



Willows City Council Regular Meeting

June 28, 2022
Willows City Hall
6:00 p.m.

City Council
Larry Domenighini, Mayor
Gary Hansen, Vice Mayor
Kerri Warren, Council Member
Jeff Williams, Council Member
Robert Griffith, Council Member

City Manager
Marti Brown

City Clerk
Tara Rustenhoven

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

Agenda

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CHANGES TO THE AGENDA**
5. **PUBLIC COMMENT & CONSENT CALENDAR FORUM**

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Councilmembers or the City Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the City Council concerning Consent Calendar items or regarding matters that are not already on the agenda are invited to make oral comments of up to three minutes at this time. Please address your comments to the Mayor and Councilmembers, and not to staff and/or the audience. By State law, the Council is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the City Council, please mail it to the City Clerk at 201 North Lassen Street, Willows, CA 95988 or email it to: trustenhoven@cityofwillows.org.

- a. **Register Approval**

Recommended Action: Approve general checking, payroll, and direct deposit check registers.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org.

6. **PUBLIC HEARING**

- a. **Glenn County Transportation Commission**

Recommended Action: Conduct a Public Hearing and allow an opportunity to receive input on the Unmet Transit Needs for Glenn County, and forward comments to the Glenn County Transportation Commission for consideration.

Contact: Marti Brown, City Manager, mbrown@cityofwillows.org.

7. DISCUSSION & ACTION CALENDAR

All matters in this section of the Agenda are discussed and will be acted on individually. Individuals wishing to address the City Council concerning any of these items are invited to make oral comments of up to three minutes at this time. Please address your comments to the Mayor and Councilmembers, and not to staff and/or the audience. When the Mayor calls for public comment, please raise your hand to be acknowledged. While not required, the City requests that you please state your name clearly for the audio recording. By State law, the Council is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the City Council, please mail it to the City Clerk at 201 North Lassen Street, Willows, CA 95988 or email it to: rustenhoven@cityofwillows.org.

a. Library Board of Trustee Appointment

Recommendation: Appoint two members to the Willows Library Board of Trustees in accordance with the recommendation of Mayor Domenighini and Councilmember Williams.

Contact: Tara Rustenhoven, City Clerk, rustenhoven@cityofwillows.org.

8. COMMENTS & REPORTS

- a. City Council Comments & Reports
- b. City Manager’s Report

9. ADJOURNMENT

This agenda was posted on June 24, 2022



Tara Rustenhoven, City Clerk

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City’s website at www.cityofwillows.org.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the City Clerk’s office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider



PUBLIC COMMENT & CONSENT CALENDAR FORUM



PERIOD

06/02/2022 TO 06/20/2022

Payroll Direct Deposit	Z45799	TO	Z45823
General Checking	39256	TO	39262
Check Register	052235	TO	052258

