



SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD FEBRUARY 12, 2019

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.
Please visit www.cityofwillows.org for free PodBean recordings.

Mayor Hansen called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Undersheriff Jason Dahl.

Roll Call:

Council Members Present: Council Members Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

Council Members Absent:

Staff Present: Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, City Attorney Robert Hunt, and City Clerk Tara Rustenhoven

GCSO Staff: Undersheriff Jason Dahl

Public Comment/ Written Communications: No public comments or written communications.

Consent Agenda:

- a. Approval of general checking, payroll & direct deposit check registers (36533-36599, Z09688-Z09774, 37768-37845).
- b. Approval of minutes of the Regular City Council Meeting held on January 22, 2019.

Action:

Motion: Council Member Domenighini/Second: Vice Mayor Warren

Moved to approve the Consent Agenda as presented above and the following item(s).

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

Public Hearing:

- a. Conduct a public hearing and, upon conclusion, it is recommended that council read by title only and pass the first reading of an ordinance of the City of Willows entitled "An Ordinance of the City of Willows Amending Chapter 8.10.170 of Title 8 of the Willows Municipal Code Pertaining to Alternative Remedies for the Abatement of Public Nuisances."

City Attorney Robert Hunt gave a brief overview on dealing with public nuisances and violations of the city code and other abatement actions. With the proposed Ordinance it authorizes and awards attorney

fees and expenses to the prevailing parties in action to enforce the abatement of public nuisances. This Ordinance will allow the City to set a lien or special assessment if the property owner does not pay within 90 days.

Domenighini wanted to know if the city were to place a lien on the property, what position would that put the City in.

Attorney Hunt responded that the City would be placed after the mortgage lien holder.

Public Hearing Opened at 7:08 p.m.

Public Hearing Closed at 7:09 p.m.

Mello made a comment that this amendment is another tool desperately needed to get all public nuisance violations corrected now, and in the future.

Action

Motion: Council Member Domenighini/Second: Council Member Flesher

By motion that ordinance next in line be read by title only.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

Action:

Motion: Council Member Domenighini/Second: Council Member Flesher

Moved to approve the ordinance entitled "An Ordinance of the City of Willows Amending Chapter 8.10.170 of the Willows Municipal Code Pertaining to Alternative Remedies for the Abatement of Public Nuisances.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

b. Conduct a public hearing and upon conclusion, consider reading by title only and passage of the first reading of the attached two ordinances, entitled Amending two sections of Chapter Eighteen of the Zoning Ordinance of the City of Willows and directing return for second reading and adoption at the appropriate future meeting.

Interim City Manager Peabody gave a brief overview of the Zoning Ordinance. On January 16, 2019, the Planning Commission reviewed and discussed the proposed text amendments and recommended to the City Council adoption of the changes. This would allow existing structures built as a single family residence or multi dwelling unit that have lost their original use, to be allowed to regain the residential use via an approved use permit from the Planning Commission. The caveat is that no new residence uses

are permitted, and only an existing structure built for a residential use as of the date of code adoption.

Vice Mayor Warren commented she was glad to see this building get the work done that needs to be done.

Domenighini wanted verification on the current Ordinance verbiage that it can go back to a residence but it cannot extend its original footprint.

Peabody responded that, that was correct. He also wanted to clarify that in the text amendment they will allow reconstruction to enlarge a residence.

Public Hearing open at 7:15 p.m.

Public Hearing closed at 7: 16 p.m.

Action:

Motion: Council Member Mello/Second: Council Member Domenighini

By motion for council to read the ordinance by title only

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

Action:

Motion: Council Member Mello /Second: Council Member Domenighini

Upon conclusion, consider reading by title only and passage of the first reading of the attached town ordinances, entitled Amending two sections of Chapter Eighteen of the Zoning Ordinance of the City of Willows and directing return for second reading and adoption at the appropriate future meeting.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

Regular Business:

- a. Accept by motion, the audited financial statements for the fiscal year ending June 30, 2018.

Tim Sailsbery presented the City's independent auditor Roy Seiler.

Roy wanted to start off by saying what a pleasure it's been working with the City, due to the quality of work from staff. Mr. Seiler gave a brief overview of the annual audit of the Financial Statement for the City of Willows.

