



Willows City Council Special/Regular Meeting

January 11, 2022
Willows City Hall

5:30 p.m.

City Council
Larry Domenighini, Mayor
Gary Hansen, Vice Mayor
Kerri Warren, Council Member
Jeff Williams, Council Member
Robert Griffith, Council Member

City Manager
Marti Brown

City Clerk
Tara Rustenhoven

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

Agenda

PLEASE NOTE: Pursuant to the December 13, 2021 Order of the California Department of Public Health, **Masks are required for all individuals in all indoor public settings, regardless of vaccination status from December 15, 2021 through January 15, 2022.** All persons in attendance at this meeting are required to wear a mask unless specifically exempted in the CDPH Order. Surgical masks or higher-level respirators are recommended. If you have questions or for more information about this mandatory requirement please consult the CDHP Mask Order and related Mask Guidance and Frequently Asked Questions at: <https://tinyurl.com/b4yvum6r>

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CLOSED SESSION (5:30pm)

a. Conference with Legal Counsel – Existing Litigation (§ 54956.9)

Cases (2)

Name of Case: O'Connell v. City of Willows et. al, Glenn Sup Ct. Case No. 20CV02511

City of Willows v. Lucky B. Wyatt II, Glenn Sup Ct. Case No. 21CV02682

b. Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation (§ 54956.9(b)) No. Cases (1)

Initiation of Litigation (§ 54956.9(c)) No. Cases (1)

5. RETURN TO OPEN SESSION (6:00pm)

Report from Closed Session

6. OATH OF OFFICE

Newly Appointed Planning Commissioners, Kellie Burt, Hilgard Muller and Lorri Pride.

7. CHANGES TO THE AGENDA

8. PUBLIC COMMENT & CONSENT CALENDAR FORUM

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Councilmembers or the City Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the City Council concerning Consent Calendar items or regarding matters that are not already on the agenda are invited to make oral comments of up to three minutes at this time. Please address your comments to the Mayor and Councilmembers, and not to staff and/or the audience. By State law, the Council is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the City Council, please mail it to the City Clerk at 201 North Lassen Street, Willows, CA 95988 or email it to: trustenhoven@cityofwillows.org

a. Register Approval

Recommended Action: Approve general checking, payroll, and direct deposit check registers Z45350-Z45407, 39055-39092, 051750-051811.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org

b. Minutes Approval

Recommended Action: Approve minutes of the Special Meeting Held on November 17, 2021 and the Regular Meeting held on December 14, 2021.

Contact: Tara Rustenhoven, City Clerk, trustenhoven@cityofwillows.org

c. Council Committee Appointment Change

Recommended Action: Approve an amendment to the previously approved Council Committee Appointments from the December 14, 2021 City Council meeting by appointing Councilmember Griffith as one of two primary members to the Regional Transit Committee and appointing Councilmember Warren as the alternate member.

Contact: Tara Rustenhoven, City Clerk, trustenhoven@cityofwillows.org

d. Grant Application Submissions and Awards

Recommended Action: Authorize the City Manager, or her designee, to apply for, if awarded accept, and execute all associated documents for Federal, State, Local and other grants on behalf of the City without prior Council approval provided that no local matching funds from the City are required.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org

9. PRESENTATION

a. Refinance of USDA Sewage Bond

Recommended Action: Receive the presentation and update on the outcome of the re-financing of the USDA Sewage Bond by Bud Levine and Robert Pankratz of Wulff, Hansen & Company.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org

10. DISCUSSION & ACTION CALENDAR

All matters in this section of the Agenda are discussed and will be acted on individually. Individuals wishing to address the City Council concerning any of these items are invited to make oral comments of up to three minutes at this time. Please address your comments to the Mayor and Councilmembers, and not to staff and/or the audience. When the Mayor calls for public comment, please raise your hand to be acknowledged. While not required, the City requests that you please state your name clearly for the audio recording. By State law, the Council is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the City Council, please mail it to the City Clerk at 201 North Lassen Street, Willows, CA 95988 or email it to: trustenhoven@cityofwillows.org.

a. Pacific Avenue Restoration Project

Recommended Action: Authorize the City Manager to execute a contract amendment to Coastland's professional services agreement to provide design services for the Pacific Avenue Rehabilitation Project.

Contact: John Wanger, City Engineer, jwanger@cityofwillows.org

b. South Tehama Street Water Main Extension Project

Recommended Action: Authorize the City Manager to execute a professional services agreement with Rolls, Andersen and Rolls (RAR) to provide surveying services associated with the South Tehama Water Main Extension Project.

Contact: John Wanger, City Engineer, jwanger@cityofwillows.org

c. Council Goal and Priority Setting Workshop – Appoint Ad Hoc Committee

Recommended Action: Appoint a City Council Ad Hoc Committee to interview potential contractors to facilitate a City Council Goal and Priority Setting Workshop in the spring of 2022.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org

d. **City Council Meeting Calendar and Schedule**

Recommended Action: Adopt the 2022 City Council Meeting Calendar and Schedule.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org

11. COMMENTS & REPORTS

- a. City Council Comments & Reports
- b. City Manager's Report

12. ADJOURNMENT

This agenda was posted on January 6, 2022


Tara Rustenhoven, City Clerk

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider



CONSENT CALENDAR



PERIOD

12/07/2021 TO 12/30/2021

Payroll Direct Deposit	245350	TO	245407
General Checking	39055	TO	39092
Check Register	051750	TO	051811

APPROVAL DATE 01/11/2022

APPROVED _____

REPORT.: 12/07/21
RUN....: 12/07/21 Time: 13:57
Run By.: CWS Personnel

CITY OF WILLOWS
Check Register

Check Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
Z45350	12/10/21	12/05/21	DOM00	DOMENIGHINI, LARRY A	12-21	06-22	250.00
Z45351	12/10/21	12/05/21	GRI02	GRIFFITH, ROBERT	12-21	06-22	250.00
Z45352	12/10/21	12/05/21	HAN02	HANSEN, GARY L	12-21	06-22	250.00
Z45353	12/10/21	12/05/21	WAR02	WARREN, KERRI LYNN	12-21	06-22	250.00
Z45354	12/10/21	12/05/21	WIL02	WILLIAMS, JEFF	12-21	06-22	250.00
Z45355	12/10/21	12/05/21	BRO01	Brown, Martha	12-21	06-22	5955.77
Z45356	12/10/21	12/05/21	BUT01	BUTLER, KATIE LEEANN	12-21	06-22	1934.31
Z45357	12/10/21	12/31/21	HAN06	HANSEN, JOSE	12-21	06-22	50.00
Z45358	12/10/21	12/31/21	MUL00	MULLER, HILGARD N	12-21	06-22	50.00
Z45359	12/10/21	12/05/21	RUS01	RUSTENHOVEN, TARA L	12-21	06-22	2221.85
Z45360	12/10/21	12/31/21	WOO00	WOODS, CANDIS K	12-21	06-22	50.00
Z45361	12/10/21	12/05/21	EHO00	EHORN, MARIA ANNETTE	12-21	06-22	2205.23
Z45362	12/10/21	12/05/21	ARE00	Arellanes, Ashley Marie	12-21	06-22	364.00
Z45363	12/10/21	12/05/21	BOW00	BOWERS, LINDA S	12-21	06-22	112.00
Z45364	12/10/21	12/05/21	BRI00	BRIONES, BRENDA VALENZU	12-21	06-22	280.00
Z45365	12/10/21	12/05/21	DUN00	DUNCAN, ROSE A	12-21	06-22	1558.62
Z45366	12/10/21	12/05/21	OLI00	OLIVER, LINDA F	12-21	06-22	203.00
Z45367	12/10/21	12/05/21	RAN00	RANDOLPH, ABIGAIL S	12-21	06-22	168.00
Z45368	12/10/21	12/05/21	SIL00	SILVA, EMILY M	12-21	06-22	161.00
Z45369	12/10/21	12/05/21	SPE02	SPENCE, KYLIEGH C	12-21	06-22	238.00
Z45370	12/10/21	12/05/21	VAR00	Vargas, Giovanni	12-21	06-22	441.00
Z45371	12/10/21	12/05/21	BOB00	BOBADILLA, PEDRO D	12-21	06-22	50.00
Z45372	12/10/21	12/05/21	HUT04	HUTSON, KRISTINA RENEE	12-21	06-22	412.62
Z45373	12/10/21	12/05/21	ABO00	ABOLD, STEVEN B	12-21	06-22	1942.03
Z45374	12/10/21	12/05/21	MCM00	MCMAHON, SHARON M	12-21	06-22	188.16
Z45375	12/10/21	12/05/21	SEN00	SENGMANY, SITXAY	12-21	06-22	768.00
Z45376	12/10/21	12/05/21	VAS01	VASQUEZ, PEDRO CEASAR	12-21	06-22	2056.16
Z45377	12/10/21	12/05/21	ENO00	ENOS, KYLE	12-21	06-22	3070.32
Z45378	12/10/21	12/05/21	MON00	MONCK, NATHANIAL T	12-21	06-22	4434.00
Z45379	12/10/21	12/05/21	PEA04	PEABODY, ROBERT WAYNE	12-21	06-22	300.00
Z45380	12/10/21	12/05/21	PET02	PETERSEN, MATTHEW	12-21	06-22	2205.16
Z45381	12/10/21	12/05/21	STE05	STEPHENS, KYRA	12-21	06-22	1921.92
Z45382	12/10/21	12/05/21	MIN00	MINGS, MICHAEL E	12-21	06-22	1650.46
Z45383	12/10/21	12/05/21	PFY00	PFYL, NATISA N	12-21	06-22	3136.52

