



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD JANUARY 26, 2021

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

Please visit www.cityofwillows.org for free PodBean recordings.

1. Mayor Domenighini called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Vice Mayor Hansen.

3. Roll Call:

Council Members Present: Council Members Flesher, Williams, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: Interim City Manager Wayne Peabody, City Attorney David Ritchie, City Planner Karen Mantele and City Clerk Tara Rustenhoven

4. Public Comment/ Written Communications: No public comments or written communications.

5. Consent Agenda:

- a. Approval of general checking, payroll & direct deposit check registers Z44694-Z44714, 38818-38823, 050804-050848.
- b. Approval of minutes of the Regular City Council Meeting held on January 12, 2021.

Action:

Motion: Council Member Warren/Second: Vice Mayor Hansen

Moved to approve the Consent Agenda as presented above and the following item(s).

The motion passed unanimously 4/1 carried by the following voice vote:

AYES: Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES: Williams

ABSENT:

ABSTAIN:

6. Public Hearing:

- a. Conduct a public hearing for 1) Consideration and adoption of a Resolution Certifying the Mitigated Negative Declaration for the South Willows Residential Neighborhood (SWRN) project. 2) Consideration and adoption of a Resolution Amending the General Plan Land Use Map (FILE#GPA-20-01) and the Zoning Map (file RZ-20-01) and Special Development Areas section with the Land Use Element.

Public Hearing open at 7:35 p.m.

Closed Public Hearing at 7:37 p.m.

1) Action:

Motion: Vice Mayor Hansen/Second: Council Member Warren

*Moved to adopt a resolution entitled; **CERTIFYING THE MITIGATED NEGATIVE DECLARATION FOR THE SOUTH WILLOWS RESIDENTIAL NEIGHBORHOOD (SWRN) PROJECT.***

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

2) Action:

Motion: Vice Mayor Hansen/Second: Council Member Warren

*Moved to adopt a resolution entitled; **A RESOLUTION AMENDING THE GENERAL PLAN LAND USE MAP (FILE#GPA-20-01) AND THE ZONING MAP (FILE RZ-20-01) AND SPECIAL DEVELOPMENT AREAS SECTION WITH THE LAND USE ELEMENT.***

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

7. Regular Business:

- a. By motion, adopt a resolution entitled; **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING THE CREATION OF AN ACCOUNTING MANAGER POSITION, ESTABLISHING THE SALARY THEREFOR AND APPROVING UPDATED SALARY TABLES FOR MANAGEMENT AND UNREPRESENTED CLASSIFICATIONS.**

Action:

Motion: Council Member Warren/Second: Council Member Flesher

*Moved to adopt a resolution entitled; **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING THE CREATION OF AN ACCOUNTING MANAGER POSITION, ESTABLISHING THE SALARY THEREFOR AND APPROVING UPDATED SALARY TABLES FOR MANAGEMENT AND UNREPRESENTED CLASSIFICATIONS.***

The motion passed unanimously 4/1 carried by the following roll call vote:

AYES: Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES: Williams

ABSENT:

ABSTAIN:

- b. By motion, adopt a resolution entitled; **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING IMPLEMENTATION OF SALARY ADJUSTMENTS, PUBLICATION OF THE CITY'S EMPLOYEE UPDATED SALARY SCHEDULES FOR PART-TIME EMPLOYEES, AND DIRECT STAFF TO MAKE THEM AVAILABLE TO THE PUBLIC.**

Action:

Motion: Vice Mayor Hansen/Second: Council Member Flesher

Moved to adopt a resolution entitled; RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING IMPLEMENTATION OF SALARY ADJUSTMENTS, PUBLICATION OF THE CITY'S EMPLOYEE UPDATED SALARY SCHEDULES FOR PART-TIME EMPLOYEES, AND DIRECT STAFF TO MAKE THEM AVAILABLE TO THE PUBLIC.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

c. By motion, adopt a resolution entitled; **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING ENTERING INTO AN AGREEMENT WITH REGIONAL GOVERNMENT SERVICES (RGS) FOR RECRUITMENT SERVICES IN THE EXECUTIVE SEARCH FOR A CITY MANAGER FOR THE CITY OF WILLOWS.**

Action:

Motion: Council Member Warren/Second: Council Member Williams

Moved to adopt a resolution entitled; RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING ENTERING INTO AN AGREEMENT WITH REGIONAL GOVERNMENT SERVICES (RGS) FOR RECRUITMENT SERVICES IN THE EXECUTIVE SEARCH FOR A CITY MANAGER FOR THE CITY OF WILLOWS.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

Council Member Warren and Vice Mayor Hansen will serve as the ad hoc committee to assist with development of recruitment documentation.

d. By motion, adopt a resolution entitled; **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS, APPROVING ENTERING INTO AN AGREEMENT WITH REGIONAL GOVERNMENT SERVICES (RGS) FOR RECRUITMENT SERVICES IN THE EXECUTIVE SEARCH FOR A CITY COMMUNITY DEVELOPMENT SERVICES DIRECTOR FOR THE CITY OF WILLOWS.**

Action:

Motion: Vice Mayor Hansen/Second: Council Member Warren

Moved to adopt a resolution entitled; RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS, APPROVING ENTERING INTO AN AGREEMENT WITH REGIONAL GOVERNMENT SERVICES (RGS) FOR

RECRUITMENT SERVICES IN THE EXECUTIVE SEARCH FOR A CITY COMMUNITY DEVELOPMENT SERVICES DIRECTOR FOR THE CITY OF WILLOWS.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

e. By motion, adopt a resolution entitled; **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING A PENSION FUNDING POLICY.**

Action:

Motion: Council Member Flesher/Second: Vice Mayor Hansen

Moved to adopt a resolution entitled; RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPROVING A PENSION FUNDING POLICY.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

f. Discuss and provide guidance to staff, for Written Communications.

Consensus of the council regarding Written Communication; letters can be sent in by email, walked into City Hall, or mailed to the City Clerk prior to the City Council meeting. Letters can also be brought to the City Council during the Public Comment portion of the meeting. The Mayor will state the name of the person submitting the written communication and what it is regarding. All written communication will be attached to the meeting minutes.

10. Council/Staff Reports/Comments:

a. Staff Reports/Comments:

- Sheriff Warren provided to council the monthly reports for December and is available for any questions.
- Public works was out preparing for the upcoming wind and rain. Please be aware and of any down power line and be safe.

b. City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

Before going into closed session, Council Member Williams asked for an update on the Wastewater Treatment Plant.

Chief Peabody responded that the contract was signed, and parts were ordered. They will start when the weather is better.

Council Member Williams asked the Mayor to add an item to the Agenda regarding the discussion of having the State do an Impartial Audit on the Sewer Rates at the next City Council meeting.

11. Closed Session:

a. PUBLIC COMMENT: Pursuant to Government Code Section §54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

b. CONFERENCE WITH LEGAL COUNCIL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code Section §54956.9:
Number of Cases: 1

Entered into closed session at 9:10 p.m.

Reconvened into open session at 9:30 p.m.

Announcement of any action taken in closed session:

City Attorney reported no reportable action, direction was given to staff on the Closed Session item.

12. Adjournment:

The Meeting was adjourned at 9:31 p.m.

Dated: February 17, 2021

Tara Rustenhoven, City Clerk