The Financial Statement can be viewed on the City website.

Mello and Flesher wanted to say thank you to Roy for a clear audit report. Mello also wanted to thank Tim Sailsbery on always doing such a great job and continuous service by meeting all standards yearly.

Action:

Motion: Council Member Domenighini /Second: Council Member Flesher

Moved to approve by motion, the audited financial statements for the fiscal year ending June 30, 2018.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

b. Adopt a Resolution approving grant funds from the Downtown Façade Improvement Funds for an existing commercial building.

Interim City Manager gave an update on the progress of the project of 201 N. Sycamore Street. He also wanted to say it's a pleasure to bring forward to the new owner the grant of funds from the Façade Improvement Program. The total cost estimate is approximately \$28,000. Per the program guidelines, GWIL (Greater Willows Improvement League) has design oversight with any projects requesting funding. They have reviewed the application, along with the proposed designed concepts for the façade changes, and recommended grant funding approval for up to \$10,000.

Council Member Flesher commented that he was glad to see movement in the downtown area.

Council Member Domenighini wanted to know where the funding for the Façade Improvement funding originally came from.

The funding came from Walmart Funding and 3Core.

Council Member Mello mentioned that the center of downtown is the corner of Butte Street and Sycamore.

Vice Mayor Warren made a comment to Mr. Muller that he has the town buzzing. She thinks this is great, and hopes the City can help as much as they can it's already a big improvement with what has already been done and is excited to see this project move forward.

Mayor Hansen also wanted to say he was glad to see this project move forward.

Mr. Muller wanted to say that he was overwhelmed with all the support. This project has been really fun. He saw the opportunity to something great and likes to see all the excitement around it and can't wait to get this started.

Action:

Motion: Council Member Domenighini /Second: Council Member Warren

Moved to adopt a resolution approving grant funds from the Downtown Façade Improvement Program for an existing commercial building.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

Council/Staff Reports/Comments:

a. Staff Reports/Comments:

- Interim City Manager wanted to make awareness for the upcoming storm and to be aware of flooding roads and shoulders.
- Undersheriff gave a brief update on the Glenn County Sheriff's Monthly report. He also announced some of the reorganization with the Department and the promotions. Lieutenant Goodwin as the new liaison for the Operations Division and Lieutenant Gibbs has gone to the Jail. Other than that, things are going well and they'll be hiring. Flesher wanted to say thank you for your participation.
- City Manager wanted to point out to the public that the response times for code 3/priority calls, is a minimum of 5 minutes or less and the average time for the month of January was 2 minutes and 39 seconds. The non-priority response time are to be 10 minutes or less and the average time was 6 minutes and 39 seconds.
- Mello wanted to say this was a great meeting, it's all about running a great city. And to Tim, thanks again for a great audit report, very simple.
- Mayor Hansen commented on the arrest report and traffic enforcement.

b. City Council Reports/Comments:

Mayor Hansen:

- January 28th attended the Incident Command System meeting along with Chief Peabody and Council Member Domenighini.
- February 8th attended the Public Safety meeting.
- February 11th attend the Glenn County Groundwater Authority meeting.

Vice Mayor Warren:

- February 11th attended the LAFCO Meeting along with Council Member Domenighini.

Council Member Flesher:

- February 8th attended the Public Safety Meeting.

Council Member Domenighini:

- Wanted to follow up with Vice Mayor Warren pertaining to LAFCO with the reviewing of the Abatement District.
- February is the Love Your Library month. There will be a Library Board meeting on Thursday February 14th.

Recess to closed session:

a. PUBLIC COMMENT-Pursuant to Government Code Section § 54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

b. LIABILITY CLAIM, pursuant to Government Code Section § 54956.9,

Claimant Name: Elaine Alexander

Agency claimed against: City of Willows

Entered into closed session at 7:49 p.m.

Council reconvened into open session at 8:29 p.m.

Announcement of action taken in closed session:

Mayor Hansen reported no reportable action.

Adjournment:

The Meeting was adjourned at 8:29 p.m.

Dated: March 6, 2019



Tara Rustenhoven, City Clerk