39378.13

REPORT.: 12/20/21
RUN...: 12/20/21 Time: 10:19
Run By.: Katie Butler

CITY OF WILLOWS
Check Register

Check Number	Date	Payroll Date	**Employee** Num Name	Actual Period	Fiscal Period	Gross Amount
Z45384	12/24/21	12/19/21	BRO01 Brown, Martha	12-21	06-22	5955.77
Z45385	12/24/21	12/19/21	BUT01 BUTLER, KATIE LEEANN	12-21	06-22	1934.31
Z45386	12/24/21	12/19/21	RUS01 RUSTENHOVEN, TARA L	12-21	06-22	2221.85
Z45387	12/24/21	12/19/21	EHO00 EHORN, MARIA ANNETTE	12-21	06-22	2205.23
Z45388	12/24/21	12/19/21	ARE00 Arellanes, Ashley Marie	12-21	06-22	364.00
Z45389	12/24/21	12/19/21	BOW00 BOWERS, LINDA S	12-21	06-22	112.00
Z45390	12/24/21	12/19/21	BRI00 BRIONES, BRENDA VALENZU	12-21	06-22	280.00
Z45391	12/24/21	12/19/21	DUN00 DUNCAN, ROSE A	12-21	06-22	1558.62
Z45392	12/24/21	12/19/21	OLI00 OLIVER, LINDA F	12-21	06-22	280.00
Z45393	12/24/21	12/19/21	RAN00 RANDOLPH, ABIGAIL S	12-21	06-22	224.00
Z45394	12/24/21	12/19/21	SIL00 SILVA, EMILY M	12-21	06-22	119.00
Z45395	12/24/21	12/19/21	SPE02 SPENCE, KYLIEGH C	12-21	06-22	476.00
Z45396	12/24/21	12/19/21	VAR00 Vargas, Giovanni	12-21	06-22	518.00
Z45397	12/24/21	12/19/21	HUT04 HUTSON, KRISTINA RENEE	12-21	06-22	496.94
Z45398	12/24/21	12/19/21	ABO00 ABOLD, STEVEN B	12-21	06-22	2624.53
Z45399	12/24/21	12/19/21	MCM00 MCMAHON, SHARON M	12-21	06-22	188.16
Z45400	12/24/21	12/19/21	SEN00 SENGMANY, SITXAY	12-21	06-22	768.00
Z45401	12/24/21	12/19/21	VAS01 VASQUEZ, PEDRO CEASAR	12-21	06-22	2465.66
Z45402	12/24/21	12/19/21	ENO00 ENOS, KYLE	12-21	06-22	3242.36
Z45403	12/24/21	12/19/21	HUT01 Hutson, Evan C	12-21	06-22	1282.32
Z45404	12/24/21	12/19/21	MON00 MONCK, NATHANIAL T	12-21	06-22	4434.00
Z45405	12/24/21	12/19/21	PET02 PETERSEN, MATTHEW	12-21	06-22	2892.45
Z45406	12/24/21	12/19/21	MIN00 MINGS, MICHAEL E	12-21	06-22	2021.80
Z45407	12/24/21	12/19/21	PFY00 PFYL, NATISA N	12-21	06-22	2536.89

39201.89

REPORT.: 12/08/21
RUN ON.: 12/08/21 Time: 11:26
RUN BY.: CWS Personnel

CITY OF WILLOWS

PAGE: 001
ID #: SPVR
CTL.: WIL

Vendor Check Register Print

Number	Date	Vendor/Organization	Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid
39055	12/08/21	EDD01 EMPLOYMENT DEVELOP.DEPT.	C11207	12/07/21	STATE INCOME TAX	12-21	1050.69	1050.69
39056	12/08/21	EDD02 EMPLOYMENT DEVELOPMENT DEP	C11207	12/07/21	SDI	12-21	451.10	451.10
39057	12/08/21	ICM01 ICMA RETIREMENT TRUST 457	C11207	12/07/21	DEFERRED COMP - ICMA	12-21	200.00	200.00
39058	12/08/21	NAT00 NATIONWIDE RETIREMENT SOLU	C11207	12/07/21	USCM DEF. COMP.	12-21	1544.92	
39058	12/08/21	NAT00 NATIONWIDE RETIREMENT SOLU	1C11207	12/07/21	USCM DEF. COMP. MTCH	12-21	278.85	1823.77
39059	12/08/21	PER01 P.E.R.S.	C11207	12/07/21	PERS PAYROLL REMITTANCE	12-21	5739.16	5739.16
39060	12/08/21	UMP00 UMPQUA BANK	C11207	12/07/21	DIRECT DEPOSIT	12-21	26436.06	26436.06
39061	12/08/21	UMP01 UMPQUA BANK - MYTAXPAYER	C11207	12/07/21	FEDERAL INCOME TAX	12-21	2902.12	
39061	12/08/21	UMP01 UMPQUA BANK - MYTAXPAYER	1C11207	12/07/21	FICA	12-21	4785.20	
39061	12/08/21	UMP01 UMPQUA BANK - MYTAXPAYER	2C11207	12/07/21	MEDICARE	12-21	1119.16	8806.48
TOTAL DISBURSED...							44507.26	44507.26

REPORT.: 12/15/21
RUN...: 12/15/21 Time: 13:17
Run By.: Katie Butler

CITY OF WILLOWS
Check Register

Check Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
39062	12/15/21	12/15/21	BUT01	BUTLER, KATIE LEEANN	12-21	06-22	506.00
39063	12/15/21	12/15/21	COL03	COLLINS, JANE LESLIE	12-21	06-22	1426.00
39064	12/15/21	12/15/21	RUS01	RUSTENHOVEN, TARA L	12-21	06-22	1890.00
39065	12/15/21	12/15/21	EHO00	EHORN, MARIA ANNETTE	12-21	06-22	1890.00
39066	12/15/21	12/15/21	ASE00	ASERON, LISBETH L	12-21	06-22	1890.00
39067	12/15/21	12/15/21	HOF00	HOFFMAN, SARAH J	12-21	06-22	276.00
39068	12/15/21	12/15/21	ABO00	ABOLD, STEVEN B	12-21	06-22	1890.00
39069	12/15/21	12/15/21	MCM00	MCMAHON, SHARON M	12-21	06-22	945.00
39070	12/15/21	12/15/21	SEN00	SENGMANY, SITXAY	12-21	06-22	138.00
39071	12/15/21	12/15/21	VAS01	VASQUEZ, PEDRO CEASAR	12-21	06-22	1890.00
39072	12/15/21	12/15/21	CHA00	CHAPMAN, LANCE D	12-21	06-22	1890.00
39073	12/15/21	12/15/21	ENO00	ENOS, KYLE	12-21	06-22	1058.00
39074	12/15/21	12/15/21	HUT00	HUTSON, JAKE	12-21	06-22	276.00
39075	12/15/21	12/15/21	MON00	MONCK, NATHANIAL T	12-21	06-22	1890.00
39076	12/15/21	12/15/21	PEA04	PEABODY, ROBERT WAYNE	12-21	06-22	1890.00
39077	12/15/21	12/15/21	CAR03	CARLSON, JOSHUA D	12-21	06-22	1890.00
39078	12/15/21	12/15/21	FIC00	FICHTER, QUENTIN E	12-21	06-22	736.00
39079	12/15/21	12/15/21	MIN00	MINGS, MICHAEL E	12-21	06-22	1890.00
39080	12/15/21	12/15/21	PFY00	PFYL, NATISA N	12-21	06-22	1890.00
							26151.00

