



SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD MARCH 12, 2019

*Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.
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Mayor Hansen called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Vice Mayor Warren.

Roll Call:

Council Members Present: Council Members Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

Council Members Absent:

Staff Present: Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, City Attorney Robert Hunt, Planning Karen Mantele, and City Clerk Tara Rustenhoven.

GCSO Staff: Sheriff Warren

Public Comment/ Written Communications:

Nathan Ruffner-Budless LLC, commented on the Cannabis RFP. He requested opening the RFP so his company can turn in their application for a second location.

Jake Weststeyn-Dairy Owner in Glenn County-Was here last year as he was applying for a digester grant and wanted to give Council an update and asked for a letter of support from council.

Interim City Manager Wayne Peabody requested item 9a and 9b of the agenda be moved under public comment and also open public comment for the item.

Recess to Closed Session:

a. PUBLIC COMMENT-Pursuant to Government Code Section § 54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code Section § 54956.9:

Number of cases: 1

Entered into closed session at 7:06 pm

Council reconvened into open session at 7:41 pm

Announcement of any action taken in closed session:

Mayor Hansen reported no reportable action.

Consent Agenda:

- a. Approval of general checking, payroll & direct deposit check registers (36665-36698, Z29798-Z09828, 37871-37899).
- b. Approval of minutes of the Regular City Council Meeting held on February 12, 2019.

Action:

Motion: Vice Mayor Warren /Second: Council Member Flesher

Moved to approve the Consent Agenda as presented above and the following item(s).

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

Public Hearing:

- a. Conduct a public hearing and upon conclusion, adopt the General Plan Amendment to include the Multi-Jurisdiction Hazard Mitigation Plan.

Karen Mantele gave a brief overview of the General Plan Amendment and the background.

Karen introduced Andy Popper, Senior Planner with the Glenn County Planning Community Development Agency.

Domenighini wanted to know if adopted would this be placed on the website.

Andy Popper responded this item will be placed on the Glenn County Planning website.

Council Member Larry Mello commented and thinks it is a must and will reduce any future disasters.

Karen Mantele had wanted to comment that she thought the amendment would serve us well and may help reduce flood insurance premiums.

Open to public comment 7:50 p.m.

Doug Ross, Resident of Willows gave a brief statement to the above item.

Close public hearing 7:53 p.m.

Action:

Motion: Council Member Mello /Second: Council Member Domenighini

Moved to adopt a Resolution by the Planning Commission of the City of Willows Recommending that the City Council adopt the Glenn County Multi-Jurisdiction Hazard Mitigation Plans as the Official Hazard Mitigation Plan of the City and amend the General Plan Safety Element to incorporate the Multi-Jurisdictional Hazard Mitigation Plan.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

Regular Business:

a. By, Consensus, nominate two Councilmembers to serve as the Ad Hoc Selection Committee to negotiate offers from proposals for Recycling/Collection, Transportation and Disposal Service.

Interim City Manager Peabody requested two Council Members to negotiate final terms of the RFP process.

By Consensus, Council Member Domenighini and Vice Mayor Warren will serve on the Ad Hoc Selection Committee for the Recycling/Collection, Transportation and Disposal Service.

b. Adopt by resolution, directing the use of Action Minutes in lieu of Comprehensive Summary Minutes.

City Manager Peabody requested the use Action Minutes. The City Clerk, Planning Clerk and other Boards are performing minutes in a different manor. All meetings will be recorded to replace the verbatim minutes.

Vice Mayor Warren commented that she thought this will be a great format to go to and this it would free up time for the City Clerk and it's also recorded and available online.

Council members were in favor of this item.

Mayor Hanson also agreed and wanted to know the timeline of the new city website.

Peabody let council know that we hope to have the website up by the end of the month. We're still doing some fine tuning and working out the kinks.

Action:

Motion: Council Member Domenighini /Second: Flesher

Moved to adopt a resolution entitled A Resolution of the City Council of the City of Willows directing the preparation of Action Minutes in Lieu of Comprehensive Summary Minutes.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

c. Consider the adoption of a resolution appointing Coastland Engineering as the Engineer of work for the City of Willows Landscaping and Lighting Special Assessment District and direct the preparation of the annual Engineer's Report for Fiscal Year 2019-20.

Tim Sailsbery gave a brief overview of the process for the Landscaping and Lighting Special Assessment.

There was a brief discussion between staff and council members regarding the above item.

Wanted pointed out there is a correction on the Title of the Resolution.

Action:

Motion: Council Member Mello/Second: Council Member Domenighini

Moved to adopt by resolution entitled A Resolution of the City Council of the City of Willows appointing Coastland Engineering as the Engineer of Record for the City of Willows Lighting and Landscaping Special Assessment District and direct the preparation of the annual Engineer's Report for Fiscal Year 2019-2020(Pursuant to the Lighting and Landscaping act of 1972)

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

NOES:

ABSENT:

ABSTAIN:

Council/Staff Reports/Comments:

a. Staff Reports/Comments:

- Peabody wanted to give an update on Public Works and the parks. We've had a lot of rain and the Little League and Softball fields are still very wet and to please give them another week to dry out.
- Sheriff Warren presented the monthly report.
- Flesher wanted to say he appreciated the attendance of the radar gun.

b. City Council Reports/Comments:

Mayor Hansen:

- March 11th Ground Breaking Ceremony. It was an honor and a privilege to be there and to present on behalf of the City Council.
- March 11th attended the Glenn Ground Water Authority meeting.

Vice Mayor Warren:

- March 11th attended the LAFCO meeting.
- March 11th attended the Groundbreaking ceremony. Very happy to be a part of it

Council Member Flesher:

- Wanted to say although he could not make the groundbreaking ceremony, he thinks this is a big step forward and is excited to see this move forward.

Council Member Domenighini:

- March 11th attended the LAFCO meeting.

Council Member Mello:

- Mello wanted to say the Groundbreaking Ceremony went smoothly. Mayor Hansen and Tim Sailsbery gave great speeches.

Adjournment:

The Meeting was adjourned at 8:19 p.m.

Dated: April 18, 2019

Tara Rustenhoven, City Clerk