



## ACTION MINUTES OF THE WILLOWS CITY COUNCIL SPECIAL/REGULAR MEETING HELD JANUARY 11, 2022

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

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1. Mayor Domenighini called the Special meeting to order at 5:32 p.m.
2. The meeting opened with the Pledge of Allegiance led by Council Member Griffith.

### **3. Roll Call:**

Council Members Present: Council Members Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: City Manager Marti Brown, City Attorney David Ritchie, City Engineer John Wanger and City Clerk Tara Rustenhoven

### **4. Closed Session:**

#### **a. Conference with Legal Counsel – Existing Litigation (§ 54956.9)**

Cases (2)

Name of Case: O’Connell v. City of Willows et al, Glenn Sup Ct. Case No. 20CV02511

City of Willows v. Lucky B. Wyatt II, Glenn Sup Ct. Case No. 21CV02682

#### **b. Conference with Legal Counsel – Anticipated Litigation**

Significant Exposure to Litigation (§54956.9(b)) No. Cases 91)

Initiation of Litigation (§ 54956.9(c)) No. Cases (1)

Council recessed into closed session at 5:32 p.m.

### **5. Council reconvened into open session at 6:05 p.m.**

Announcement of any action taken in closed session:

Mayor Domenighini reported no reportable action and direction was given to staff.

### **6. Oath of Office:**

City Clerk Tara Rustenhoven swore in new Planning Commissioners Kellie Burt and Lorri Pride.

**7. Changes to the Agenda:** Remove item 9a. This item will be on the February 9<sup>th</sup> meeting.

**8. Public Comment & Consent Calendar:** No public comments or written communications.

Public Comment:

David Vodden of Thunderhill Raceway wanted to thank the City of Willows for allowing them to have a place to have the racetrack and will be celebrating their 30<sup>th</sup> year of operation.

Dennis Asbury-Presented an intent of recall against Council Member Warren, Vice Mayor Hansen, and Mayor Domenighini.

Robert Faust-had questions on a gas tax SB1; how much SB1 funds did the City of Willows receive? Is the SB1 being used for the Pacific Street program. How much is left to repair other roads in the program.

Consent Calendar:

**a. Register Approval**

Approval of general checking, payroll & direct deposit check registers Z45350-Z45407, 39055-39092, 051750-051811.

**b. Minutes Approval**

Approval of minutes of the Special City Council Meeting held on November 17, 2021 and the Regular Meeting held on December 14, 2021.

**c. Committee Appointment Change**

Approve an amendment to the previously approved Council Committee Appointments from the December 14, 2021 City Council Regular meeting by appointing Councilmember Griffith as one of the two primary members to the Regional Transit Committee and appointing Councilmember Warren and the alternate member.

**d. Grant Application Submission and Awards**

Authorize the City Manager, or her designee, to apply for, if awarded, accept and execute all associated documents for Federal, State, Local and other grants on behalf of the City without prior Council approval provided that no local matching funds from the City are required.

**Action:**

Motion: Council Member Griffith/Second: Council Member Williams

*Moved to approve the Consent Calendar as presented above and the following item(s).*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

**10. Discussion & Action Calendar:**

**a. Pacific Avenue Restoration Project**

Authorize the City Manager to execute a contract amendment to Coastland's professional services agreement to provide design services for the Pacific Avenue Rehabilitation Project.

City Engineer John Wanger was present to present this item.

**Action:**

Motion: Vice Mayor Hansen/Second: Council Member Warren

*Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH COASTLAND CIVIL ENGINEERING FOR THE DESIGN OF THE PACIFIC AVENUE REHABILITATION PROJECT.*

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:  
ABSENT:  
ABSTAIN:

**b. City of Willows Water Department South of Tehama Street**

Authorize the City Manager to execute a professional services agreement with Rolls, Andersen and Rolls (RAR) to provide surveying services associated with the South Tehama Water Main Extension Project.

City Engineer presented this item.

**Action:**

Motion: Council Member Griffith/Second: Vice Mayor Hansen

*Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH ROLLS, ANDERSON AND ROLLS TO PROVIDE SURVEYING SERVICES NEEDED FOR THE SOUTH TEHAMA WATER MAIN EXTENSION PROJECT.*

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

**c. Council Goal and Priority Setting Workshop**

Appoint a City Council Ad Hoc Committee to interview potential contractors to facilitate a City Council Goal and Priority Setting Workshop in the spring of 2022.

Rick Thomas, suggested looking at past surveys before moving forward.

Roberta Asbury, urges council not vote on this item.

Lorri Pride, agrees with waiting on this item.

Councilmembers Warren and Griffith will come in a review documents and report back to council a later date.

David Vodden asked council to consider what is it that they want out of the study before considering the Goal and Priority Setting workshop.

Doug Ross, resident of willows had comments on this item.

By consensus, council will table this item for a future meeting.

**d. City Council Meeting Calendar and Schedule**

Adopt the 2022 City Council Meeting Calendar and Schedule.

**Action:**

Motion: Vice Mayor Hansen/Second: Council Member Griffith

*Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS ESTABLISHING THE 2022 CITY COUNCIL MEETING CALENDAR AND SCHEDULE.*

The motion passed unanimously 4/1 carried by the following roll call vote:

AYES: Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES: Williams

ABSENT:

ABSTAIN:

**11. Comments & Reports:**

- a. City Council Comments & Reports: Council gave comments/reports on activities and various meetings they attended.
- b. City Managers Report:
  - Update on the computer for the NEWCSD

**12. Adjournment:**

The Meeting was adjourned at 7:33 p.m.

Dated: January 20, 2022

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Tara Rustenhoven, City Clerk