REPORT.: 12/20/21
 RUN ON.: 12/20/21 Time: 10:43
 RUN BY.: Katie Butler

CITY OF WILLOWS

PAGE: 001
 ID #: SPVR
 CTL.: WIL

Vendor Check Register Print

Number	Date	Vendor/Organization	Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid	
39081	12/20/21	EDD01 EMPLOYMENT DEVELOP.DEPT.	C11215	12/15/21	STATE INCOME TAX	12-21	505.12		
39081	12/20/21	EDD01 EMPLOYMENT DEVELOP.DEPT.	C11220	12/20/21	STATE INCOME TAX	12-21	1090.65	1595.77	
39082	12/20/21	EDD02 EMPLOYMENT DEVELOPMENT DEP	C11215	12/15/21	SDI	12-21	313.81		
39082	12/20/21	EDD02 EMPLOYMENT DEVELOPMENT DEP	C11220	12/20/21	SDI	12-21	460.99	774.80	
39083	12/20/21	ICM01 ICMA RETIREMENT TRUST 457	C11220	12/20/21	DEFERRED COMP - ICMA	12-21	200.00	200.00	
39084	12/20/21	NAT00 NATIONWIDE RETIREMENT SOLU	C11220	12/20/21	USCM DEF. COMP.	12-21	1544.92		
39084	12/20/21	NAT00 NATIONWIDE RETIREMENT SOLU	1C11220	12/20/21	USCM DEF. COMP. MTCH	12-21	278.85	1823.77	
39085	12/20/21	PER01 P.E.R.S.	C11220	12/20/21	PERS PAYROLL REMITTANCE	12-21	5696.59	5696.59	
39086	12/20/21	UMP00 UMPQUA BANK	C11220	12/20/21	DIRECT DEPOSIT	12-21	26238.90	26238.90	
39087	12/20/21	UMP01 UMPQUA BANK - MYTAXPAYER	C11215	12/15/21	FEDERAL INCOME TAX	12-21	2008.50		
39087	12/20/21	UMP01 UMPQUA BANK - MYTAXPAYER	C11220	12/20/21	FEDERAL INCOME TAX	12-21	2907.87		
39087	12/20/21	UMP01 UMPQUA BANK - MYTAXPAYER	1C11215	12/15/21	FICA	12-21	3242.72		
39087	12/20/21	UMP01 UMPQUA BANK - MYTAXPAYER	1C11220	12/20/21	FICA	12-21	4763.36		
39087	12/20/21	UMP01 UMPQUA BANK - MYTAXPAYER	2C11215	12/15/21	MEDICARE	12-21	758.48		
39087	12/20/21	UMP01 UMPQUA BANK - MYTAXPAYER	2C11220	12/20/21	MEDICARE	12-21	1114.00	14794.93	
TOTAL DISBURSED...								51124.76	51124.76

REPORT.: 12/30/21
RUN ON.: 12/30/21 Time: 13:55
RUN BY.: Katie Butler

CITY OF WILLOWS

PAGE: 001
ID #: SPVR
CTL.: WIL

Vendor Check Register Print

Number	Date	Vendor/Organization	Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid
39088	12/30/21	AFL01 AFLAC- FLEX ONE	C11231	12/31/21	OTHER - AFLAC	12-21	673.54	673.54
39089	12/30/21	CYP00 CYPRESS ANCILLARY BENEFITS	C11231	12/31/21	DENTAL\VISION	12-21	1633.56	1633.56
39090	12/30/21	GOL01 GOLDEN STATE RISK MANAGEME	C11231	12/31/21	MEDICAL	12-21	7848.00	7848.00
39091	12/30/21	UNI17 UNITED PUBLIC EMPLOYEES AS	C11231	12/31/21	PUBLIC SAFETY DUES	12-21	87.68	87.68
39092	12/30/21	WIL01 WILLOWS EMPLOYEES ASSOC.	C11231	12/31/21	EMPLOYEES ASSOC.DUES	12-21	8.00	8.00
TOTAL DISBURSED...							10250.78	10250.78

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
Check #: 051750 Check Date.: 12/16/21 Vendor I.D.: ACM00 (ACME RIGGING & SUPPLY COMPANY)									
321785-	MOBILE/TYMCO GUTTERBROOM WIRE	11/17/21	12-21				377.44	.00	377.44
		12/16/21	06-22						
Check #: 051751 Check Date.: 12/16/21 Vendor I.D.: AME02 (AMERIPRIDE UNIFORM SVCS.)									
51762-	CLEANING UNIFORMS FOR PUBLIC WORKS	11/30/21	12-21				92.65	.00	92.65
		12/16/21	06-22						
55005-	CLEANING UNIFORMS FOR PUBLIC WORKS	12/07/21	12-21				109.64	.00	109.64
		12/16/21	06-22						
** Vendor's Subtotal ----->							202.29	.00	202.29
Check #: 051752 Check Date.: 12/16/21 Vendor I.D.: AND01 (ANDY HEATH FINANCIAL SERVICES)									
05-21-	SERVICES FROM 11-29 TO 12-14-21	12/15/21	12-21				4320.00	.00	4320.00
		12/16/21	06-22						
Check #: 051753 Check Date.: 12/16/21 Vendor I.D.: BAR01 (WILLOWS AUTO PARTS)									
618647-	1350 FLANGE YOKE	11/16/21	12-21	A			45.57	.00	45.57
		12/16/21	06-22						
618779-	BODY MOUNT KIT	11/18/21	12-21	A			65.71	.00	65.71
		12/16/21	06-22						
619128-	WIRE/STOP	11/23/21	12-21	A			2.84	.00	2.84
		12/16/21	06-22						
619591-	FUEL FILTER	12/01/21	12-21	A			15.08	.00	15.08
		12/16/21	06-22						
619637-	GORILLA TAPE	12/01/21	12-21	A			11.56	.00	11.56
		12/16/21	06-22						
619974-	FLAME PROOF WHITE	12/06/21	12-21	A			14.25	.00	14.25
		12/16/21	06-22						
** Vendor's Subtotal ----->							155.01	.00	155.01
Check #: 051754 Check Date.: 12/16/21 Vendor I.D.: CAL01 (CALIFORNIA WATER SERVICE CO.)									
C11216-	Water & Sewer	12/03/21	12-21	A			81.46	.00	81.46
		12/16/21	06-22						
Check #: 051755 Check Date.: 12/16/21 Vendor I.D.: CAL04 (CALIFORNIA DEPT. OF JUSTICE)									
C11214-	NOV 2021 FED LVL VOLUNTEER	12/03/21	12-21				30.00	.00	30.00
		12/16/21	06-22						
Check #: 051756 Check Date.: 12/16/21 Vendor I.D.: CAL56 (CALIFA GROUP)									
5225-	CENIC- BROADBAND JULY- SEPT 2021	12/03/21	12-21				2678.22	.00	2678.22
		12/16/21	06-22						
Check #: 051757 Check Date.: 12/16/21 Vendor I.D.: CHI07 (CHICO IMMEDIATE CARE MEDICAL CENTER INC)									
2478C2320-	DRUG TEST & DMV REGISTRATION	11/30/21	12-21				200.00	.00	200.00
		12/16/21	06-22						
Check #: 051758 Check Date.: 12/16/21 Vendor I.D.: COM16 (COMCAST CABLE)									
C11215-	SERVICE FROM NOV 29 TO DEC 28 2021 ACCT END 5941	11/24/21	12-21				145.94	.00	145.94
		12/16/21	06-22						
Check #: 051759 Check Date.: 12/16/21 Vendor I.D.: COR02 (CORBIN WILLITS SYSTEMS)									
000C11130-	Cont.Serv. Finance	11/30/21	12-21	A			1000.00	.00	1000.00
		12/16/21	06-22						
Check #: 051760 Check Date.: 12/16/21 Vendor I.D.: CRE01 (CREATIVE COMPOSITION)									
15068-	BUSINESS CARDS	12/06/21	12-21	A			145.13	.00	145.13
		12/16/21	06-22						

