



## ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD APRIL 26, 2022

Meeting audio is available at the City of Willows website. This is not a live feature.  
Please visit [www.cityofwillows.org](http://www.cityofwillows.org) for free PodBean recordings.

1. Mayor Domenighini called the meeting to order at 5:30 p.m.
2. The meeting opened with the Pledge of Allegiance led by Council Member Griffith.

### **3. Roll Call:**

Council Members Present: Council Members Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent: Council Warren

Staff Present: City Manager Marti Brown, City Attorney David Ritchie, Fire Chief Nathan Monck, and City Clerk Tara Rustenhoven

### **4. Closed Session:**

Pursuant to Government Code Section 54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

- a. Conference with Legal Counsel-Existing Litigation (54956.9) (2 cases)  
Name of Case: William Spears v. Subsequent Injuries Benefits Trust Fund  
Case No. WCAB No. ADJ8732527

Name of Case: Jake Hutson v. City of Willows  
Claim No. NCWA-558244

- b. Conference with Labor Negotiators (54957.6)  
Agency Designated Representatives: Marti Brown, City Manager and David Ritchie, City Attorney

**Council recessed into closed session at 5:31 p.m.**

**Council reconvened into open session at 5:56 p.m.**

### **Announcement**

Mayor Domenighini reported no reportable action and direction was given to staff.

**5. Changes to the Agenda:** No Changes to the Agenda.

### **6. Public Comment & Consent Calendar Forum:**

#### **Public Comment**

Joyce Kasander, 611 Wood Street, had comments on the process of business licenses and questions on the expenditures. She also had comments regarding the City Survey, Council Member Williams, and the city sewer system.

Roberta Asbury, commented on the censure against Council Member Williams and also an incident that occurred involving Council Member Griffith. She believes there should be a censure filed against Mr. Griffith.

Dennis Asbury, had comments on Item 6d; text amendments.

## Written Communications

Letter received on April 25, 2022 from Forrest Sprague regarding The Lew Edwards Group, will be entered into the minutes.

## Consent Calendar

### a. Register Approval

Approval of general checking, payroll & direct deposit check registers Z45646-Z45673, 39198-39208, 052070-052116; January 4, 2022 to January 19, 2022; Z45408-Z45469, 39093-39127, February 4, 2022 to February 18, 2022; Z45510-Z45540, 39143-39153, 051894-051949, February 28, 2022 to March 14, on 2022; Z45541-Z45607, 39154-39180, and 051950-052005.

### b. Minute Approval

Approval of minutes of the March 22, 2022 Regular Meeting, March 24, 2022 Special Meeting, April 12, 2022 Regular Meeting.

### c. CAL FIRE Dispatch-Contract Extension

Adopt Resolution XX-2022 authorizing the City Manager, or her designee, to execute a contract extension of the existing contract with CAL FIRE From July 1, 2022 through December 31, 2022 for dispatching services.

### d. Text Amendments to the City's Municipal Code/Zoning Ordinance (File #ZTA-22-01) – Second Reading

Waive second reading and adopt Ordinance (Attachment 1 and 2) to: 1.) Repeal Willows Municipal Code (WMC) Chapter 2.45 (Architectural Board of Review) and create a new section of the WMC, Code Chapter 18.141 (Architectural Board of Review) with all other Sections unchanged; and 2.) Amend or repeal WMC, Code Chapter 18.110.090 (Non-Conforming Uses) to amend Sections 18.110.090 (8) and (9), and repeal Section 18.110.090 (7) with all other Sections unchanged.

### e. Abatement Cost Confirmation for 143 North Yolo Street

Confirm and approve the costs of abatement at 143 North Yolo Street ((WMC) 8.10.150, CA Gov. Code 38773.5), including the costs for two instances of summary abatement in the adjacent right-of-way and abatement on the exterior of the premises pursuant to an abatement warrant issued by the Superior Court of California, County of Glenn, Case No. 22CV02852.

## Action:

Motion: Vice Mayor Hansen/Second: Council Member Griffith

*Moved to approve the Consent Calendar as presented above and the following item(s).*

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Warren

ABSTAIN:

## **7. Discussion & Action Calendar:**

### **a. Participation in PG&E's Energy Efficiency Retrofit Program**

Authorize the City Manager, or her designee, to execute an agreement with PG&E to participate in its Energy Efficiency Retrofit Program to upgrade City-owned lights to energy efficient LED bulbs, as well as upgrading the swimming pool pumps to more energy efficient equipment.

Anthony Mitchell and Alex Albrecht, with Eco Green Solutions were present for questions on this item.

Council Members Hansen, Williams had questions for Eco Green Solutions.

Doug Ross, had comments and questions regarding the lighting and pool pumps.

**Action:** Vice Mayor Hansen/Second: Council Member Griffith

*Moved to authorize the City Manager, or her designee, to execute an agreement with PG&E to participate in its Energy Efficiency Retrofit Program to upgrade City-owned lights to energy efficient LED bulbs, as well as upgrading the swimming pool pumps to more energy efficient equipment.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Warren

ABSTAIN:

### **b. Facilities Agreement with Willows Unified School District-Swimming Pool Use**

Approve the City Manager, or her designee, to execute a Facilities Use Agreement with the Willows Unified School District's pool during the summer swim season of 2022 and for an amount not to exceed \$32,000.

Joyce Kasander thinks we are very fortunate to have the Willows Unified School District to take this on for the summer.

Roberta Asbury thinks it's a lot of money per day to rent the pool and believes it should be more of an incentive to get the City Pool going.

**Action:**

Motion: Council Member Griffith/Second: Vice Mayor Hansen

*Moved to approve the City, or her designee, to execute a Facilities Use Agreement with the Willows Unified School District's pool during the summer swim season of 2022 and for an amount not to exceed \$32,000.*

The motion passed unanimously 4/0 carried by the following voice vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Warren

ABSTAIN:

### **c. Rural Fire Capacity Grant Match-Funding Authorization**

Adopt resolution XX-2022 authorizing the City Manager, or her designee, to submit a Rural Fire Capacity Grant application to CAL FIRE in the amount of \$20,000 with a \$20,000 City match for a total of \$40,000 and, if awarded, execute all contract documents related to accepting the grant.

**Action:**

Motion: Vice Mayor Hansen/Second: Council Member Griffith

*Moved to adopt resolution XX-2022 authorizing the City Manager, or her designee, to submit a Rural Fire Capacity Grant application to CAL FIRE in the amount of \$20,000 with a \$20,000 City match for a total of \$40,000 and, if awarded, execute all contract documents related to accepting the grant.*

The motion passed unanimously 4/0 carried by the following roll call vote:

AYES: Williams, Griffith, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT: Warren

ABSTAIN:

**8. Comments & Reports:**

a. City Council Comments & Reports: Council gave comments/reports on activities and various meetings they attended.

b. City Manager Report:

- The City submitted the prop 68 application was sent off today.

**9. Adjournment:**

The Meeting was adjourned at 7:14 p.m.

Dated: May 4, 2022

---

Tara Rustenhoven, City Clerk