



2024 Annual Report

FIRE CHIEF NATE MONCK



Fire Chief Message



Willows Community Member,

As we reflect on the past year, I am incredibly proud to present the 2024 Annual Report for the Willows Fire Department. This year has been one of resilience, progress, and unwavering dedication from our firefighters, staff, and the community we serve. In 2024, our department responded to a record number of calls, including structure fires, wildland incidents, medical emergencies, and hazardous material situations. Each response was met with professionalism and commitment to protecting life and property. I want to commend our team for their tireless efforts and adaptability in the face of evolving challenges.

Training and preparedness remain at the forefront of our mission. This year, we enhanced our training programs to include advanced firefighting techniques, emergency medical response, and multi-agency drills. These efforts ensure that our personnel are equipped with the skills and knowledge needed to operate effectively in any situation.

We also continued to invest in equipment and infrastructure, securing new firefighting apparatus and updating our facilities to improve response times and operational efficiency. Through grants and partnerships, we have been able to modernize our fleet and expand our capabilities without placing an undue financial burden on our community. Community engagement remains a cornerstone of our department. Through public education programs, school visits, and fire prevention initiatives, we have strengthened our connection with the residents of Willows. Fire safety starts with awareness, and we are committed to fostering a culture of preparedness.

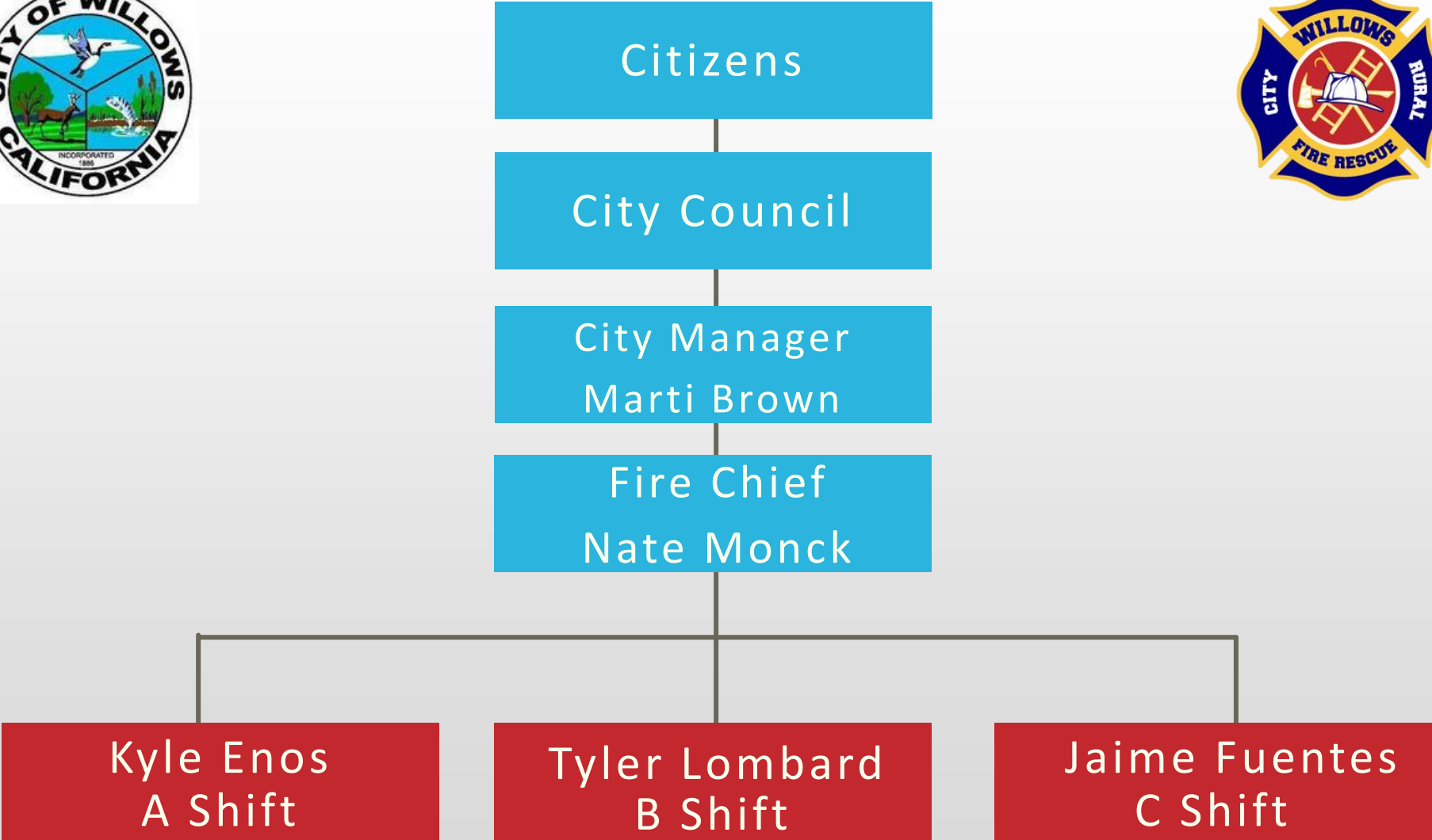
As we move into 2025, we remain focused on our mission to serve with integrity, courage, and excellence. I want to extend my deepest gratitude to the men and women of the Willows Fire Department for their dedication, to city leadership for their support, and to our community for their trust in us. Together, we will continue to keep Willows safe.

