



Willows City Council Regular Meeting

June 8, 2021

Willows City Hall

7:00 p.m.

Agenda

201 North Lassen Street

Willows, CA 95988

(530) 934-7041

City Council

Larry Domenighini, Mayor
Gary Hansen, Vice Mayor
Kerri Warren, Council Member
Joe Flesher, Council Member
Jeff Williams, Council Member

Interim City Manager

Wayne Peabody

City Clerk

Tara Rustenhoven

1. **CALL TO ORDER- 7:00 p.m.**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT/WRITTEN COMMUNICATIONS**

a. **Public Comments:**

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor/Vice Mayor; however, no formal action will be taken unless a majority consensus of the Council directs staff to place the item on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. (Oral communications will be limited to three minutes)

5. **CONSENT AGENDA**

Consent items are considered to be routine by the City Council and will be enacted in one motion. There will be no separate discussion on these items unless a Council Member requests, in which event the item will be removed from the consent agenda. It is recommended that the Council:

- a. Approval of general checking, payroll & direct deposit check registers Z44914-Z44936, 38893-38904, 051175-051231.
- b. Approval of minutes of the Regular City Council Meeting held on May 25, 2021.
- c. Approval of minutes of the Special City Council Special Budget Meeting held on May 26, 2021.

Comments from the public are welcome. The Mayor will allow an opportunity for comments related to Public Hearings or any item on the agenda. Please limit comments to three minutes per topic, and one comment per person per topic. Once comments conclude, please allow the Council the opportunity to continue its consideration of the item without interruption.

6. **PRESENTATIONS**

- a. Receive Report regarding the City's Credit Rating and the Closing of the City of Willows Taxable Pension Obligation Bonds, Series 2021.

7. PUBLIC HEARING

- a. Conduct a public hearing and allow an opportunity to receive input on the Unmet Transit Needs for Glenn County, and forward comments to the Glenn County Transportation Commission for consideration.
- b. Conduct a public hearing allowing the parcels indicated on the Exhibit "A" to be abated by the City of Willows Contractor. Those persons returning self-abatement notices were allowed a time extension of 10 days to complete the work themselves. If after this date, these parcels have not been abated, the City Contractor will perform the work.

8. COUNCIL/ STAFF REPORTS/COMMENTS

- a. Staff Reports/Comments:
- b. Council Reports/Comments:

9. CLOSED SESSION

- a. **PUBLIC COMMENT:** Pursuant to Government Code Section §54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.
- b. **CONFERENCE WITH LEGAL COUNCIL-ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to §54956.9 (b)
Number of Cases: One (1)
- c. **CONFERENCE WITH LABOR NEGOTIATIONS (§54957.6)**
Agency designated representatives:
David Ritchie: City Attorney
Interim City Manager: Wayne Peabody

Employee Organization:
United Public Employees of California,
Local 792 (LIUNA / AFL-CIO)

Willows Public Employees Association

10. ADJOURNMENT

This agenda was posted on June 3, 2021



Tara Rustenhoven, City Clerk

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider



CONSENT AGENDA



PERIOD

05/20/2021 TO 06/02/2021

Payroll Direct Deposit Z44914 TO Z44936

General Checking 38893 TO 38904

Check Register 051175 TO 051231

APPROVAL DATE 06/08/2021

APPROVED _____

REPORT.: 05/24/21
RUN...: 05/24/21 Time: 11:40
Run By.: Katie Childress

CITY OF WILLOWS
Check Register

Check Number	Date	Payroll Date	**Employee** Num Name	Actual Period	Fiscal Period	Gross Amount
Z44914	05/28/21	05/23/21	CHI00 CHILDRESS, KATIE LEEANN	05-21	11-21	1743.60
Z44915	05/28/21	05/23/21	RUS01 RUSTENHOVEN, TARA L	05-21	11-21	1935.86
Z44916	05/28/21	05/23/21	EHO00 EHORN, MARIA ANNETTE	05-21	11-21	1984.75
Z44917	05/28/21	05/23/21	BOW00 BOWERS, LINDA S	05-21	11-21	252.00
Z44918	05/28/21	05/23/21	BRI00 BRIONES, BRENDA VALENZU	05-21	11-21	168.00
Z44919	05/28/21	05/23/21	DUN00 DUNCAN , ROSE A	05-21	11-21	1430.77
Z44920	05/28/21	05/23/21	OLI00 OLIVER, LINDA F	05-21	11-21	252.00
Z44921	05/28/21	05/23/21	RAN00 RANDOLPH, ABIGAIL S	05-21	11-21	360.50
Z44922	05/28/21	05/23/21	SIL00 SILVA, EMILY M	05-21	11-21	84.00
Z44923	05/28/21	05/23/21	SPE02 SPENCE, KYLIEGH C	05-21	11-21	364.00
Z44924	05/28/21	05/23/21	VAR00 Vargas, Giovani	05-21	11-21	518.00
Z44925	05/28/21	05/23/21	HUT04 HUTSON, KRISTINA RENEE	05-21	11-21	547.17
Z44926	05/28/21	05/23/21	ABO00 ABOLD, STEVEN B	05-21	11-21	1802.57
Z44927	05/28/21	05/23/21	MCM00 MCMAHON, SHARON M	05-21	11-21	188.16
Z44928	05/28/21	05/23/21	SEN00 SENGMANY, SITKAY	05-21	11-21	640.00
Z44929	05/28/21	05/23/21	VAS01 VASQUEZ, PEDRO CEASAR	05-21	11-21	2400.70
Z44930	05/28/21	05/23/21	ENO00 ENOS, KYLE	05-21	11-21	3113.42
Z44931	05/28/21	05/23/21	PEA04 PEABODY, ROBERT WAYNE	05-21	11-21	4400.54
Z44932	05/28/21	05/23/21	PET02 PETERSEN, MATTHEW	05-21	11-21	1804.14
Z44933	05/28/21	05/23/21	STE05 STEPHENS, KYRA	05-21	11-21	1647.36
Z44934	05/28/21	05/23/21	CAR03 CARLSON, JOSHUA D	05-21	11-21	1501.85
Z44935	05/28/21	05/23/21	MIN00 MINGS, MICHAEL E	05-21	11-21	1839.71
Z44936	05/28/21	05/23/21	PFY00 PFYL, NATISA N	05-21	11-21	2461.65

31440.75						

Vendor Check Register Print

Number	Date	Vendor/Organization	Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid	
38893	05/26/21	EDD01 EMPLOYMENT DEVELOP.DEPT.	C10526	05/26/21	STATE INCOME TAX	05-21	630.58	630.58	
38894	05/26/21	EDD02 EMPLOYMENT DEVELOPMENT DEP	C10526	05/26/21	SDI	05-21	365.82	365.82	
38895	05/26/21	ICM01 ICMA RETIREMENT TRUST 457	C10526	05/26/21	DEFERRED COMP - ICMA	05-21	411.11	411.11	
38896	05/26/21	NAT00 NATIONWIDE RETIREMENT SOLU	C10526	05/26/21	USCM DEF. COMP.	05-21	784.92	784.92	
38897	05/26/21	PER01 P.E.R.S.	C10526	05/26/21	PERS PAYROLL REMITTANCE	05-21	5174.74	5174.74	
38898	05/26/21	UMP00 UMPQUA BANK	C10526	05/26/21	DIRECT DEPOSIT	05-21	22016.82	22016.82	
38899	05/26/21	UMP01 UMPQUA BANK - MYTAXPAYER	C10526	05/26/21	FEDERAL INCOME TAX	05-21	2020.86		
38899	05/26/21	UMP01 UMPQUA BANK - MYTAXPAYER	1C10526	05/26/21	FICA	05-21	3779.94		
38899	05/26/21	UMP01 UMPQUA BANK - MYTAXPAYER	2C10526	05/26/21	MEDICARE	05-21	884.02	6684.82	
TOTAL DISBURSED...								36068.81	36068.81

