



## SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD February 27, 2018

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.  
Please visit [www.cityofwillows.org](http://www.cityofwillows.org) for free PodBean recordings.

Mayor Warren called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Board of Supervisor Keith Corum.

### **Roll Call:**

Council Members Present: Council Members Williams, Hansen, Vice-Mayor Mello and Mayor Warren.

Council Members Absent: Council Member Yoder.

Staff Present: Administrative Services Director Tim Sailsbery and Community Development Services Director Soeth.

Public Comment/ Written Communications: No public comments or written communications.

### **Consent Agenda:**

- a. Approval of general checking, payroll & direct deposit check registers (35573-35621, Z09004-Z09029, 37233-37255).
- b. Approval of minutes of the Regular City Council Meeting held on February 13, 2018.
- c. Approval of appropriations directed by City Council to be brought forward for formal action as a result of the February 21, 2018 Mid-Year Budget Review.

### **Action:**

Motion: Council Member Williams /Second: Council Member Hansen

*Moved to approve the Consent Agenda as presented above and the following item(s).*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Hansen, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT: Yoder

ABSTAIN:

### **Regular Business:**

- a. Consider the adoption of a resolution appointing Coastland Civil Engineering as the Engineer of work for the City of Willows Landscaping and Light Special Assessment District and direct the preparation of the annual Engineer's Report for FY 2018-19.

Community Development and Services Director Soeth gave a brief introduction of the topic. Shared with Council that the material was provided within the agenda item and he was here to address any questions they might have within the item.

Council Member Williams requested Administrative Services Director Sailsbery inform the Council of the amount of compensation Coastland will receive from being the Engineer of the work for the City of Willows Lighting and Landscaping Special Assessment District including the preparation of the report? Mr. Sailsbery responded to Council Member Williams, normally about 4,500 dollars per year. Minimal discussion continued and the Council then approved the item by resolution.

**Action:**

Motion: Vice Mayor Mello/ Second: Council Member Hansen

*Moved to approve the A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS APPOINTING COASTLAND CIVIL ENGINEERING AS THE ENGINEER OF WORK FOR THE CITY OF WILLOWS LANDSCAPING AND LIGHTING SPECIAL ASSESSMENT DISTRICT AND DIRECTING THE PREPARATION AND FILING OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2017-2018 (PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972)*

The motion passed unanimously 4/0 carried by the following Roll Call Vote:

AYES: Hansen, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT: Yoder

ABSTAIN:

- b. Consider the adoption of a resolution entering the City of Willows into a master tax Agreement between the County of Glenn and The Cities of Orland and Willows for the appointment of property and sales tax revenues upon annexation.

Administrative Services Director gave a brief overview of the item to Council. Both Council Member Hansen and Council Member Williams shared comments supporting the agreement. Stating the agreement seemed to be fair and equitable as Mr. Sailsbery had shared in his overview.

Board of Supervisors Keith Corum approached the podium and shared that he appreciates Mr. Sailsbery's work with this agreement. Stating he had done an outstanding job for the City and County.

**Action:**

Motion: Council Member Hansen /Second: Council Member Williams

*Moved to approve the Resolution of the City Council of the City of Willows Approving the Entry into a Master Tax Exchange Agreement between the County of Glenn and The Cities of Orland and Willows for the Apportionment of Property and Sales Tax Revenues upon Annexation*

The motion passed unanimously 4/0 carried by the following Roll Call Vote:

AYES: Hansen, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT: Yoder

ABSTAIN:

**Council/Staff Reports/Comments:**

a. Staff Reports/Comments:

Tim Sailsbery:

- March 4<sup>th</sup> is Fire Department Bean Feed 11:00 to 7:00.
- Sewer rate study will go through and not to exceed 15,000.00 dollars.

b. City Council Reports/Comments:

Council Member Hansen:

- Sunday Feb 18<sup>th</sup> held museum meeting. Gary Henderson was the guest speaker. He gave a very interesting talk on the history of the Willows Airport.

Council Member Williams:

- Gave a brief description of the Glenn County transportation Meeting: upgraded call boxes along I-5, regular routine business.
- New Public Works Director for the County

**Adjournment:**

The Meeting was adjourned at 7:20 p.m.

Dated: March 7, 2018

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Robyn Johnson, City Clerk