



## ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD APRIL 23, 2019

*Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.  
Please visit [www.cityofwillows.org](http://www.cityofwillows.org) for free PodBean recordings.*

Mayor Hansen called the meeting to order at 7:00 p.m.

The meeting opened with the Pledge of Allegiance led by Skip Sykes.

### **Roll Call:**

**Council Members Present:** Council Members Flesher, Domenighini, Mello, Vice Mayor Warren, Mayor Hansen

**Council Members Absent:**

**Staff Present:** Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, Planning Karen Mantele, City Engineer John Wanger and City Clerk Tara Rustenhoven.

### **Ceremonial Matters (Proclamations, Recognitions, Awards)**

- a. Reading of a Memorial Day Proclamation of the City of Willows.
- b. Reading of a Proclamation declaring the Month of May as “Poppy Month”  
Barbara LaDoucer was here to accept the Memorial Day and “Poppy Month” Proclamations

### **Public Comment/ Written Communications:**

**George Gold,** commented on the service he has received with the Post Office.

### **Public Hearing:**

- a. Conduct a Public Hearing and allow citizens and opportunity to receive input on unmet transit needs in Glenn County. No further action is required by City Council upon the conclusion of the Public Hearing.

Glenn County Senior Planner Mardy Thomas with the Glenn County Transportation gave a brief introduction and how an Unmet Transit Need can be found to exist when there are identifiable groups within the population that has no dependable and/or affordable access to community employment, medical, commercial, public, or social services.

### **Public Hearing Open 7:18 p.m.**

**Doug Ross-**Resident of Willows commented on the Transit Needs and says they’ve done a great job and wanted to commend the people that have served the community.

### **Closed Public Hearing 7:21 p.m.**

Mardy Thomas invited Council for their input on the Regional Transportation Update that can be found at [www.goglenncounty.com](http://www.goglenncounty.com) and The Glenn County Active Transportation Plan [www.glenncountyatp.com](http://www.glenncountyatp.com).

**Consent Agenda:**

- a. Approval of general checking, payroll & direct deposit check registers (36769-36825, Z09886-Z09887).
- b. Approval of minutes of the Regular City Council Meeting held on February 26, 2019.
- c. Approval of minutes of the Regular City Council Meeting held on March 12, 2019.

**Action:**

Motion: Council Member Mello /Second: Council Member Flesher  
*Moved to approve the Consent Agenda as presented above and the following item(s).*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Mello, Warren, Hansen

NOES:

ABSENT:

ABSTAIN:

**Regular Business:**

- a. Receive the Preliminary Annual Engineer's Report as prepared by Coastland Civil Engineering; adopt the Resolution of Intension to levy and collect assessments; and set the times and dates of the required public information meeting and the required public protest hearing for the City of Willows Landscaping and Lighting Assessment District.

**Action:**

Motion: Council Member Domenighini/Second: Council Member Mello  
*Moved to adopt a resolution entitled, A Resolution of Intention to Levy and Collect Annual Assessments, Preliminary approving the Engineer's Report for FY 2019-20 for the City of Willows Landscaping and Lighting Assessment District and Setting the Times and dates of the Public information meeting and the Public Hearing (Pursuant to the Landscaping and Lighting Act of 1972).*

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Warren, Hansen

NOES:

ABSENT:

ABSTAIN:

Chief Peabody requested moving item 8e ahead of item 8b.

e. By motion, Accept the Cold Storage Feasibility and Business Case Development Analysis Study.

**Action:**

Motion: Council Member Domenighini /Second: Vice Mayor Warren

*By Motion, Accept the Cold Storage Feasibility and Business Case Development Analysis Study.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Mello, Warren, Hansen

NOES:

ABSENT:

ABSTAIN:

b. Adpot a resolution declaring weeds, rubbish, refuse, and dirt public nuisances, approve the attached Weed and Rubbish Abatement Schedule for the 2019 fire season.

**Action:**

Motion: Council Member Mello /Second: Council Member Flesher

*Moved to Adopt a Resolution entitled, A Resolution of the City Council of the City of Willows Declaring Public Nuisances.*

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Warren, Hansen

NOES:

ABSENT:

ABSTAIN:

c. By Motion, Accept the Proposal for General Plan Update Submitted by De Novo Planning Group and Direct the Interim CM to Negotiate a Contract for Services.

**Action:**

Motion: Vice Mayor Warren/Second: Council Member Domenighini

*By Motion, Accept the Proposal for General Plan Updates Submitted by De Novo Planning Group and Direct the Interim CM to Negotiate a Contract for Services.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Domenighini, Mello, Warren, Hansen

NOES:

ABSENT:

ABSTAIN:

d. By Consensus, Confirm Date and Time for the Budget Workshop be Set for the Week of May 28 (Monday, May 27 is Memorial Day).

By Consensus, the Budget Workshop will be on Tuesday May 28<sup>th</sup>, 2019 at 5 p.m.

f. By resolution, Authorizing Application for Receipt of SB2 Planning and Grants Program Funds and Direct Staff to Commence the Process.

**Action:**

Motion: Vice Mayor Warren/Second: Council Member Domenighini

*Moved to approve a resolution entitled, A Resolution of the City Council of Willows, Authorizing Application for, and Receipt of SB2 Planning Grants Program Funds.*

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Warren, Hansen

NOES:

ABSENT:

ABSTAIN:

g. By Resolution, Agree to a Municipal Lease and Option Agreement with NEC and Authorize the Administrative Services Director to Negotiate and Sign Said Lease.

**Action:**

Motion: Vice Mayor Warren/Second: Council Member Flesher

*Moved to adopt a resolution entitled, A Resolution of the City Council of the City of Willows Agreeing to a Municipal Lease and Option Agreement with NEC and Authorize the Administrative Services Director Negotiate and Sign said Lease.*

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Domenighini, Mello, Warren, Hansen

NOES:

ABSENT:

ABSTAIN:

**Council/Staff Reports/Comments:**

a. Staff Reports/Comments:

- Chief Peabody announced the South Willows Project is happening. The water line is down and is complete. Next is a meeting with Rumiano Cheese. Things are moving along.
- The Building Department issued building permits for a new residential structures.
- Park Reservations can be made online on our website.

b. City Council Reports/Comments:

Mayor Hansen:

- Wanted to thank Vice Mayor Warren for stepping in and attending the Transportation Commission Meeting.
- Attended the Glenn County Farm Bureau's annual event.

Vice Mayor Warren:

- Attended the Transportation Meeting
- Willows High School Boys Tennis took League Championships Sections and will play sections next Wednesday.

Council Member Flesher:

- Thanked Vice Mayor Warren for taking his place at the Transit Committee Meeting.
- Glad to see the housing going up in Willows

Council Member Domenighini:

- Asked for a projected time line on the Rumiano Building
- Attended the Library Board Meeting April 11, 2019

Council Member Mello:

- Commented that the city is very fortunate to have the Glenn Ride; they're very clean and efficient.
- Wanted to congratulate Gannon Warren on winning the Elks Club Scholarship.

**Adjournment:**

The Meeting was adjourned at 8:23 p.m.

Dated: April 29, 2019

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Tara Rustenhoven, City Clerk