REPORT.: 05/27/21
RUN ON.: 05/27/21 Time: 14:32
RUN BY.: CWS Personnel

CITY OF WILLOWS

PAGE: 001
ID #: SPVR
CTL.: WIL

Vendor Check Register Print

Number	Date	Vendor/Organization	Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid
38900	05/27/21	AFL01 AFLAC- FLEX ONE	C10531	05/31/21	OTHER - AFLAC	05-21	755.91	755.91
38901	05/27/21	CYP00 CYPRESS ANCILLARY BENEFITS	C10531	05/31/21	DENTAL\VISION	05-21	1241.07	1241.07
38902	05/27/21	GOL01 GOLDEN STATE RISK MANAGEME	C10531	05/31/21	MEDICAL	05-21	13390.00	13390.00
38903	05/27/21	UNI17 UNITED PUBLIC EMPLOYEES AS	C10531	05/31/21	PUBLIC SAFETY DUES	05-21	109.60	109.60
38904	05/27/21	WIL01 WILLOWS EMPLOYEES ASSOC.	C10531	05/31/21	EMPLOYEES ASSOC.DUES	05-21	10.00	10.00
TOTAL DISBURSED...							15506.58	15506.58

Invoice No	Description	Due Date	Invoice Date	Actual Period	Tm	G/L	Discount Account No	Gross Amount	Discount Amount	Net Amount
Check #: 051175 Check Date.: 05/20/21 Vendor I.D.: ALE02 (ALERE TOXICOLOGY SERVICES, INC.)										
L284216-	DRUG TEST	04/30/21	05-21					42.25	.00	42.25

Check #: 051176 Check Date.: 05/20/21 Vendor I.D.: AME02 (AMERIPRIDE UNIFORM SVCS.)										
102543068-	CLEANING UNIFORMS	05/18/21	05-21					100.22	.00	100.22

Check #: 051177 Check Date.: 05/20/21 Vendor I.D.: BAK06 (BAKER & TAYLOR BOOKS)										
203550887-	New Print Mat. Library	09/23/20	05-21					139.84	.00	139.84

Check #: 051178 Check Date.: 05/20/21 Vendor I.D.: BAR01 (BARCELOUX BROTHERS AUTO)										
6024113-	GRSEGUN	05/10/21	05-21	A				42.89	.00	42.89
602777-	RODDER	05/20/21	11-21							
		05/14/21	05-21	A				21.87	.00	21.87
		05/20/21	11-21							
								** Vendor's Subtotal ----->		64.76

Check #: 051179 Check Date.: 05/20/21 Vendor I.D.: CAL01 (CALIFORNIA WATER SERVICE CO.)										
C10519-	WATER & SEWER FOR ACCOUNT ENDING 6442	05/05/21	05-21	A				83.45	.00	83.45
		05/20/21	11-21							
C10520-	WATER & SEWER FOR ACCOUNT ENDING 7777	05/10/21	05-21	A				3863.31	.00	3863.31
		05/20/21	11-21							
								** Vendor's Subtotal ----->		3946.76

Check #: 051180 Check Date.: 05/20/21 Vendor I.D.: COA00 (COASTLAND CIVIL ENGINEERING)										
50985-	LEGAL & PLAT CHECK PRO SERVICES	04/30/21	05-21					390.00	.00	390.00
		05/20/21	11-21							
50993-	BILLING GROUP, DEVELOPMENT & PRO SERVC.	04/30/21	05-21					1077.50	.00	1077.50
		05/20/21	11-21							
50994-	CONSTRUCTION SUPPORT & PRO SERVICES	04/30/21	05-21					700.00	.00	700.00
		05/20/21	11-21							
51057-	ASSESSMENT DIST & PRO SERVICES	04/30/21	05-21					1812.50	.00	1812.50
		05/20/21	11-21							
51089-	DEVELOPMENT SERV. & PRO SERVICES	04/30/21	05-21					12441.00	.00	12441.00
		05/20/21	11-21							
51138-	BUILDING INSPECTION PRO SERVICES	04/30/21	05-21					1235.00	.00	1235.00
		05/20/21	11-21							
								** Vendor's Subtotal ----->		17656.00

Check #: 051181 Check Date.: 05/20/21 Vendor I.D.: COD00 (CODE PUBLISHING COMPANY)										
69807-	ANNUAL WEB FEES APRIL 2021-2022	05/18/21	05-21					530.00	.00	530.00
		05/20/21	11-21							

Check #: 051182 Check Date.: 05/20/21 Vendor I.D.: COL08 (COLE HUBER LLP)										
37159-	GENERAL COUNSEL SERVICES	04/30/21	05-21					5999.11	.00	5999.11
		05/20/21	11-21							
37160-	ADVICE COUNSEL- FINANCE POLICY REVIEW	04/30/21	05-21					1822.50	.00	1822.50
		05/20/21	11-21							
37161-	FINANCE REVIEW & OVERSIGHT SERVICES	05/10/21	05-21					1620.29	.00	1620.29
		05/20/21	11-21							
								** Vendor's Subtotal ----->		9441.90

Check #: 051183 Check Date.: 05/20/21 Vendor I.D.: DEM01 (DEMCO, INC.)										
6946912-	MATERIAL FOR LIBRARY	05/05/21	05-21	A				115.83	.00	115.83
		05/20/21	11-21							
6950974-	SUPPLIES FOR THE LIBRARY	05/13/21	05-21	A				130.44	.00	130.44
		05/20/21	11-21							
								** Vendor's Subtotal ----->		246.27