APPROVAL DATE 06/28/2022

APPROVED _____

REPORT.: 06/20/22
 RUN ON.: 06/20/22 Time: 13:38
 RUN BY.: Katie Butler

CITY OF WILLOWS

PAGE: 001
 ID #: SPVR
 CTL.: WIL

Vendor Check Register Print

Number	Date	Vendor/Organization	Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid
39256	06/20/22	EDD01 EMPLOYMENT DEVELOP.DEPT.	C20620	06/20/22	STATE INCOME TAX	06-22	941.21	941.21
39257	06/20/22	EDD02 EMPLOYMENT DEVELOPMENT DEP	C20620	06/20/22	SDI	06-22	388.19	388.19
39258	06/20/22	ICM01 ICMA RETIREMENT TRUST 457	C20620	06/20/22	DEFERRED COMP - ICMA	06-22	200.00	200.00
39259	06/20/22	NAT00 NATIONWIDE RETIREMENT SOLU	C20620	06/20/22	USCM DEF. COMP. NAT	06-22	1592.39	
39259	06/20/22	NAT00 NATIONWIDE RETIREMENT SOLU	1C20620	06/20/22	USCM DEF. COMP. MTCH	06-22	278.85	1871.24
39260	06/20/22	PER01 P.E.R.S.	C20620	06/20/22	PERS PAYROLL REMITTANCE	06-22	6030.07	6030.07
39261	06/20/22	UMP00 UMPQUA BANK	C20620	06/20/22	DIRECT DEPOSIT	06-22	25013.58	25013.58
39262	06/20/22	UMP01 UMPQUA BANK - MYTAXPAYER	C20620	06/20/22	FEDERAL INCOME TAX	06-22	2460.70	
39262	06/20/22	UMP01 UMPQUA BANK - MYTAXPAYER	1C20620	06/20/22	FICA	06-22	4375.70	
39262	06/20/22	UMP01 UMPQUA BANK - MYTAXPAYER	2C20620	06/20/22	MEDICARE	06-22	1023.36	7859.76
TOTAL DISBURSED...							42304.05	42304.05

Invoice No	Description	Invoice Date	Actual Period	Discount G/L Account No	Gross Amount	Discount Amount	Net Amount
Check #: 052235 Check Date.: 06/02/22 Vendor I.D.: ABO00 (STEVE ABOLD)							
C20601-	JUNE 2022 TOOL ALLOWANCE	06/01/22	06-22		200.00	.00	200.00
		06/02/22	12-22				
Check #: 052236 Check Date.: 06/02/22 Vendor I.D.: AME02 (ARAMARK)							
11459-	CLEANING UNIFORMS FOR PUBLIC WORKS	05/24/22	06-22		133.16	.00	133.16
		06/02/22	12-22				
Check #: 052237 Check Date.: 06/02/22 Vendor I.D.: BAR01 (WILLOWS AUTO PARTS)							
633062-	BULB	05/27/22	06-22 A		6.41	.00	6.41
		06/02/22	12-22				
Check #: 052238 Check Date.: 06/02/22 Vendor I.D.: BID01 (BIDWELL H2O)							
12682-	POU COOLER RENT JAN-MAY 2022	05/17/22	06-22		225.00	.00	225.00
		06/02/22	12-22				
Check #: 052239 Check Date.: 06/02/22 Vendor I.D.: CAL01 (CALIFORNIA WATER SERVICE CO.)							
C20601-	Water & Sewer	06/01/22	06-22 A		4497.08	.00	4497.08
		06/02/22	12-22				
Check #: 052240 Check Date.: 06/02/22 Vendor I.D.: COM16 (COMCAST CABLE)							
C20601-	SERVICE FOR 5/19/22 TO 6/18/22 FOR ACCT 6196	05/14/22	06-22		152.94	.00	152.94
		06/02/22	12-22				
C20602-	SERVICE FOR 5-29 TO 6-28-22 FOR ACCT 5941	05/24/22	06-22		147.94	.00	147.94
		06/02/22	12-22				
		** Vendor's Subtotal ----->			300.88	.00	300.88
Check #: 052241 Check Date.: 06/02/22 Vendor I.D.: DAH01 (DAHLMEIER INSURANCE AGENCY)							
408381-	BUSINESS AUTO RENEWAL	05/19/22	06-22		8472.00	.00	8472.00
		06/02/22	12-22				
408382-	COMMERCIAL PROPERTY RENEWAL	05/19/22	06-22		36027.00	.00	36027.00
		06/02/22	12-22				
408383-	INLAND MARINE RENEWAL	05/19/22	06-22		10032.00	.00	10032.00
		06/02/22	12-22				
408588-	INLAND MARINE RENEWAL (2)	06/01/22	06-22		3731.00	.00	3731.00
		06/02/22	12-22				
		** Vendor's Subtotal ----->			58262.00	.00	58262.00
Check #: 052242 Check Date.: 06/02/22 Vendor I.D.: DOW01 (DOWN RANGE INDOOR TRAINING CENTER)							
541800-	ENGINEER BLACKINTON & CHIEF BLACKINTON BADGES	05/17/22	06-22		675.45	.00	675.45
		06/02/22	12-22				
Check #: 052243 Check Date.: 06/02/22 Vendor I.D.: ENO00 (KYLE ENOS)							
C20601-	2ND QTR UNIFORM ALLOWANCE	06/01/22	06-22		215.00	.00	215.00
		06/02/22	12-22				
Check #: 052244 Check Date.: 06/02/22 Vendor I.D.: GAL06 (CENGAGE LEARNING INC/GALE)							
77779712-	PERIOD COVERING 7/1/22 TO 6/30/23 - PAPERBACK	05/19/22	06-22		579.15	.00	579.15
		06/02/22	12-22				
Check #: 052245 Check Date.: 06/02/22 Vendor I.D.: GLE05 (GLENN CO. FLEET SERVICES)							
PW2201031-	LABOR AND NON STOCK PARTS	05/23/22	06-22 A		1188.01	.00	1188.01
		06/02/22	12-22				