Invoice No	Description	Invoice Date	Actual Period	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm					
Check #: 051761 Check Date.: 12/16/21 Vendor I.D.: EHO00 (MARIA EHORN)								
C11216-	PACKING SUPPLIES & FUEL REIMBURSEMENT	12/15/21	12-21			57.09	.00	57.09
		12/16/21	06-22					
Check #: 051762 Check Date.: 12/16/21 Vendor I.D.: ENT01 (ENTERPRISE-RECORD)								
C11214-	52 WEEK SUBSCRIPTION FOR WILLOWS LIB	11/22/21	12-21			528.60	.00	528.60
		12/16/21	06-22					
Check #: 051763 Check Date.: 12/16/21 Vendor I.D.: GAN01 (GANDY-STALEY OIL CO.)								
C11214-	NOV. 2021 FUEL FOR FIRE DEPARTMENT	11/30/21	12-21	A		1210.25	.00	1210.25
		12/16/21	06-22					
C11215-	NOV 2021 FUEL FOR PUBLIC WORKS	11/30/21	12-21	A		2351.79	.00	2351.79
		12/16/21	06-22					
		** Vendor's Subtotal ----->				3562.04	.00	3562.04
Check #: 051764 Check Date.: 12/16/21 Vendor I.D.: GLE21 (GLENN CO. SHERIFFS DEPT.)								
10282101-	CONTRACTUAL LAW ENFORCEMENT - JULY 2021	07/01/21	12-21			3010.81	.00	3010.81
		12/16/21	06-22					
10282106-	CONTRACTUAL LAW ENFORCEMENT - AUGUST 2021	08/01/21	12-21			123443.07	.00	123443.07
		12/16/21	06-22					
10282107-	CONTRACTUAL LAW ENFORCEMENT - SEPT 2021	09/01/21	12-21			123443.07	.00	123443.07
		12/16/21	06-22					
10282108-	CONTRACTUAL LAW ENFORCEMENT- OCTOBER 2021	10/01/21	12-21			123443.07	.00	123443.07
		12/16/21	06-22					
		** Vendor's Subtotal ----->				373340.02	.00	373340.02
Check #: 051765 Check Date.: 12/16/21 Vendor I.D.: HOU00 (HOUSING TOOLS)								
2199-	HOME MONITORING	12/04/21	12-21			780.00	.00	780.00
		12/16/21	06-22					
2215-	WILLOWS HE: ACTIVITY 9	12/06/21	12-21			450.00	.00	450.00
		12/16/21	06-22					
		** Vendor's Subtotal ----->				1230.00	.00	1230.00
Check #: 051766 Check Date.: 12/16/21 Vendor I.D.: ITF01 (INDUSTRIAL TRUCK & FARM)								
581452-	9V DURACELL PROCELL 12PK	12/09/21	12-21	A		21.45	.00	21.45
		12/16/21	06-22					
Check #: 051767 Check Date.: 12/16/21 Vendor I.D.: JER00 (JEREMY'S PEST STOMPERS)								
123216-	DECEMBER PEST CONTROL FOR FIRE HOUSE	12/03/21	12-21			40.00	.00	40.00
		12/16/21	06-22					
Check #: 051768 Check Date.: 12/16/21 Vendor I.D.: MJB01 (MJB WELDING SUPPLY, INC.)								
1366133-	RENTAL	11/30/21	12-21	A		42.00	.00	42.00
		12/16/21	06-22					
Check #: 051769 Check Date.: 12/16/21 Vendor I.D.: MON02 (NATHANIAL MONCK)								
C11214-	FUEL & HOTEL REIMBURSEMENT FOR CAL CHIEF CONF.	12/13/21	12-21			1022.75	.00	1022.75
		12/16/21	06-22					
Check #: 051770 Check Date.: 12/16/21 Vendor I.D.: MRG00 (MUNICIPAL RESOURCE GROUP, LLC)								
C11214-	FIRE DEPT. ASSESSMENT & ASSISTANCE	11/30/21	12-21			3379.20	.00	3379.20
		12/16/21	06-22					

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
		Due Date	Fiscal							
Check #.: 051771 Check Date.: 12/16/21 Vendor I.D.: NEC00 (NEC FINANCIAL SERVICES LLC)										
2456453-	PHONE SYSTEM	12/03/21	12-21				268.08	.00	268.08	
		12/16/21	06-22							
Check #.: 051772 Check Date.: 12/16/21 Vendor I.D.: NOR10 (NORTH STATE AIR COND. &)										
002252-	DIAGNOSTICS FEE AND NEW BLOWER CONTACTOR	11/18/21	12-21	A			292.06	.00	292.06	
		12/16/21	06-22							
Check #.: 051773 Check Date.: 12/16/21 Vendor I.D.: NOR43 (ACCESS)										
9129606-	40" SECURITY CONSOLES	11/30/21	12-21				86.77	.00	86.77	
		12/16/21	06-22							
Check #.: 051774 Check Date.: 12/16/21 Vendor I.D.: NSW00 (NSWTS)										
0303-	MONTHLY SERVICE FEE NOV 2021	12/01/21	12-21				130.00	.00	130.00	
		12/16/21	06-22							
Check #.: 051775 Check Date.: 12/16/21 Vendor I.D.: OFF05 (OFFICE DEPOT, INC.)										
214460001-	LAPTOP	12/02/21	12-21	A			825.51	.00	825.51	
		12/16/21	06-22							
214460807-	MAILBOXS	12/03/21	12-21	A			132.97	.00	132.97	
		12/16/21	06-22							
							** Vendor's Subtotal ----->	958.48	.00	958.48
Check #.: 051776 Check Date.: 12/16/21 Vendor I.D.: PGE01 (PG & E)										
C11216-	UTILITY-ELECTRIC FOR 11-3-21 TO 12-3-21 ACT.3795	12/04/21	12-21	A			49.78	.00	49.78	
		12/16/21	06-22							
Check #.: 051777 Check Date.: 12/16/21 Vendor I.D.: SAC08 (SACRAMENTO VALLEY MIRROR)										
496-	LEGAL ADVERTISING	11/01/21	12-21	A			32.80	.00	32.80	
		12/16/21	06-22							
537-	LEGAL ADVERTISING PLANNING COMMISSION VACANCY	12/08/21	12-21	A			57.40	.00	57.40	
		12/16/21	06-22							
							** Vendor's Subtotal ----->	90.20	.00	90.20
Check #.: 051778 Check Date.: 12/16/21 Vendor I.D.: SEV00 (INFRAMARK, LLC)										
70399-	BASE OPERATING FEE & REPAIRS	12/02/21	12-21				57231.66	.00	57231.66	
		12/16/21	06-22							
Check #.: 051779 Check Date.: 12/16/21 Vendor I.D.: STO01 (STONY CREEK UNIFIED SCHOOL DISTRICT)										
C11214-	RENT FOR NOV 2020- DEC 2021	12/14/21	12-21				1300.00	.00	1300.00	
		12/16/21	06-22							
Check #.: 051780 Check Date.: 12/16/21 Vendor I.D.: SWR01 (SWRCB FEES)										
0193033-	ANNUAL PERMIT FEES	12/08/21	12-21	A			3326.00	.00	3326.00	
		12/16/21	06-22							
Check #.: 051781 Check Date.: 12/16/21 Vendor I.D.: TON00 (TONY TAPIA CONSTRUCTION)										
672-	ABATEMENT AT 143 N YOLO ST & DEBRIS REMOVAL	12/07/21	12-21				2564.00	.00	2564.00	
		12/16/21	06-22							
Check #.: 051782 Check Date.: 12/16/21 Vendor I.D.: VER02 (VERIZON WIRELESS)										
C11215-	TELEPHONE EXP. OCT 27 TO NOV 16 2021	12/15/21	12-21				151.82	.00	151.82	
		12/16/21	06-22							

Invoice No	Description	Invoice	Actual	Discount		Gross	Discount	Net
		Date	Period	G/L	Account No			
Due Date	Fiscal	Tm						
Check #.: 051783 Check Date.: 12/16/21		Vendor I.D.: WILHD (WILLOWS HARDWARE, INC.)						
263544-	TWO KEYS	12/02/21	12-21	A		4.27	.00	4.27
		12/16/21	06-22					
C11214-	STATEMENT 11-30-21	12/14/21	12-21	A		49.78	.00	49.78
		12/16/21	06-22					
** Vendor's Subtotal ----->						54.05	.00	54.05
** Total Checks Paid ----->						459061.54	.00	459061.54

Invoice No	Description	Invoice Date	Actual Period	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm					
Check #: 051784 Check Date.: 12/29/21		Vendor I.D.: ABF01 (CERTIFIED/FORTRESS SECURITY & FIRE)						
6988569-	ALARM MONITORING	12/19/21	12-21			81.12	.00	81.12
		12/29/21	06-22					
Check #: 051785 Check Date.: 12/29/21		Vendor I.D.: ABO00 (STEVE ABOLD)						
C11228-	DEC 2021 TOOL ALLOWANCE	12/28/21	12-21			200.00	.00	200.00
		12/29/21	06-22					
Check #: 051786 Check Date.: 12/29/21		Vendor I.D.: AME02 (AMERIPRIDE UNIFORM SVCS.)						
55057-	CLEANING SUPPLIES FOR FIRE DEPT.	12/07/21	12-21			201.28	.00	201.28
		12/29/21	06-22					
64877-	CLEANING UNIFORMS FOR PUBLIC WORKS	12/28/21	12-21			109.64	.00	109.64
		12/29/21	06-22					
028078-	259000028078 INVOICE FOR ACCT 116187900	12/30/21	12-21			200.41	.00	200.41
		12/29/21	06-22					
058620-	CLEANING UNIFORMS FOR PUBLIC WORKS	12/14/21	12-21			109.64	.00	109.64
		12/29/21	06-22					
062079-	CLEANING UNIFORMS FOR PUBLIC WORKS	12/21/21	12-21			109.64	.00	109.64
		12/29/21	06-22					
** Vendor's Subtotal ----->						730.61	.00	730.61
Check #: 051787 Check Date.: 12/29/21		Vendor I.D.: ATT01 (A.T.& T.)						
C11228-	TELEPHONE EXP. 11-19-21 TO 12-18-21	12/19/21	12-21	A		1305.57	.00	1305.57
		12/29/21	06-22					
Check #: 051788 Check Date.: 12/29/21		Vendor I.D.: BAK06 (BAKER & TAYLOR BOOKS)						
203639433-	NEW PRINT MAT.WILLOWS LIBRARY	12/07/21	12-21			168.73	.00	168.73
		12/29/21	06-22					
Check #: 051789 Check Date.: 12/29/21		Vendor I.D.: BAR01 (WILLOWS AUTO PARTS)						
620148-	SOLENOID	12/08/21	12-21	A		34.67	.00	34.67
		12/29/21	06-22					
620276-	LAMP	12/09/21	12-21	A		5.87	.00	5.87
		12/29/21	06-22					
620352-	FUEL FILTER	12/10/21	12-21	A		15.08	.00	15.08
		12/29/21	06-22					
** Vendor's Subtotal ----->						55.62	.00	55.62
Check #: 051790 Check Date.: 12/29/21		Vendor I.D.: CAL01 (CALIFORNIA WATER SERVICE CO.)						
C11228-	WATER & SEWER 11-10-21 TO 12-10-21	12/13/21	12-21	A		2756.74	.00	2756.74
		12/29/21	06-22					
Check #: 051791 Check Date.: 12/29/21		Vendor I.D.: CLE03 (CLEARWAY ENERGY LLC)						
654700-	KWH CHARGESE 11-1-21 TO 11-30-21	12/16/21	12-21			6945.49	.00	6945.49
		12/29/21	06-22					
Check #: 051792 Check Date.: 12/29/21		Vendor I.D.: COA00 (COASTLAND CIVIL ENGINEERING)						
52571-	CONDITIONS OF APPROVAL AND PLAN CHECK	11/30/21	12-21			87.50	.00	87.50
		12/29/21	06-22					
52572-	724659 WILLOWS CITY ENGINEERING	11/30/21	12-21			6290.00	.00	6290.00
		12/29/21	06-22					
52573-	723232 EDA GRANT	11/30/21	12-21			43.75	.00	43.75
		12/29/21	06-22					
52613-	821 APPLEWOOD CT- ROOF MOUNT SOLAR	11/30/21	12-21			140.00	.00	140.00
		12/29/21	06-22					
52614-	4504 900 S TEHAMA- BIPPUS STORAGE	11/30/21	12-21			145.00	.00	145.00
		12/29/21	06-22					
52616-	GENERAL ADMINISTRATION	11/30/21	12-21			200.00	.00	200.00
		12/29/21	06-22					
52671-	4498 124 N LASSEN ST- FIRE SPRINKLER	11/30/21	12-21			362.50	.00	362.50
		12/29/21	06-22					
** Vendor's Subtotal ----->						7268.75	.00	7268.75