Invoice No	Description	Check #.	Check Date.	Vendor I.D.	Tm	G/L	Discount		Gross Amount	Discount Amount	Net Amount	
							Account	No				
							Due Date	Fiscal Period				
Check #.: 051184 Check Date.: 05/20/21 Vendor I.D.: DEN00 (DE NOVO PLANNING GROUP)												
3078-	PROFESSIONAL SERVICES THROUGH 5-11-21						05/11/21 05/20/21	05-21 11-21	11749.20	.00	11749.20	
Check #.: 051185 Check Date.: 05/20/21 Vendor I.D.: EWI00 (EWING IRRIG. PRODUCTS, INC)												
14129277-	125-04 HUNTER ULTRA						05/05/21 05/20/21	05-21 11-21	461.36	.00	461.36	
Check #.: 051186 Check Date.: 05/20/21 Vendor I.D.: FED00 (FEDEX)												
736376690-	FEDEX EXPRESS SERVICES						05/07/21 05/20/21	05-21 11-21	62.79	.00	62.79	
Check #.: 051187 Check Date.: 05/20/21 Vendor I.D.: FGL00 (FGL ENVIRONMENTAL)												
172867A-	BACTI ANALYSIS						05/12/21 05/20/21	05-21 11-21	33.00	.00	33.00	
Check #.: 051188 Check Date.: 05/20/21 Vendor I.D.: GRA00 (GRAY ROCK TRUCKING)												
48686-	PRODUCT DELIVERY						05/10/21 05/20/21	05-21 11-21	115.00	.00	115.00	
Check #.: 051189 Check Date.: 05/20/21 Vendor I.D.: ITF01 (INDUSTRIAL TRUCK & FARM)												
570041-	BOLT BIN STOCK						05/11/21 05/20/21	05-21 11-21	18.88	.00	18.88	
570478-	PUMP SCREEN REPAIR						05/19/21 05/20/21	05-21 11-21	19.46	.00	19.46	
									** Vendor's Subtotal ----->	38.34	.00	38.34
Check #.: 051190 Check Date.: 05/20/21 Vendor I.D.: L&T00 (L & T TOWING)												
45786-	REMOVAL OF 07 FORD						05/10/21 05/20/21	05-21 11-21	337.50	.00	337.50	
Check #.: 051191 Check Date.: 05/20/21 Vendor I.D.: MAT01 (MATSON & ISOM TECHNOLOGY CONSULTING INC)												
78969-	MEMBERSHIP SUBSCRIPTION						05/10/21 05/20/21	05-21 11-21	2311.00	.00	2311.00	
79017-	BACK UP 190						05/10/21 05/20/21	05-21 11-21	100.00	.00	100.00	
									** Vendor's Subtotal ----->	2411.00	.00	2411.00
Check #.: 051192 Check Date.: 05/20/21 Vendor I.D.: MJB01 (MJB WELDING SUPPLY, INC.)												
01340334-	CYLINDER RENTAL						04/30/21 05/20/21	05-21 11-21	38.00	.00	38.00	
Check #.: 051193 Check Date.: 05/20/21 Vendor I.D.: NEC00 (NEC FINANCIAL SERVICES LLC)												
2403000-	PHONE SYSTEM						05/07/21 05/20/21	05-21 11-21	268.08	.00	268.08	
Check #.: 051194 Check Date.: 05/20/21 Vendor I.D.: NOR43 (ACCESS)												
8755569-	BIN SHREDDING						04/30/21 05/20/21	05-21 11-21	83.80	.00	83.80	
Check #.: 051195 Check Date.: 05/20/21 Vendor I.D.: OFF05 (OFFICE DEPOT, INC.)												
170518410-	PAPER, TAPE, SANITIZER, ECT						05/19/21 05/20/21	05-21 11-21	80.48	.00	80.48	

Invoice No	Description	Invoice Date	Actual Period	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Yr					
Check #: 051196 Check Date.: 05/20/21 Vendor I.D.: PGE01 (PG & E)								
C10519-	UTILITY-ELECTRIC FOR TEHAMA ST	05/05/21	05-21	A		44.66	.00	44.66
		05/20/21	11-21					
C10520-	UTILITY-ELECTRIC FOR ACCOUNT 2874	05/19/21	05-21	A		24.65	.00	24.65
		05/20/21	11-21					
** Vendor's Subtotal ----->						69.31	.00	69.31

Check #: 051197 Check Date.: 05/20/21 Vendor I.D.: PLE00 (PLEXUS GLOBAL LLC)								
12578-	BACKGROUND SCREENING	05/31/21	05-21			40.00	.00	40.00
		05/20/21	11-21					
13092-	BACKGROUND SCREENING	11/30/20	05-21			97.00	.00	97.00
		05/20/21	11-21					
13188-	BACKGROUND SCREENING	12/31/20	05-21			154.00	.00	154.00
		05/20/21	11-21					
13332-	BACKGROUND SCREENING	02/28/21	05-21			137.00	.00	137.00
		05/20/21	11-21					
13550-	BACKGROUND SCREENING	04/30/21	05-21			55.00	.00	55.00
		05/20/21	11-21					
** Vendor's Subtotal ----->						483.00	.00	483.00

Check #: 051198 Check Date.: 05/20/21 Vendor I.D.: RGS01 (REGIONAL GOVERNMENT SERVICES)								
12068-	RECRUITMENT CSD	04/30/21	05-21			1130.00	.00	1130.00
		05/20/21	11-21					
12077-	RECRUITMENT FOR CM	04/30/21	05-21			323.40	.00	323.40
		05/20/21	11-21					
12082-	RECRUITMENT ACCTS MGR	04/30/21	05-21			165.00	.00	165.00
		05/20/21	11-21					
** Vendor's Subtotal ----->						1618.40	.00	1618.40

Check #: 051199 Check Date.: 05/20/21 Vendor I.D.: SAC08 (SACRAMENTO VALLEY MIRROR)								
227-	LEGAL ADVERTISING	05/02/21	05-21	A		32.80	.00	32.80
		05/20/21	11-21					
C10519-	ELK CREEK LIBRARY 1 YR SUBSCRIPTION	05/19/21	05-21	A		81.00	.00	81.00
		05/20/21	11-21					
** Vendor's Subtotal ----->						113.80	.00	113.80

Check #: 051200 Check Date.: 05/20/21 Vendor I.D.: THO00 (THOMAS HYDRAULIC AND)								
2655-	HEIL KIT	05/10/21	05-21			490.50	.00	490.50
		05/20/21	11-21					

Check #: 051201 Check Date.: 05/20/21 Vendor I.D.: THR00 (3CORE)								
1218-	CDBG CONTRACT	04/30/21	05-21			2625.00	.00	2625.00
		05/20/21	11-21					

Check #: 051202 Check Date.: 05/20/21 Vendor I.D.: WILHD (WILLOWS HARDWARE, INC.)								
253344-	CABLE AND WIRE ROPE	05/18/21	05-21	A		21.93	.00	21.93
		05/20/21	11-21					
256516-	BUCKEL	05/17/21	05-21	A		5.35	.00	5.35
		05/20/21	11-21					
** Vendor's Subtotal ----->						27.28	.00	27.28

Check #: 051203 Check Date.: 05/20/21 Vendor I.D.: WILHI (WILLOWS ACE HARDWARE)								
68661-	6" CAP LOW HEAD	05/18/21	05-21			5.13	.00	5.13
		05/20/21	11-21					
068673-	PVC, COUPLERS, ECT	05/18/21	05-21			195.99	.00	195.99
		05/20/21	11-21					
068688-	CLAMP 1-5/16 TO 2-1/4" SS	05/18/21	05-21			12.27	.00	12.27
		05/20/21	11-21					
0686880-	6x 4 BUSH AND 6" CLASS 100 ECT	05/18/21	05-21			115.04	.00	115.04
		05/20/21	11-21					
** Vendor's Subtotal ----->						328.43	.00	328.43
** Total Checks Paid ----->						53602.27	.00	53602.27

