



## SUMMARY MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD March 13, 2018.

*Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.  
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Mayor Warren called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Sheriff Warren.

### **Roll Call:**

**Council Members Present:** Council Members Yoder, Williams, and Hansen, Vice-Mayor Mello and Mayor Warren.

**Council Members Absent:** None.

**Staff Present:** Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, and City Planner Karen Mantele.

**GCSO:** Sherriff Rich Warren

**Public Comment/ Written Communications:** No public comments or written communications.

### **Consent Agenda:**

- a. Approval of general checking, payroll & direct deposit check registers (35622-35662, Z09030-Z09055, 37256-37284).
- b. Approval of minutes of the Special City Council Meeting held on February 21, 2018.
- c. Approval of minutes of the Regular City Council Meeting held on February 27, 2018.

Mayor Warren pulled items B and C from the consent agenda and asked that Council approve item A as is.

### **Action:**

Motion: Council Member Yoder /Second: Council Member Williams  
Moved to approve the Consent Agenda item A as presented above and the following item(s). The

motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

### **Ordinances:**

- a. Conduct a Public Hearing, and, upon conclusion, it is recommended that the Council read by title only and pass first reading of an ordinance entitled, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF

WILLOWS AMENDING WILLOWS MUNICIPAL CODE CHAPTER 2.05.010 (“COUNCILMEN’S SALARIES - AMOUNT”), REPEALING EXISTING WILLOWS MUNICIPAL CODE CHAPTER 2.05.020 (“COUNCILMEN’S SALARIES – INCREASE OR DECREASE WITH CHANGE IN POPULATION GROUP”), ADOPTING A NEW WILLOWS MUNICIPAL CODE CHAPTER 2.05.020 (“COUNCIL MEMBERS’ SALARIES – EFFECTIVE DATE”), ADOPTING NEW CHAPTER 2.05.005 (“COUNCIL MEMBERS – GENDER NEUTRAL”), AND AMENDING WILLOWS MUNICIPAL CODE CHAPTER 2.35.010.

Administrative Services Director Sailsbery introduced the topic to Council. Sharing with the assistance of City Attorney Hunt

Mayor Warren followed the staff introduction by opening the public hearing at 7:04pm. No public comment was made. Mayor Warren then closed the public hearing at 7:04 pm.

Council Member Williams wanted clarification on the effective date for the monies with the ordinance. Administrative Services Director Sailsbery confirmed with Council Member Williams that although they worded differently they mean the same thing. They Ordinance will not go into effect until 30 days after the passage of the second reading.

Council Member Hansen thanked Vice Mayor Mello for bringing this item forward. Sharing it has been 18 years since this has been visited last and he thought it was nice to see Planning Commission receiving monies as well.

After Council commentary, Mayor Warren then gave the item to the pleasure of the Council.

**Action:**

Motion: Council Member Hansen /Second: Vice Mayor Mello

*Moved to approve the following ordinance next in line be read by title only.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Action:**

Motion: Council Member Yoder /Second: Vice Mayor Mello

*Moved to approve that the ordinance entitled ““An Ordinance of the City Council of the City of Willows repealing Willows Municipal Code Chapter 9.20 (“Medical Marijuana”), adopting new Chapter 9.20 (“Cannabis”), repealing Chapter 8.10.010 (“Definitions”), adopting new Chapter 8.10.010 (“Definitions”), and amending Chapter 8.10.020 (“Nuisance”) to regulate cannabis, use, cultivation, sales and other cannabis activities in the City of Willows.” Pass second reading and be adopted.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Regular Business:**

- a. Consider the Approval of a resolution authorizing Interim City Manager Wayne Peabody to execute all agreements between the City and the Department of Transportation.

Administrative Services Director Sailsbery gave a brief introduction of the item to Council. He then asked if Council has any questions. Council Member Williams asked staff, how did staff had come to the conclusion on what road to do this on? Staff responded to the question with many factors (use of life, amount of traffic, etc. –significant amount of traffic flow) are determined to place roads within this grant

Council Member Hansen then shared deferred maintenance carry over the projects from year to year. It's a shame but glad to see something being done. Additional Council Commentary was had, giving kudos to Community Development and Services Director Soeth for his work done with the STIP project.

**Action:**

Motion: Council Member Hansen /Second: Vice Mayor Mello

*Moved to approve the resolution authorizing Interim City Manager Wayne Peabody to execute all agreements between the City and the Department of Transportation.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Hansen, Yoder, Williams, Vice-Mayor Mello, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- b. Review and accept the Annual Housing Element Progress Report and direct Staff to forward to the Governor's Office of Planning and Research and the State Department of Housing and Community Development as required by Government Code Section 65400.

Karen Mantele City Planner introduced the topic, sharing it is an annual report that is before you. Stating that jurisdictions need to review the annual housing development report and notify public of what has taken place. Going on with more information that was stated within the agenda report highlight some requirements of the report. She then shared the report had been taken to the Planning Commission and no amendments were requested other than forward this to City Council.

Council by Consensus gave City Planner Karen Mantele permission to send off the report and also thanked her for her efforts on the report.

**Council/Staff Reports/Comments:**

- a. Staff Reports/Comments:

Sherriff Warren shared a brief update from the law enforcement, he shared that the City had a rise in theft this past month. He was unsure of the cause. He then shared that the department due to the low traffic violations would be purchasing two hand held guns for the City to help work on that number.

Williams asked about the transition of employees and how they are liking the change? Sherriff shared that they transition is very beneficial for both the County and the City and that change is hard for everyone and that his employees have preferences. City Law Enforcement is much different within the County and City but Department allows for them to have options.

Council Member Yoder told the Sherriff, he and his department are very visible within the City and that he had gone above and beyond with the services we are receiving.

b. City Council Reports/Comments:

Council Vice Mayor Mello:

- Asked Chief Peabody, How did the bean feed go for the Fire Department?  
Chief responded by thanking the community and shared it was another successful year.

Council Member Williams:

- Shared he had attended the Social Services Needs Meeting and shared they will be holding two public hearings; one in Orland and one in Willows.

Mayor Warren:

- Congratulated the Willows Girls Basketball for their participation in the State Playoffs, sharing the game went into double overtime. Good for them they did an excellent job!
- She also shared the Willows Honker Band went to a competition at Chico State and she hadn't heard the results so she would share those when she had an update.

**Adjournment:**

The Meeting was adjourned at 7:33 p.m.

Dated: March 14, 2018

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Robyn Johnson, City Clerk