Invoice No	Description	Invoice Date		Actual Period		Discount G/L	Account No	Gross Amount	Discount Amount	Net Amount		
		Due Date	Fiscal	Tm								
Check #: 052246 Check Date.: 06/02/22 Vendor I.D.: ITF01 (INDUSTRIAL TRUCK & FARM)												
589173-	SLEEVE 1/4 AIR BRAKE FOR COPPER TUBING	05/31/22	06-22	A				1.01	.00	1.01		
		06/02/22	12-22									
Check #: 052247 Check Date.: 06/02/22 Vendor I.D.: LOM00 (TYLER LOMBARD)												
C20601-	2ND QTR UNIFORM ALLOWANCE	06/01/22	06-22					215.00	.00	215.00		
		06/02/22	12-22									
Check #: 052248 Check Date.: 06/02/22 Vendor I.D.: MEN02 (MENDES SUPPLY COMPANY)												
R058034-	BLACK LINER BAGS	05/27/22	06-22					158.93	.00	158.93		
		06/02/22	12-22									
Check #: 052249 Check Date.: 06/02/22 Vendor I.D.: PET00 (MATTHEW PETERSEN)												
C20601-	2ND QTR UNIFORM ALLOWANCE	06/01/22	06-22					215.00	.00	215.00		
		06/02/22	12-22									
Check #: 052250 Check Date.: 06/02/22 Vendor I.D.: PET04 (P.F. PETTIBONE & CO.)												
182244-	BLACK MINUTE BOOK COVER	05/31/22	06-22	A				146.95	.00	146.95		
		06/02/22	12-22									
Check #: 052251 Check Date.: 06/02/22 Vendor I.D.: PGE01 (PG & E)												
C20601-	UTILITY-ELECTRIC FOR ACCOUNT 1537	05/15/22	06-22	A				10553.95	.00	10553.95		
		06/02/22	12-22									
Check #: 052252 Check Date.: 06/02/22 Vendor I.D.: RAY03 (RAY MORGAN COMPANY)												
3725531-	WATER SYSTEM	05/17/22	06-22	A				63.28	.00	63.28		
		06/02/22	12-22									
3725532-	CONTRACT FOR 5-22-22 TO 5-21-23	05/17/22	06-22	A				152.67	.00	152.67		
		06/02/22	12-22									
		** Vendor's Subtotal ----->								215.95	.00	215.95
Check #: 052253 Check Date.: 06/02/22 Vendor I.D.: SAC08 (SACRAMENTO VALLEY MIRROR)												
C20601-	NEWSPAPER RENEWAL FOR FIRE DEPT	06/01/22	06-22	A				81.00	.00	81.00		
		06/02/22	12-22									
Check #: 052254 Check Date.: 06/02/22 Vendor I.D.: SAF03 (SAFETY TIRE SERVICE)												
52578-	FLAT REPAIR AND TUBE	05/12/22	06-22					43.37	.00	43.37		
		06/02/22	12-22									
Check #: 052255 Check Date.: 06/02/22 Vendor I.D.: STO01 (STONY CREEK UNIFIED SCHOOL DISTRICT)												
C20601-	JUNE 2022 RENT	06/01/22	06-22					100.00	.00	100.00		
		06/02/22	12-22									
Check #: 052256 Check Date.: 06/02/22 Vendor I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEMS)												
C20602-	MAY 2022 MONTHLY STATEMENT FOR ACCT 0146	05/23/22	06-22					1384.68	.00	1384.68		
		06/02/22	12-22									
Check #: 052257 Check Date.: 06/02/22 Vendor I.D.: WILHD (WILLOWS HARDWARE, INC.)												
271861-	SUPPLIESE FOR MALL SPRINKLERS	06/01/22	06-22	A				1.50	.00	1.50		
		06/02/22	12-22									
272059-	HANDLE ECT.	05/26/22	06-22	A				40.19	.00	40.19		
		06/02/22	12-22									
		** Vendor's Subtotal ----->								41.69	.00	41.69