Invoice No	Description	Invoice Date	Actual Period	Discount G/L Account No	Discount Amount	Gross Amount	Discount Amount	Net Amount
Check #.: 051204 Check Date.: 05/27/21 Vendor I.D.: AIR00 (AIRGAS NCN)								
911325707-	OXYGEN QTY 3	05/14/21	05-21			180.19	.00	180.19
		05/27/21	11-21					
Check #.: 051205 Check Date.: 05/27/21 Vendor I.D.: AME02 (AMERIPRIDE UNIFORM SVCS.)								
102546631-	CLEANING UNIFORMS	05/25/21	05-21			100.22	.00	100.22
		05/27/21	11-21					
Check #.: 051206 Check Date.: 05/27/21 Vendor I.D.: ATT01 (A.T.& T.)								
C10526-	Telephone Exp 4-19-21 TO 5-18-21	05/19/21	05-21	A		1224.48	.00	1224.48
		05/27/21	11-21					
Check #.: 051207 Check Date.: 05/27/21 Vendor I.D.: CLE03 (CLEARWAY ENERGY LLC)								
529388-	KWH CHARGES FOR 4-1 TO 4-30-21	05/18/21	05-21			12468.75	.00	12468.75
		05/27/21	11-21					
Check #.: 051208 Check Date.: 05/27/21 Vendor I.D.: COM16 (COMCAST CABLE)								
C10526-	MAY 19, 2021 TO JUNE 18, 2021 ACT 6196	05/14/21	05-21			146.19	.00	146.19
		05/27/21	11-21					
Check #.: 051209 Check Date.: 05/27/21 Vendor I.D.: COR02 (CORBIN WILLITS SYSTEMS)								
000C10515-	Cont.Serv. Finance	05/15/21	05-21	A		1100.00	.00	1100.00
		05/27/21	11-21					
00C105151-	Cont.Serv. Finance	05/15/21	05-21	A		424.35	.00	424.35
		05/27/21	11-21					
		** Vendor's Subtotal ----->				1524.35	.00	1524.35
Check #.: 051210 Check Date.: 05/27/21 Vendor I.D.: CRE01 (CREATIVE COMPOSITION)								
12195-	BUSINESS CARDS FOR KATIE & KRISTINA	05/18/21	05-21	A		205.86	.00	205.86
		05/27/21	11-21					
12213-	BUSINESS CARDS FOR KAREN MANTELE	05/18/21	05-21	A		102.93	.00	102.93
		05/27/21	11-21					
		** Vendor's Subtotal ----->				308.79	.00	308.79
Check #.: 051211 Check Date.: 05/27/21 Vendor I.D.: MIR01 (MIRACLE PLAYSYSTEMS INC)								
F20210304-	REPLACEMENT "C" SPRING	05/11/21	05-21			302.46	.00	302.46
		05/27/21	11-21					
Check #.: 051212 Check Date.: 05/27/21 Vendor I.D.: PGE01 (PG & E)								
C10526-	UTILITY ELECTRIC 4-15-21 TO 5-13-21	05/16/21	05-21	A		10539.80	.00	10539.80
		05/27/21	11-21					
Check #.: 051213 Check Date.: 05/27/21 Vendor I.D.: RGS01 (REGIONAL GOVERNMENT SERVICES)								
12095-	ACCOUNTING MANAGER	04/30/21	05-21			1200.00	.00	1200.00
		05/27/21	11-21					
Check #.: 051214 Check Date.: 05/27/21 Vendor I.D.: SUN07 (SUN LIFE FINANCIAL)								
C10526-	BILLING PERIOD 5-1-21 TO 5-31-21	05/31/21	05-21			1458.94	.00	1458.94
		05/27/21	11-21					
		** Total Checks Paid ----->				29454.17	.00	29454.17

Invoice No	Description	Invoice Date	Actual Period	Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount	
Check #.: 051215 Check Date.: 06/02/21		Vendor I.D.: AB000 (STEVE ABOLD)							
C10601-	TOOL ALLOWANCE FOR JUNE 2021	06/01/21	06-21			200.00	.00	200.00	
Check #.: 051216 Check Date.: 06/02/21		Vendor I.D.: AME02 (AMERIPRIDE UNIFORM SVCS.)							
102550230-	UNIFORM CLEANING	06/01/21	06-21			100.22	.00	100.22	
Check #.: 051217 Check Date.: 06/02/21		Vendor I.D.: COM16 (COMCAST CABLE)							
C10602-	SERVICES FOR MAY 29- JUNE 28 2021 ACT 5941	05/24/21	06-21			145.94	.00	145.94	
Check #.: 051218 Check Date.: 06/02/21		Vendor I.D.: ENO00 (KYLE ENOS)							
C10601-	WALMART SUPPLIES FOR FIREHOUSE	05/28/21	06-21			148.84	.00	148.84	
C10602-	UNIFORM ALLOWANCE (2ND QT)	06/01/21	06-21			250.00	.00	250.00	
						** Vendor's Subtotal ----->	398.84	.00	398.84
Check #.: 051219 Check Date.: 06/02/21		Vendor I.D.: FGL00 (FGL ENVIRONMENTAL)							
172897A-	BACTI ANALYSIS	05/25/21	06-21			22.00	.00	22.00	
Check #.: 051220 Check Date.: 06/02/21		Vendor I.D.: FLE01 (FLEMING BOOKBINDING CO.)							
28910-	PAGES MICROFILMED	05/20/21	06-21			249.11	.00	249.11	
Check #.: 051221 Check Date.: 06/02/21		Vendor I.D.: GLE09 (GLENN CO. OFFICE OF EDUCATION)							
20210528-	LIVE SCAN FOR SAM ESPELAND	05/28/21	06-21	A		20.00	.00	20.00	
Check #.: 051222 Check Date.: 06/02/21		Vendor I.D.: HOU00 (HOUSING TOOLS)							
2054-	HOME ADMIN	05/31/21	06-21			1080.00	.00	1080.00	
Check #.: 051223 Check Date.: 06/02/21		Vendor I.D.: INK01 (THE INKWELL)							
3098-	TAPE, POST IT AND PAPER	05/27/21	06-21	A		72.91	.00	72.91	
3109-	ENVELOPES	06/02/21	12-21						
		05/10/21	06-21	A		23.54	.00	23.54	
						** Vendor's Subtotal ----->	96.45	.00	96.45
Check #.: 051224 Check Date.: 06/02/21		Vendor I.D.: OFF05 (OFFICE DEPOT, INC.)							
174134587-	OFFICE SUPPLIES	05/25/21	06-21	A		58.83	.00	58.83	
174148517-	COPY STAMP	06/02/21	12-21						
		05/25/21	06-21	A		13.18	.00	13.18	
						** Vendor's Subtotal ----->	72.01	.00	72.01
Check #.: 051225 Check Date.: 06/02/21		Vendor I.D.: PEA00 (WAYNE PEABODY)							
C10601-	ELECTRONIC ALLOWANCE FOR JUNE 2021	06/01/21	06-21			200.00	.00	200.00	

