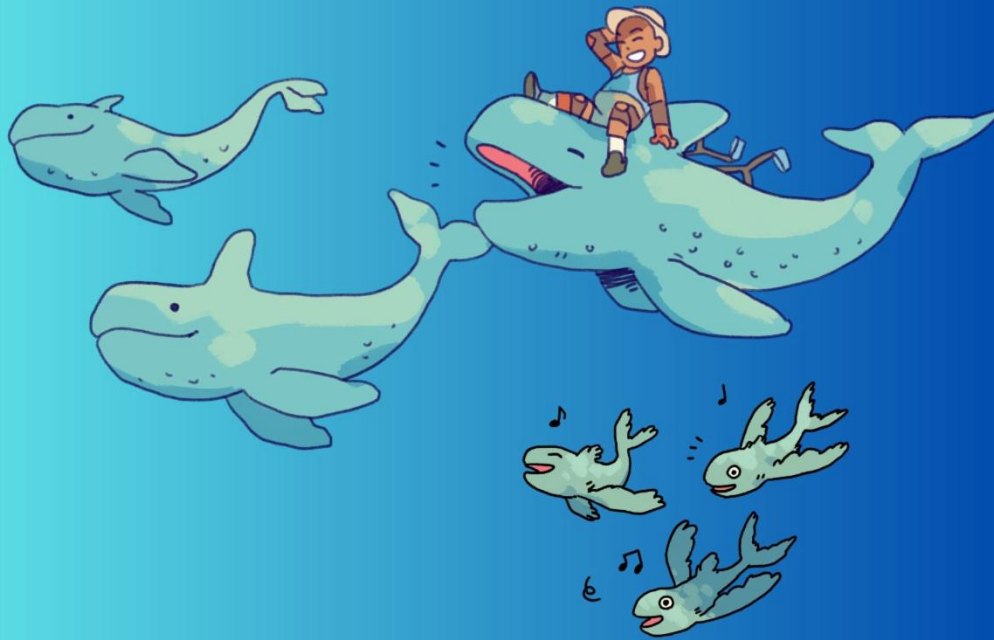
“May the Fourth be with you!” Lightsaber Popsicle Holder Craft Day.



Rain or shine, it's always a good day to check out a new library book!



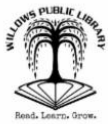
Find your Voice!



Summer Reading
June 1st - August 18th

Special thank you!

Thank you to everyone who supported the Friends of the Library Book & Bake Sale. They raised over \$600 for children's programs at the library, including the "Wild Things Live Animal Program" Summer Reading Program kickoff event!



Willows Public Library Children's Events

MAY 2023

SUN	MON	TUE	WED	THU	FRI	SAT
Hours: Tues 11 am - 5 pm Wed 11 am - 7 pm Thu 11 am - 7 pm Fri 11 am - 5 pm Closed Sat, Sun & Mon	1	2	3 Storytime 11 AM	4 Block Party 3 PM	5	6
7	8	9 Free Comic Book Day 3 PM	10 Storytime 11 AM	11 Crafternoon 4 PM	12	13
14	15	16 Game Day 3 PM	17 Storytime 11 AM	18	19	20
21	22	23	24 Storytime 11 AM	25	26	27
28	29	30	31 Storytime 11 AM			