Invoice No	Description	Invoice Date		Actual Period		Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
		Due Date	Fiscal	Tm							
Check #: 051793 Check Date.: 12/29/21 Vendor I.D.: COM16 (COMCAST CABLE)											
C11227-	SERVICES 12-19-21 TO 1-18-2 FOR ACCT 6196	12/14/21	12-21	12/29/21	06-22			150.94	.00	150.94	
Check #: 051794 Check Date.: 12/29/21 Vendor I.D.: COR02 (CORBIN WILLITS SYSTEMS)											
000C11215-	Cont.Serv. Finance	12/15/21	12-21	12/29/21	06-22	A		432.84	.00	432.84	
Check #: 051795 Check Date.: 12/29/21 Vendor I.D.: FGL00 (FGL ENVIRONMENTAL)											
178653-	INORGANIC ANALYSIS	11/01/21	12-21	12/29/21	06-22			30.00	.00	30.00	
179740-	BACTI ANALYSIS	12/14/21	12-21	12/29/21	06-22			22.00	.00	22.00	
								** Vendor's Subtotal ----->	52.00	.00	52.00
Check #: 051796 Check Date.: 12/29/21 Vendor I.D.: HIN02 (HINDERLITER DELLAMAS & ASSOCIATES)											
SIN013604-	AUDIT SERVICES & CONTRACT SERVICES	12/16/21	12-21	12/29/21	06-22			1113.60	.00	1113.60	
Check #: 051797 Check Date.: 12/29/21 Vendor I.D.: KNI03 (KNIFE RIVER CONSTRUCTION)											
264343-	WET PATCH AND ENVIRONMENTAL FEE	12/15/21	12-21	12/29/21	06-22			474.05	.00	474.05	
Check #: 051798 Check Date.: 12/29/21 Vendor I.D.: MAT01 (MATSON & ISOM TECHNOLOGY CONSULTING INC)											
81717-	BACKUP 190 SERVICE	12/10/21	12-21	12/29/21	06-22			100.00	.00	100.00	
81752-	CLEARIT PARTNER PROGRAM MEMBERSHIP SUBSCRIPTION	12/13/21	12-21	12/29/21	06-22			2638.00	.00	2638.00	
0025009-	WEBSITE PLUG-IN RENEWALS	12/21/21	12-21	12/29/21	06-22			245.00	.00	245.00	
								** Vendor's Subtotal ----->	2983.00	.00	2983.00
Check #: 051799 Check Date.: 12/29/21 Vendor I.D.: MAX01 (MAXIMUM SECURITY SYSTEMS)											
33558-	QUARTLY MONITORING SERVICE	12/15/21	12-21	12/29/21	06-22			60.00	.00	60.00	
Check #: 051800 Check Date.: 12/29/21 Vendor I.D.: OFF05 (OFFICE DEPOT, INC.)											
214460808-	PAPER	12/09/21	12-21	12/29/21	06-22	A		37.53	.00	37.53	
Check #: 051801 Check Date.: 12/29/21 Vendor I.D.: PGE01 (PG & E)											
C11228-	UTILITY- ELECTRIC FOR ACCT ENDING 2874	12/27/21	12-21	12/29/21	06-22	A		25.46	.00	25.46	
C11229-	UTILITY ELECTRIC DEC 2021 ACCT ENDING 1537	12/15/21	12-21	12/29/21	06-22	A		8639.24	.00	8639.24	
								** Vendor's Subtotal ----->	8664.70	.00	8664.70
Check #: 051802 Check Date.: 12/29/21 Vendor I.D.: RAY03 (RAY MORGAN COMPANY)											
3561808-	WATER SYSTEM	12/20/21	12-21	12/29/21	06-22	A		63.25	.00	63.25	
Check #: 051803 Check Date.: 12/29/21 Vendor I.D.: RGS01 (REGIONAL GOVERNMENT SERVICES)											
12708-	REIMBURSABLE EXPENSE FOR RANDOLPH- POLLARD	11/30/21	12-21	12/29/21	06-22			391.99	.00	391.99	
12831-	CONTRACT SERVICES FOR NOV- RECRUITMENT CSD	11/30/21	12-21	12/29/21	06-22			1293.50	.00	1293.50	
12832-	CONTRACT SERVICES FOR NOV- RECRUITMENT CM	11/30/21	12-21	12/29/21	06-22			2716.08	.00	2716.08	
								** Vendor's Subtotal ----->	4401.57	.00	4401.57

Invoice No	Description	Invoice		Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount	
		Date	Period							
Check #.: 051804 Check Date.: 12/29/21 Vendor I.D.: SUN07 (SUN LIFE FINANCIAL)										
C11227-	PERIOD 11-1-21 TO 11-30-21	12/10/21	12-21				978.92	.00	978.92	
		12/29/21	06-22							

Check #.: 051805 Check Date.: 12/29/21 Vendor I.D.: SWR01 (SWRCB FEES)										
1033678-	WATER SYSTEM ANNUAL FEE 7-1-21 TO 6-30-22	12/22/21	12-21	A			1112.00	.00	1112.00	
		12/29/21	06-22							

Check #.: 051806 Check Date.: 12/29/21 Vendor I.D.: THR00 (3CORE)										
1259-	CDBG CONTRACT 17	11/30/21	12-21				2875.00	.00	2875.00	
		12/29/21	06-22							

Check #.: 051807 Check Date.: 12/29/21 Vendor I.D.: WAL07 (WAL-MART COMMUNITY)										
163932672-	DEC. 2021 STATEMENT	12/19/21	12-21				198.50	.00	198.50	
		12/29/21	06-22							

Check #.: 051808 Check Date.: 12/29/21 Vendor I.D.: WIL17 (WILLDAN)										
00713488-	PRINCIPAL PLANNER	12/20/21	12-21				10137.22	.00	10137.22	
		12/29/21	06-22							

Check #.: 051809 Check Date.: 12/29/21 Vendor I.D.: WILHD (WILLOWS HARDWARE, INC.)										
263798-	2 KEYS	12/16/21	12-21	A			4.27	.00	4.27	
		12/29/21	06-22							
265366-	BROOM STICK	12/21/21	12-21	A			7.50	.00	7.50	
		12/29/21	06-22							
267767-	13W BULB	12/27/21	12-21	A			4.27	.00	4.27	
		12/29/21	06-22							
							** Vendor's Subtotal ----->	16.04	.00	16.04

Check #.: 051810 Check Date.: 12/29/21 Vendor I.D.: WILHG (WILLOWS GLASS)										
1017529-	COMMERCIAL FLUSH METAL DOOR & LABOR	12/13/21	12-21				2420.00	.00	2420.00	
		12/29/21	06-22							

Check #.: 051811 Check Date.: 12/29/21 Vendor I.D.: WILHI (WILLOWS ACE HARDWARE)										
76623-	BATTERY LITH	12/15/21	12-21				51.46	.00	51.46	
		12/29/21	06-22							
76820-	TRUFUEL 50: 1 MIX 110 MIX OZ	12/21/21	12-21				98.63	.00	98.63	
		12/29/21	06-22							
							** Vendor's Subtotal ----->	150.09	.00	150.09
							** Total Checks Paid ----->	55833.88	.00	55833.88



ACTION MINUTES OF THE WILLOWS CITY COUNCIL SPECIAL MEETING HELD NOVEMBER 17, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

Please visit www.cityofwillows.org for free PodBean recordings.