Invoice No	Description	Invoice Date	Actual Period	Tm	Discount G/L Account No	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal					
Check #.: 051226 Check Date.: 06/02/21 Vendor I.D.: PET00 (MATTHEW PETERSEN)								
C10601-	UNIFORM ALLOWANCE FOR 2ND QT	06/01/21	06-21			250.00	.00	250.00
		06/02/21	12-21					
Check #.: 051227 Check Date.: 06/02/21 Vendor I.D.: TON00 (TONY TAPIA CONSTRUCTION)								
639-	ABATEMET ON 141 CRAWFORD ST	05/26/21	06-21			16911.92	.00	16911.92
		06/02/21	12-21					
Check #.: 051228 Check Date.: 06/02/21 Vendor I.D.: USB02 (US BANK)								
444305874-	Equip. Maint.	06/20/21	06-21			488.44	.00	488.44
		06/02/21	12-21					
Check #.: 051229 Check Date.: 06/02/21 Vendor I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEMS)								
C10602-	MAY'S CREDIT CARD STATEMENT	05/24/21	06-21			2489.34	.00	2489.34
		06/02/21	12-21					
Check #.: 051230 Check Date.: 06/02/21 Vendor I.D.: WAL07 (WAL-MART COMMUNITY)								
C10602-	STATEMENT #1635656575	05/19/21	06-21			121.90	.00	121.90
		06/02/21	12-21					
Check #.: 051231 Check Date.: 06/02/21 Vendor I.D.: WILHD (WILLOWS HARDWARE, INC.)								
257275-	SPRAY PRIMER FOR SKATE PARK	06/01/21	06-21 A			21.41	.00	21.41
		06/02/21	12-21					
** Total Checks Paid ----->						22867.58	.00	22867.58



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD MAY 25, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

Please visit www.cityofwillows.org for free PodBean recordings.

1. Mayor Domenighini called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Council Member Jeff Williams.

3. Roll Call:

Council Members Present: Council Members Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent: Council Member Flesher

Staff Present: Interim City Manager Wayne Peabody and City Clerk Tara Rustenhoven

4. Public Comment/ Written Communications:

A letter was received by Forrest Sprague regarding "Curbs and Gutters". The letter will be attached to the minutes.

Dennis Asbury-surplus questions on the jet truck up for sale. Also wanted to know if there would be a bid process on a possible Dump Truck purchase.

Jeff Fleck-wanted to know the process of the PG&E Credits that were sold. Did we get the money and what is the money going to be spent on?

5. Consent Agenda:

- a. Approval of general checking, payroll & direct deposit check registers Z44884-Z44913, 38879-38892, 051151-051174.
- b. Approval of minutes of the Regular City Council Meeting held on April 13, 2021 as amended.
- c. Approval of minutes of the Regular City Council Meeting held on May 11, 2021.
- d. Consider approval of the Governor's Office of Planning and Research and the State Department of Housing and Community Development, as required by Government Code Section §65400(b).

Action:

Motion: Council Member Warren/Second: Council Member Williams

Moved to approve the Consent Agenda as presented above and the following item(s).

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Flesher

ABSTAIN:

6. Regular Business:

a. By motion, authorize the Interim City Manager to negotiate and execute an agreement with NEXGEN Utility Management to provide consultant services to perform condition assessments of five sewer collection system lift stations and major process equipment at the Willows Wastewater Treatment Plant.

Dennis Asbury has concerns on the lift stations. He wanted to know the last time there was some sort of study on the lift station on Cherry Street.

Action:

Motion: Vice Mayor Hansen Second: Council Member Warren

Moved to approve the Agreement with NEXGEN Utility Management to provide consultant services to perform condition assessments of five sewer collection system lift stations and major process equipment at the Willows Wastewater Treatment Plant.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Flesher

ABSTAIN:

b. By motion, adopt a resolution entitled; **ANNUAL RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS CONSENTING TO THE EXTENSION OF SERVICE CHARGES IMPOSED ON IMPROVED REAL PROPERTY WITHIN THE INCORPORATED AREA OF THE CITY OF WILLOWS FOR FISCAL YEAR 2021-2022 FOR THE USE AND/OR ABILITY TO USE THE GLENN COUNTY SOLID WASTE SYSTEM.**

Action:

Motion: Vice Mayor Hansen/Second: Council Member Williams

*Moved to adopt a resolution entitled; **ANNUAL RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS CONSENTING TO THE EXTENSION OF SERVICE CHARGES IMPOSED ON IMPROVED REAL PROPERTY WITHIN THE INCORPORATED AREA OF THE CITY OF WILLOWS FOR FISCAL YEAR 2021-2022 FOR THE USE AND/OR ABILITY TO USE THE GLENN COUNTY SOLID WASTE SYSTEM.***

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Flesher

ABSTAIN:

c. Award 2021 Weed Abatement Contractor to Tony Tapia Construction.

We received one bid from Tony Tapia Construction, who is also our current Weed Abatement Contractor.

Daniel Doolin 181 N Lassen Street received a weed abatement notice, has contacted numerous landscape companies but has not received any call back.

Motion: Council Member Warren/Second: Vice Mayor Hansen

Moved to award the 2021 Weed Abatement Contract to Tony Tapia Construction.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Flesher

ABSTAIN:

d. Discuss and provide guidance to staff for the Audit of the Sewer Enterprise Fund.

Danita King resident in the Northeast Willows District, wanted clarification on a forensic audit and asked if we had a time frame for the audit from the State Controller's Office.

Doug Ross expressed that he feels the audit with the State Controller's Office will only scratch the surface and wanted to suggest the forensic audit.

By Consensus council gave direction to staff to get an audit from the state controller start the audit from Fiscal Year 2015/2016 to current Fiscal Year 2020/2021.

Danita King wanted to know how many years the State Controller could go back.

7. Council/Staff Reports/Comments:

a. Staff Reports/Comments:

- Interim City Manager will be sending out a press release with the next agenda regarding pension bonds.
- Parks are open and going.
- There are recreation opportunities in the works, and we are looking forward to that.
- It's going to be hot next week. Stay safe, stay cool and keep hydrated.
- The anticipated litigation for a complaint against the City Staff was dismissed by the FPPC.
- Street Faire will start up again June 1st and will be every Tuesday at 5pm.

b. City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

Interim City Manager requested to remove the closed session from the agenda since there is no reportable action.

8. Adjournment:

The Meeting was adjourned at 8:02 p.m.

Dated: June 2, 2021

Tara Rustenhoven, City Clerk

FORREST J. SPRAGUE

801 Applewood Way Willows, CA 95988
 Ph: 530-514-8700 Email: forsprague@aol.com

May 25, 2021

City of Willows
 201 N. Lassen St
 Willows, CA 95988
 ATTN: Tara Rustenhoven



Dear Tara:

Please provide the City Council members with this letter before tonight's meeting and please ensure that it becomes attached to the Minutes of the meeting as part of the Public Record.

Dear Mayor Domenighini and City Council Members:

During the last City Council meeting in regard to the proposed Municipal Code additions dealing with sidewalk repairs, staff was asked whether the modifications would affect "curbs and gutters."

However, staff did not fully answer the question. The honest answer should have been **YES**.

If approved by the City Council, these **new** Municipal Codes would, in fact, allow the City to force property owners to pay the costs to repair and assume the legal liability for the already substandard city-owned sidewalks, including the curbs and gutters.

Section 12.35.020 clearly states that the phrase "maintain and repair" shall include the grinding, removal and replacement of sidewalks; **the repair to curbs and gutters**; plus the removal of weeds; trimming of shrubs; and the pruning of tree roots and installing root barriers.

If you didn't read the proposed additions or in case city staff misinformed you, **Section 12.35.030** will allow the City to charge property owners for the City's administration and inspection costs, including the City's expense to collect the charges from them. This section also gives the City the ability to lien private property if the owner fails "to promptly pay" the City's assessments.