Invoice No	Description	Invoice Date	Actual Period	Discount		Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Yr	G/L	Account No			
Check #: 052258 Check Date.: 06/02/22		Vendor I.D.: WILHP (WILLIAMS RADIATOR)						
12184-	NEW SURGE TANK	05/20/22	06-22			240.96	.00	240.96
		06/02/22	12-22					
** Total Checks Paid ----->						79680.63	.00	79680.63
						=====	=====	=====



PUBLIC HEARING

GLENN COUNTY TRANSPORTATION COMMISSION

Gary Hansen, City of Willows, Chair
Paul Barr, County of Glenn, Vice Chair
Bob Griffith, City of Willows

Keith Corum, County of Glenn
Bruce Roundy, City of Orland
Rick Beale, Public Member, County of Glenn
Dennis Hoffman, City of Orland (Alternate)
Ken Hahn, County of Glenn (Alternate)

225 N. Tehama Street
Willows, California 95988

(530) 934-6540
FAX (530) 934-6103
transit@countyofglenn.net

Mardy Thomas
Executive Director

WILLOWS CITY COUNCIL BOARD REPORT

June 28, 2022

Submitted on behalf of the Glenn County Transportation Commission

EXECUTIVE SUMMARY

Prior to allocating Transportation Development Act (TDA) funds, the Glenn County Transportation Commission, acting as the transportation planning agency, is required to hold a minimum of one public hearing to receive comments on unmet transit needs that may exist and that might be reasonable to meet. This is one of four public hearings being held; the other three are to be held before the City Council of Orland, the Glenn County Board of Supervisors and the Glenn County Transportation Commission.

RECOMMENDATION(S):

To receive public comment on Unmet Transit Needs in Glenn County and forward comments to the Glenn County Transportation Commission for consideration.

HISTORY AND BACKGROUND:

In 1971, the California Legislature enacted the Transportation Development Act (TDA) to ensure "the efficient and orderly movement of people and goods in the urban areas of the state." The TDA provides two funding sources: the Local Transportation fund (LTF) a ¼-cent general sales tax collected statewide and the State Transit Assistance fund (STA) which is now derived from an excise tax on gasoline and diesel fuel.

TDA recognizes that rural counties have different transportation needs. Counties with a population under 500,000 as of the 1970 Census may use LTF funding for transit and local streets and roads provided that certain conditions are met first.

The TDA, *Statutes and Administrative Code of Regulations*, requires specific actions on the part of local transportation planning agencies. One of these requirements (Section 99401.5) is that the Local Transportation Commission (LTC) explicitly define the phrases "Unmet Transit Needs" and "Needs that are Reasonable to Meet" in terms of local conditions, and that these definitions be documented by resolution or within the agency's minutes. Definitions have been developed to both comply with legislative mandates and be responsive to actual community need within the TDA funding guidelines.