1. Mayor Domenighini called the meeting to order at 1:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Jeff Williams.

3. Roll Call:

Council Members Present: Council Members Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: City Manager David Ritchie and City Clerk Tara Rustenhoven

4. Changes to the Agenda: No changes

5. Public Comment:

Jason Grant had some comments and recommendations for the hiring of the new City Manager.

Tami Allen also had comments and recommendations for the hiring of the new City Manager.

6 Closed Session:

Pursuant to Government Code Section §54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

- a. Public Employee Appointment (§54957) Title: City Manager

Council recessed into closed session at 1:12 p.m.

Council reconvened into open session at 5:44 p.m.

Announcement of any action taken in closed session:

Mayor Domenighini reported no reportable action and direction was given to staff.

9. Adjournment:

The Meeting was adjourned at 5:45 p.m.

Dated: November 29, 2021

Tara Rustenhoven, City Clerk



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD DECEMBER 14, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

Please visit www.cityofwillows.org for free PodBean recordings.

1. Mayor Domenighini called the meeting to order at 6:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Vice Mayor Hansen.

3. Roll Call:

Council Members Present: Council Members Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent: Council Member Warren

Staff Present: Interim City Manager Marti Brown, City Attorney David Ritchie, Principal Planner Karen Mantele, Fire Chief Nathan Monck, and City Clerk Tara Rustenhoven

4. Changes to the Agenda: No changes were made.

5. Public Comment & Consent Calendar: No public comments or written communications.

Consent Calendar

- a. Approval of general checking, payroll & direct deposit check registers Z45324-Z45349, 39043-39054, 051696-051749.
- b. Approval of minutes of the Special Meeting held on November 23, 2021 and the Regular City Council Meeting held on November 23, 2021

Action:

Motion: Vice Mayor Hansen/Second: Council Member Griffith

Moved to approve the Consent Calendar as presented above and the following item(s).

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Warren

ABSTAIN:

c. Rezone/GPA (Fleming) 2nd Reading

Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING AN AMENDMENT TO THE GENERAL PLAN LAND USE MAP (FILE#GPA-21-01) AND REDESIGNATE ONE 14,810 SF PARCEL FROM LIGHT MANUFACTURING TO OFFICE AND PROFESSIONAL AND MODIFY THE ZONING MAP (FILE#RZ-21-01) TO REZONE ONE 14,810 SF PARCEL FROM ML (LIGHT MANUFACTURING) TO RP (RESIDENTIAL PROFESSIONAL) FOR PROPERTY LOCATED AT 345 E. LAUREL STREET ASSESSORS PARCEL NUMBER 003-121-007.

d. Waste Management Service Fee Adjustments-Consumer Price Index Period

Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS TO CHANGE THE CONSUMER PRICE INDEX (CPI) PERIOD TO OCTOBER 1 OF THE PRIOR YEAR THROUGH SEPTEMBER 30 OF THE CURRENT YEAR IN THE MASTER FRANCHISE AGREEMENT WITH U.S.A WASTE OF CALIFORNIA, INC.

e. Annual U.S.A. Waste of California, Inc Franchise Rate Adjustment

Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS ADOPTING THE 2021-22 ANNUAL RATE REVIEW AND CONSUMER PRICE INDEX (CPI) RATE ADJUSTMENT.

f. Update Fire Fighter/Fire Engineer and Temporary Fire Fighter/Fire Engineer Job Classifications

Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING THE FIRE CHIEF TO UPDATE AND AMEND FIREFIGHTER/ENGINEER AND TEMPORARY FIREFIGHTER/ENGINEER JOB CLASSIFICATIONS TO REFLECT CURRENT INDUSTRY TERMINOLOGY.

g. Cal Water Firefighter Assistance Grant

Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO ACCEPT \$25,000 OF FIREFIGHTER ASSISTANCE GRANT FUNDS AND EXECUTE ALL AGREEMENTS BETWEEN THE CALIFORNIA WATER SERVICE AND THE CITY OF WILLOWS.

6. Discussion & Action Calendar:

a. Receive nominations and appoint a Mayor and Vice Mayor Elections for 2022.

MAYOR NOMINATIONS

Council Member Williams nominated Larry Domenighini for Mayor 2022.

VICE MAYOR NOMINATIONS

Council Member Griffith nominated Gary Hansen for Vice Mayor 2022.

It was unanimous 4/0 by the council to appoint Larry Domenighini as Mayor 2022 and Gary Hansen as Vice Mayor 2022.

b. Discuss and appoint Councilmembers to Committees, Commissions and Boards for the 2022 calendar year.

The following appointments were determined by the City Council.

c. Planning Commission Appointments

Consider the recommendation of the Council appointment subcommittee of Mayor Domenighini and Councilmember Warren to appoint to the Planning Commission, Hilgard Muller to the two-year term ending December 31, 2023, and Kellie Burt and Lorri Pride to the four-year term ending December 31, 2025. Mayor Domenighini presented this item.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Griffith

Moved to consider the recommendation of the Council appointment to appoint to the Planning Commission, Hilgard Muller to the two year term ending December 31, 2023 and Kelli Burt and Lorri Pride to the four-year term ending December 31, 2025..

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Warren

ABSTAIN:

d. Library Board of Trustees Vacancy

Elect a two-council member subcommittee to review applications, conduct interviews and return to the full council with a recommendation for appointment to the Library Board of Trustees to fill the remaining term, vacated by Councilmember Griffith, that is scheduled to expire on June 30, 2023.

By consensus, Robert Griffith and Larry Domenighini will serve on the subcommittee to appoint one member to the Library Board of Trustees.

New deadline for applications will be extended to January 13, 2022 and appoint on January 25th meeting.

e. Coronavirus Premium Pay for Essential City Employees

By motion, authorize the City Manager, or her designee, to issue premium pay for essential city employees in a total not to exceed \$50,000 to both current and former employees who are or have been employed with the City since March 13, 2020.

Action:

Motion: Council Member Griffith/Second: Vice Mayor Hansen

Moved to approve a resolution to authorize the City Manager, or her designee, to issue premium pay for essential city employees in a total not to exceed \$50,000 to both current and former employees who are or have been employed with the City since March 13, 2020.

The motion passed unanimously 4/0 by the following roll call vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Warren

ABSTAIN:

7. Comments & Reports:

a. Staff Reports/Comments:

- City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

b. City Manager’s Report

- City Attorney announced that starting December 15th there will be a mask mandate for all City Hall.

8. Adjournment:

The Meeting was adjourned at 6:53 p.m.

Dated: December 30, 2021

Tara Rustenhoven, City Clerk



Date: January 11, 2022
To: Honorable Mayor and Councilmembers
From: Tara Rustenhoven, City Clerk
Marti Brown, City Manager
Subject: Council Committee Appointment Change

Recommendation:

Approve an amendment to the previously approved Council Committee Appointments from the December 14, 2021 City Council meeting by appointing Councilmember Griffith as one of two primary members to the Regional Transit Committee and appointing Councilmember Warren as the alternate member.

Rationale for Recommendation:

It has been a practice of the City Council to appoint the same primary member to both the Regional Transit Committee and the Transportation Commission as those committees occur back-to-back, and they are both related to transportation. The recommended change moves Councilmember Griffith from the Alternate appointment to the primary appointment on the Regional Transit Committee.

Background:

Annually, the Mayor and Council review primary and alternative appointments to regional governmental committees, commissions and boards. Consistent with past practice, the Mayor, with the concurrence of the Council, initiates recommendations for both continued and new appointments.

