



## ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD JANUARY 25, 2022

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

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1. Mayor Domenighini called the meeting to order at 6:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Vice Mayor Hansen.

### **3. Roll Call:**

Council Members Present: Council Members Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: City Manager Marti Brown, Fire Chief Nathan Monck, Library Director Jody Meza and City Clerk Tara Rustenhoven

**4. Changes to the Agenda:** No changes were made.

### **5. Public Comment & Consent Calendar Forum:**

#### **Public Comment**

Roberta Asbury had questions regarding the City Survey sent out by The Lew Edwards Group.

Rose Duncan, Willows Library Technician, asked council if the part-time employees could be considered for the Covid-19 Stipend.

Tom Brandon had comments regarding Roberta Asbury's questions on the Survey sent out by The New Edwards Group.

#### **Consent Calendar**

Council Member Williams asked for item 5a, e & f be pulled for discussion.

##### **a. Register Approval**

Approval of general checking, payroll & direct deposit check registers Z45408-Z45469, 39093-39127, 051812-051845.

Council Member Williams asked that this item be pulled and brought back due to a correction of a bill.

##### **b. Minutes Approval**

Approval of minutes of the Special/Regular City Council Meeting held on January 11, 2022 and the Special Meeting held on January 12, 2022.

##### **c. Covid 19 Prevention Program**

Authorize the City Manager to 1) Implement the attached Covid 19 Prevention Program (CPP) in accordance with CAL OSHA rules and regulations with concurrence of the City Attorney; and 2) Update the CPP as needed in-order-to comply with State regulations.

##### **d. Senate Bill 1383 Recycled-Content Paper Procurement Policy**

Approve the attached Recycled-Content Paper Procurement Policy as required by State Senate Bill 1383.

**Action:**

Motion: Vice Mayor Hansen/Second: Council Member Griffith

*Moved to approve the Consent Items 5b, c, and d as presented above.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

**e. Library Board of Trustees Appointment**

Consider the recommendation of the council appointed subcommittee of Mayor Domenighini and Councilmember Griffith to appoint the Library Board of Trustees, Ardythe Brandon, to the remainder of the term of former Board Member Robert Griffith, ending June 30, 2022.

Council Member Williams wanted to thank Ardythe for volunteering.

**Action:**

Motion: Council Member Williams/Second: Council Member Warren

*Moved to approve the Consent Items 5e as presented above and the following item(s).*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

**f. City Swimming Pool Donation Sponsorships and Fundraising**

Authorize the City Manager, or her designee to 1) Increase the "Pool for a Half Day" donation from \$350 to \$500 per day; 2) Add a new sponsorship level of "Pool for a Half Day" donation of \$250; and 3) Discontinue other types of fundraising efforts.

Council Member Williams had questions about the fundraising and the cost of the postcards that are sent out. He would like this item to come back to the next council meeting.

By consensus, council will continue this item to the next meeting.

**6. Presentations:**

**a. Annual Update: State of the Fire Department**

Receive the presentation from Fire Chief Nathan Monck and provide Council & the public comments and feedback.

**10. Comments & Reports:**

a. City Council Comments & Reports: Council gave comments/reports on activities and various meetings they attended.

b. City Manager Report:

- Wanted to acknowledge and apologize for the glitches regarding the survey.

**11. Adjournment:**

The Meeting was adjourned at 7:29 p.m.

Dated: February 23, 2022

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Tara Rustenhoven, City Clerk