Under TDA direction (Section 99401.5 (c)), the LTC has the authority to identify the unmet transit needs of their jurisdiction and those needs that are considered reasonable to meet. Staff has determined, through contacts with Caltrans representatives, that clear and comprehensive definitions are helpful in ensuring clarity in this annual process. With the above in mind, the following discussion is offered:

An Unmet Transit Need can be found to exist when there is any identifiable group within the population that has no dependable and/or affordable access to community employment, medical, commercial, public, or social services. Transit needs are not static--they can fluctuate with such variables as unemployment, population demographics, land use and circulation patterns, and variations in the local economy. Because of this, transportation needs are annually re-evaluated and revised as necessary.

It was through this process that the need for a public transportation system was identified and implemented which is Glenn Ride. Glenn Ride has been in operation for almost 25 years with ridership growing 203% since its beginning in 1998.

FISCAL/PERSONNEL IMPACT(S):

None.

ANALYSIS/DISCUSSION

An unmet transportation need (as opposed to a desire) has, for purposes of our definition, two components:

1) A trip destination that provides a necessity of life, and 2) a physical or financial obstacle between the individual and the necessary destination, which the individual is unable to overcome.

Necessary trip purposes may be defined as follows:

- a) to obtain or maintain employment;
- b) to obtain non-emergency medical and/or dental care;
- c) shopping for necessities of life;
- d) to obtain social services such as health care, government funded nutrition programs, sheltered workshops teaching employable skills, County welfare programs, and education programs for physically and/or mentally handicapped individuals; and
- e) to obtain education
- f) for the maintenance of life, health, physical and mental well-being

The population groups with the greatest inferred needs are the very young, the handicapped, the economically disadvantaged, and the elderly. There may be considerable overlap among these groups; for instance, many of the elderly may be both economically disadvantaged and handicapped. However, it is not to be implied that all, or even most of these people are transportation-disadvantaged. The aspects described simply identify sub-groups of the population that may tend to contain a

disproportionately large number of people with transportation difficulties (in contrast to the general population).

An identified transportation need can be reasonably met by determining whether or not a transportation service can meet established need and meet the criteria found in the Transportation Development Act. This requires a cost-benefit analysis and feasibility study of alternative transit systems compared with existing service, level of performance, and cost. In any event, the cost of any transit system cannot exceed the apportionment for the jurisdiction providing or supporting the service.

Attached are definitions of “Unmet Transit Needs” and “Needs that are Reasonable to Meet”.

Glenn Ride is a public transit program, provides transportation services to the general public—no qualifications, except payment of fare. Glenn Ride has been in operation since August 1998 and has experienced consistent ridership growth. Ridership has grown since Glenn Ride’s inception and the program continues to meet its required fare box return as mandated by the Transportation Development Act; however, COVID has changed that significantly. This service is now struggling to meet its statutory requirements.

Glenn Transit also operates a specialized paratransit program known as Dial-A-Ride. The program operates within 1-1/2 mile radius of the respective city halls of Orland and Willows and to the Cannella/Huggins Drives area, Leisure Mobile Home Park, east of Orland, and the Willows Mobile Home Park, west of Willows. Individuals qualifying are those: 60 years of age and older, permanently disabled, low income social service assisted or low income non-social service assisted. Transportation is door-to-door to each requested destination. The ridership for this program in the City of Orland averages 75 persons per month and 98 persons per month in the City of Willows.

Glenn Transit also provides non-emergency medical transportation to qualifying Glenn County residents. Volunteer drivers from the community provide transportation to individuals for medical appointments. Qualifying individuals are those: 60 years of age and older, permanently disabled, low income social service assisted or low income non-social service assisted. The Volunteer Medical Transportation is the program servicing this need.

The GCTC has requested this time and advertised this meeting as an opportunity for residents in the community to provide input on transit needs within the Glenn County region.