In Community Service,
Nathan Monck, Fire Chief

A Year in Review

- <https://www.youtube.com/watch?v=rKubDxgsiXg>

City of Willows Fire Department



Willows Rural Fire Protection District



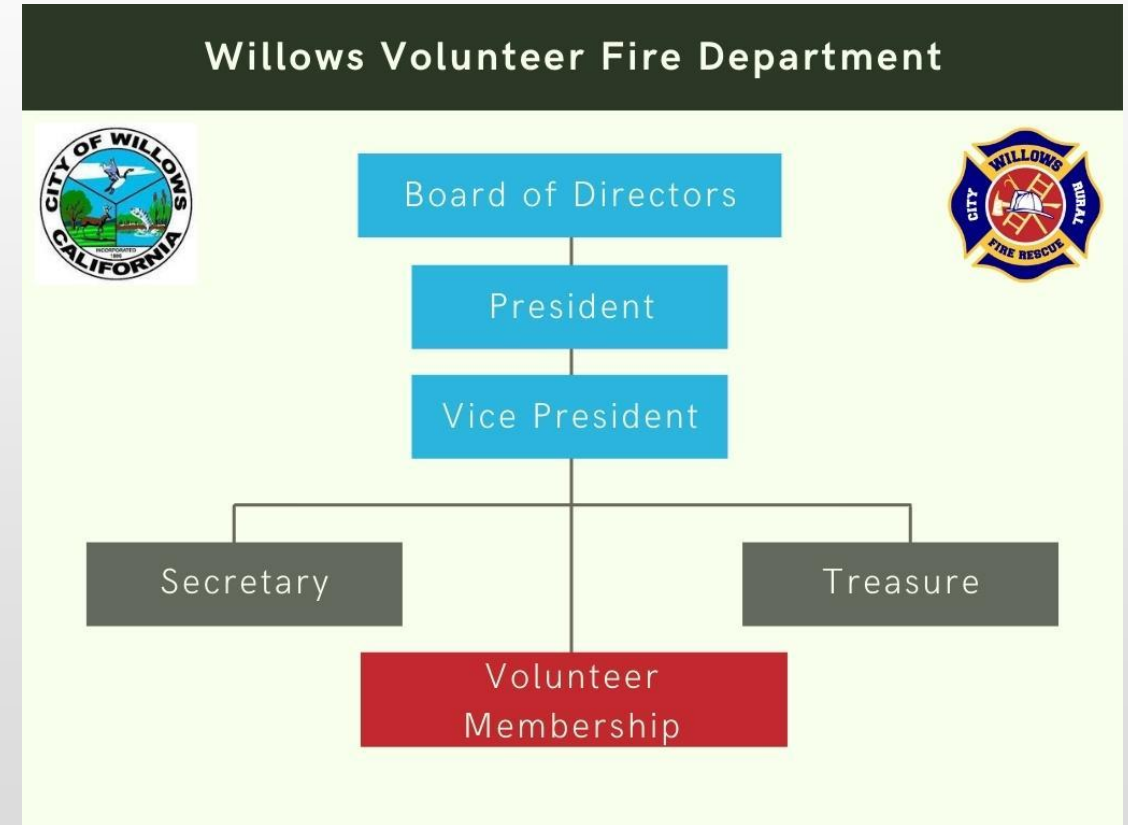
Citizens

Rural Board

Fire Chief
Alex Parisio

The Willows Volunteer Fire Department

- 100% separate entity from both City and Rural Fire Departments
- Non-profit organization
- 35 Volunteer Firefighters
- Provide staffing for emergency response to both City and Rural Fire Departments
- Funded entirely by donations