And in case you don't know, **Section 12.35.040** says that if the property owner fails to maintain the city-owned sidewalk as required by the City, and another person suffers injury, the property owner "SHALL BE LIABLE" for that person's injuries.

Section 12.35.050 allows City staff to give property owners a "Notice to Repair" that will specify what work the City requires them to do, what materials they must use and pay for, and the time period within which the property owner must start the work.

And if the property owner doesn't complete the required work within the allotted time, the City may proceed with the repair and "...the cost SHALL BE a lien on the property..." because of "...the owner's failure to timely reimburse the City for such cost..." (All my emphasis is added)

Now you are informed.

Regards,

FORREST J. SPRAGUE



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD MAY 26, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

Please visit www.cityofwillows.org for free PodBean recordings.

1. Mayor Domenighini called the meeting to order at 2:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Council Member Kerri Warren.

3. Roll Call:

Council Members Present: Council Members Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent: Flesher

Staff Present: Interim City Manager Wayne Peabody, Library Director Jody Meza, City Attorney David Ritchie and City Clerk Tara Rustenhoven

4. Public Comment/ Written Communications: No public comments or written communications.

5. Discussion of Cuts/Transfers/Restoration Proposed by Council

Jaime Millen, President of the Willows Chamber of Commerce was here to ask council to consider getting the stipend back for next year.

6. Direct Staff Regarding Budget Status.

By Consensus, Council is requesting the restorations of the City Manager, 10% Furlough of Management & Non-Confidential Employees, and the City Council stipend.

The next Budget Meeting will be on June 10, 2021 at 1:00 p.m.

7. Adjournment:

The Meeting was adjourned at 3:43 p.m.

Dated: June 2, 2021

Tara Rustenhoven, City Clerk



PRESENTATIONS

AGENDA ITEM

TO: City Council Members

FROM: David G. Ritchie, City Attorney

SUBJECT: Receive a report from the City's Municipal Advisors, Interim City Manager and City Attorney regarding the City's Credit Rating (S&P) and the Closing of the City of Willows Taxable Pension Obligation Bonds, Series 2021.

RECOMMENDATION

This is a presentation and information item only.

BACKGROUND

The Council and members of the public are already aware that over the past several months of work conducted by the City's Ad-Hoc Committee, Municipal Advisors, City Attorney and City Manager have extensively reviewed and evaluated options for refinancing the City's Unfunded CalPERS liability. Previously the City approved the issuance of Pension Obligation Bonds and authorized the filing of a Validation Action in support of this refinancing effort. The City received an A+ rating from Standard and Poors, reflecting a high degree of confidence in the City's creditworthiness and newly updated finance policies, such as the Debt Management, and Investment Policies, among others.

The City has now closed the issue on a 2021 series of Pension Obligation Bonds at very favorable rates and has repaid the entire Unfunded Accrued Liability to CalPERS for those "Classic" employees from the proceeds of that issue, resulting in significant savings when compared to the total cost the City had previously to CalPERS for those obligations.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with the receipt of this presentation, as the Bond Issue has closed, resulting in savings to the City.

RECOMMENDATION

Receive the presentation from the City's Municipal Advisors, Wulff Hansen & Co.
Respectfully submitted,

June 8, 2021

/s/ David G. Ritchie

David G. Ritchie
City Attorney

Attachments: Presentation Slides (to be made available at the Council Meeting)



PUBLIC HEARING

GLENN COUNTY TRANSPORTATION COMMISSION

Gary Hansen, City of Willows, Chair
Paul Barr, County of Glenn, Vice Chair
Dennis Hoffman, City of Orland

Keith Corum, County of Glenn
Bruce Roundy, City of Orland
Rick Beale, Public Member, County of Glenn
Joe Flesher, City of Willows (Alternate)
Ken Hahn, County of Glenn (Alternate)

225 N. Tehama Street
Willows, California 95988

(530) 934-6540
FAX (530) 934-6103
transit@countyofglenn.net

Donald Rust
Executive Director

WILLOWS CITY COUNCIL BOARD REPORT

June 8, 2021

Submitted on behalf of the Glenn County Transportation Commission

EXECUTIVE SUMMARY

Prior to allocating Transportation Development Act (TDA) funds, the Glenn County Transportation Commission, acting as the transportation planning agency, is required to hold a minimum of one public hearing to receive comments on unmet transit needs that may exist and that might be reasonable to meet. This is one of four public hearings being held; the other three are to be held before the City Councils of Orland and Willows and the Glenn County Transportation Commission.

RECOMMENDATION(S):

To receive public comment on Unmet Transit Needs in Glenn County and forward comments to the Glenn County Transportation Commission for consideration.

HISTORY AND BACKGROUND:

In 1971, the California Legislature enacted the Transportation Development Act (TDA) to ensure "the efficient and orderly movement of people and goods in the urban areas of the state." The TDA provides two funding sources: the Local Transportation fund (LTF) a ¼-cent general sales tax collected statewide and the State Transit Assistance fund (STA) which is now derived from an excise tax on gasoline and diesel fuel.

TDA recognizes that rural counties have different transportation needs. Counties with a population under 500,000 as of the 1970 Census may use LTF funding for transit and local streets and roads provided that certain conditions are met first.

The TDA, *Statutes and Administrative Code of Regulations*, requires specific actions on the part of local transportation planning agencies. One of these requirements (Section 99401.5) is that the Local Transportation Commission (LTC) explicitly define the phrases "Unmet Transit Needs" and "Needs that are Reasonable to Meet" in terms of local conditions, and that these definitions be documented by resolution or within the agency's minutes. Definitions have been developed to both comply with legislative mandates and be responsive to actual community need within the TDA funding guidelines.

Under TDA direction (Section 99401.5 (c)), the LTC has the authority to identify the unmet transit needs of their jurisdiction and those needs that are considered reasonable to meet. Staff has determined, through contacts with Caltrans representatives, that clear and comprehensive definitions are helpful in ensuring clarity in this annual process. With the above in mind, the following discussion is offered:

An Unmet Transit Need can be found to exist when there is any identifiable group within the population that has no dependable and/or affordable access to community employment, medical, commercial, public, or social services. Transit needs are not static--they can fluctuate with such variables as unemployment, population demographics, land use and circulation patterns, and variations in the local economy. Because of this, transportation needs are annually re-evaluated and revised as necessary.

It was through this process that the need for a public transportation system was identified and implemented which is Glenn Ride. Glenn Ride has been in operation for almost 21 years with ridership growing 203% since its beginning in 1998.

FISCAL/PERSONNEL IMPACT(S):

None.

ANALYSIS/DISCUSSION

An unmet transportation need (as opposed to a desire) has, for purposes of our definition, two components:

1) A trip destination that provides a necessity of life, and 2) a physical or financial obstacle between the individual and the necessary destination, which the individual is unable to overcome.

Necessary trip purposes may be defined as follows:

- a) to obtain or maintain employment;
- b) to obtain non-emergency medical and/or dental care;
- c) shopping for necessities of life;
- d) to obtain social services such as health care, government funded nutrition programs, sheltered workshops teaching employable skills, County welfare programs, and education programs for physically and/or mentally handicapped individuals; and
- e) to obtain education
- f) for the maintenance of life, health, physical and mental well-being

The population groups with the greatest inferred needs are the very young, the handicapped, the economically disadvantaged, and the elderly. There may be considerable overlap among these groups; for instance, many of the elderly may be both economically disadvantaged and handicapped. However, it is not to be implied that all, or even most of these people are transportation-disadvantaged. The aspects described simply identify sub-groups of the population that may tend to contain a

disproportionately large number of people with transportation difficulties (in contrast to the general population).