GLENN COUNTY TRANSPORTATION COMMISSION

Gary Hansen, City of Willows, Chair
 Paul Barr, County of Glenn, Vice Chair
 Bob Griffith, City of Willows
 Keith Corum, County of Glenn
 Bruce Roundy, City of Orland
 Rick Beale, Public Member, County of Glenn
 Dennis Hoffman, City of Willows (Alternate)
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 Willows, California 95988

Mardy Thomas
 Executive Director

(530) 934-6540
 FAX (530) 934-6103
transit@countyofglenn.net

Glenn County Unmet Transit Needs

The purpose of these public hearings are to receive public input that will assist in identifying unmet transit and transportation needs that may exist in Glenn County. A Spanish language interpreter will be available for the public hearings

PUBLIC HEARING SCHEDULE

Hearing Body	Location	Date and Time
Glenn County Board of Supervisors	Supervisors Chambers Glenn County Memorial Hall 525 West Sycamore Street Willows, CA 95988	Tuesday June 21, 2022 At 9:15 a.m.
Willows City Council	Council Chambers Willows City Hall 201 N. Lassen Willows, CA 95988	Tuesday June 28, 2022 At 6:00 p.m.
Transportation Commission	Supervisors Chambers Glenn County Memorial Hall 525 West Sycamore Street Willows, CA 95988	Thursday June 16, 2022 At 9:00 a.m.
Orland City Council	Council Chambers Carnegie Center 912 Third Street, Orland, CA 95963	Tuesday June 7, 2022 At 6:30 p.m.

I. UNMET TRANSIT NEEDS 2022-2023

For the purposes of allocating Transportation Development Act funds, an "Unmet Transit Need" is hereby recognized by the Glenn County Transportation Commission (GCTC) if any one or combination of the following criteria is found to exist:

1. Transportation needs identified by the GCTC which are desirable, but have not yet been implemented or addressed.
2. Transportation needs identified by the GCTC which have significant support, but have not yet been implemented or addressed.
3. Transportation needs identified through the public hearing process, whether delivered in writing or public testimony.
4. Those transit needs which, through transit needs studies or other methods approved by the Commission, are included by the Commission in the Regional Transportation Plan for Glenn County and have been designated a high need to be implemented or funded.

The above criteria for determining "Unmet Transit Needs" is further supplemented by the following guidelines:

1. A population group must have been defined and located which, by reason of age, physical or mental impairment, economic disadvantage, or a combination of these, has no reliable or accessible transportation for necessary trips. The size and location of the group must be such that the feasibility of providing service shall meet the criteria as defined as reasonable to meet.
2. Transit needs are to be determined in light of the following definition of "Necessary trips":
 - A. A trip destination that provides a necessity of life, and presence of a physical or financial obstacle between the individual and the necessary designation, which the individual is unable to overcome. Necessary trip purposes may be defined as follows:
 - a) to obtain or maintain employment;
 - b) to obtain non-emergency medical and/or dental care;
 - c) shopping for necessities of life;
 - d) to obtain social services such as health care, government funded nutrition programs, sheltered workshops teaching employable skills, County welfare programs, and education programs for physically and/or mentally handicapped individuals;
 - e) to obtain education; and

f) for the maintenance of life, health, physical and mental well-being.

3. Unmet transit needs specifically exclude:

- A. Trips for social events, recreational, or religious purposes are not considered as necessary. It shall be the policy of the GCTC, however, to serve these desires if they can be served concurrently within the limits of other defined "transit needs".
- B. Individuals requiring the assistance of a medical attendant (in addition to the vehicle driver) are not considered as needing a transportation service and shall be deemed to be more properly served by a medical emergency vehicle.
- C. Trips of less than one mile in length made by individuals who are not elderly or disabled are not considered as "transit needs". An able-bodied person can walk this distance in a reasonable amount of time without undue physical strain. Provisions for the elderly and disabled are made through the existing dial-a-ride/paratransit system.
- D. Minor operational improvements or changes, involving issues such as bus stops, schedules, and minor route changes.
- E. Improvements funded or scheduled for implementation in the following fiscal year.
- F. Future transportation needs.
- G. Trips that would duplicate transportation services to the general public.

II. REASONABLE TO MEET 2022/2023

An "Unmet Transit Need" identified under the above criteria and guidelines, as it pertains to the allocation of Transportation Development Act funds, may be found "Reasonable to Meet" only if the following conditions and standards of performance prevail:

Cost Effectiveness: 1) The new, expanded or revised transit service would not cause the responsible operator or service claimant to incur expenses in excess of the maximum allocation of Transportation Development Act Funds. 2) The new expanded or revised transit service would allow the responsible operator or service claimant to meet minimum state subsidy fare box and revenue ratios.