2024 Willows Fire Department Priorities: Delivering on Promises Made

1. Mitigation of emergencies
 - Responded to 1098 calls for service.
2. Training for mitigation of emergencies
 - Spent over 2000 hours training for emergencies
3. Recruitment and growth of the Willows Volunteer Fire Department
 - Recruited and trained 6 new volunteer firefighters
4. Securement of outside funding sources, such as grants
5. Replacement of unsafe and outdated safety equipment

2024 Emergency Response in Review

City of Willows Fire Department

- Fire - 36
- Rescue and EMS Incidents - 447
- Hazardous Condition (No Fire) - 19
- Service Call - 119
- Good Intent Call - 9.
- False Alarm and False Call - 43
- **757 total responses, 68.94% of WFD Responses**

Willows Rural Fire Protection District

- Fire - 44
- Rescue and EMS Incidents - 177
- Hazardous Condition (No Fire) - 7
- Service Call - 35
- Good Intent Call - 60
- False Alarm and False Call - 18
- **341 total responses, 31.06% of WFD Responses**

Willows Fire Apparatus



City Of Willows Fire Apparatus

- Engine 3- Type 1 Fire Engine
 - Placed in Service: 2020
 - Life Expectancy: 30 Years (15F/15R)
 - Reserve Status: 2035
 - **Replace:** 2050
 - Estimated Replacement Cost in 2050= \$1.4M
 - Condition= Like New



City Of Willows Fire Apparatus

- Engine 2- Reserve Type 1 Engine
 - Placed in Service 1994
 - Life Expectancy: 30 Years
 - Replacement Date: 2024
 - Condition= Poor
 - Estimated Cost of Replacement= \$1.1 Million
- **Should be ordered ASAP, current build times up to 36 months**



City of Willows Fire Apparatus

- **Truck 4- 77' Quint (Ladder Truck/Pumper)**
 - Placed in Service in 2004
 - Life Expectancy: 25 Years
 - Placed in Service: 2004
 - Replacement Date: 2029
 - Condition: Good
 - Estimated Cost of Replacement in 2029: \$2 M



City of Willows Fire Apparatus

- **Utility 7- 1500 Ram Pick-Up**
 - Placed in Service in 2023
 - Life Expectancy: 15 Years (10F/10R)
 - Placed in Reserve: 2033
 - Replacement Date: **2038**
 - Condition: New
 - Estimated Cost of Replacement: \$150k

- Obtained with 100% Grant Funding



City of Willows Fire Apparatus

- **Utility 8- F-250 Pick-Up**
 - Placed in Service: 2018
 - Life Expectancy: 15 Years
 - Placed in Reserve: 2024
 - Replacement Date: **2033**
 - Condition: Good
 - Estimated Cost of Replacement: \$100k



City of Willows Apparatus

- Engine 5- Type 3 Fire Engine
 - Placed in Service in 2024
 - Life Expectancy: 15 Years (15F)
 - Placed in Reserve: N/A
 - Replacement Date: **2037**
 - Condition: Good
 - Estimated Cost of Replacement: \$35K For Paint and Equipment
 - Engine 5 was procured from the federal government and is a 2007 fire engine from the Los Angeles National Forest.



Willows Rural Fire District Apparatus

- **Engine 14- Type 3 Fire Engine**
 - Placed in Service: 2004
 - Life Expectancy: 30 Years (15F/15R)
 - Reserve Status: **Not in Reserve**
 - Replacement Date: 2034
 - Condition: Good
 - Estimated Cost of Replacement: \$650K



Willows Rural Fire District Apparatus

- **Engine 12- Type 6 Fire Engine**
 - Placed in Service: 2024
 - Life Expectancy: 20 Years (10F/10R)
 - Reserve Status: **Not in Reserve**
 - Replacement Date: 2044
 - Condition: New
 - Estimated Cost of Replacement: \$350K
- Purchased for 236K with 139k of Grant Funding



