



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD MARCH 23, 2021

Due to a mechanical error, there will not be an audio recording for this meeting. We are sorry for the inconvenience.

1. Mayor Domenighini called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Gary Hansen.

3. Roll Call:

Council Members Present: Council Members Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: Interim City Manager Wayne Peabody, City Attorney David Ritchie, Community Services Director Royce Cunningham, Library Director Jody Meza and City Clerk Tara Rustenhoven

4. Public Comment/ Written Communications:

Written Communication sent in by Forrest J. Sprague regarding the Sewer. See attached in the minutes.

Interim City Manager asked to remove item 8a, 8b, and 8c due to no reportable action.

5. Consent Agenda:

- a. Approval of general checking, payroll & direct deposit check registers Z44788-Z44808, 38850-38855, 050958-051001
- b. Approval of minutes of the Regular City Council Meeting held on March 9, 2021.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Flesher

Moved to approve the Consent Agenda as presented above and the following item(s).

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

6. Regular Business:

Interim City Manager asked that council move to item 6b, 6c, and 6d before item 6a due to technical issues with zoom.

- b. By motion, approve the recommended budget adjustment as shown in the Department Expenditure Table, Column 6.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Warren

Moved to approve the recommended budget adjustment as shown in the Department Expenditure Table, Column 6.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

c. By motion, authorize the Solicitation of Statements of Qualifications/Proposals to conduct Condition Assessments of the City's five sewer collection system lift stations and the major process equipment at the Willows Wastewater Treatment Plant.

Action:

Motion: Council Member Williams/Second: Council Member Flesher

Moved to authorize the Solicitation of Statements of Qualifications/Proposals to conduct Condition Assessments of the City's five sewer collection system lift stations and the major process equipment at the Willows Wastewater Treatment Plant.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

d. Review the Housing Element Annual Progress Report for year 2020. By Motion, direct staff to send the report to the Governor's Office of Planning and Research, and the State Department of Housing and Community Development, as required by Government Code Section §65400(b).

Action:

Motion: Council Member Warren/Second: Council Member Williams

Moved to direct staff to send the Housing Element Annual Progress Report for year 2020 to the Governor's Office of Planning and Research and the State Department of Housing and Community Development, as required by Government Code Section §654009b).

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

a. By motion, accept the audited financial statements of the City of Willows as of and for the fiscal year ending June 30, 2020.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Warren

Moved to accept the audited financial statements of the City of Willows as of and for the fiscal year ending June 30, 2020.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

e. Adopt a resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING SUBMITTAL OF A RURAL BUSINESS DEVELOPMENT GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF AGRICULTURE FOR ECONOMIC EXPANSION PROGRAM FOR THE CITY OF WILLOWS.**

Action:

Motion: Vice Mayor Hansen/Second: Council Member Williams

*Moved to adopt a resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING SUBMITTAL OF A RURAL BUSINESS DEVELOPMENT GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF AGRICULTURE FOR ECONOMIC EXPANSION PROGRAM FOR THE CITY OF WILLOWS.***

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Flesher, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

7. Council/Staff Reports/Comments:

a. Staff Reports/Comments:

- Reminder there will be a Public Safety meeting Thursday March 25th at city hall at 11:00 am.
- Use caution down at the little league parks from the times of 5:00pm-7:30pm.
- Library Director wanted to let the public know that the Library is open. They are still not able to do any programs at this time.
- Jody Sammons gave an update on CalPlant.
- Chief Roger Steinhoff of Kanawha Fire Protection District has retired. We want to thank him for his service.
- Use caution in the area of Green Street and Crestwood, Tamarak, and Sherwood while parents are picking children up from Murdock school from the times of 1:30pm-2:15pm.

Council Member Williams was contacted by a community member regarding a tree in front of Carte Blanche that drops berries. He asked the owners of Carte Blanche if they would be willing to remove the tree and replace it with another.

Council Member Williams asked to place an item on the next agenda regarding placing the City's credit card statements online.

b. City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

8. Closed Session:

Item 8a, 8b, and 8c were removed from the agenda.

9. Adjournment:

The Meeting was adjourned at 8:20 p.m.

Dated: March 24, 2021

Tara Rustenhoven, City Clerk