



Willows City Council Regular Meeting

October 26, 2021
Willows City Hall
7:00 p.m.

City Council
Larry Domenighini, Mayor
Gary Hansen, Vice Mayor
Kerri Warren, Council Member
Jeff Williams, Council Member
Robert Griffith, Council Member

Interim City Manager
Marti Brown

City Clerk
Tara Rustenhoven

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

Agenda

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **OATH OF OFFICE** – Newly Appointed Councilmember, Robert Griffith
4. **ROLL CALL**
5. **CHANGES TO THE AGENDA**
6. **CEREMONIAL MATTERS (Proclamations, Recognitions, Awards)**
 - a. Veterans Day Proclamation
7. **PUBLIC COMMENT & CONSENT CALENDAR FORUM**

All matters on the Consent Calendar are considered routine and are approved by one motion and vote, unless Councilmembers or the City Manager first requests that a matter be removed for separate discussion and action. Individuals wishing to address the City Council concerning Consent Calendar items or regarding matters that are not already on the agenda are invited to make oral comments of up to three minutes at this time. Please address your comments to the Mayor and Councilmembers, and not to staff and/or the audience. By State law, the Council is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the City Council, please mail it to the City Clerk at 201 North Lassen Street, Willows, CA 95988 or email it to:

- a. **Register Approval**

Recommended Action: Approve general checking, payroll, and direct deposit check registers Z45235-Z45262, 38997-39010, 051597-051629.

Contact: Marti Brown, Interim City Manager, mbrown@cityofwillows.org.

b. Minutes Approval

Recommended Action: Approve minutes of the September 28, 2021 Regular City Council Meeting, October 12, 2021 Special Meeting, and October 12, 2021 Regular City Council Meeting.

Contact: Tara Rustenhoven, City Clerk, trustenhoven@cityofwillows.org.

8. PRESENTATION

- a. Lisa Hunter, Glenn County, Colusa Subbasin Groundwater Sustainability Plan

9. DISCUSSION & ACTION CALENDAR

All matters in this section of the Agenda are discussed and will be acted on individually. Individuals wishing to address the City Council concerning any of these items are invited to make oral comments of up to three minutes at this time. Please address your comments to the Mayor and Councilmembers, and not to staff and/or the audience. When the Mayor calls for public comment, please raise your hand to be acknowledged. While not required, the City requests that you please state your name clearly for the audio recording. By State law, the Council is not permitted to undertake any action or discussion on any item not appearing on the posted agenda. If you have any documentation that you would like distributed to the City Council, please mail it to the City Clerk at 201 North Lassen Street, Willows, CA 95988 or email it to: trustenhoven@cityofwillows.org.

a. Increase Children’s Librarian Salary Range

Recommended Action: Authorize the Interim City Manager to increase the part-time Children’s Librarian salary range from \$14 - \$17.02 to \$16.21 - \$19.70 per hour.

Contact: Jody Meza, Library Director, jmeza@cityofwillows.org

b. Memorandum of Understanding with Glenn County for Dispatch Services

Recommended Action: Authorize the Interim City Manager to execute a Memorandum of Understanding (MOU) with the County of Glenn for dispatch services for Fire and Emergency Medical Services (EMS) in an amount not to exceed \$30,000.

Contact: Marti Brown, Interim City Manager, mbrown@cityofwillows.org

c. Contract with HdL Companies for Business License Management Services

Recommended Action: Authorize the Interim City Manager to execute an agreement and contract with HdL Companies to manage the City of Willow’s business license program and services, as well as a business license ordinance tax and fee study, for an amount not to exceed \$32,000.

Contact: Marti Brown, Interim City Manager, mbrown@cityofwillows.org

10. CLOSED SESSION

Pursuant to Government Code Section §54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

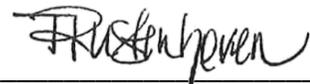
- a. Conference with Legal Counsel-Existing Litigation § 54956.9, Name of Case: city of Willows v. Lucky B. Wyatt II Sup. Ct. County of Glenn Case No. 21CV02682.
- b. Public Employee Appointment (§ 54957), Title: City Manager

11. COMMENTS & REPORTS

- a. City Council Comments & Reports
- b. City Manager's Report

12. ADJOURNMENT

This agenda was posted on October 22, 2021



Tara Rustenloven, City Clerk

A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at City Hall or the Willows Public Library at 201 North Lassen Street in Willows or on the City's website at www.cityofwillows.org.

In compliance with the Americans with Disabilities Act, the City of Willows will make available to members of the public any special assistance necessary to participate in this meeting. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). The public should contact the City Clerk's office at 934-7041 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

The City of Willows is an Equal Opportunity Provider



CEREMONIAL MATTERS

City of Willows

PROCLAMATION

Whereas, the 11th of November 1918, marked the end of the 'war to end all wars' and the cessation of the most destructive, sanguinary, and far reaching war in human annals and the resumption by the people of the United States of peaceful relations with other nations, which we hope may never again be severed; and

Whereas, it is fitting that the recurring anniversary of this date should be commemorated with thanksgiving and prayer and exercises designed to perpetuate peace through good will and mutual understanding between nations; and

Whereas, on June 1, 1954 Congress declared that Armistice Day should be Veterans Day to honor all who had served in all wars to preserve world peace and on October 8, 1954 President Dwight D. Eisenhower issued the first Veterans Day Proclamation; and

Whereas, to protect the Nation they love, our veterans stepped forward when America needed them most. In conflicts around the world, their sacrifice and resolve helped destroy the enemies of freedom and saved millions from oppression. In answering history's call with honor, decency, and resolve, our veterans have shown the power of liberty and earned the respect and admiration of a grateful Nation; and

Whereas, all of America's veterans have placed our Nation's security before their own lives, creating a debt that we can never fully repay. Our veterans represent the best of America, and they deserve the best America can give them;

Now Therefore; I, Larry Domenighini, Mayor of the City of Willows and on behalf of the Willows City Council and the Citizens of Willows, do hereby proclaim November 11, 2017, as Veterans Day and urge all citizens of Willows to recognize the valor and sacrifice of our veterans through ceremonies and prayers.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of October, 2021.

Larry Domenighini, Mayor



CONSENT CALENDAR



PERIOD

10/11/2021 TO 10/15/2021

Payroll Direct Deposit 245235 TO 245262

General Checking 38997 TO 39010

Check Register 051597 TO 051629

APPROVAL DATE 10/26/2021

APPROVED _____

REPORT.: 10/11/21
 RUN....: 10/11/21 Time: 14:09
 Run By.: Katie Butler

CITY OF WILLOWS
 Check Register

| Check Number | Date | Payroll Date | **Employee** Num | Name | Actual Period | Fiscal Period | Gross Amount |
|--------------|----------|--------------|---------------------|-------------------------|---------------|---------------|--------------|
| 38997 | 10/15/21 | 10/10/21 | BEA00 | BEATTY, RYAN | 10-21 | 04-22 | 87.50 |
| 38998 | 10/15/21 | 10/10/21 | GAR03 | GARCIA, DAVID | 10-21 | 04-22 | 87.50 |
| 38999 | 10/15/21 | 10/10/21 | LAR00 | LARA , ANDRES J | 10-21 | 04-22 | 80.50 |
| 39000 | 10/15/21 | 10/10/21 | LAR01 | LARA, ANGEL | 10-21 | 04-22 | 84.00 |
| 39001 | 10/15/21 | 10/10/21 | LAR03 | LARA, JOEL | 10-21 | 04-22 | 80.50 |
| 39002 | 10/15/21 | 10/10/21 | LED02 | LEDERER, MANUEL A | 10-21 | 04-22 | 97.50 |
| 39003 | 10/15/21 | 10/10/21 | RUI01 | RUIZ , DAFNEE | 10-21 | 04-22 | 84.00 |
| Z45235 | 10/15/21 | 10/10/21 | BRO01 | Brown, Martha | 10-21 | 04-22 | 5753.85 |
| Z45236 | 10/15/21 | 10/10/21 | BUT01 | BUTLER, KATIE LEEANN | 10-21 | 04-22 | 1934.31 |
| Z45237 | 10/15/21 | 10/10/21 | RUS01 | RUSTENHOVEN, TARA L | 10-21 | 04-22 | 2221.85 |
| Z45238 | 10/15/21 | 10/10/21 | EHO00 | EHORN, MARIA ANNETTE | 10-21 | 04-22 | 2205.23 |
| Z45239 | 10/15/21 | 10/10/21 | ARE00 | Arellanes, Ashley Marie | 10-21 | 04-22 | 378.00 |
| Z45240 | 10/15/21 | 10/10/21 | BOW00 | BOWERS, LINDA S | 10-21 | 04-22 | 70.00 |
| Z45241 | 10/15/21 | 10/10/21 | BRI00 | BRIONES, BRENDA VALENZU | 10-21 | 04-22 | 294.00 |
| Z45242 | 10/15/21 | 10/10/21 | DUN00 | DUNCAN , ROSE A | 10-21 | 04-22 | 1556.31 |
| Z45243 | 10/15/21 | 10/10/21 | ESP00 | Espeland, Sam Kinsey | 10-21 | 04-22 | 70.00 |
| Z45244 | 10/15/21 | 10/10/21 | OLI00 | OLIVER, LINDA F | 10-21 | 04-22 | 336.00 |
| Z45245 | 10/15/21 | 10/10/21 | RAN00 | RANDOLPH, ABIGAIL S | 10-21 | 04-22 | 224.00 |
| Z45246 | 10/15/21 | 10/10/21 | SIL00 | SILVA, EMILY M | 10-21 | 04-22 | 56.00 |
| Z45247 | 10/15/21 | 10/10/21 | SPE02 | SPENCE, KYLIEGH C | 10-21 | 04-22 | 441.00 |
| Z45248 | 10/15/21 | 10/10/21 | VAR00 | Vargas, Giovanni | 10-21 | 04-22 | 532.00 |
| Z45249 | 10/15/21 | 10/10/21 | BOB00 | BOBADILLA, PEDRO D | 10-21 | 04-22 | 50.00 |
| Z45250 | 10/15/21 | 10/10/21 | FLO00 | Flowerdew, Nick | 10-21 | 04-22 | 84.00 |
| Z45251 | 10/15/21 | 10/10/21 | HER00 | HERNANDEZ-SE, RICARDO | 10-21 | 04-22 | 87.50 |
| Z45252 | 10/15/21 | 10/10/21 | HUT04 | HUTSON, KRISTINA RENEE | 10-21 | 04-22 | 372.26 |
| Z45253 | 10/15/21 | 10/10/21 | ABO00 | ABOLD, STEVEN B | 10-21 | 04-22 | 1856.72 |
| Z45254 | 10/15/21 | 10/10/21 | MCM00 | MCMAHON, SHARON M | 10-21 | 04-22 | 188.16 |
| Z45255 | 10/15/21 | 10/10/21 | SEN00 | SENGMANY, SITXAY | 10-21 | 04-22 | 768.00 |
| Z45256 | 10/15/21 | 10/10/21 | VAS01 | VASQUEZ, PEDRO CEASAR | 10-21 | 04-22 | 2056.16 |
| Z45257 | 10/15/21 | 10/10/21 | ENO00 | ENOS, KYLE | 10-21 | 04-22 | 3186.99 |
| Z45258 | 10/15/21 | 10/10/21 | PET02 | PETERSEN, MATTHEW | 10-21 | 04-22 | 1907.01 |
| Z45259 | 10/15/21 | 10/10/21 | STE05 | STEPHENS, KYRA | 10-21 | 04-22 | 1647.36 |
| Z45260 | 10/15/21 | 10/10/21 | CAR03 | CARLSON, JOSHUA D | 10-21 | 04-22 | 1572.46 |
| Z45261 | 10/15/21 | 10/10/21 | MIN00 | MINGS, MICHAEL E | 10-21 | 04-22 | 2021.80 |
| Z45262 | 10/15/21 | 10/10/21 | PFY00 | PFYL, NATISA N | 10-21 | 04-22 | 2536.89 |