Willows Rural Fire District Apparatus

- Engine 16- Type 3 Fire Engine
 - Placed in Service: 2000
 - Life Expectancy: 30 Years (15F/15R)
 - Reserve Status: **Not in Reserve**
 - Replacement Date: 2030
 - Condition: Fair
 - Estimated Cost of Replacement: \$650K



Willows Rural Fire District Apparatus

- **WT- 15 – Tactical Water Tender**
 - Placed in Service: 2016
 - Life Expectancy: 30 Years (30F)
 - Replacement Date: 2046
 - Condition: Like New
 - Estimated Cost of Replacement: \$550k



Willows Rural Fire District Apparatus

- **Air Cascade Trailer**
 - Placed in Service: 2007 (E-12 is a 2006)
 - Life Expectancy: 40Years (40F)
 - Reserve Status: **Not in Reserve**
 - Replacement Date: 2047
 - Condition: Good
 - Estimated Cost of Replacement: \$150k



Notable 2024 Achievements

- Replacement of unsafe and unreliable mobile and portable radios with grant funding
- Replacement of unreliable pagers with grant funding
- Implemented streamlined training program
- Placed, used Type 3 Engine in service under FEPP program
- Placed New Grant Funded Type 6 Fire Engine in service (WRFPD)
- Hosted many joint agency trainings with mutual aid partners
- Completed 2024 Weed Abatement
- Fire Prevention Week for all Primary and Elementary School Children
- Removal of 2 dilapidated structures under Code Enforcement

Notable 2024 Achievements

- Donation Funded Fire Station Lawn Rehabilitation
- Implemented Medication Disposal Program
- Lucas Device Placed in Service
- Conducted and Completed Fundraiser for Stair Chair



FY 2024/2025 Fire Department OES Revenue YTD

- Anticipated Expense-**\$249,589.61**
- Anticipated Income **\$450,000**
- Chief Salary Savings: **\$20,841.92**
- Net Profit to the City: **\$221,252.31**



Other Revenue Sources – Received/Anticipated

- Fire Recovery USA FYTD - \$21,062.31
- WRFPD - \$48,000~
- Weed Abatement Grant - \$170,390.30~
- Code Enforcement - \$17,967.30
- Homeland Security Grant Public Education - \$3,000

- Total: ~ \$260,419.91

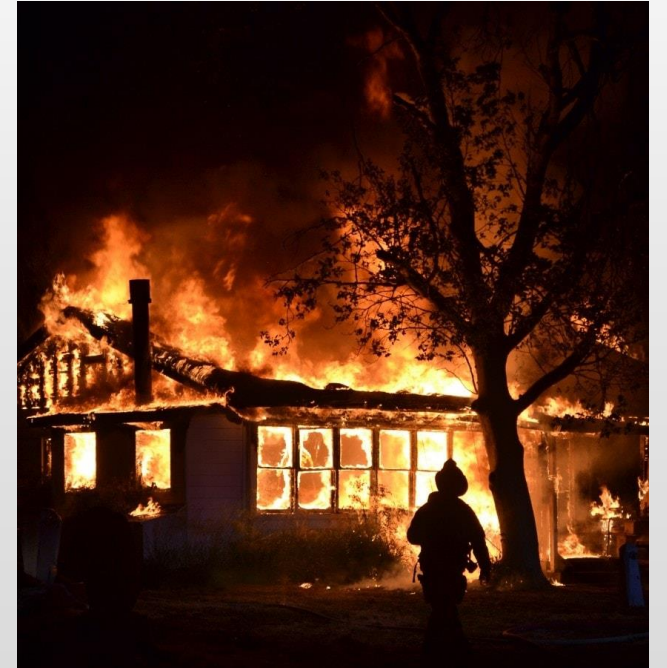
Willows City Fire ~ General Fund Burden

- FY 2024-2025 Approved Budget = \$771,613.00
- Received/Anticipated Revenue Net = ~\$481,672.22
- General Fund Burden~\$289,940 = 62.42% of Budget Recovered



2024 Willows Fire Projects - Last Years Slide

- Transition to Centralized Dispatch
- Continue to track and manage grant related activities
- Explore long term sustainable solutions for future Fire Department funding needs (capital improvement fund)
- Source fund additional Advanced Life Support services, ensuring the citizens of Willows have prompt access to emergency medical care.