Attachment:

Attachment 1: Amended 2022 Council Committee Appointments

WILLOWS CITY COUNCIL 2022 COMMITTEE APPOINTMENTS

COMMITTEE	MEMBER(S)	MEETING DATES/TIME	TERM EXPIRES
*Airport Land Use Committee	Mayor Domenighini		12/2022
*Glenn County Waste Management Regional Agency <i>(This year we have 2 members and 1 alternate)</i>	Griffith Williams Hansen (Alternate)	3 rd Thursday Quarterly	12/2022
*Regional Transit Committee <i>(2 members, 1 alternate)</i>	Hansen Griffith Warren (Alternate)	3 rd Thursday Monthly 9am	12/2022
*Transportation Commission <i>(This year we have 2 members)</i>	Hansen Griffith	3 rd Thursday Monthly following Transit Committee meeting	12/2022
*LAFCO <i>(This year we have 1 member)</i>	Warren		12/2022
City Select Committee	Mayor Domenighini	Annually in January	12/2022
Countywide Mosquito & Vector Committee	Vince Holvick Mayor (Alternate)		6/30/2023
Finance Committee <i>(2 members)</i>	Griffith Williams	As needed	12/2022
GCID Voting Delegate <i>(Mayor)</i>	Mayor Domenighini	As needed	12/2022
League Legislative Delegate <i>(Mayor)</i>	Mayor Domenighini		12/2022
Library Board	Griffith		12/2022
3CORE (Formally known as Tri-Counties Economic Development Committee) <i>(1 member, 1 alternate)</i>	Warren Williams (Alternate)		12/2022
CDBG Loan Committee <i>(2 members)</i>	Warren Hansen	As needed	12/2022
Public Safety (Police & Fire) Committee <i>(2 members)</i>	Hansen Griffith	As needed	12/2022
City & Counties Economic Development Steering Committee <i>(2 members, 1 alternate)</i>	Mayor Domenighini Warren Hansen (Alternate)		12/2022
Sustainable Groundwater Management Act (SGMA) Board Committee <i>(1 Member)</i>	Hansen Cal Water	1 st Monday Monthly 1:30 pm	12/2022



Date: January 11, 2022
To: Honorable Mayor and Councilmembers
From: Marti Brown, City Manager
Subject: Grant Application Submissions and Awards

Recommendation:

Authorize the City Manager, or her designee, to apply for, if awarded accept, and execute all associated documents for Federal, State, Local and other grants on behalf of the City without prior Council approval provided that no local matching funds from the City are required.

Rationale for Recommendation:

By giving the City Manager authority to apply for grants that do not require a local funding match, staff time will be saved. It will also allow staff to rapidly respond to grant funding opportunities that require a short time frame to submit an application.

Background:

It is required to seek Council authority and approval every time the City applies for and/or is awarded grant funds even if city matching funds are not required, because accepting funds ultimately requires a budget amendment which is the purview of the City Council.

Discussion & Analysis:

Preparing staff reports and resolutions for each grant application can be time consuming for staff (especially if they are simultaneously preparing a grant application). In addition, the Council meeting calendar can extend the timeline for approval to submit a grant. Since grant applications and deadlines frequently require a very short turnaround time, the Council's meeting schedule is not always conducive to meeting application deadlines. By giving the City Manager the authority to apply for grants that do not require city matching funds, there will be a savings of staff time making them better prepared to seek grant funding opportunities.

Fiscal Impact:

There is no fiscal impact.



DISCUSSION & AGENDA CALENDAR



Date: January 11, 2022
To: Honorable Mayor and Councilmembers
From: John Wanger, Interim Public Works Director/City Engineer
Marti Brown, City Manager
Subject: Pacific Avenue Rehabilitation Project

Recommendation:

Authorize the City Manager to execute a contract amendment to Coastland’s professional services agreement to provide design services for the Pacific Avenue Rehabilitation Project.

Rationale for Recommendation:

As the City’s Engineering firm, Coastland will design the Pacific Avenue Rehabilitation Project and prepare the construction bid package. However, as this project is outside Coastland’s standard service contract with the City, a contract amendment and task order for this project is necessary to commence project design.

Background:

The City of Willows received an \$860,000 grant from Caltrans for the rehabilitation of Pacific Avenue between Wood Street and Northgate Drive. The deadline to file a request for Caltrans to authorize moving forward with construction is June 2022. Once Caltrans authorizes moving forward with construction, the City will have 6 months to bid and award the construction project. The design of the project must be completed in order to file the request to authorize and move forward with construction. Due to the timing of the need to file for authorization from Caltrans, project design must commence immediately.

Discussion & Analysis:

Pacific Avenue currently serves as a “collector” street within the City’s roadway network. It is recognized in the Federal Functional Classification System map as a collector street which makes it eligible for obtaining state and federal funding to assist with rehabilitation.

Upon visual inspection of the condition of Pacific Avenue, the street needs rehabilitation. This is confirmed in the City’s Pavement Management Program. The PMP shows that the section of Pacific Avenue between Wood Street and Northgate Drive has a Pavement Condition Index (PCI) of 34 (rating of “Very Poor”).

Based on its functional classification and the pavement condition, the City submitted this project to the Glenn County Transportation Commission for consideration of state or federal funding. The project was successful in obtaining grant funding and the allocated amount from the California Transportation Commission (CTC) is \$860,000 for construction. Due to funding source, the project must be processed through the Caltrans Office of Local Assistance. In May 2020, the CTC voted to extend the requirement from six months to twelve months to have construction begin after allocations. The deadline to request allocation to begin construction was extended to June 2021 at that time. A one-time extension for project award was requested by the City in 2021 due to delays in receiving final reimbursement from the United States Economic Development Administration (EDA) for the Basin Street project, which presented potential cashflow concerns for the City. The city requested a one-year time extension. It was approved and the new deadline is now June 2022.

Rehabilitation of Pacific Avenue is anticipated to include a grind and overlay of the pavement surface course, replacement of broken curb, gutter, sidewalk, non-conforming curb ramps and accessible paths of travel to the maximum extent practicable. Areas of pavement exhibiting signs of section failure will be removed and a full-depth asphalt concrete plug will be installed. Based on a field review, five non-conforming curb ramps are anticipated and will need to be reconstructed at the intersections of French Street and Northgate Drive. Three new curb ramps will also be constructed where none currently exist at the intersections of Jackson and French Streets.

Also included in this project is installation of in-fill sidewalk from Wood Street to French Street, where none currently exist. It is anticipated that approximately 850' of new sidewalk will be installed. The new sidewalk alignment will be designed to limit impacts to utility poles, private landscaping, and driveways to the extent feasible. All work is anticipated to be within existing street right-of-way.

In preliminary discussions with Caltrans, although the current allocation for construction is \$860,000, additional funding of approximate \$300,000 for construction-related costs may be available if needed.

Fiscal Impact:

Per the scope of work provided by Coastland, design costs are estimated at \$93,897. Overall project costs are estimated at approximately \$1,000,000; although final cost estimates will not be completed until the design is complete. Staff recommends using Gax Tax monies to pay for the design costs. The City's current Gax Tax Fund is projected to have an Ending Fiscal Year Balance of \$378,966. Should these monies be used to pay for the design costs, the new Ending Year Balance for the Gas Tax Fund would be \$285,069.

Attachment:

Attachment 1: Resolution

RESOLUTION No. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH COASTLAND CIVIL ENGINEERING FOR THE DESIGN OF THE PACIFIC AVENUE REHABILITATION PROJECT

WHEREAS, the City of Willows has identified Pacific Avenue between Wood Street and Northgate Drive as a highly used roadway by both pedestrians and vehicles due to its proximity to schools; and

WHEREAS, the 2021 Pavement Management Program has identified the condition of this section of Pacific Avenue pavement to be in very poor condition and in need of rehabilitation; and

WHEREAS, the City of Willows filed an application and has received a grant from Caltrans for the rehabilitation of Pacific Avenue for \$860,000; and

WHEREAS, due to the deadline associated with the funding, design of the rehabilitation of Pacific Avenue must be completed prior to June 2022; and

WHEREAS, the City received a proposal from Coastland Civil Engineering for the design work and staff has reviewed the proposal and found it to address all needed work and was in line with industry standards with respect to the cost of services; and

WHEREAS, the City has executed a contract with Coastland Civil Engineering to provide City Engineering services and the contract allows for contract amendments for additional work such as the design of capital projects.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLOWS AS FOLLOWS:

1. The above recitals are true and correct and are hereby incorporated into this Resolution as findings of the City Council of the City of Willows.
2. The City Manager is hereby authorized to execute a contract amendment with Coastland Civil Engineering to provide design services associated with the rehabilitation of Pacific Avenue.
3. This Resolution shall become effective immediately.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council on this 11th day of January 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTESTED:

Larry Domenighini, Mayor

Tara Rustenhoven, City Clerk



Date: January 11, 2022
To: Honorable Mayor and Councilmembers
From: John Wanger, Interim Public Works Director/City Engineer
Marti Brown, City Manager
Subject: South Tehama Street Water Main Extension Project

Recommendation:

Authorize the City Manager to execute a professional services agreement with Rolls, Andersen and Rolls (RAR) to provide surveying services associated with the South Tehama Water Main Extension Project.

Rationale for Recommendation:

The City operates and maintains a small two-well water system serving three properties in South Willows. The rest of the City receives water services from Cal Water. City staff recommends connecting these three properties to the Cal Water system and discontinuing management of this very small water system. In addition, the connection to the Cal Water system will have the added benefit of facilitating future development and investment.

Background:

The City has operated and maintained a small water system serving three properties in South Willows for several years. The system consists of wells, pumps, water mains and appurtenances. Maintaining such a small water system takes both effort from Public Works staff, but also testing to ensure State compliance and State reporting. As this is the only water system operated and maintained by the City and the rest of the City is served by Cal Water, staff recommends turning over the operating system to Cal Water and leaving the water purveyance industry.