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35009.36

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REPORT: 10/12/21
RUN...: 10/12/21 Time: 14:59
Run By.: Katie Butler

CITY OF WILLOWS
Check Register
*** CHECK REVERSAL ***

| Check Number | Date | Payroll Date | **Employee** Num | Name | Actual Period | Fiscal Period | Gross Amount |
|-----------------|----------|-----------------|---------------------|--------------------|------------------|------------------|-----------------|
| Z45249 | 10/16/21 | 10/16/21 | BOB00 | BOBADILLA, PEDRO D | 10-21 | 04-22 | -50.00 |
| Z45260 | 10/16/21 | 10/16/21 | CAR03 | CARLSON, JOSHUA D | 10-21 | 04-22 | -1572.46 |
| | | | | | | | -1622.46 |

REPORT: 10/12/21
RUN ON: 10/12/21 Time: 13:28
RUN BY: Katie Butler

CITY OF WILLOWS

PAGE: 001
ID #: SPVR
CTL.: WIL

Vendor Check Register Print

| Number | Date | Vendor/Organization | Invoice Id | Date | Description/Reference | Period | Amount | Amount Paid |
|--------------------|----------|----------------------------------|------------|----------|-------------------------|--------|----------|-------------|
| 39004 | 10/12/21 | EDD01 EMPLOYMENT DEVELOP.DEPT. | C11012 | 10/12/21 | STATE INCOME TAX | 10-21 | 796.29 | 796.29 |
| 39005 | 10/12/21 | EDD02 EMPLOYMENT DEVELOPMENT DEP | C11012 | 10/12/21 | SDI | 10-21 | 446.56 | 446.56 |
| 39006 | 10/12/21 | ICM01 ICMA RETIREMENT TRUST 457 | C11012 | 10/12/21 | DEFERRED COMP - ICMA | 10-21 | 200.00 | 200.00 |
| 39007 | 10/12/21 | NAT00 NATIONWIDE RETIREMENT SOLU | C11012 | 10/12/21 | USCM DEF. COMP. | 10-21 | 1514.92 | |
| 39007 | 10/12/21 | NAT00 NATIONWIDE RETIREMENT SOLU | 1C11012 | 10/12/21 | USCM DEF. COMP. MTCH | 10-21 | 269.23 | 1784.15 |
| 39008 | 10/12/21 | PER01 P.E.R.S. | C11012 | 10/12/21 | PERS PAYROLL REMITTANCE | 10-21 | 5590.56 | 5590.56 |
| 39009 | 10/12/21 | UMP00 UMPQUA BANK | C11012 | 10/12/21 | DIRECT DEPOSIT | 10-21 | 25598.71 | 25598.71 |
| 39010 | 10/12/21 | UMP01 UMPQUA BANK - MYTAXPAYER | C11012 | 10/12/21 | FEDERAL INCOME TAX | 10-21 | 2669.08 | |
| 39010 | 10/12/21 | UMP01 UMPQUA BANK - MYTAXPAYER | 1C11012 | 10/12/21 | FICA | 10-21 | 4614.32 | |
| 39010 | 10/12/21 | UMP01 UMPQUA BANK - MYTAXPAYER | 2C11012 | 10/12/21 | MEDICARE | 10-21 | 1079.16 | 8362.56 |
| TOTAL DISBURSED... | | | | | | | 42778.83 | 42778.83 |

| Invoice No | Description | Invoice Date | Actual Period | Tm | Discount G/L Account No | Gross Amount | Discount Amount | Net Amount |
|--|-----------------------------------|--------------|---------------|----|-------------------------|--------------|-----------------|------------|
| | | Due Date | Fiscal | | | | | |
| Check #.: 051597 Check Date.: 10/12/21 Vendor I.D.: BAR01 (WILLOWS AUTO PARTS) | | | | | | | | |
| 614641- | CLEAR VINYL TUBING & SILICONE | 09/29/21 | 10-21 | A | | 13.35 | .00 | 13.35 |
| | | 10/12/21 | 04-22 | | | | | |
| 614689- | AIR & OIL FILTERS | 09/30/21 | 10-21 | A | | 45.02 | .00 | 45.02 |
| | | 10/12/21 | 04-22 | | | | | |
| 614722- | OIL FILTER | 09/30/21 | 10-21 | A | | 61.38 | .00 | 61.38 |
| | | 10/12/21 | 04-22 | | | | | |
| 615101- | OIL FILTER, BREATHER & AIR FILTER | 10/05/21 | 10-21 | A | | 69.69 | .00 | 69.69 |
| | | 10/12/21 | 04-22 | | | | | |
| 615198- | CONCENTRATE | 10/06/21 | 10-21 | A | | 27.86 | .00 | 27.86 |
| | | 10/12/21 | 04-22 | | | | | |
| ** Vendor's Subtotal -----> | | | | | | 217.30 | .00 | 217.30 |
| Check #.: 051598 Check Date.: 10/12/21 Vendor I.D.: GAN01 (GANDY-STALEY OIL CO.) | | | | | | | | |
| C11011- | SEPT FUEL BILL FOR FIRE DEPT | 09/30/21 | 10-21 | A | | 702.01 | .00 | 702.01 |
| | | 10/12/21 | 04-22 | | | | | |
| Check #.: 051599 Check Date.: 10/12/21 Vendor I.D.: INT00 (INTERSTATE OIL COMPANY) | | | | | | | | |
| 0763914- | SERV PRO SB CK-4 & FUEL SURCHARGE | 10/08/21 | 10-21 | | | 870.50 | .00 | 870.50 |
| | | 10/12/21 | 04-22 | | | | | |
| Check #.: 051600 Check Date.: 10/12/21 Vendor I.D.: ITF01 (INDUSTRIAL TRUCK & FARM) | | | | | | | | |
| 577861- | CHISEL STRAIGHT, ECT SUPPLIES | 10/01/21 | 10-21 | A | | 44.03 | .00 | 44.03 |
| | | 10/12/21 | 04-22 | | | | | |
| Check #.: 051601 Check Date.: 10/12/21 Vendor I.D.: JER00 (JEREMY'S PEST STOMPERS) | | | | | | | | |
| 104214- | OCT PEST CONTROL FOR FIRE HOUSE | 10/04/21 | 10-21 | | | 40.00 | .00 | 40.00 |
| | | 10/12/21 | 04-22 | | | | | |
| Check #.: 051602 Check Date.: 10/12/21 Vendor I.D.: KNI03 (KNIFE RIVER CONSTRUCTION) | | | | | | | | |
| 259694- | 3/8" PG AND ENVIRONMENTAL FEE | 09/30/21 | 10-21 | | | 165.22 | .00 | 165.22 |
| | | 10/12/21 | 04-22 | | | | | |
| Check #.: 051603 Check Date.: 10/12/21 Vendor I.D.: MJB01 (MJB WELDING SUPPLY, INC.) | | | | | | | | |
| 1359090- | CYLINDER RENTAL | 09/30/21 | 10-21 | A | | 42.00 | .00 | 42.00 |
| | | 10/12/21 | 04-22 | | | | | |
| Check #.: 051604 Check Date.: 10/12/21 Vendor I.D.: N&S00 (N&S TRACTOR) | | | | | | | | |
| IW39687- | PARTS SALE | 10/11/21 | 10-21 | | | 47.37 | .00 | 47.37 |
| | | 10/12/21 | 04-22 | | | | | |
| Check #.: 051605 Check Date.: 10/12/21 Vendor I.D.: NOR18 (NORTHERN CALIF. GLOVES) | | | | | | | | |
| 543380- | BLUE 6M XL | 09/30/21 | 10-21 | | | 401.30 | .00 | 401.30 |
| | | 10/12/21 | 04-22 | | | | | |
| Check #.: 051606 Check Date.: 10/12/21 Vendor I.D.: PLE00 (PLEXUS GLOBAL LLC) | | | | | | | | |
| 14026- | DOT RANDOMS | 09/30/21 | 10-21 | | | 42.00 | .00 | 42.00 |
| | | 10/12/21 | 04-22 | | | | | |
| Check #.: 051607 Check Date.: 10/12/21 Vendor I.D.: REC00 (RECOLOGY OSTROM ROAD) | | | | | | | | |
| C11011- | SERVICES 8/26/21 TO 9/25/21 | 09/30/21 | 10-21 | | | 3609.06 | .00 | 3609.06 |
| | | 10/12/21 | 04-22 | | | | | |
| Check #.: 051608 Check Date.: 10/12/21 Vendor I.D.: SEV00 (INFRAMARK, LLC) | | | | | | | | |
| 68326- | BASE OPERATION FEE AND REPAIRS | 10/08/21 | 10-21 | | | 56811.84 | .00 | 56811.84 |
| | | 10/12/21 | 04-22 | | | | | |