Feb 2024- Transition to Centralized Dispatch

- **Countless Hours Training Dispatchers**
- **Dozens of Stakeholder Meetings**
- **Required simultaneous transition of multiple software vendors and more**



2024 Grants

CSFA-SAFER	3/29/2024	\$47,700	PPE and Physical Reimbursement
California Fire Safe Council	6/18/2024	\$34,525	Grant extension coordinator
CFF	8/15/2024	\$15,000	Wildland hose/hardware
RFC Rural	9/3/2024	\$15,075	Pagers, WL PPE
RFC City	9/3/2024	\$19,570	Radios WL PPE
Cal Water	12/15/2024	\$35,000	ALS EKG Monitors

ALS Equipment Grant

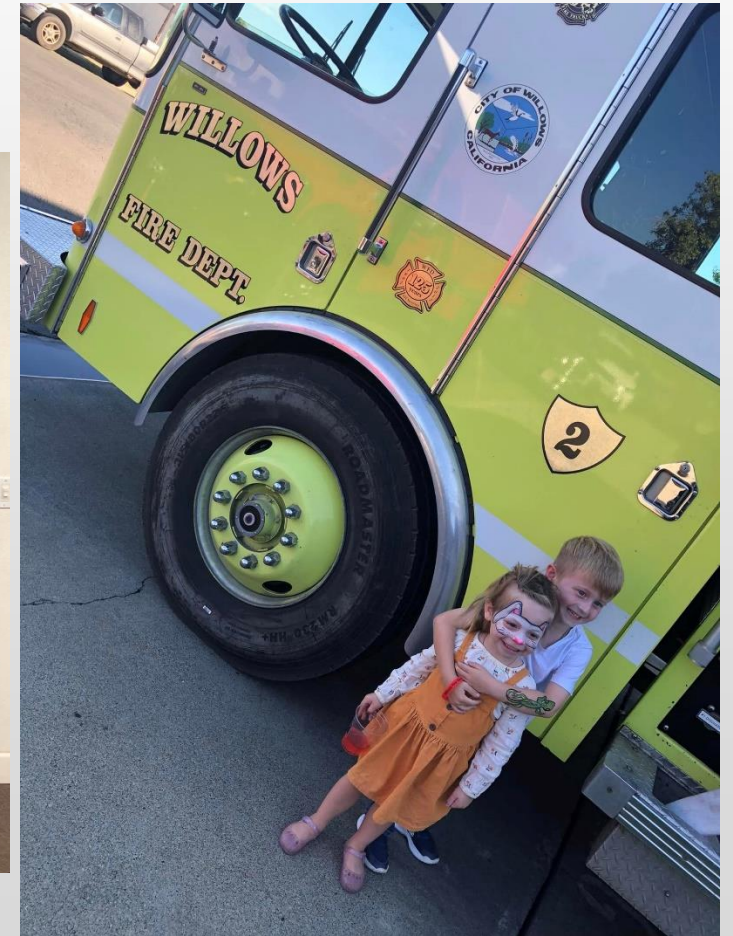
- City was awarded grant for ALS EKG Monitor from Cal Water.