Community Acceptance: A significant level of support exists for the public subsidy of transit service designed to address the unmet transit need in Glenn County including, but not limited to, support from public groups and community meetings reflecting a public commitment to public transit.

Equity: The new, expanded or revised transit service is needed by, and will benefit, either the general public or the elderly and disabled population as a whole. Transit service cannot be provided for a specific subset of these groups.

Operational Feasibility: The new, expanded, or revised transit service must be safe to operate and there must be adequate roadways and turnouts for transit vehicles.

Financial Feasibility: 1) Supporting data indicates a sufficient ridership potential exists for the new, expanded or revised transit service. 2) Potential providers are available to implement the service.

ADA Conformity: The new, expanded, or revised transit service, conforming to the requirements of the American with Disabilities Act, will not impose an undue financial burden on the transit operator or claimant if complementary paratransit services are subsequently required.

System Impact: The new, expanded, or revised transit service will not result in a negative impact on the overall system's measures of efficiency and effectiveness, such as average passenger load per hour, average cost per passenger per hour, passengers per mile, cost per mile, and cost per hour.

Impact Limits: 1) Transit services designed or intended to address an unmet transit need shall, in all cases, provide coordination efforts with transit services currently provided, either publicly or privately, and transit services shall not duplicate services currently or hereafter provided either publicly or privately. 2) No transit need shall be determined reasonable to meet until it has been reviewed and evaluated to the satisfaction of and obtained subsequent approval from the Glenn County Transportation Commission.

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the GLENN COUNTY TRANSPORTATION COMMISSION staff, in concert with the following agencies, will conduct **Unmet Transit/Transportation Needs Public Hearings** to receive public input that will assist the Commission in identifying Unmet Transit/Transportation needs that may exist in Glenn County. A Spanish Language interpreter will be available for the public hearings. Please note the following schedule of meetings and locations:

Hearing Body	Location	Date and Time
Glenn County Board of Supervisors	Supervisors Chambers 2 nd Floor Glenn County Memorial Hall 525 West Sycamore Street Willows, CA 95988	Tuesday June 21, 2022 At 9:15 a.m.
Willows City Council	Council Chambers Willows City Hall 201 N. Lassen, Willows	Tuesday June 28, 2022 At 6:00 p.m.
Transportation Commission	Supervisors Chambers Glenn County Memorial Hall 525 West Sycamore Street Willows, CA 95988	Thursday June 16, 2022, At 9:00 a.m.
Orland City Council	Council Chambers Carnegie Center 912 Third Street, Orland	Tuesday June 7, 2022 At 6:30 p.m.

If you are unable to attend the scheduled meetings, please mail your comments to the Glenn County Transportation Commission, 225 N. Tehama Street, Willows, CA 95988 or FAX comments to (530) 934-6103 or e-mail comments to transit@countyofglenn.net by Friday, June 24, 2022. Please describe in detail the transportation service need.

The meeting rooms are wheelchair accessible and disabled parking is available in front of the Willows City Hall, Glenn County Memorial Hall and on Mill Street, north side of the Carnegie Center in Orland. Individuals who require special accommodations (American Sign Language interpreter, accessible seating, documentation in alternate forms, etc.) are requested to contact the Glenn County Transportation Commission at (530) 934-6540 at least 14 days prior to the scheduled hearing date. TDD users may contact the California Relay Service TDD line at 1-800-735-2929 or Voice Line at 1-800-735-2922.