| Invoice No | Description | Invoice Date | Actual Period | Discount G/L | Account No | Gross Amount | Discount Amount | Net Amount | |
|---|---------------------------------|--------------|---------------|--------------|------------|-----------------------------|-----------------|------------|----------|
| | | Due Date | Fiscal Tm | | | | | | |
| Check #.: 051609 Check Date.: 10/12/21 Vendor I.D.: SMA00 (SMART SOURCE LLC GRANDFLOW DIVISION) | | | | | | | | | |
| 0002911- | BLUE MARBLE CHECKS | 08/05/21 | 10-21 | | | 261.02 | .00 | 261.02 | |
| | | 10/12/21 | 04-22 | | | | | | |
| ----- | | | | | | | | | |
| Check #.: 051610 Check Date.: 10/12/21 Vendor I.D.: USB04 (U.S. BANK CORPORATE PAYMENT SYSTEMS) | | | | | | | | | |
| C11011- | MONTHLY STATEMENT FOR SEPT 2021 | 09/22/21 | 10-21 | | | 3423.89 | .00 | 3423.89 | |
| | | 10/12/21 | 04-22 | | | | | | |
| ----- | | | | | | | | | |
| Check #.: 051611 Check Date.: 10/12/21 Vendor I.D.: WILHI (WILLOWS ACE HARDWARE) | | | | | | | | | |
| 74178- | SUPPLIES | 10/06/21 | 10-21 | | | 77.81 | .00 | 77.81 | |
| | | 10/12/21 | 04-22 | | | | | | |
| 74179- | TORCH RECIP | 10/06/21 | 10-21 | | | 24.84 | .00 | 24.84 | |
| | | 10/12/21 | 04-22 | | | | | | |
| 74185- | 3" PVC MALE ADAPTER | 10/06/21 | 10-21 | | | 5.15 | .00 | 5.15 | |
| | | 10/12/21 | 04-22 | | | | | | |
| 74267- | BALLAST ELEC 3-4 F32T8 | 10/08/21 | 10-21 | | | 26.80 | .00 | 26.80 | |
| | | 10/12/21 | 04-22 | | | | | | |
| | | | | | | ** Vendor's Subtotal -----> | 134.60 | .00 | 134.60 |
| | | | | | | ** Total Checks Paid -----> | 66812.14 | .00 | 66812.14 |
| | | | | | | ===== | ===== | ===== | ===== |

| Invoice No | Description | Due Date | Fiscal | Tm | G/L | Account | No | Discount | Gross | Discount | Net |
|---|--|-----------------------------|--------|----|-----|---------|----|----------|----------|----------|----------|
| | | | | | | | | Amount | Amount | Amount | |
| Check #: 051612 Check Date.: 10/15/21 Vendor I.D.: AND01 (ANDY HEATH FINANCIAL SERVICES) | | | | | | | | | | | |
| 02-21- | FY2020-21 FINANCIAL ASSISTANCE | 10/13/21 | 10-21 | | | | | | 4185.00 | .00 | 4185.00 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #: 051613 Check Date.: 10/15/21 Vendor I.D.: APP01 (APPEAL-DEMOCRAT) | | | | | | | | | | | |
| C11015- | 52 WEEKS SUBSCRIPTION | 10/15/21 | 10-21 | | | | | | 72.70 | .00 | 72.70 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #: 051614 Check Date.: 10/15/21 Vendor I.D.: CAL01 (CALIFORNIA WATER SERVICE CO.) | | | | | | | | | | | |
| C11015- | Water & Sewer | 10/07/21 | 10-21 | A | | | | | 81.46 | .00 | 81.46 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #: 051615 Check Date.: 10/15/21 Vendor I.D.: CAL18 (CALIFORNIA BUILDING STANDARDS COMMISSION) | | | | | | | | | | | |
| C11014- | 3RD QTR BSASRF PAYMENT | 10/14/21 | 10-21 | | | | | | 203.40 | .00 | 203.40 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #: 051616 Check Date.: 10/15/21 Vendor I.D.: CHI07 (CHICO IMMEDIATE CARE MEDICAL CENTER INC) | | | | | | | | | | | |
| 341K23200- | PHYSICAL | 10/02/21 | 10-21 | | | | | | 200.00 | .00 | 200.00 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #: 051617 Check Date.: 10/15/21 Vendor I.D.: CIT06 (CITY OF ORLAND) | | | | | | | | | | | |
| 143- | Cont.Serv. Willows Library | 10/07/21 | 10-21 | A | | | | | 22836.60 | .00 | 22836.60 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #: 051618 Check Date.: 10/15/21 Vendor I.D.: COA00 (COASTLAND CIVIL ENGINEERING) | | | | | | | | | | | |
| 52107- | WILLOWS CITY ENGINEERING FY 21-22 | 09/30/21 | 10-21 | | | | | | 5381.25 | .00 | 5381.25 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| 52108- | EDA GRANT | 09/30/21 | 10-21 | | | | | | 218.75 | .00 | 218.75 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| 52175- | 346 S BUTTE STREET | 09/30/21 | 10-21 | | | | | | 87.50 | .00 | 87.50 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| | | ** Vendor's Subtotal -----> | | | | | | | 5687.50 | .00 | 5687.50 |
| Check #: 051619 Check Date.: 10/15/21 Vendor I.D.: DEP01 (DEPT. OF CONSERVATION) | | | | | | | | | | | |
| C11014- | 3RD QTR DEPARTMENT OF CONSERVATION PAYMENT | 10/14/21 | 10-21 | A | | | | | 20.13 | .00 | 20.13 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #: 051620 Check Date.: 10/15/21 Vendor I.D.: FP000 (FRANCOTYP-POSTALIA, INC.) | | | | | | | | | | | |
| 105059209- | POSTBASE | 10/01/21 | 10-21 | | | | | | 93.66 | .00 | 93.66 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #: 051621 Check Date.: 10/15/21 Vendor I.D.: MAT01 (MATSON & ISOM TECHNOLOGY CONSULTING INC) | | | | | | | | | | | |
| 80731- | CLEARIT PARTNER PROGRAM MEMBERSHIP | 10/08/21 | 10-21 | | | | | | 2638.00 | .00 | 2638.00 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| 80781- | BACKUP 190 SERVICE | 10/08/21 | 10-21 | | | | | | 100.00 | .00 | 100.00 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| | | ** Vendor's Subtotal -----> | | | | | | | 2738.00 | .00 | 2738.00 |
| Check #: 051622 Check Date.: 10/15/21 Vendor I.D.: NSW00 (NSWTS) | | | | | | | | | | | |
| 0238- | SEPT 2021 MONTHLY SERVICE FEE | 10/11/21 | 10-21 | | | | | | 130.00 | .00 | 130.00 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #: 051623 Check Date.: 10/15/21 Vendor I.D.: OFF05 (OFFICE DEPOT, INC.) | | | | | | | | | | | |
| 201515501- | PAPER AND NOTE PADS | 10/04/21 | 10-21 | A | | | | | 53.25 | .00 | 53.25 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| 201516518- | ENVELOPES | 10/04/21 | 10-21 | A | | | | | 86.22 | .00 | 86.22 |
| | | 10/15/21 | 04-22 | | | | | | | | |
| | | ** Vendor's Subtotal -----> | | | | | | | 139.47 | .00 | 139.47 |

RUN...: Oct 15 21 Time: 12:05
 Run By.: Katie Butler

Automatic Check Listing/Update
 Control Date.: 10/15/21 Cash Account No.: 000 1045

ID #: PY-CL
 CTL.: WIL

| Invoice No | Description | Invoice Date | | Actual Period | | Discount G/L | Account No | Gross Amount | Discount Amount | Net Amount | |
|--|---|--------------|--------|---------------|--|--------------|------------|-----------------------------|-----------------|------------|----------|
| | | Due Date | Fiscal | Tm | | | | | | | |
| Check #.: 051624 Check Date.: 10/15/21 Vendor I.D.: PGE01 (PG & E) | | | | | | | | | | | |
| C11014- | UTILITY ELECTRIC FOR ACCT ENDING 3795 | 10/05/21 | 10-21 | A | | | | 44.37 | .00 | 44.37 | |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #.: 051625 Check Date.: 10/15/21 Vendor I.D.: SEI01 (ROY SEILER, C.P.A.) | | | | | | | | | | | |
| 30402- | PROFESSIONAL SERVICES 9-8-21 TO 9-29-21 | 10/07/21 | 10-21 | A | | | | 3906.00 | .00 | 3906.00 | |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #.: 051626 Check Date.: 10/15/21 Vendor I.D.: SUN07 (SUN LIFE FINANCIAL) | | | | | | | | | | | |
| C11014- | 9-1-21 TO 9-30-21 COVERAGE | 09/30/21 | 10-21 | | | | | 1315.83 | .00 | 1315.83 | |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #.: 051627 Check Date.: 10/15/21 Vendor I.D.: TRA02 (TRACTOR SUPPLY CREDIT PLAN) | | | | | | | | | | | |
| 315142- | WALLS FLEECE JACKET YELLOW | 10/06/21 | 10-21 | | | | | 60.05 | .00 | 60.05 | |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #.: 051628 Check Date.: 10/15/21 Vendor I.D.: USA00 (USA N. 811 FOR THE BENEFIT OF CA UNDERG.) | | | | | | | | | | | |
| 21DIG1327- | CA STATE FEE FOR REGULATORY COSTS | 08/02/21 | 10-21 | | | | | 340.27 | .00 | 340.27 | |
| | | 10/15/21 | 04-22 | | | | | | | | |
| Check #.: 051629 Check Date.: 10/15/21 Vendor I.D.: WILHI (WILLOWS ACE HARDWARE) | | | | | | | | | | | |
| 74437- | PIPE, ELBOW, CEMENT & BALL VALVE | 10/13/21 | 10-21 | | | | | 40.36 | .00 | 40.36 | |
| | | 10/15/21 | 04-22 | | | | | | | | |
| | | | | | | | | ** Total Checks Paid -----> | 42084.80 | .00 | 42084.80 |



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD SEPTEMBER 28, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

Please visit www.cityofwillows.org for free PodBean recordings.

1. Mayor Domenighini called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Council Member Warren.

3. Roll Call:

Council Members Present: Council Members Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: Interim City Manager Wayne Peabody and City Clerk Tara Rustenhoven

4. **Changes to the Agenda:** No changes to the agenda.

5. Public Comment & Consent Calendar Forum: No public comments or written communications.

- a. Approval of general checking, payroll & direct deposit check registers Z45175-Z45198, 38975-38981, 051498-051548
- b. Approval of minutes of the Regular City Council Meeting held on September 14, 2021.

Council Member Williams asked to pull 5a for discussion.

Roberta Asbury asked for a correction on page 2 of the minutes.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Warren

Moved to approve Item 5b as amended.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

Mr. Williams pointed out that check #'s 051500 & 051511 will be amended from \$250.00 to \$215.00.

Action:

Motion: Council Member Williams/Second: Council Member Warren

Moved to approve Item 5a as presented above.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

6. Discussion & Action Calendar:

a. By motion, authorize Interim City Manager to amend the existing contract with Inframark, to provide all of the City's wastewater treatment services and duties for the remainder of fiscal year 2021-22 and reallocate Public Works Department salaries from the Enterprise Fund to the General Fund.

Council and Staff Discussion.

Dennis Asbury shared his concerns and had questions for staff.

Written Communication received from Forrest Sprague regarding the above item. This will be added to the Minutes.

Williams had questions on the misallocated amounts.

Doug Ross wanted clarification on the \$75,000 figure and the \$175,000 figure.

Action:

Motion: Council Member Williams/Second:

Motion to reach out to retired employees to see if they would be interested in the position.