2024 Grants Continued

- 6 successful grant packages garnering over \$166,870 in funding

Managed 3 Multi Year Grants



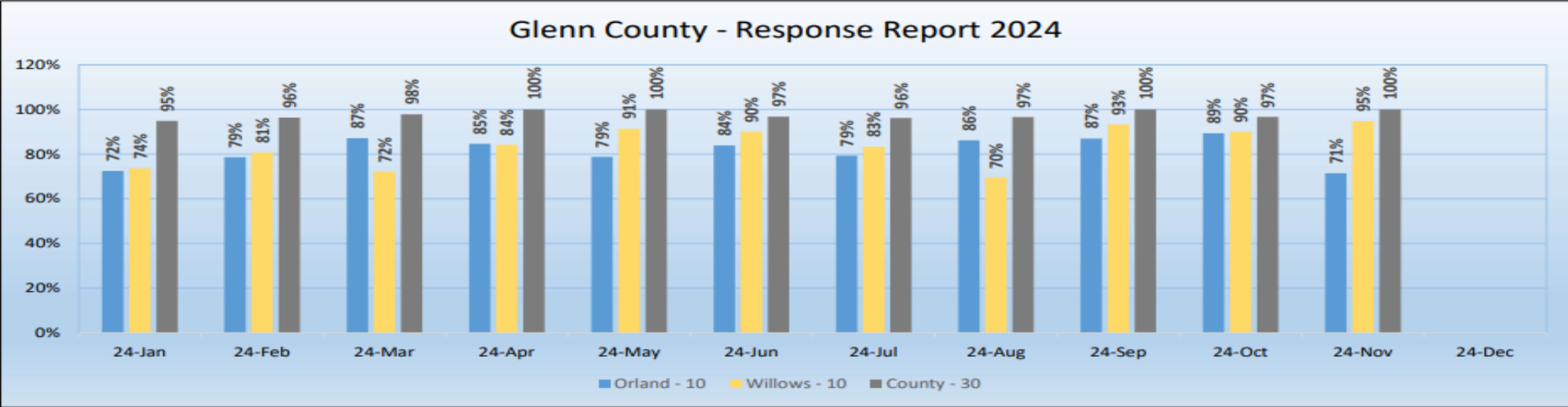
2024 Ambulance Response Times

Glenn County - 911 Response Report - 2024

Month	Orland - 10 Min. P1 (911)				Willows - 10 Min. P1 (911)				All Other County - 30 Min. (911) (excludes Hamilton City)				Hamilton City P1 (911)		All Glenn Priority 2 & 3 (911)		P 4 - 8	St. Elizabeth Ambulance	Mult. Unit/Pt.	Total Calls	
	# of Calls	# Late	On Time %	Avg. Resp. Time	# of Calls	# Late	On Time %	Avg. Resp. Time	# of Calls	# Late	On Time %	Avg. Resp. Time	# of Calls	Avg. Resp. Time	# of Calls	Avg. Resp. Time	# of Calls	# of Calls	Avg. Resp. Time	# of Calls	#
Jan-24	29	8	72%	09:17	19	5	74%	10:37	39	2	95%	14:50	6	14:27	110	13:04	29	5	22:38	4	245
Feb-24	28	6	79%	08:55	26	5	81%	07:58	27	1	96%	12:45	2	14:58	79	12:16	37	7	17:26	1	208
Mar-24	31	4	87%	06:58	18	5	72%	09:38	46	1	98%	12:30	4	11:44	110	10:34	44	7	20:41	11	282
Apr-24	39	6	85%	07:38	19	3	84%	07:54	40	0	100%	10:57	5	12:55	108	09:37	37	7	17:17	0	255
May-24	33	7	79%	08:19	23	2	91%	06:08	38	0	100%	13:39	3	13:40	101	09:25	21	8	18:45	2	231
Jun-24	31	5	84%	07:46	20	2	90%	06:21	31	1	97%	13:11	6	16:40	123	10:42	28	7	19:17	5	256
Jul-24	29	6	79%	07:56	24	4	83%	07:18	52	2	96%	13:46	5	13:53	127	10:37	28	12	21:00	3	283
Aug-24	29	4	86%	07:41	23	7	70%	08:59	29	1	97%	14:41	4	10:44	114	09:53	31	7	21:34	6	249
Sep-24	23	3	87%	07:34	15	1	93%	06:22	39	0	100%	11:25	5	12:47	98	11:18	23	3	24:00	1	208
Oct-24	28	3	89%	07:46	20	2	90%	06:39	30	1	97%	13:15	7	12:40	103	11:41	31	4	20:00	9	241
Nov-24	28	8	71%	09:17	19	1	95%	06:26	25	0	100%	11:06	3	13:39	114	11:37	43	6	19:20	5	248
Dec-24	30	3	90%	06:56	37	3	92%	06:07	38	2	95%	13:15	5	11:39	109	10:30	38	2	17:30	3	265
Totals	358	63			263	40			434	11					1296		390	75		50	2971

= AMR in Colusa

= 12 hour car added



Willows Fire Department FY 2025/26 Requests

- **Design and Order Engine 2 Replacement**
- **Hiring of a Part Time Administrative Assistant**
- **Rear Fire Station Apron Repair**

Admin Assistant Prospective Duties

- Assists with Preparing notices and invoices for all Fire Department Code Enforcement actions.
- Coordinate the prevention and inspection programs for the city fire department. Perform inspections as needed.
- Prepare necessary warrants
- Organize and file all training records for the volunteers of the fire department.
- Data entry and Grant Tracking

Prospective Duties Continued

- Responsible for invoicing for Fees for Service reimbursement, which includes communicating with insurance companies and injured parties regarding collection of payment for Fees for Service
- Processes all the required paperwork for new volunteer firefighters
- Assist volunteer treasurer in maintaining all federal, state, and non-profit status
- Maintains confidential records, correspondence, and personnel files, including administrative records and medical files of the Volunteers
- Track training being entered in incident reporting software and submitting required incidents reporting files to state and national agencies by required quarterly deadlines.