An identified transportation need can be reasonably met by determining whether or not a transportation service can meet established need and meet the criteria found in the Transportation Development Act. This requires a cost-benefit analysis and feasibility study of alternative transit systems compared with existing service, level of performance, and cost. In any event, the cost of any transit system cannot exceed the apportionment for the jurisdiction providing or supporting the service.

Attached are definitions of “Unmet Transit Needs” and “Needs that are Reasonable to Meet”.

Glenn Ride is a public transit program, provides transportation services to the general public—no qualifications, except payment of fare. Glenn Ride has been in operation since August 1998 and has experienced consistent ridership growth. Ridership has grown since Glenn Ride’s inception and the program continues to meet its required fare box return as mandated by the Transportation Development Act; however, COVID has changed that significantly. This service is now struggling to meet its statutory requirements.

Glenn Transit also operates a specialized paratransit program known as Dial-A-Ride. The program operates within 1-1/2 mile radius of the respective city halls of Orland and Willows and to the Cannella/Huggins Drives area, Leisure Mobile Home Park, east of Orland, and the Willows Mobile Home Park, west of Willows. Individuals qualifying are those: 60 years of age and older, permanently disabled, low income social service assisted or low income non-social service assisted. Transportation is door-to-door to each requested destination. The ridership for this program in the City of Orland averages 75 persons per month and 98 persons per month in the City of Willows.

Glenn Transit also provides non-emergency medical transportation to qualifying Glenn County residents. Volunteer drivers from the community provide transportation to individuals for medical appointments. Qualifying individuals are those: 60 years of age and older, permanently disabled, low income social service assisted or low income non-social service assisted. The Volunteer Medical Transportation is the program servicing this need.

The GCTC has requested this time and advertised this meeting as an opportunity for residents in the community to provide input on transit needs within the Glenn County region.

GLENN COUNTY TRANSPORTATION COMMISSION

Gary Hansen, City of Willows, Chair
Paul Barr, County of Glenn, Vice Chair

225 N. Tehama Street
Willows, California 95988

Donald Rust
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(530) 934-6540

FAX (530) 934-6103

transit@countyofglenn.net

Glenn County Unmet Transit Needs

The purpose of these public hearings are to receive public input that will assist in identifying unmet transit and transportation needs that may exist in Glenn County. A Spanish language interpreter will be available for the public hearings

PROPOSED PUBLIC HEARING SCHEDULE

Hearing Body	Location	Date and Time
Glenn County Board of Supervisors	Supervisors Chambers Glenn County Memorial Hall 525 West Sycamore Street Willows, CA 95988	Tuesday June 1, 2021 At 9:05 a.m.
Willows City Council	Council Chambers Willows City Hall 201 N. Lassen Willows, CA 95988	Tuesday June 8, 2021 At 7:00 p.m.
Transportation Commission	Supervisors Chambers Glenn County Memorial Hall 525 West Sycamore Street Willows, CA 95988	Thursday June 17, 2021 At 9:00 a.m.
Orland City Council	Council Chambers Carnegie Center 912 Third Street, Orland, CA 95963	Monday June 21, 2021 At 6:00 p.m.

**I. UNMET TRANSIT NEEDS
2021-2022**

For the purposes of allocating Transportation Development Act funds, an "Unmet Transit Need" is hereby recognized by the Glenn County Transportation Commission (GCTC) if any one or combination of the following criteria is found to exist:

1. Transportation needs identified by the GCTC which are desirable, but have not yet been implemented or addressed.
2. Transportation needs identified by the GCTC which have significant support, but have not yet been implemented or addressed.
3. Transportation needs identified through the public hearing process, whether delivered in writing or public testimony.
4. Those transit needs which, through transit needs studies or other methods approved by the Commission, are included by the Commission in the Regional Transportation Plan for Glenn County and have been designated a high need to be implemented or funded.

The above criteria for determining "Unmet Transit Needs" is further supplemented by the following guidelines:

1. A population group must have been defined and located which, by reason of age, physical or mental impairment, economic disadvantage, or a combination of these, has no reliable or accessible transportation for necessary trips. The size and location of the group must be such that the feasibility of providing service shall meet the criteria as defined as reasonable to meet.
2. Transit needs are to be determined in light of the following definition of "Necessary trips":
 - A. A trip destination that provides a necessity of life, and presence of a physical or financial obstacle between the individual and the necessary designation, which the individual is unable to overcome. Necessary trip purposes may be defined as follows:
 - a) to obtain or maintain employment;
 - b) to obtain non-emergency medical and/or dental care;
 - c) shopping for necessities of life;
 - d) to obtain social services such as health care, government funded nutrition programs, sheltered workshops teaching employable skills, County welfare programs, and education programs for physically and/or mentally handicapped individuals;
 - e) to obtain education; and

f) for the maintenance of life, health, physical and mental well-being.

3. Unmet transit needs specifically exclude:

- A. Trips for social events, recreational, or religious purposes are not considered as necessary. It shall be the policy of the GCTC, however, to serve these desires if they can be served concurrently within the limits of other defined "transit needs".
- B. Individuals requiring the assistance of a medical attendant (in addition to the vehicle driver) are not considered as needing a transportation service and shall be deemed to be more properly served by a medical emergency vehicle.
- C. Trips of less than one mile in length made by individuals who are not elderly or disabled are not considered as "transit needs". An able-bodied person can walk this distance in a reasonable amount of time without undue physical strain. Provisions for the elderly and disabled are made through the existing dial-a-ride/paratransit system.
- D. Minor operational improvements or changes, involving issues such as bus stops, schedules, and minor route changes.
- E. Improvements funded or scheduled for implementation in the following fiscal year.
- F. Future transportation needs.
- G. Trips that would duplicate transportation services to the general public.

II. REASONABLE TO MEET 2021/2022

An "Unmet Transit Need" identified under the above criteria and guidelines, as it pertains to the allocation of Transportation Development Act funds, may be found "Reasonable to Meet" only if the following conditions and standards of performance prevail:

Cost Effectiveness: 1) The new, expanded or revised transit service would not cause the responsible operator or service claimant to incur expenses in excess of the maximum allocation of Transportation Development Act Funds. 2) The new expanded or revised transit service would allow the responsible operator or service claimant to meet minimum state subsidy fare box and revenue ratios.

Community Acceptance: A significant level of support exists for the public subsidy of transit service designed to address the unmet transit need in Glenn County including, but not limited to, support from public groups and community meetings reflecting a public commitment to public transit.

Equity: The new, expanded or revised transit service is needed by, and will benefit, either the general public or the elderly and disabled population as a whole. Transit service cannot be provided for a specific subset of these groups.

Operational Feasibility: The new, expanded, or revised transit service must be safe to operate and there must be adequate roadways and turnouts for transit vehicles.

Financial Feasibility: 1) Supporting data indicates a sufficient ridership potential exists for the new, expanded or revised transit service. 2) Potential providers are available to implement the service.

ADA Conformity: The new, expanded, or revised transit service, conforming to the requirements of the American with Disabilities Act, will not impose an undue financial burden on the transit operator or claimant if complementary paratransit services are subsequently required.