The motion dies due to lack of a second

Action:

Motion: Council Member Warren/Second: Vice Mayor Hansen

Moved to authorize Interim City Manager to amend the existing contract with Inframark, to provide all of the City's wastewater treatment services and duties for the remainder of fiscal year 2011-22 and reallocate Public Works Department salaries from the Enterprise Fund to the General Fund.

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

b. By motion, authorize Interim City Manager to close City Hall the week of Christmas-December 20th-22nd.

Discussion. Council gave their opinions on the closure of City Hall.

Dennis Asbury wanted to know how many permits are issued at a normal, every day-to-day basis.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Warren

Moved to authorize Interim City Manager to close City Hall the week of Christmas-December 20th-22nd 2021.

The motion passed 3/1 carried by the following voice vote:

AYES: Warren, Vice Mayor Hansen, Mayor Domenighini

NOES: Williams

ABSENT:

ABSTAIN:

7. Informational Items

a. Public Records Act Request Process

Doug Ross had comments/questions for staff.

b. Street Banner Program

Council Member Williams had questions for staff regarding banners that honor Veterans.

Mayor Domenighini wanted to know if the flags were limited to just the downtown area.

Madelynn Coffman likes the idea of the banners and had questions for staff regarding themes.

Direction was given to staff to bring back as an action item on a future agenda with an update and recommendation.

8. Comments & Reports:

a. City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

b. City Manager's Report:

- An Informational Report for Energy Efficient Lights will be coming to a future meeting.

9. Closed Session:

a. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:

§54956.9 Number of Cases: 2

i. Name of Case: City of Willows v. Lucky B. Wyatt, Superior Court of California, County of Glenn
Case No. 21CV02682

ii. Name of Case: John O'Connell v. City of Willows et al, Superior Court of California, County of Glenn
Case No. 20CV02511

Entered into closed session at 8:49 p.m.

Reconvened into open session at 9:14 p.m.

Announcement of any action taken in closed session:

Mayor Domenighini reported no reportable action and direction was given to staff.

10. Adjournment:

The Meeting was adjourned at 9:14 p.m.

Dated: October 18, 2021

Tara Rustenhoven, City Clerk



ACTION MINUTES OF THE WILLOWS CITY COUNCIL SPECIAL MEETING HELD OCTOBER 12, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

Please visit www.cityofwillows.org for free PodBean recordings.

1. Mayor Domenighini called the meeting to order at **5:00 p.m.**
2. The meeting opened with the Pledge of Allegiance led by Vice Mayor Hansen.

3. Roll Call:

Council Members Present: Council Members Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: Interim City Manager Marti Brown City Attorney David Ritchie and City Clerk Tara Rustenhoven

4. Changes to the Agenda- Mayor Domenighini announced there will be no item 5-closed session

5. Public Comment:

Tom Brandon, wanted to say that the statement that was made by a City Council Member at the September meeting was rude and harassment to another City Council Member.

6. City Council Vacancy – Review and approval of interview questions:

a. Review draft interview questions, edit as necessary and approve final list of questions for Council candidate interviews.

By consensus, Council had no changes to the interview questions.

7. City Council Vacancy-Interviews:

a. Interview four qualified applicants for the Willows City Council vacancy based on the qualifying applications that were received by the application deadline of Wednesday, September 29, 2021.

Candidates were interviewed in alphabetical order

- (1) Susan Cecceon
- (2) Robert Griffith
- (3) Casey Hofhenke
- (4) Forrest Sprague

Council will discuss the Appointment at the Regular City Council Meeting

8. Adjournment:

The Meeting was adjourned at 5:49 p.m.

Dated: October 19, 2021

Tara Rustenhoven, City Clerk



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD OCTOBER 12, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

Please visit www.cityofwillows.org for free PodBean recordings.

1. Mayor Domenighini called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Council Member Jeff Williams.

Roll Call:

Council Members Present: Council Members Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: Interim City Manager Marti Brown City Attorney David Ritchie and City Clerk Tara Rustenhoven

3. Changes to the Agenda : There were no changes to the Agenda.

4. Public Comment & Consent Calendar Forum:

Public Comment: No public comments or written communication.

- a. Approval of general checking, payroll & direct deposit check registers Z45199-Z45234, 38982-38996, 051549-051596.

Council Member Williams asked to pull item 4a for discussion. He had questions on check #s Z45226, Z45232, Z45233, and Z45234. He asked Interim City Manager to explain the charges of these checks.

Action:

Motion: Council Member Warren/Second: Vice Mayor Hansen

Moved to approve the Consent Agenda as presented above and the following item(s).

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

5. Presentation:

- a. Impact of Senate Bill 1383 – California’s Climate Pollutant Reduction Strategy

Andrew Parrish with CalRecycle presented the overview of requirements with SB 1383.

Diana Ramirez with Waste Management presented an overview of the Waste Management Smart Truck Program.

6. Discussion & Action Calendar:

- a. By motion, authorize the Interim City Manager to amend the Memorandum of Understanding with the County of Glenn for Building Inspection Services to also include Code Enforcement Services.

Council Member Williams recommended asking former employee Skip Sykes to come back and do the City's Code Enforcement.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Warren

Moved to authorize the Interim City Manager to amend the Memorandum of Understanding with the County of Glenn for Building Inspection Services to also include Code Enforcement Services not to exceed \$45,000 for the remainder of the fiscal year.

The motion passed 3/1 carried by the following voice vote:

AYES: Warren, Vice Mayor Hansen, Mayor Domenighini

NOES: Williams

ABSENT:

ABSTAIN:

b. Appoint the City's Architectural Design Review Board to oversee, review and recommend a final street banner design to the City Council.

Direction was given to staff to Have the Architectural Design Review Board (Planning Commission) oversee and review the street banner project.

c. By motion, appoint two Council Members to serve on the Planning Commission Selection Subcommittee and approve the proposed schedule to recruit two Planning Commissioners.

Council Member Warren and Mayor Domenighini will serve on the Selection Subcommittee.

d. Appoint one of the four qualified applicants to the Willows City Council effective Tuesday October 26, 2021 and to complete former Council member Joe Flesher's Council term, and by motion, adopt a resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPOINTING A MEMBER TO FILL A VACANCY ON THE WILLOWS CITY COUNCIL.**

Joe Hinton, a resident of Willows, suggested a vote on the appointment to fill the vacant seat on the City Council.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Warren

Moved to adopt a resolution entitled; a resolution of the city council of the City of Willows appointing Robert Griffith, to fill a vacancy on the Willows City Council.

The motion passed unanimously 3/1 carried by the following roll call vote:

AYES: Warren, Vice Mayor Hansen, Mayor Domenighini

NOES: Williams

ABSENT:

ABSTAIN:

7. Comments & Reports:

a. City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

Williams had questions on some information on the City Website. He also had questions on the Sewer Fee on the Property Tax Bill.

- b. City Manager's Report
 - None at this time.

11. Adjournment:

The Meeting was adjourned at 9:25 p.m.

Dated: October 20, 2021

Tara Rustenhoven, City Clerk

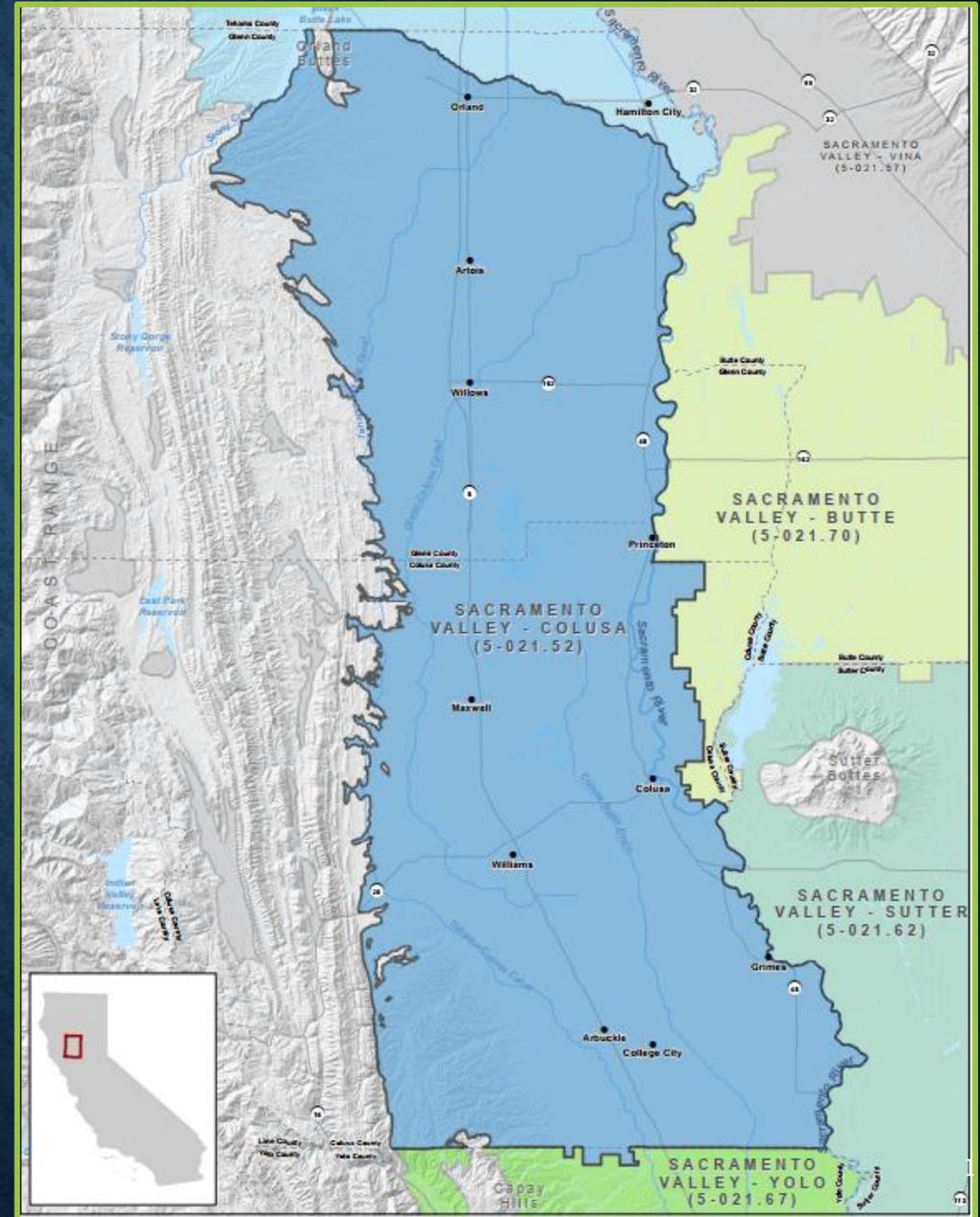
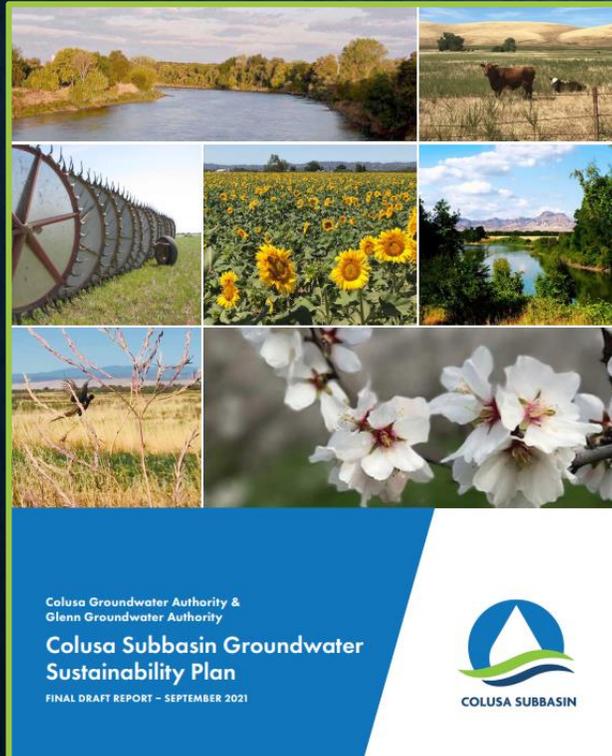


