



Willows City Council Meeting Action Minutes March 28, 2023

City Council
Rick Thomas, Mayor
David Vodden, Vice-Mayor
Jeff Williams, Councilmember
Gary Hansen, Councilmember
Casey Hofhenke, Councilmember

201 North Lassen Street
Willows, CA 95988
(530) 934-7041

City Manager
Marti Brown

City Clerk
Vacant

1. **CALL TO ORDER– 6:00 PM**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Councilmembers Present: Councilmembers Hansen, Hofhenke and Williams, Vice Mayor Vodden, and Mayor Thomas.

4. **CHANGES TO THE AGENDA**

None

5. **Proclamation presented recognizing National Vietnam War Veterans Day, March 29, 2023**

6. **PUBLIC COMMENT & CONSENT CALENDAR FORUM**

Consent Calendar:

Passed a motion to adopt Consent Calendar items a, b, d & e. (Unanimous).

Moved/Seconded: Councilmembers Hansen and Vice Mayor Vodden.

Yes: Councilmembers Hansen, Williams and Hofhenke, Vice Mayor Vodden and Mayor Thomas.

a. **Register Approval**

Action: Approved general checking, payroll, and direct deposit check registers.

b. **Minutes Approval**

Action: Approved City Council Minutes of the February 21 and 28, 2023, City Council meetings and February 27 and March 21, 2023 Special City Council meetings.

- c. **Pulled - Appointment of Planning Commissioners to the Willows Planning Commission.**
Recommended Action: Receive applications, review, interview candidates and appoint new Planning Commissioners to serve on the Planning Commission
- d. **2022 Housing Element Annual Progress Report (APR)**
Action: Approve the Housing Element APR.
- e. **2022 General Plan Annual Progress Report (APR)**
Action: Approve the General Plan APR
- f. **Pulled - Training Reminder: Brown Act Prohibitions Memorandum to Council**
Recommended Action: Council direction to waive privilege and make training memorandum public on City website.

Passed a motion to approve Consent Calendar item c (unanimous)

Moved/Seconded: Councilmembers Williams and Hansen

Yes: Councilmembers Williams, Hansen and Hofhenke, Vice Mayor Vodden and Mayor Thomas

Passed a motion to accept Consent Calendar item f (unanimous)

Moved/Seconded: Councilmembers Hansen and Williams

Yes: Councilmembers Hansen, Williams, Hofhenke, Vice Mayor Vodden and Mayor Thomas

7. DISCUSSION & ACTION CALENDAR

a. **Mid-Year Budget Review and Adjustment**

Action: Adopted resolution approving the Mid-Year Budget

Moved/Seconded: Councilmember Hansen and Vice Mayor Vodden

Yes: Councilmembers Hansen, Hofhenke, Williams, Vice Mayor Vodden and Mayor Thomas
(Roll call vote)

8. COMMENTS & REPORTS

- a. City Council Correspondence
- b. City Council Comments and Reports

9. CLOSED SESSION

a. **Public Employee Appointment (§ 54957)**

Title: City Attorney

b. **Conference with Legal Counsel – Existing Litigation (§ 54956.9) (1 case)**

Name of case: John O’Connell v. City of Willows et al, Superior Court of California, County of Glenn Case No. 20CV02511

c. **Public Employee Performance Evaluation (§ 54957)**

Title: City Manager

10. OPEN SESSION REPORT FROM CLOSED SESSION

- a. No report

11. ADJOURNMENT – 7:15 PM

Dated: March 31, 2023

Marti Brown, City Manager