



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD MARCH 22, 2022

*Meeting audio is available at the City of Willows website. This is not a live feature.
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1. Mayor Domenighini called the meeting to order at 5:08 p.m.
2. The meeting opened with the Pledge of Allegiance led by Vice Mayor Hansen.

3. Roll Call:

Council Members Present: Council Members Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: City Manager Marti Brown, City Attorney David Ritchie, Principal Planner Karen Mantele, Interim Community Services Director/City Engineer John Wanger, Fire Chief Nathan Monck and City Clerk Tara Rustenhoven

4. Changes to the Agenda: No changes to the agenda

5. Appeal-601 N. Tehama St, Gary Evans

City Clerk Tara Rustenhoven swore in all witness' to testify during the appeal.

City Attorney David Ritchie started the appeal regarding Transient Occupancy Tax with evidentiary items to discuss with Council.

Gary Evans provided a packet and submitted pages 1 through 7 as evidence.

Mr. Ritchie objected the introduction of notes from a phone call as those are in connection with settlement conversations. Per California evidence code 1152, settlement communications and notes are not admissible. Mr. Ritchie asked for a ruling from the Mayor.

Mayor Domenighini ruled out page 7.

Gary Evans stated it was not a settlement discussion, it was a threat and intimidation tactic.

Mr. Ritchie called his first witness Principal Planner, Karen Mantele. He asked her questions regarding the Conditional Use Permit and the use of that permit.

Mr. Ritchie called his next witness, City Engineer/Community Services Director John Wanger. He asked Mr. Wanger what "R2" signifies on the Certificate of Occupancy.

Mr. Ritchie then called City Manager Marti Brown. He wanted to know where she first learned of this matter and asked her about the TOT tax form and letter that was sent to Mr. Evans.

That concludes the City's case.

Gary Evans introduced himself and went over some of the projects he's done within the City and gave his testimony.

He asked to submit another page from the packet he provided. (page 3 of attachments in packet)

Mr. Evans wants to move forward after he finished what he was wanting to do. He also asked the Mayor to submit his whole packet for evidence.

Mr. Ritchie asked the Mayor to review the packet to make sure there are no objections to some of the content. He objected to pages 2 and 3, 7 and asked the Mayor for a ruling. Mr. Ritchie had no objections to the picture that was taken (the page prior to page 1) the PTA Account Ledger, and pages 1-10.

Mr. Evans went over part of the timeline of meetings/submissions (page 2 of packet)

Both City Attorney and Mr. Evans submitted their summations.

By Consensus, Council will continue the deliberation at an open meeting on Thursday March 24th at 1:00 p.m.

Council recessed at 6:52 p.m. and will reconvene at 6:57 p.m.

Council reconvened into open session at 7:00 p.m.

Mayor Domenighini asked for a moment of silence on behalf of Barbara Ladoucer.

6. Public Comment & Consent Calendar:

Public Comment

Tami Allen wanted to address that the website shows the meetings start at 6pm and was unaware that the meeting started at 5:00 pm. She also asked that the meetings be “live streamed” and asked Council to address this.

Mrs. Allen was disappointed that the check amount given to the City from the Friends of the Willows City Pool, was not announced at the meeting. She asked council for the amount of the check and what the money was going to.

Mrs. Allen also wanted to know how much the County of Glenn gave the City Library and what that money is being used for.

Lastly, she wanted to know if the issue with Council Member not having a space to overlook documents has been resolved.

Doug Ross asked Council to consider the City to Provide a verbatim transcription machine in the future.

Consent Calendar

a. Register Approval

Approval of general checking, payroll & direct deposit check registers Z45541-Z45607, 39454-39180, 051950-052005.

Council Member Williams asked to Pull this item as he didn't get a chance to review the whole document.

b. Minutes Approval

Approval of minutes of the Regular City Council Meeting held on February 8, 2022 Regular City Council Meeting.

c. Amendment of Resolution 2017-26-CDBG Approval Grant

Approval of a Grant replacing 'Interim City Manager' with 'City Manager' for all purposes.

Action:

Motion: Council Member Griffith/Second: Council Member Williams

Moved to approve the Consent Calendar items b and c as presented above and the following item(s).

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

7. Presentations:

a. Customer Satisfaction Survey

Receive the Presentation and provide comment and feedback.

Due to the time limit of the first item on the Agenda, this item will be brought back to the next meeting or thereafter.

b. Capital Improvement Plan

Receive the presentation and provide comment and feedback.

Interim Community Services Director John Wanger presented this item.

Roberta Asbury had questions on the Cost Summary for the Tennis Courts and City Pool.

Council Member Williams asked if there is a large item on the Agenda, can it posted before the 72 hours prior to the meeting.

8. Discussion & Action Calendar:

a. FY 2021-2022 Mid-Year Budget Review

By Resolution, approve the Mid-Year Budget Review and recommend revisions.

Andy Heath was present to present this item.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Griffith

Moved to adopt a resolution of the City Council of the City of Willows, State of California, approving the Mid-Year Budget recommendations for Fiscal Year 2021-22.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

b. Award of North Lassen Street Rehabilitation Construction Contract

Adopt a Resolution authorizing the City Manager to execute a contract with All-American Construction, Inc. for the North Lassen Street Reconstruction Project and establish an overall budget for the project.

John Wanger presented this item.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Warren

Moved to adopt a resolution authorizing the City Manager to execute a contract with All-American Construction, Inc. for the North Lassen Street Reconstruction Project and approve an overall budget for the project.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

9. Comments & Reports:

- a. City Council Comments & Reports: Council gave comments/reports on activities and various meetings they attended.
- b. City Manager Report: Nothing to report from the City Manager

11. Adjournment:

The Meeting was adjourned at 9:10 p.m.

Dated: April 20, 2022

Tara Rustenhoven, City Clerk