PRESENTATIONS

Colusa Subbasin

Groundwater Sustainability Plan

Overview

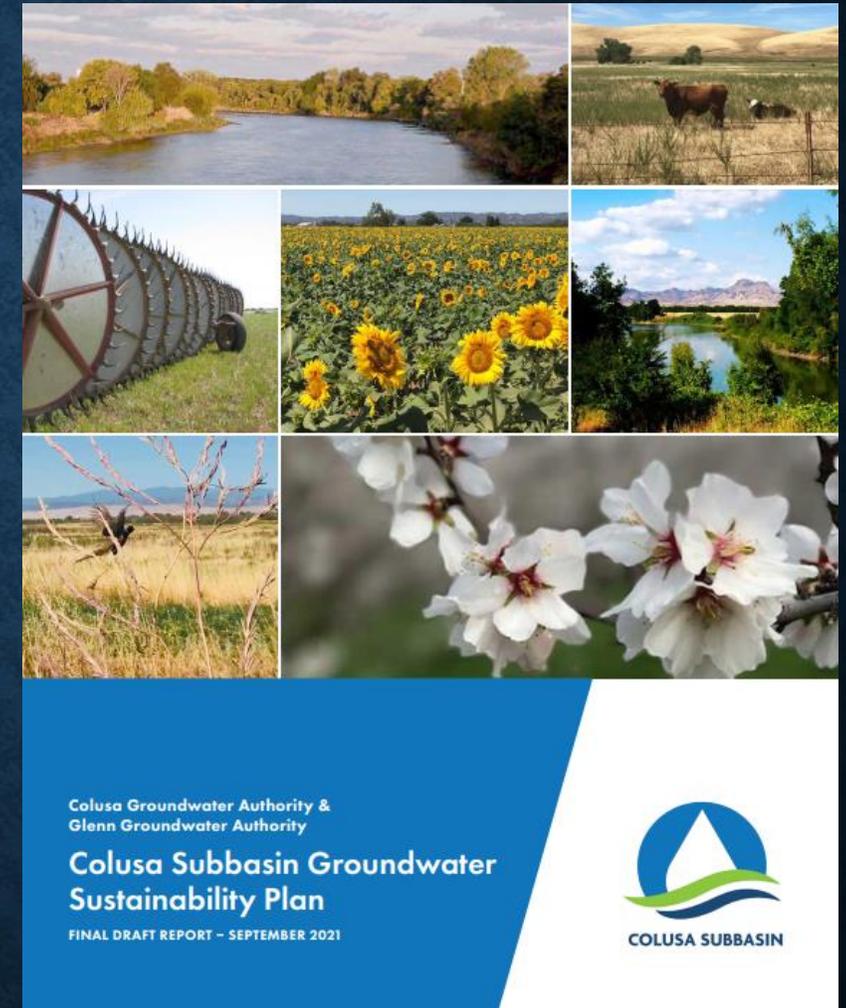


Groundwater Sustainability Plan (GSP)

In response to the 2014 Sustainable Groundwater Management Act (SGMA), the GSP is a roadmap for how groundwater will be managed over the next two decades.

The Draft GSP is available for public review and comment through October 31, 2021.

<https://www.countyofglenn.net/water-resources/colusa-subbasin-groundwater-sustainability-plan-public-review-draft>



Colusa Groundwater Authority &
Glenn Groundwater Authority

Colusa Subbasin Groundwater Sustainability Plan

FINAL DRAFT REPORT – SEPTEMBER 2021



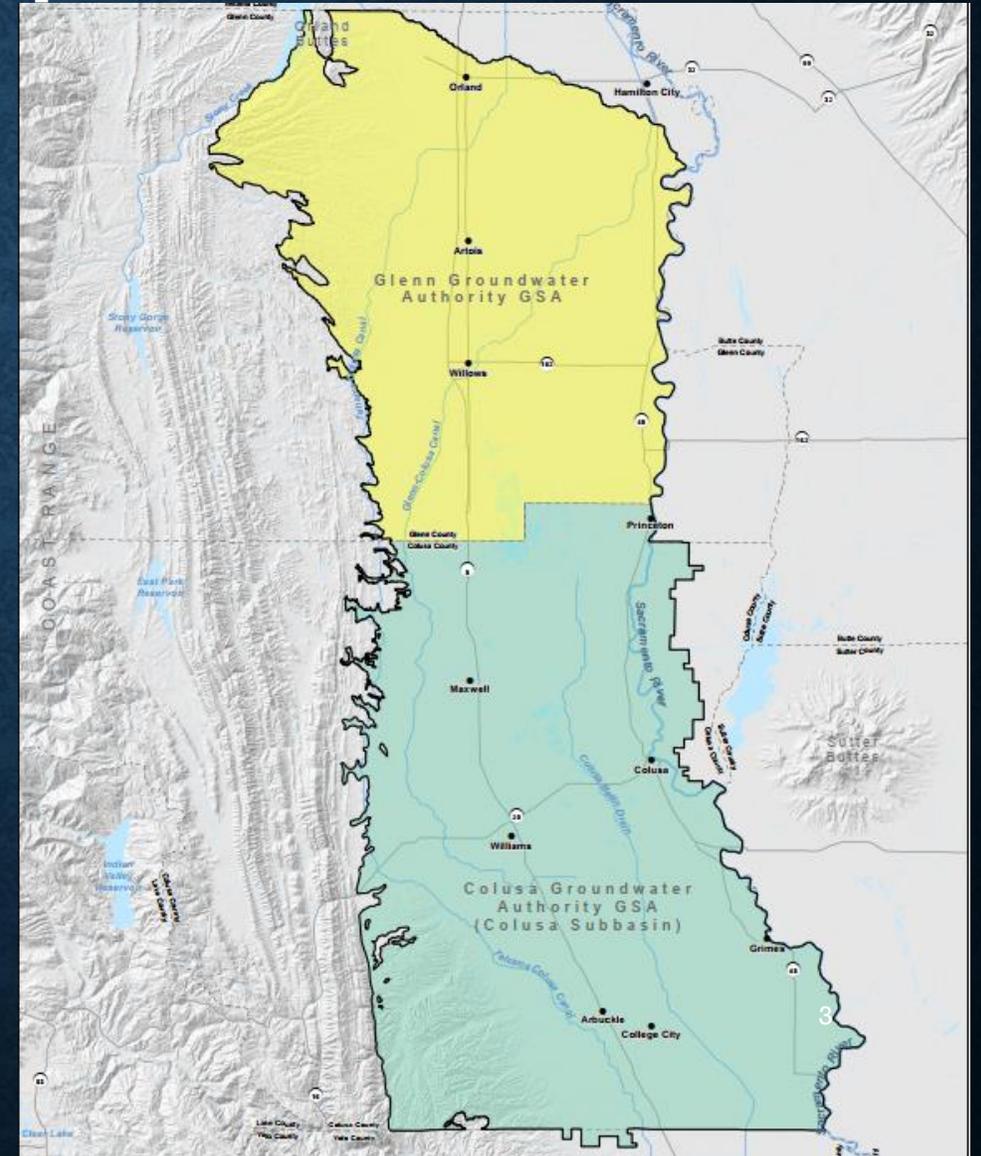
Who is developing the GSP?

Two local Groundwater Sustainability Agencies (GSA), the Colusa Groundwater Authority and the Glenn Groundwater Authority with support from subject-matter experts, stakeholders, and the community.

Glenn Groundwater Authority

- City of Orland
- City of Willows
- County of Glenn
- Glenn-Colusa Irrigation District
- Glide Water District
- Kanawha Water District
- Monroeville Water District
- Orland-Artois Water District
- Princeton-Codora-Glenn Irrigation District
- Provident Irrigation District

Website: <https://www.countyofglenn.net/dept/planning-community-development-services/water-resources/glenn-groundwater-authority>



What is in the plan?

GSPs must assess groundwater conditions and articulate how groundwater management will avoid adverse impacts to beneficial users, including domestic, municipal, tribal, agricultural, industrial, and environmental uses.

Sustainability Indicators

Avoiding adverse impacts is based on the evaluation of 6 Sustainability Indicators.



Note: Seawater intrusion was determined to be not applicable in the Colusa Subbasin.

