



## SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD January 9, 2018

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Mayor Warren called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Council Member Hansen.

### **Roll Call:**

Council Members Present: Council Members Yoder, Williams, and Hansen, Vice-Mayor Mello and Mayor Warren.

Council Members Absent: None.

Staff Present: Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, Community Development & Services Director.

GCSO: Sheriff Warren

**Ceremonial Matters:** Shirley Benningfield was thanked for her service on the Planning Commission. Mayor Warren presented a signed inscription to Mrs. Benningfield.

### **Public Comment/ Written Communications:**

#### **Bob Griffith- Chair of Planning Commission:**

Thanked Shirley for her time and efforts on the Planning Commission and shared with Council and staff that she would be missed.

#### **Gary Solo- Citizen of Willows:**

Addressed the Council asking for clarification on requirements for bringing in new businesses to the City. He shared with Council he brought in the new donut shop on Pacific and has three other restaurants that would like to start a business within the City. He then shared that he wanted to know the planning codes needed to open a business. Mayor Warren then asked City Manager Peabody if he would assist in some of these questions. Mr. Peabody shared with Mr. Solo that the city follows the City of Willows Municipal Code, CA building code and fire code. He then shared that each project is different and may require different things. However, everyone is held to the same standard. He then asked, if he would place his questions and/or concerns in writing and then staff would review those questions and/or concerns more specifically.

### **Consent Agenda:**

- a. Approval of general checking, payroll & direct deposit check registers (35410-35482, Z08872-Z08924, 37130-37165).

- b. Approval of minutes of the Regular City Council Meeting held on November 28, 2017.
- c. Approval of minutes of the Regular City Council Meeting held on December 12, 2017.

**Action:**

Motion: Council Member Yoder /Second: Council Member Williams

Moved to approve the Consent Agenda as presented above and the following item(s). The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Regular Business:**

- a. Receive recommendations and by motion, appoint two applicants to the Planning Commission for a four year term beginning January 17, 2018.

Mayor Warren shared with Council that her and Council Member Williams conducted interviews in December and there were three applicants. One of those applicants decided to pull their application from the process.

As a committee, both Mayor Warren and Council Member Williams recommend that Peggy White be reappointed and Jose Hansen take the available seats.

Action:

Motion: Council Member Williams Second: Council Member Yoder

*Moved to approve Peggy White and Jose Hansen take the available Planning Commission seats.*

*Mayor Hansen they gave a brief statement sharing that he had spoken to the City Attorney and that even though he is family with Jose; this will not be considered a conflict of interest.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Mello, Yoder, Williams, Vice-Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

- d. By Motion, give the Interim City Manager or Designee authority to negotiate the sale and transfer of the City of Willows PG&E rule 20A credits.

Community Development & Services Director Soeth introduced the topic to council sharing that PG&E allocates funds/credits to jurisdictions based on population and energy use for the undergrounding above ground utilities. The City of Willows receives around 25,000 credits

annually. Credits being equivalent to dollars. Currently the City has 761,000 credits that are sitting the PG&E Bank.

Mr. Soeth then went on sharing the rules to PG&E 20A credits, sharing with Council that the City has limitation to the monies and because of that they are not much use to the City. That being said he and staff recommend that the credits be sold to another City.

He then shared with Council some research that he had done and that he felt comfortable selling the credits for 60 cents on the dollar. Profiting the city roughly 474,000 dollars.

Mr. Soeth than gave the item to council for approval.

Council Member Hansen shared he thought this was and outstanding thing to be able to sell these credits.

Council Member Williams asked if the city seem interested in that amount. He then suggested that Council decide on the record what they would agree to be the bottom amount accepted. Community Development & Services Director Soeth, suggested that Council allow staff to make those decisions because you wouldn't want to expose that information prior to going into a negotiation for the credits via audio recording.

Council Member Yoder asked where these funds would be place and who would make the decision of where the monies would be spent or allocated?

Administrative Services Director Sailsbery shared Council would have digression as to where the monies go.

Council Member Mello shared that he did some research and if we could get 60 cents to the dollar that would be great.

**Action:**

Motion: Council Member Hansen Second: Council Member Yoder

*Moved to approve Interim City Manager and/or Designee authority to negotiate the sale and transfer of the City of Willows PG&E rule 20A credits.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Council/Staff Reports/Comments:**

a. Staff Reports/Comments:

Peabody: tentative tax agreement will be given to council soon

- Shared with Council he spent the day in Sacramento for AB272 which is the consolidation of small water companies to large companies.

- Shared the Willows Fire Department Installation Dinner is going to be held on January 20<sup>th</sup>.
- Leaf Pick Up will end on Friday, January 12<sup>th</sup>.

b. City Council Reports/Comments:

Council Member Hansen:

- Thanked Shirley Benningfield for her time and service on the Planning Commission.
- Attended the Public Safety Meeting Wed Dec 27<sup>th</sup>: Fire and Policing Updates we given. He also gave insight on Chief Peabody possibly bringing proposals for Fire Department staffing.
- Attended the Glenn Ground Water Authority Meeting and they are requesting to promote bond act of 2018.
- He then thanked those present for the opportunity to serve as Mayor.

Council Vice-Mayor Mello:

- Thanked Shirley Benningfield for her service on the Planning Commission.

Council Member Yoder:

- Apologized to Council and staff for lack of attendance at some of his commitments due to the Flu.

Council Member Williams:

- On December 16<sup>th</sup>, he attended the Wreaths Across America and shared it was very well attended and great event.
- Also attended Public Safety Meeting
- Thanked Shirley Benningfield for her time on the Commission.
- Congratulated Jose Hansen for his new seat on the Planning Commission.

Mayor Warren:

- Thanked Shirley Benningfield for her service.
- Wished Jose Hansen good luck as he takes his seat later this month.
- Shared it was National Law Enforcement Day and wanted to thank all law enforcement including our local law enforcement both the Sheriff and his Staff.
- Attended the LAFCO Meeting and the update remains the same. They are still recruiting.
- Attended Selection Committee Meeting. It went smoothly and quickly.

**Adjournment:**

The Meeting was adjourned at 7:28 p.m.

Dated: January 10, 2018

**Attachments:**

- A: City of Willows AB 272 Support Letter
- B: Water, Parks and Wildlife Agenda

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Robyn Johnson, City Clerk