Library Activity April 2023



Door Count – 743



Public Computer Use – 83



New Library Card - 19



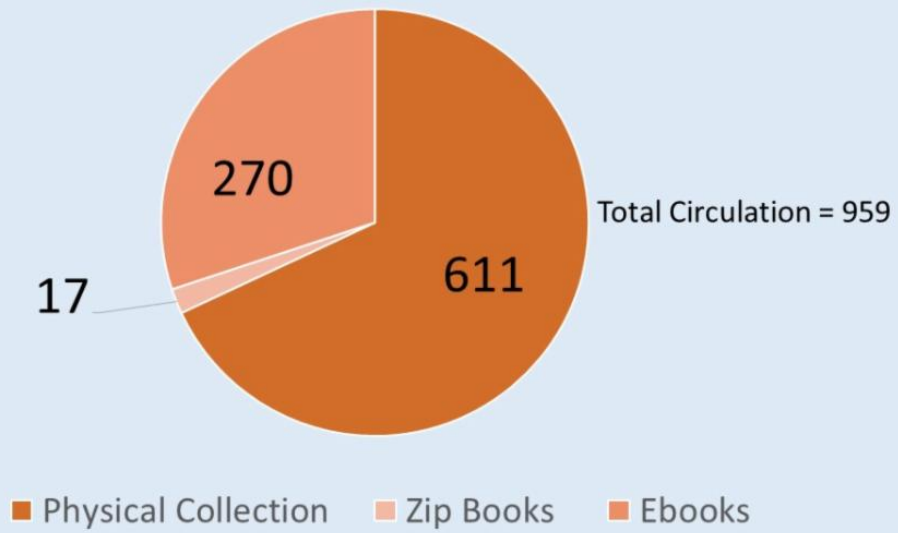
Items Added to Collection – 48



Program Participants – 152*

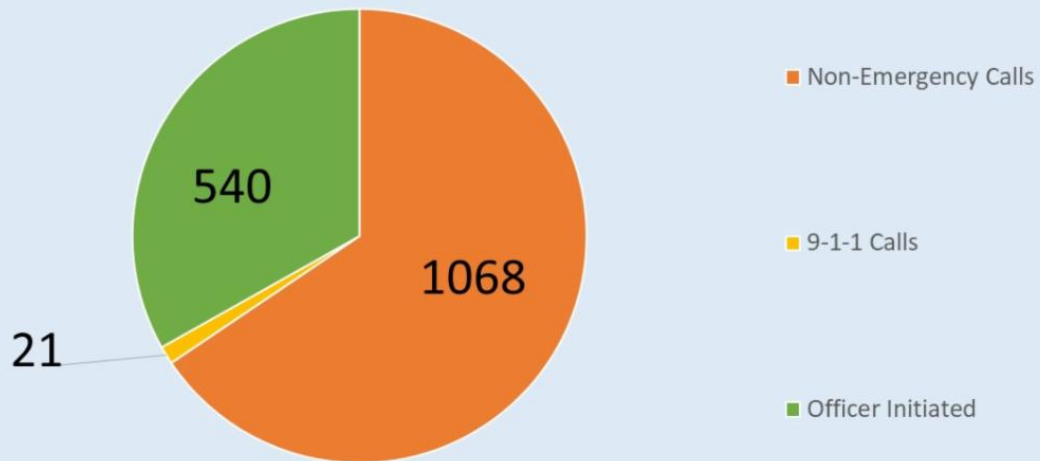
*Includes 10 programs and 51 Storytime
"To Go kits" distributed.

Circulation of Materials
April 2023

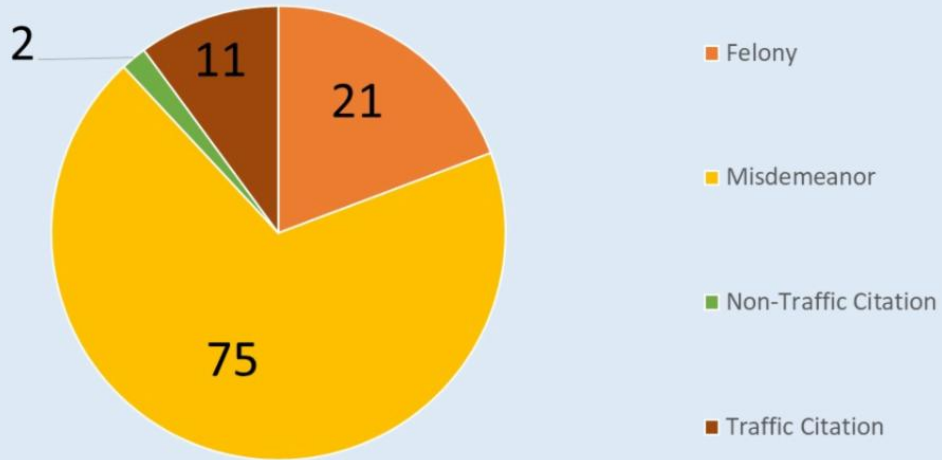


SHERIFF

Sheriff Department Activity – Calls for Service
January – April 2023



Sheriff Department Activity – Arrests & Citations January – April 2023



City Of Willows

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Willows, CA 95988
(530) 934-7041



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