GSP OUTLINE

- Preface
- Executive Summary
- Chapter 1 Introduction
- Chapter 2 Plan Area
- Chapter 3 Basin Setting
- Chapter 4 Monitoring Networks
- Chapter 5 Sustainable Management Criteria
- Chapter 6 Projects and Management Actions
- Chapter 7 Plan Implementation
- Chapter 8 References

COLUSA SUBBASIN GSP

Preface

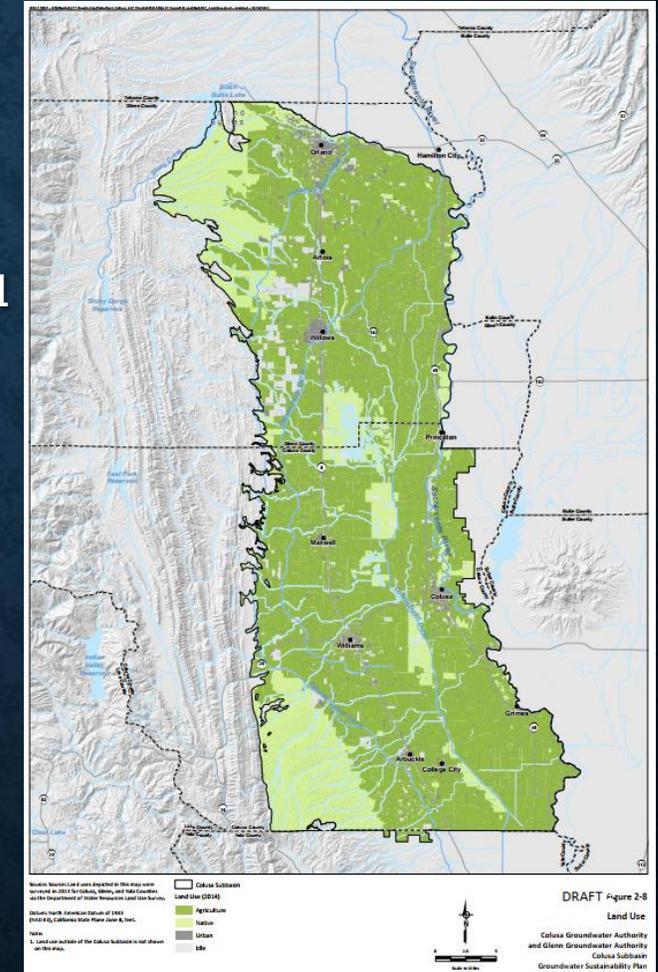
- Address current drought conditions

1- Introduction

- Purpose of the GSP
- Sustainability Goal
- Agency Information

2- Plan Area

- Jurisdictional Boundaries
- Water Resources Monitoring and Management Programs
- Land Use
- Notice and Communication



COLUSA SUBBASIN GSP

3- Basin Setting

- Hydrogeologic Conceptual Model (HCM)
 - Depicting surface and subsurface features
- Existing and Historical Groundwater Conditions
- Water Budget Information

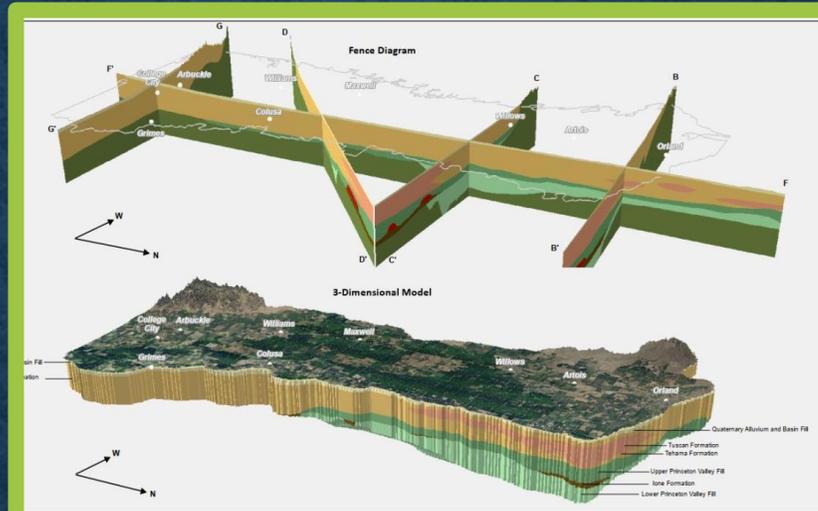
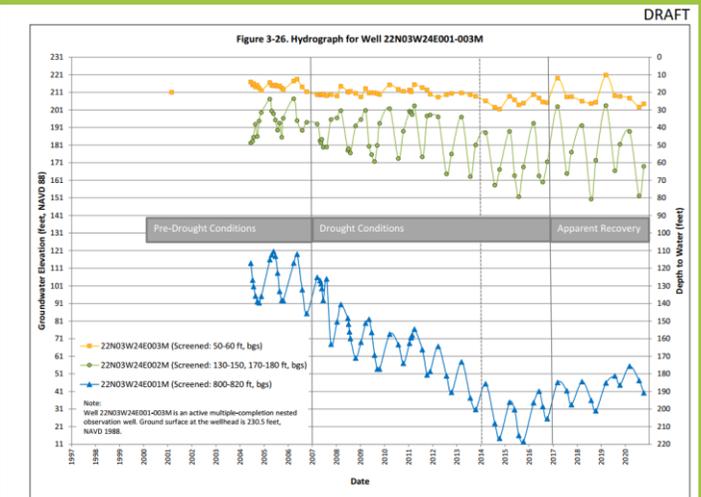
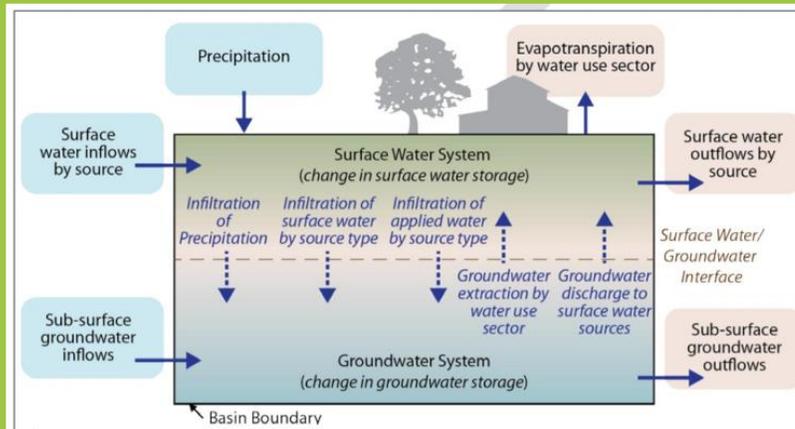


Figure ES-2. 3D Hydrogeologic Conceptual Model



Colusa Groundwater Authority
Glenn Groundwater Authority
Colusa Subbasin Groundwater Sustainability Plan
N.C. 377-60-20-11-WP-GSP



Notes: Boundary fluxes are shown as solid blue arrows, with inflows and outflows indicated by blue and red captions, respectively. Internal fluxes are indicated by dashed blue arrows. The two primary storage mechanisms are the surface water storage and groundwater storage systems.

Figure 3-37. Water Budget Components (DWR 2016)

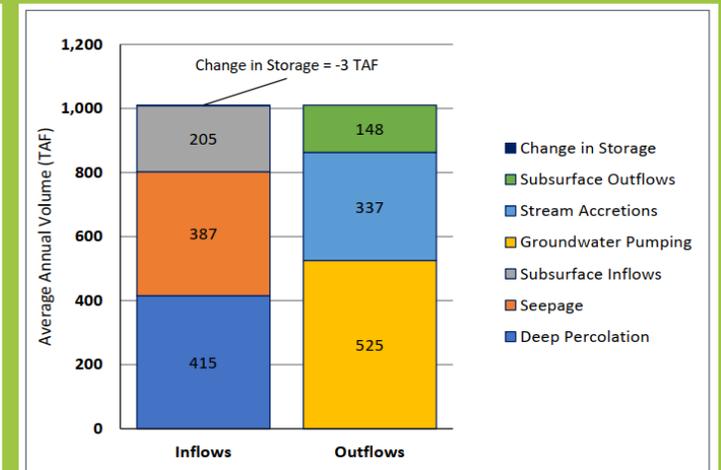


Figure 3-46. Average Annual Future Conditions, 2030 Climate Change Baseline Groundwater System Water Budget Summary (2016-2065)



Surface Water Depletion



Reduction of Storage



Degraded Quality



Seawater Intrusion



Land Subsidence



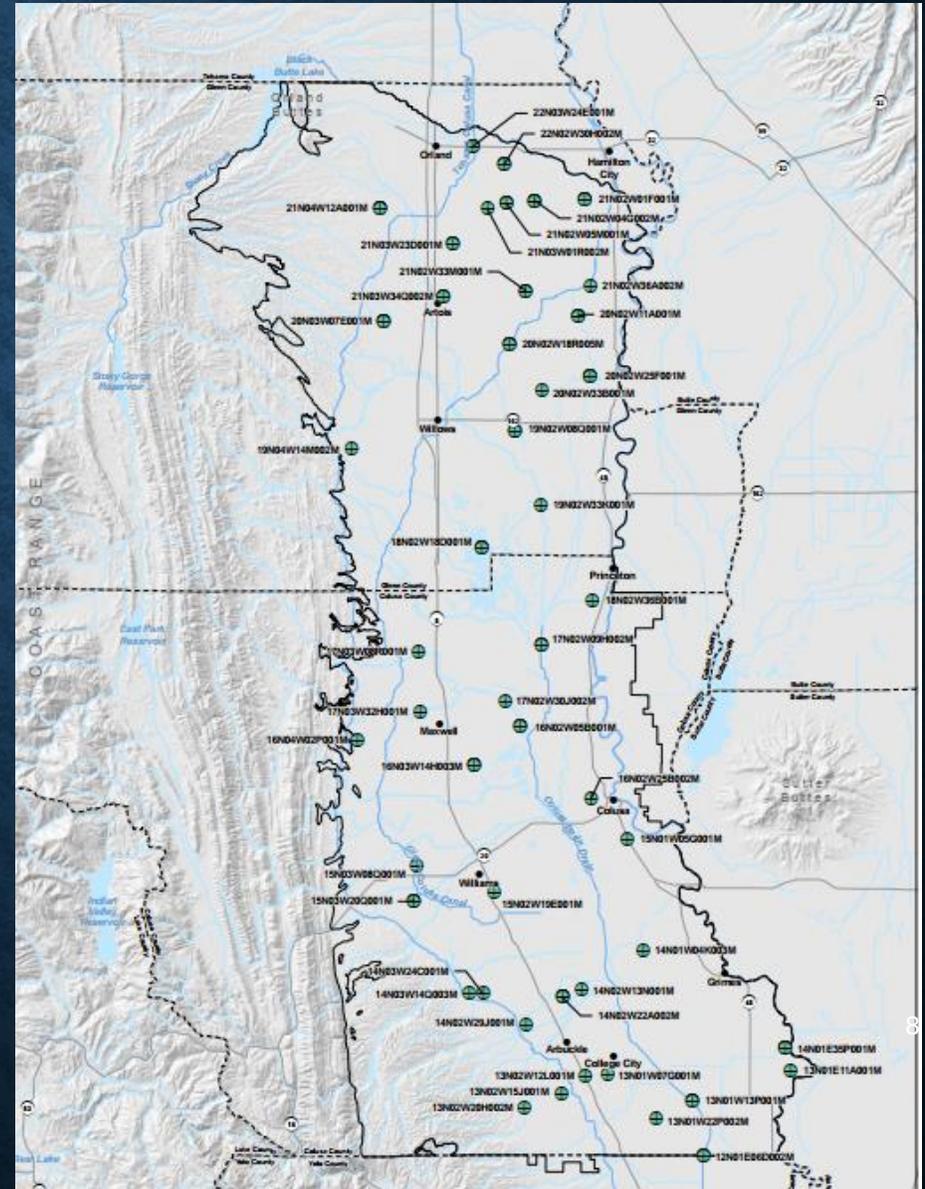
Lowering GW Levels

COLUSA SUBBASIN GSP

4- Monitoring Network

- Groundwater Level Monitoring
- Groundwater Quality Monitoring
- Land Subsidence Monitoring
- Surface Water Monitoring

Collaborating with a variety of other agencies to collect and share data.