Prospective Duties Continued

- Assist all personnel with special projects as needed by developing, completing, assembling, and coordination
- Maintain file retention programs and perform all necessary filing, both electronically and physically.
- Possesses an extensive working knowledge of all software applications used within the fire department, such as word processing, spreadsheets, accounting, fire reporting, scheduling, presentation, and networking
- Manages and orders office and EMS supplies for the Fire Department.
- Assists and coordinates with vendors as needed

Estimated Costs of Administrative Assistant

- 960 hours per year or 18 hours per week
(3 - 6 hours per day, Tuesday through Thursday)
- \$28,195.92 to \$34,241.06 Per year

Recovery Measures:

- Inspection Fees of R1 and R2 structures (as mandated by state) - \$10-15K per year.
- Code Enforcement Fees - \$5-7K
- Weed Abatement Grant (2025 only) - \$5 -7.5K
- Training Center – \$5K

Benefits?

- **Increases Administrative Capacity.**
- **Allows Fire Chief to focus on higher level work such as strategic planning, policy revision, Grant writing, Code Enforcement and Fire Prevention.**
- **Allows Fire Chief more time to participate, direct and implement hands on training with career staff and volunteers.**
- **Supports completion of Imagetrend implementation.**

Fire Chief Responsibilities

- Glenn County OES Coordinator
- Glenn County Radio Infrastructure Coordinator
- Glenn County Dispatch Liaison
- Glenn County Fire Chiefs Association, Vice President
- Numerous Regular Meetings, including:
 - Agenda Review, Monthly Management Meetings, Monthly All hands meetings, EMCC, Career Staff Meetings, MDT Meetings, negotiations, Homeland Security Grant, OA Radio - various other meetings as needed
 - After Hours - Chiefs Association, WRFPD Board Meetings, Volunteer Business Meeting, Volunteer Training Nights, and City Council Meetings

Fire Chief Responsibilities

- **Author and Assemble Grant Packages for City and Rural District.**
- **Manage and Track and implement Grant Packages.**
- **Oversee and implement infrastructure projects (e.g., Imagetrend).**
- **Code and submit all City Fire Department Invoices.**
- **Prepare all City Fire Department Staff Reports and Resolutions.**
- **Prepare all WRFPD Board documents to include budget, agendas, minutes resolutions, public noticing, Proposition 218 Study, and warrants.**
- **Prepare and Submit Emergency Preposition Upstaffing Requests.**
- **Submit and track OES Reimbursements for Preposition and Strike Team Response.**

Fire Chief Responsibilities

- Hire, train, evaluate and discipline career staff.
- Implement, manage and execute continuous quality improvement of NIFRS reports.
- Research and ensure compliance with changing legislation and department requirements.
- Vehicle Abatement Program to include inspections, noticing and removal.
- Large Incident press releases and coordination with media.
- Prepare Biweekly update for Council.
- Prepare Fire Department Section of Newsletter.

Fire Chief Responsibilities

- **Large Scale Code Enforcement Cases - Inspect, notice, coordinate, conference with legal and noticed persons.**
- **Assemble Request for Proposals for Fire Department Equipment.**
- **Ensure compliance with City and Rural SAM and UEI registration.**
- **Review and Approve Timecards.**
- **Assist WVFD in management of their administrative tasks and processes including personnel management.**
- **Coordinate and manage City Fire Recovery USA Program.**

Fire Chief Responsibilities

- Manage, implement and carry out station projects (e.g., Lawn, Conex box, roof repair).
- Manage, implement and execute apparatus maintenance.
- Manage, implement and execute equipment maintenance.
- Provide additional coverage of shifts (as necessary).
- After Hours Emergency Response.
- State mandated training.
- Weed Abatement.

Additional Duties Requiring Attention

- Fire Marshall - Mandated inspections
- Managing Code Enforcement/Vehicle Abatement – Mired by Notices
- Fire Department Policy Review
- SOP/SOG Review
- Grant package assembly - less tracking
- Hands on training with paid staff and volunteers
- ALS Implementation
- Continued Relationship Building and Strengthening
- Expansion of Public Education Programs
- 5 Year Strategic Plan

Questions & Comments?