System Impact: The new, expanded, or revised transit service will not result in a negative impact on the overall system's measures of efficiency and effectiveness, such as average passenger load per hour, average cost per passenger per hour, passengers per mile, cost per mile, and cost per hour.

Impact Limits: 1) Transit services designed or intended to address an unmet transit need shall, in all cases, provide coordination efforts with transit services currently provided, either publicly or privately, and transit services shall not duplicate services currently or hereafter provided either publicly or privately. 2) No transit need shall be determined reasonable to meet until it has been reviewed and evaluated to the satisfaction of and obtained subsequent approval from the Glenn County Transportation Commission.

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the GLENN COUNTY TRANSPORTATION COMMISSION staff, in concert with the following agencies, will conduct **Unmet Transit/Transportation Needs Public Hearings** to receive public input that will assist the Commission in identifying Unmet Transit/Transportation needs that may exist in Glenn County. A Spanish Language interpreter will be available for the public hearings. Please note the following schedule of meetings and locations:

Hearing Body	Location	Date and Time
Glenn County Board of Supervisors	Supervisors Chambers 2 nd Floor Glenn County Memorial Hall 525 West Sycamore Street Willows, CA 95988	Tuesday June 1, 2021 At 9:05 a.m.
Willows City Council	Council Chambers Willows City Hall 201 N. Lassen, Willows	Tuesday June 8, 2021 At 7:00 p.m.
Transportation Commission	Supervisors Chambers Glenn County Memorial Hall 525 West Sycamore Street Willows, CA 95988	Thursday June 17, 2021, At 9:00 a.m.
Orland City Council	Council Chambers Carnegie Center 912 Third Street, Orland	Monday June 21, 2021 At 6:00 p.m.

If you are unable to attend the scheduled meetings, please mail your comments to the Glenn County Transportation Commission, 225 N. Tehama Street, Willows, CA 95988 or FAX comments to (530) 934-6103 or e-mail comments to transit@countyofglenn.net by Friday, June 18, 2021. Please describe in detail the transportation service need.

The meeting rooms are wheelchair accessible and disabled parking is available in front of the Willows City Hall, Glenn County Memorial Hall and on Mill Street, north side of the Carnegie Center in Orland. Individuals who require special accommodations (American Sign Language interpreter, accessible seating, documentation in alternate forms, etc.) are requested to contact the Glenn County Transportation Commission at (530) 934-6540 at least 14 days prior to the scheduled hearing date. TDD users may contact the California Relay Service TDD line at 1-800-735-2929 or Voice Line at 1-800-735-2922.

NOTICIA LEGAL
NOTICIA DE AUDIENCIA PÚBLICA

Este aviso es para notificar que el personal de la COMISIÓN DE TRANSPORTACIÓN DEL CONDADO DE GLENN, en colaboración con las agencias siguientes, conducirá una **audiencia pública de las necesidades de Tránsito que no han sido correspondidas** para recibir la opinión del público que asistirá la Comisión en identificar las necesidades de Tránsito que no han sido correspondidas que puedan existir en el Condado de Glenn. Un intérprete de español estará disponible para la audiencia pública. Favor de anotar los horarios y lugares de las juntas:

Audiencia Pública	Lugar	Fecha y Horario
Glenn County Board of Supervisors	Supervisors Chambers Glenn County Memorial Hall 525 W. Sycamore Street Willows, CA 95988	Martes 1 junio, 2021, a las 9:05 a.m.
Willows City Council	Council Chambers Willows City Hall 201 N. Lassen St., Willows	Martes 8 junio, 2021 a las 7:00 p.m.
Comisión de Transportación	Supervisors Chambers Glenn County Memorial Hall 525 W. Sycamore Street Willows, CA 95988	Jueves 17 junio 2021 a las a las 9:00 a.m.
Orland City Council	Council Chambers Carnegie Center 912 Third St., Orland	Lunes 21 junio 2021, a las 6:00 p.m.

Si usted no puede asistir a las juntas, favor de enviarnos sus comentarios a la Comisión de Transportación del Condado de Glenn, 225 N. Tehama Street, Willows, CA 95988 o envíe sus comentarios por FAX al (530) 934-6103 o envíe sus comentarios por correo electrónico a transit@countyofglenn.net antes del viernes, 18 Junio, 2021. Por favor describa en detalle la necesidad del servicio de transportación.

Los lugares donde se llevarán a cabo las juntas son accesible a las sillas de ruedas y estacionamiento para incapacitados esta disponible en frente del Willows City Hall, Glenn County Memorial Hall y en la Mill Street, al lado del norte del Carnegie Center en Orland. Individuos que requieran comodidades especiales (interprete de señas, asientos accesibles, documentación de formas alternativas, etc.) se les pide que hablen a la Comisión de Transportación del Condado de Glenn al (530) 934-6540 por lo menos 14 días antes de la fecha de la junta. Usantes del TDD pueden hablar a la línea del TDD del Servicio del California Relay al 1-800-735-2929 o a la Línea de Voz al 1-800-735-2922.

June 8, 2021

AGENDA ITEM

TO: Honorable Mayor Warren and Members of the City Council

FROM: Wayne Peabody, Interim City Manager

SUBJECT: 2021 Weed Abatement- Public Hearing

RECOMMENDATION

This is a public hearing and it is in order at this time for the Council to declare that the parcels indicated on Exhibit "A" to be abated by the City contractor. Those persons returning self-abatement notices were allowed a time extension of 10 days to complete the work themselves. If after this date these parcels have not been abated, the City contractor will perform the work.

SITUATION (or BACKGROUND):

On April 27, 2021, the City Council adopted a resolution declaring rubbish, refuse, and weeds to be a public nuisance. The City Fire Department has made a survey of the areas in the City that are a nuisance and has notified the property owners that they must remove this nuisance or the City will perform this task and bill the property owner accordingly.

It is required by the Government Code 39560 thru 39588 that there is to be a fixed time for any appeals to be considered by the Council from any of the property owners. The time fixed for this appeal was 7:00 p.m., Tuesday June 8, 2021. At this time the Council shall hear any objections from the property owner, and by motion, upon the conclusion of the hearing, the Council shall allow or overrule any objections. The Council may continue the hearing if they desire any additional information on any particular site. If no objections have been made, or after the City Council has disposed of those made, it shall order the Fire Chief to abate the nuisance.

FINANICAL CONSIDERATIONS

Properties that the City Contractor abates will be billed to the property owner. For the property owners that do not pay, there will be a lien placed against their property and it will appear on their tax statement from the county.

NOTIFICATION

Local Media Outlets
Willows PSA
Willows Public Works

ALTERNATE ACTIONS

1. Request additional information from staff
 2. Reject staff recommendation and/or direct item to be returned.
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RECOMMENDATION

This is a public hearing and it is in order at this time for the Council to declare that the parcels indicated on Exhibit "A" to be abated by the City contractor. Those persons returning self-abatement notices were allowed a time extension of 10 days to complete the work themselves. If after this date these parcels have not been abated, the City contractor will perform the work.

Respectfully submitted,



Wayne Peabody
Interim City Manger

Attachments:

- Exhibit A: 2021 Weed Abatement Parcel list
(attachment to be distributed on th
Night of the meeting)