COLUSA SUBBASIN GSP

5- Sustainable Management Criteria (SMC)

- Minimum Thresholds (MT)
 - Level to Avoid
- Measurable Objectives (MO)
 - Goal
- Undesirable Results (UR)
 - Condition in which the basin is not sustainable
- SMC are set for each applicable Sustainability Indicator



Note: Seawater intrusion is not applicable to the Colusa Subbasin.

Undesirable Results

“The description of undesirable results...shall be based on a quantitative description of the combination of minimum threshold exceedances that cause significant and unreasonable effects in the basin.”

Table 5-1. Summary of Sustainability Thresholds for All Sustainability Indicators Applicable to the Colusa Subbasin

| Sustainability Indicator | Monitoring Network | Undesirable Result | Minimum Threshold (MT) | Measurable Objective (MO) |
|---|---|---|---|---|
| Chronic Lowering of Groundwater Levels | 48 Representative Monitoring Network (RMN) wells monitored at least 2-3 times annually by DWR | 25% (12 of 48) RMN wells fall continuously below their MT for 24 consecutive months | The lower of 50% of measured historical groundwater elevation range below the historical measured low elevation and the elevation corresponding to the 20th percentile of domestic well depths in the RMN well's Thiessen polygon, subject to interbasin coordination and consistency to ensure operational compatibility | Mean of last 5 years available groundwater elevation measurements subject to interbasin coordination and consistency to ensure operational compatibility. A fixed value, not a rolling average. |
| Reduction in Groundwater Storage | 48 RMN wells monitored at least 2-3 times annually by DWR (same as Groundwater Level monitoring network) | Use groundwater levels as proxy | Use groundwater levels as proxy | Use groundwater levels as proxy |
| Seawater Intrusion | Not applicable | Not applicable | Not applicable | Not applicable |
| Degraded Groundwater Quality | 25 RMN wells monitored by others at variable intervals under existing State of California regulatory programs. | Electrical conductivity (EC) in 25 % (6 of 23) of the RMN wells exceeds the MT for two (2) consecutive years. | The higher of EC of 900 microSiemens per centimeter ($\mu\text{S}/\text{cm}$) (the recommended California Secondary Maximum Contaminant Level) OR the pre-2015 historical maximum measured EC. | EC of 700 $\mu\text{S}/\text{cm}$ (corresponding to an agricultural water quality objective providing for no yield reduction for crops commonly grown in the Colusa Subbasin). |
| Land Subsidence ^(a) | Existing Sacramento Valley Height Modernization Project (SVHMP) benchmarks (63 sites) | 15% or more (9 of 63) monitoring sites (benchmarks) experience subsidence rates above the MT | Benchmarks with greater than 1 foot historical subsidence (measured between 2008 and 2017): set MT at 0.60 foot/year. Benchmarks with less than 1 foot historical subsidence (measured between 2008 and 2017): set MT at 0.50 foot/year. | Benchmarks with greater than 1 foot historical subsidence (measured between 2008 and 2017): set MO at 0.25 foot/year. Benchmarks with less than 1 foot historical subsidence (measured between 2008 and 2017): set MO at 0.25 foot/year. |
| Depletions of Interconnected Surface Waters | 12 RMN wells less than 200 feet deep and between 2,000 feet and five miles of interconnected stream (Sacramento River, Colusa Basin Drain, Stony Creek) | 25% (3 of 12) RMN wells fall below their MT for 24 consecutive months. | Ten (10) feet below the observed fall 2015 groundwater level. (Fall 2015 level is the measured elevation recorded on the date closest to Oct 15.) | Mean of last 5 years available groundwater elevation measurements subject to interbasin coordination and consistency to ensure operational compatibility. A fixed value, not a rolling average. |

(a) Sustainable management criteria for inelastic land subsidence are under review and may be revised after publication of this draft GSP.

6- PROJECTS AND MANAGEMENT ACTIONS (PMA)

PMA Types

- **Direct groundwater recharge:**
PMAs that recharge groundwater using available surface water, flood water, stormflows, or other surface water supplies.
- **In-lieu groundwater recharge:**
PMAs that offset groundwater pumping by supplying or otherwise incentivizing use of surface water or other surface water supplies “in lieu” of groundwater.
- **Management action:**
Non-structural programs or policies designed to support sustainable groundwater management.
- **Reduce groundwater demand:**
PMAs that reduce or remove sources of groundwater demand and extraction, such as invasive and non-native plant species along riparian corridors.

6- PROJECTS AND MANAGEMENT ACTIONS (PMA)

Planned Projects (5)

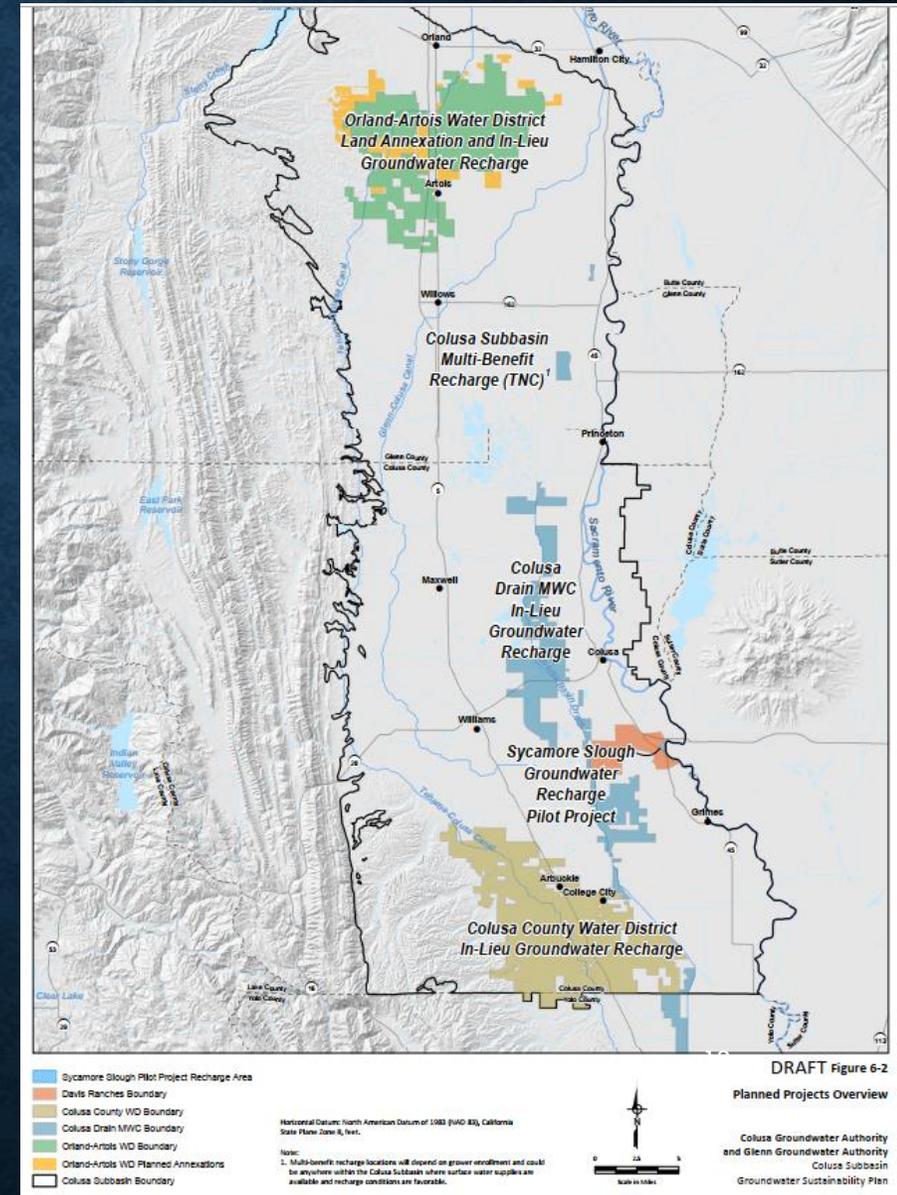
- Project proponents working to implement at this time
- Detailed descriptions

Ongoing Projects (5) / Ongoing Management Actions (1)

- Existing projects that are temporary and could be continued or are limited in scope and could be expanded
- Summary descriptions

Potential Projects (15) / Potential Management Actions (8)

- Conceptual
- Will be evaluated and developed further based on monitoring of PMA performance and groundwater conditions
- Summary descriptions



7- PLAN IMPLEMENTATION

- Costs to implement the GSP focusing on the first 5 years
 - GSA Costs (administration, studies, GSP updates, contingency)
 - PMA Costs

GSP Discusses

- Financing approaches
- Timeline and Roadmap for implementing PMA between 2022 and 2042
- Implementation of additional actions to achieve sustainability goals (examples: Data Management System, monitoring wells, model updates)
- Monitoring and Reporting (annual reports/5 year updates)

Table 7-5. Total Estimated Cost Summary of GSP Implementation

| Cost Category | 2022 | 2023 | 2024 | 2025 | 2026 | 2027+ |
|--|--------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| Other Capital/Studies | \$556,000 | \$1,120,000 | \$685,000 | \$460,000 | \$460,000 | \$630,000 |
| Debt-Financed PMA Capital Repayment | - | \$2,551,000 | \$2,551,000 | \$2,551,000 | \$2,551,000 | \$2,551,000 |
| PMA O&M | - | \$4,033,000 | \$6,675,000 | \$6,675,000 | \$6,675,000 | \$6,675,000 |
| GSA Admin/Studies | \$914,700 | \$987,900 | \$968,200 | \$968,200 | \$968,200 | \$1,148,200 |
| Total | \$1,470,700 | \$8,691,900 | \$10,879,200 | \$10,654,200 | \$10,654,200 | \$11,004,200 |