Discussion & Analysis:

For the past several years, the City and Cal Water have discussed the idea of Cal Water taking over the two-well water system owned and operated by the City of Willows near Road 57 and S. Tehama Street. In recent discussions with Cal Water, the City learned that in order for Cal Water to take over the system, the water main under S. Tehama Street must be extended to the portion that was installed as part of the Basin Street Industrial/Commercial project. The new main would connect the current terminus at the south end of the Basin Street Project to

the intersection of S. Tehama and Road 57 thereby connecting Cal Water's system to the City's system.

Cal Water has agreed to fund the design of the water line extension; however, they have asked the City to supply the topographic information for the design. As the water system improvements recently installed for the Basin Street project were surveyed and designed by RAR and they have all of the background information from the Basin Street project, staff determined that it would be most cost effective and efficient for RAR to complete the survey needed for the water main extension project.

Once the survey and design are completed, the estimated construction cost to extend the water main from the existing terminus at the south end of the Basin Street Project to the existing City system at the intersection of Road 57 and S. Tehama Street (approximately 2,650 feet) is between \$425,000 and \$500,000. When staff returns to Council for approval of a construction contract, staff will recommend the use of American Rescue Plan Act funds as the funding source for the installation of the water main.

Fiscal Impact:

The cost to complete the proposed survey will not exceed \$8,600. Staff recommends using American Rescue Plan Act monies to fund the project.

Attachment:

Attachment 1: Resolution

RESOLUTION No. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS, STATE OF CALIFORNIA,
AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH ROLLS, ANDERSON AND
ROLLS TO PROVIDE SURVEYING SERVICES NEEDED FOR THE SOUTH TEHAMA WATER MAIN
EXTENSION PROJECT**

WHEREAS, the City of Willows wishes to transfer ownership of its current two-well water system to the California Water Service (Cal Water); and

WHEREAS, in order for this transfer to occur, a water main must be extended to connect the City’s water system with Cal Water’s existing watermain under S. Tehama Street; and

WHEREAS, Cal Water has agreed to design the water main extension at no cost to the City; however, Cal Water needs the City to provide the necessary topographical surveying information for the design of the water main; and

WHEREAS, the City solicited a proposal from Rolls, Anderson and Rolls (RAR) to provide surveying services for the water main extension; As RAR has all surveying information from their design of the recently completed Basin Street Project’s water main extension and the use of RAR was the most cost-effective and efficient approach to completing the survey work; and

WHEREAS, the City received a proposal from RAR for the work and staff has reviewed the proposal and found it to address all needed work and was in line with industry standards with respect to the cost of services.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILLOWS
AS FOLLOWS:**

1. The above recitals are true and correct and are hereby incorporated into this Resolution as findings of the City Council of the City of Willows.
2. The City Manager is hereby authorized to execute a Public Agency Agreement with Rolls, Anderson and Rolls to provide surveying services for the extension of a water main under South Tehama Street in an amount not to exceed \$8,600.
3. This Resolution shall become effective immediately.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council on this 11th day of January 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTESTED:

Larry Domenighini, Mayor

Tara Rustenhoven, City Clerk



Date: January 11, 2022
To: Honorable Mayor and Councilmembers
From: Marti Brown, City Manager
Subject: Council Goal and Priority Setting Workshop – Appoint Ad Hoc Committee

Recommendation:

Appoint a City Council Ad Hoc Committee to interview potential contractors to facilitate a City Council Goal and Priority Setting Workshop in the spring of 2022.

Rationale for Recommendation:

Since a goal and priority setting workshop is a Council work activity, it is recommended that the Council establish an Ad Hoc Committee to interview prospective contractors to facilitate the workshop and return to the full Council with a recommendation to execute a contract with the desired facilitator.

Background:

The City Council has expressed an interest in undertaking a goal and priority setting workshop for the upcoming fiscal year. Unlike other Council activities and policy setting initiatives, a workshop such as this is solely for the benefit and on behalf of the City Council. As a result, the City Council is frequently engaged in the hiring process of a contract facilitator to plan the workshop, facilitate it and prepare any final outcome documents.

Discussion & Analysis:

It is a standard best practice in municipal government for City Councils and other local government governing boards to conduct and engage in an annual goal and priority setting workshop. The purpose of the workshop is to set goals and work priorities for the upcoming fiscal year for both the City Council and staff. Typically, the workshop takes place in a single day for a duration of six to eight hours. The basic workshop formula is as follows:

- Contract facilitator selected by Council and/or City Manager and contract approved.
- Facilitator conducts individual interviews with Councilmembers to learn about Council priorities, expectations for the workshop, and desired outcomes and results.

- Facilitator usually also interviews the City Manager and other key staff.
- Workshop plan, custom design and exercises are developed based on Council interviews.
- An all day public workshop is conducted; in addition to Council, usually key staff attend the workshop and, when necessary, provide technical expertise during the workshop.
- Contract facilitator takes workshop results and prepares various documents (e.g., report, visioning document, strategy) depending on Council direction.
- Once the final document is complete, the contractor returns to a regular Council meeting to present the final findings and outcomes to the Council.
- Staff use the document throughout the year to prioritize the work load and the Council's goals.

Fiscal Impact:

There is no fiscal impact.



Date: January 11, 2022
To: Honorable Mayor and Councilmembers
From: Marti Brown, City Manager
Subject: 2022 City Council Meeting Calendar and Schedule

Recommendation:

Adopt the 2022 City Council meeting calendar and schedule.

Rationale for Recommendation:

It is considered a best practice in municipal clerking to adopt an annual City Council meeting calendar and schedule for purposes of planning City Council and staff work, as well as public transparency.

Background:

It is a standard best practice in municipal government to approve the annual City Council meeting calendar and schedule for the following calendar year. Typically, consideration and approval of the calendar schedule would occur in December.

Discussion & Analysis:

By adopting an annual city council meeting calendar and schedule, the Council and City staff may better plan the Council's work load, special meetings, changes in the meeting schedule and Council recesses allowing for ample public notification of the Council's meeting calendar and transparent communication.

In particular, staff recommends cancelling the February 22 and March 8 2022 City Council meetings (due to the planned absences of the Mayor and City Manager) and replacing these meetings with a special meeting on Tuesday, March 1, 2022. Staff also recommends a holiday closure of City Hall from December 27 through December 30. Because of the City's paid holidays, however, City Hall would be closed from Friday, December 23 through Monday, January 2, 2023.

Lastly, it is also common for City Councils to take a summer recess and cancel one or two consecutive City Council meetings (as the Council does in the City of Chico). Frequently, the summer recess occurs in the month of August. A proposed recess is not included in the attached calendar. Staff thought the Council may want to discuss and consider the possibility in regular session since there is interest in recessing in September rather than the more typical August time frame.

The proposed 2022 City Council Meeting Dates include:

- January 4
- January 8
- February 8
- March 1
- March 22
- April 12
- April 26
- May 10
- May 24
- June 14
- June 28
- July 12
- July 26
- August 9
- August 23
- September 13
- September 27
- October 11
- October 25
- November 8
- November 22
- December 13

The proposed City Hall holiday closure would be from December 23 through January 2, 2023.

Fiscal Impact:

There is no fiscal impact.

Attachments:

- Attachment 1: Resolution

RESOLUTION NO. ____-2022

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS
ESTABLISHING THE 2022 CITY COUNCIL MEETING CALENDAR AND SCHEDULE**

WHEREAS, the City Council of the City of Willows (City) currently meet on the Second and Fourth Tuesdays of each month at City Hall in the City of Willows; and

WHEREAS, the City Council of the City of Willows also cancels Regular Meetings and holds Special City Council Meetings from time to time; and

WHEREAS, the Willows Municipal Code Section 2.04.050 (2) requires that the City Council set their Dates, Times, Places and Frequency of their Regular Meetings; and

WHEREAS, it is common practice in municipal government to adopt a Council Meeting Calendar and Schedule for the calendar year.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council of the City of Willows, California shall adopt the City Council Meeting Calendar and Schedule for Regular Meetings of the City Council in Calendar Year 2022 as listed in Exhibit A.
2. Nothing herein shall restrict the ability of the City Manager to set the time, and location for each meeting or exercise discretion otherwise provided for in City Council Resolution No. ____-2021 (November 23, 2021)

PASSED AND ADOPTED by the Willows City Council this 11th day of January, 2022 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

ATTESTED:

Larry Domenighini, Mayor

Tara Rustenhoven, City Clerk

2022 Calendar

EXHIBIT A

January						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March						
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27	28	29	30	31		

April						
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24	25	26	27	28	29	30

May						
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22	23	24	25	26	27	28
29	30	31				

June						
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26	27	28	29	30		

July						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
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28	29	30	31			

September						
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18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
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23	24	25	26	27	28	29
30	31					

November						
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20	21	22	23	24	25	26
27	28	29	30			

December						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

CITY COUNCIL MEETINGS
CITY HALL CLOSURE