



SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL SPECIAL MEETING HELD FEBRUARY 8, 2019

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.
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Mayor Hansen called the meeting to order at 10:00 a.m.

Council Members Present: Council Members Flesher, Mayor Hansen

Staff Present: Interim City Manager Wayne Peabody, Code Enforcement Officer Skip Sykes, Engineer and Public Safety Association Representative Lance Chapman and City Clerk Tara Rustenhoven.

Public Comment/ Written Communications: No public comments or written communications.

Business Items:

- a. Fire Chief Peabody will provide an overview and status report on current service levels available for Willows' Ambulance Services and alternatives for Advanced Life Support Services in Glenn County.
- b. Fire Chief Peabody will provide an overview and status report concerning Code Enforcement Operations.
- c. Fire Chief Peabody will provide an overview and status report concerning Dispatch operations at the Willows Fire Department.

On February 8th, the Public Safety Subcommittee met and discussed three main items. Service levels of current Ambulance service, current code enforcement efforts and south county fire dispatch services. This report is a highlight of the meeting.

CURRENT AMBULANCE SERVICE LEVEL for the City of Willows is provided by Enloe Medical center based out of Glenn Medical center. The ambulance is staffed with one paramedic, one EMT, one ambulance and a backup ambulance. As per state of California response time standards within town 10min response 90% and all other 30min response in a 90%. See **Attachment A** for response times for 2018.

Last year the Willows Fire Department responded to a total of 725 medical aid calls which accounts for 88% of our calls, the average on scene time was 36 minutes. Here is the list of our secondary ambulance for City of Willows.

Westside:	20 minutes
Enloe Williams:	30 minutes
St E's Corning:	30 minutes
Enloe Colusa:	40 minutes
St E's Red Bluff:	45 minutes

Steps Willows Fire has done to provide better service to our citizens:

Glenn County Ambulance Taskforce has been developed and have been meeting since 2014. The goal of this task force is to look at the system as a whole and develop a plan and funding source. See **Attachment B** for minutes of the last meeting.

Willows Fire has expanded our EMT scope of practice to include all the optional scope per Sierra Sac Valley EMS: **See Attachment C.**

CURRENT CODE ENFORCEMENT efforts in the City of Willows. With the reorganization at the fire station code enforcement was added. Job duties for this position is code enforcement and fire prevention inspection. Currently Code enforcement officers use Willows Municipal Code for code enforcement and Ca Title 19 for fire inspections. By state law we have to make an effort to inspect every commercial building once a year along with apartment complexes that is an estimate of 500 inspections a year. Current Code enforcement report see **Attachment D.**

Steps Willows Fire is doing to improve the Code Enforcement department:

- Set a number of Fire inspection per day
- Set a number of patrol mileage per week
- Capture the information on the monthly report
- Look at a targeted approach for inspection
- We have retained special Counsel

DISPATCH at Willows Fire is handled by on duty firefighters and when they leave on a call we depend upon our Volunteers to come back. Last year Willows Fire ran 865 calls and dispatched an additional 340 calls to a total of 1205 out of the Willows dispatch. We have tried numerous solutions from staff picking a day a month for 24hr coverage, to assigning companies to cover a week at a time. When we started using this model in the 1950's. The call volume was greatly smaller and our on scene times would range from 10-20min max. For numerous years we have discussed the central dispatch concept, we are to a point of call volume, time on scene and a reduction of volunteers. That the current system is not effective and is a major safety concern. **Attachment E** shows times of calls for the calendar year of 2018.

Steps Willows Fire has looked at for possible solutions:

- Assigned Willows Fire Department Volunteer Company's to cover
- Discussion with Corning Fire, not an option
- Discussion with Cal Fire, no improvement to the current system
- Discussion with GCSO, best option

Adjournment:

The Meeting was adjourned at 11:42 a.m.

Dated: February 21, 2019


Tara Rustenhoven, City Clerk