Not all costs are borne by the GSAs

- GSAs
- Project Partners
- Grants

Plan Implementation

| Task Name | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 | 2034 | 2035 | 2036 | 2037 | 2038 | 2039 | 2040 | 2041 | 2042 |
|--|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| Plan Implementation | | | | | | | | | | | | | | | | | | | | | |
| GSP Submittal to DWR | X | | | | | | | | | | | | | | | | | | | | |
| Memorandum of Understanding | X | | | | | | | | | | | | | | | | | | | | |
| Annual Reports | X | X | X | X | X | | X | X | X | X | | X | X | X | X | | X | X | X | X | |
| 5-Year Report | | | | | | X | | | | | X | | | | | X | | | | | X |
| Outreach and Communication | | | | | | | | | | | | | | | | | | | | | |
| Monitoring and DMS | | | | | | | | | | | | | | | | | | | | | |
| GSP Studies | | | | | | | | | | | | | | | | | | | | | |
| Planned Projects and Management Actions | | | | | | | | | | | | | | | | | | | | | |
| Colusa Subbasin Multi-Benefit Groundwater Recharge | | | | | | | | | | | | | | | | | | | | | |
| OAWD District Land Annexation and In-Lieu Groundwater Recharge | | | | | | | | | | | | | | | | | | | | | |
| Sycamore Slough Groundwater Recharge Pilot Project | | | | | | | | | | | | | | | | | | | | | |
| CCWD In-Lieu Groundwater Recharge | | | | | | | | | | | | | | | | | | | | | |
| Colusa Drain MWC In-Lieu Groundwater Recharge | | | | | | | | | | | | | | | | | | | | | |
| Legend | | | | | | | | | | | | | | | | | | | | | |
| Submittal | X | | | | | | | | | | | | | | | | | | | | |
| Planning and Development | | | | | | | | | | | | | | | | | | | | | |
| Implementation | | | | | | | | | | | | | | | | | | | | | |
| Ongoing Activity | | | | | | | | | | | | | | | | | | | | | |

Figure 7-2. Colusa Subbasin Implementation Schedule

8- REFERENCES & TECHNICAL STUDIES

- This is a helpful tool to understand how the GSP was developed and coordinated with prior work

SCHEDULE

| GSP Chapter/Activity | Activity Start Date | Activity End Date | Activity Duration (days) |
|--|----------------------------|--------------------------|---------------------------------|
| Chapter 1 – Introduction Chapter 2 – Plan Area Chapter 3 – Basin Setting Chapter 4 – Monitoring Networks | 4/7/2021 | 5/5/2021 | 28 |
| Chapter 5 – Sustainable Management Criteria Chapter 6 – Projects and Management Actions | 7/16/2021 | 8/13/2021 | 28 |
| Chapter 7 – Plan Implementation Chapter 8 – References and Technical Studies Executive Summary Complete Draft GSP | 9/13/2021 | 10/31/2021 | 48 |
| Complete Final GSP | 11/1/2021 | 11/30/2021 | 30 |
| GSP Adoption by Agencies and Submittal to DWR | 12/1/2021 | 1/31/2022 | 62 |

QUESTIONS?

Glenn Groundwater Authority Staff

Lisa Hunter

Lhunter@countyofglenn.net

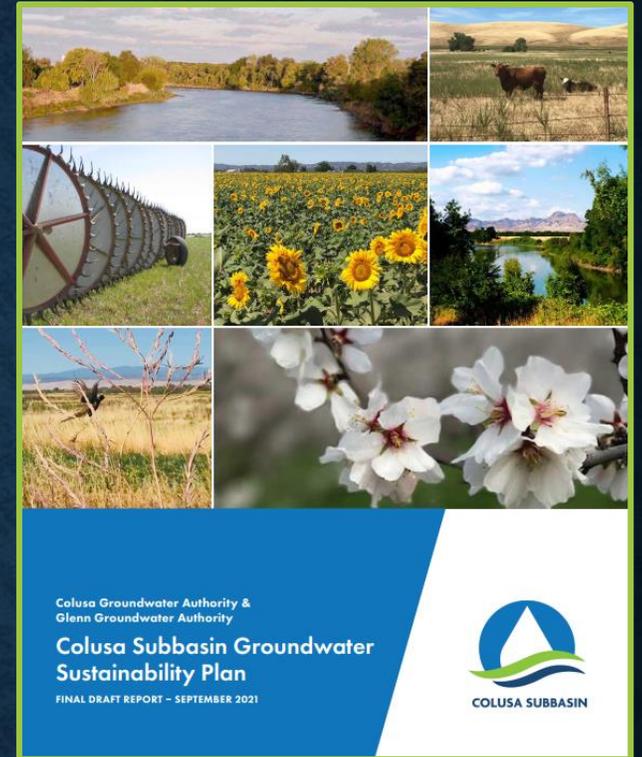
530.934.6540

Website:

<https://www.countyofglenn.net/water-resources/colusa-subbasin-groundwater-sustainability-plan-public-review-draft>

Printed copy of Draft Colusa Subbasin Groundwater Sustainability Plan available for review at:

225 N. Tehama St., Willows, CA 95988





DISCUSSION & AGENDA CALENDAR



Date: October 26, 2021
To: City Council
From: Jody Meza, Library Director
Subject: Increase Children's Librarian Salary Range

Recommendation:

Authorize the Interim City Manager to increase the part-time Children's Librarian salary range from \$14 - \$17.02 to \$16.21 - \$19.70 per hour.

Rationale for Recommendation:

The Children's Librarian position is crucial to providing adequate library services to the community. However, the current below market salary range has made it difficult to attract and retain a professional and skilled Children's Librarian position.

Background:

Currently, there are two budgeted yet vacant positions in the Library budget - Children's Librarian and Library Clerk. The current salary range for these part-time positions is \$14-\$17.02. The low salary has made it difficult to fill these vacancies.

Discussion & Analysis:

At this time, staff is recommending to only increase the salary range for the Children's Librarian position as this is the more critical position to recruit for and fill.

In addition, the Library Director proposes leaving the part-time Library Clerk position unfilled, which would offset the salary range increase for the Children's Librarian position resulting in an overall personnel cost savings of \$10,868.

Fiscal Impact:

By increasing the salary range for the part-time Children's Librarian and leaving the Library Clerk position vacant for the remainder of the fiscal year, the Library budget would experience a cost savings of \$10,868 for this fiscal year.



Date: October 26, 2021
To: City Council
From: Marti Brown, Interim City Manager
Subject: Memorandum of Understanding with Glenn County for Fire and Emergency Medical Dispatch Services for \$30,000 annually

Recommendation:

Authorize the Interim City Manager to execute a Memorandum of Understanding (MOU) with Glenn County for dispatch services for Fire and Emergency Medical Services (EMS) in an amount not to exceed \$30,000 annually.

Rationale for Recommendation:

Contracting with Glenn County for dispatch services, along with the City of Orland and the County's Special Fire Districts, will ensure consistent and seamless continuity of services, as well as improve mutual aid response times and increase efficiencies and effectiveness in providing fire and emergency medical services.

Background:

Currently, the City of Willows contracts with Cal Fire for dispatch services. Meanwhile, the City of Orland and Glenn County's Special Fire Districts contract with the City of Corning.

Discussion & Analysis:

Since the Cities of both Willows and Orland, as well as Glenn County's Special Fire Districts, consistently and frequently provide mutual aid services throughout Glenn County (and beyond), using the same agency for countywide dispatch services will greatly improve mutual aid response times, and overall efficiency and effectiveness. In addition, the proposed MOU is less expensive than the current dispatch services provided by Cal Fire.

Fiscal Impact:

Currently, the City of Willows pays the Cal Fire \$40,000 annually for dispatch services. The new contract with the County of Glenn would cost \$30,000 annually resulting in a General Fund cost savings of \$10,000 annually.



Date: October 26, 2021
To: City Council
From: Marti Brown, Interim City Manager
Subject: Contract with HdL Companies for Business License Management Services for \$32,000 annually

Recommendation:

Authorize the Interim City Manager to execute an agreement and contract with HdL Companies to manage the City of Willow's business license program and services, as well as a business license ordinance tax and fee study, for an amount not to exceed \$32,000 annually.

Rationale for Recommendation:

Currently, the City does not have business license management software, trained staff and/or sufficient staffing levels to manage issuance of new business licenses, as well as the renewal process. As business licenses renewals occur in December, preparation for the renewal process need to commence in November.

Background:

Until the summer of 2020, the Finance Department was responsible for processing new business licenses, as well as renewals. After all of the Finance Department staff resigned from the City in the summer and fall of 2020, other City staff were tasked with processing and recording new business licenses, as well as issuing business renewal applications. For example, in December 2020 and January 2021, the staff administered the renewal process over the course of several weeks. Unfortunately, because former Finance Department staff left the City quickly and without providing cross-training to existing staff, City staff were not trained on the renewal process. In addition, current business license information was stored in multiple locations and it was only learned after the fact that not all current City businesses received a license renewal notice. Lastly, in the absence of a fully ramped up Finance Department, there is high probability that there are businesses operating within the City limits of Willows without City business licenses resulting in revenue loss to the City.

Discussion & Analysis:

Scope of Services

If approved, the recommended contract and agreement with HdL Companies would result in the following scope of services:

- Operation Management Services
 - Establish and maintain database of Client businesses.
 - Process renewal applications.
 - Remit revenue to the City.
 - Provide City staff access to website portal allowing for reporting, registry information and electronic approval processes.
- Discovery Services
 - Identify and notify non-compliant businesses to comply with the licensure process.
 - Provide a website portal for easier online payment and renewal.
 - Remit revenue to the City.
- Collection Services
 - Identify businesses subject to City licensure and notify City.
 - Notify businesses of their option to comply.
 - Provide businesses with detailed invoicing.
 - Remit revenue to the City.
- Audit Service
 - Identify potential under-reporting and/or misclassified businesses.
 - Audit businesses for under-reporting based on a mutually agreed upon list of businesses between the City and Consultant.
- Business License Tax Ordinance and Fee Study
 - Current Tax Registry Analysis: Analyze business license ordinance and tax registration database in order to develop an accurate baseline for current models and the impact of changes.
 - Fee Analysis & Comparative Study: Based on the data compiled from the registration analysis, as well as from other sources such as neighboring cities, HdL will prepare a report comparing the City's model to best industry standards and practices. The report will act as a guide for potential improvements to the City's processes.
 - Modified Tax Structure Options: As a result of the findings and the comparison report, HdL, in conjunction with City staff, will draft a series of possible business tax restructuring options for Council consideration.

Fee Structure

The fee structure is based on the following three main categories:

- Fee for performing operations management services - \$16.00 per processed account.
 - On January 1 of each calendar year (starting 2023), the rate will increase based on the Consumer Price Index to a minimum of 2% and no more than 10%. For example, in one calendar year, the cost per account could increase from \$16 to \$16.32 per account or as high as \$17.60 per account.
- Fee for Compliance and Enforcement – A fee of 35% of the revenues received for discovery services, 25% of the revenues for collection services, and 35% of the revenues for audit services shall be applied.
- Fee of \$7500 for a business license ordinance tax and fee study shall be applied.

Fees related to travel and lodging expenses are billed at cost and not included in the above-mentioned fee structure.

Fiscal Impact:

Staff recommends using General Fund Reserve to pay for the not-to-exceed amount of \$32,000 to fund the cost of the business license management and renewal processing, as well as the business license ordinance tax and fee study.