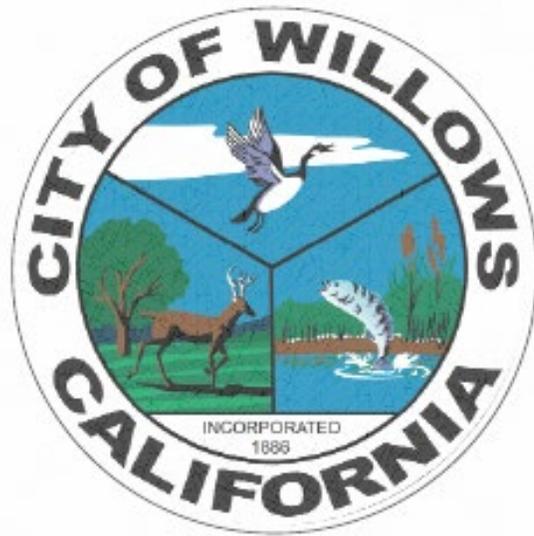
NOTICIA LEGAL
NOTICIA DE AUDIENCIA PÚBLICA

Este aviso es para notificar que el personal de la COMISIÓN DE TRANSPORTACIÓN DEL CONDADO DE GLENN, en colaboración con las agencias siguientes, conducirá una **audiencia pública de las necesidades de Tránsito que no han sido correspondidas** para recibir la opinión del público que asistirá la Comisión en identificar las necesidades de Tránsito que no han sido correspondidas que puedan existir en el Condado de Glenn. Un intérprete de español estará disponible para la audiencia pública. Favor de anotar los horarios y lugares de las juntas:

Audiencia Pública	Lugar	Fecha y Horario
Glenn County Board of Supervisors	Supervisors Chambers Glenn County Memorial Hall 525 W. Sycamore Street Willows, CA 95988	Martes 21 junio, 2022, a las 9:15 a.m.
Willows City Council	Council Chambers Willows City Hall 201 N. Lassen St, Willows	Martes 28 junio, 2022 a las 6:00 p.m.
Comisión de Transportación	Supervisors Chambers Glenn County Memorial Hall 525 W. Sycamore Street Willows, CA 95988	Jueves 16 junio 2022 a las a las 9:00 a.m.
Orland City Council	Council Chambers Carnegie Center 912 Third St., Orland	Martes 7 junio 2022, a las 6:30 p.m.

Si usted no puede asistir a las juntas, favor de enviarnos sus comentarios a la Comisión de Transportación del Condado de Glenn, 225 N. Tehama Street, Willows, CA 95988 o envíe sus comentarios por FAX al (530) 934-6103 o envíe sus comentarios por correo electrónico a transit@countyofglenn.net antes del viernes, 24 Junio, 2022. Por favor describa en detalle la necesidad del servicio de transportación.

Los lugares donde se llevarán a cabo las juntas son accesible a las sillas de ruedas y estacionamiento para incapacitados esta disponible en frente del Willows City Hall, Glenn County Memorial Hall y en la Mill Street, al lado del norte del Carnegie Center en Orland. Individuos que requieran comodidades especiales (intérprete de señas, asientos accesibles, documentación de formas alternativas, etc.) se les pide que hablen a la Comisión de Transportación del Condado de Glenn al (530) 934-6540 por lo menos 14 días antes de la fecha de la junta. Usantes del TDD pueden hablar a la línea del TDD del Servicio del California Relay al 1-800-735-2929 o a la Línea de Voz al 1-800-735-2922.



DISCUSSION & ACTION CALENDAR



Date: June 28, 2022
To: Honorable Mayor and Councilmembers
From: Tara Rustenhoven, City Clerk
Subject: Willows Library Board of Trustees Appointment

Recommendation:

Appoint two members to the Willows Library Board of Trustees in accordance with the recommendation of Mayor Domenighini and Councilmember Williams.

Background:

As directed by the Council at the May 10, 2022 City Council meeting, procedures were followed, and City staff received two applicants for the two seats that expire on June 30, 2022.

Mayor Domenighini and Council Member Williams will make their recommendation to the Council to re-appoint Ardythe Brandon and Lisa Kennedy to the open seats of the Willows Library Board of Trustees that scheduled to expire on June 30, 2025.

Fiscal Impact:

There is no fiscal impact.