



## ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD APRIL 28, 2020

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

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Mayor Warren called the meeting to order at 7:01 p.m.

The meeting opened with the Pledge of Allegiance led by Council Member Flesher.

### **Roll Call:**

**Council Members Present:** Council Members Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

**Council Members Absent:**

**Staff Present:** Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, Community Development Services Director Steve Soeth, City Clerk Tara Rustenhoven

### **Public Comment/ Written Communications:**

Mayor Warren read an email from Forrest Sprague regarding Proposition 218.

### **Consent Agenda:**

- a. Approval of general checking, payroll & direct deposit check registers 50190-50211, Z10699-Z10727, 38596-38606.
- b. Approval of minutes of the Regular City Council Meeting held on April 14, 2020.

Interim City Manager indicated there was a change to the minutes that omitted public comment from the April 14, 2020 meeting minutes and that we will make the changes to reflect an email that was read by Mayor Warren.

Also, item number 8. RECESS TO CLOSED SESSION, will be removed from the Agenda.

### **Action:**

Motion: Council Member Hansen/Second: Council Member Flesher

*Moved to approve the Consent Agenda above and the following item(s) as amended.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Regular Business/Items Requiring Council Action:**

- a. Discussion and possible adoption of a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS RESPECTING THE RETIREMENT OF JAKE HUTSON.

**Action:**

Motion: Council Member Hansen/Second: Council Member Mello

*Moved to approve a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS RESPECTING THE RETIREMENT OF JAKE HUTSON.*

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- b. Discussion and possible adoption of the resolution declaring weeds, rubbish, refuse and dirt public nuisances and approving the Weed and Rubbish Abatement Schedule for the 2020 fire season.

**Action:**

Motion: Council Member Mello/Second: Council Member Flesher

*Moved to approve a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS DECLARING PUBLIC NUISANCES.*

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- c. Discussion and possible action by motion of items associated with COVID-19 budget update.

**Action:**

Motion: Council Member Hansen/Second: Vice Mayor Domenighini

*Moved to approve the 10% furlough for the positions of Administrative Analyst-City Clerk, Administrative Analyst-Financel/Human Resources, and Community Development Technician and Corresponding 4/9 weekly work schedule.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Action:**

Motion: Vice Mayor Domenighini/Second: Council Member Hansen

*Moved to approve the temporary change to City Hall Office Hours to Monday through Thursday, 7:30 am to 5:00 pm, with closure on Friday.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Action:**

Motion: Council Member Mello/Second: Council Member Flesher

*Moved to approve an appropriation reduction of General Fund Capital Expenditures in the amount of \$127,000 (301. Var.400)*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Action:**

Motion: Vice Mayor Domenighini/Second: Council Member Flesher

*Moved to approve the hiring freeze through 6/30/2020, postpone current recruitments, and direct staff to return to Council for approval of any and all recruitments/possible hirings.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Action:**

Motion: Council Member Hansen/Second: Council Member Mello

*Moved to approve appropriation reduction of the sewer enterprise fund in the amount of \$37,794.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- d. Amend the resolution entitled; A RESOLUTION OF THE CITY OF WILLOWS INCORPORATING INTO THE 2020-21 BUDGET A LIST OF PROJECTS FUNDED BY SB:1 THE ROAD REPAIR AND ACCOUNTABILITY ACT AND TO APPROPRIATE SAID FUNDS.

**Action:**

Motion: Council Member Hansen/Second: Council Member Flesher

*Moved to amend a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS INCORPORATING INTO THE 2020-21 BUDGET A LIST OF PROJECTS FUNDED BY SB:1 THE ROAD REPAIR AND ACCOUNTABILITY ACT AND TO APPROPRIATE SAID FUNDS.*

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

**Council/Staff Reports/Comments:**

**a. Staff Reports/Comments:**

- Interim City Manager announced that the City is working very hard with Glenn County EOC and we are trying to get businesses reopened as soon as possible.

**b. City Council Reports Comments:** Council gave comments/reports on activities and various meetings they attended.

**Adjournment:**

The Meeting was adjourned at 7:43 p.m.

Dated: April 29, 2020

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Tara Rustenhoven, City Clerk

**From:** Forrest J. Sprague <forsprague@aol.com>  
**Sent:** Monday, May 11, 2020 10:19 AM  
**To:** Tara Rustenhoven  
**Subject:** Public comments for May 12 CC meeting

Hello Tara,

During the Public Comments segment of the May 12, 2020 City Council meeting, please have the below read into the record:

Good evening Council members.

As they pertain to the Sewer Administration Fee, I ask that the written minutes from the Willows City Council meeting held on April 28 reflect the following comments made by the Administration Services Director:

“As one of the outcomes of the Ad Hoc Committee meetings on the sewer rates, it was pointed out that inclusion of police, although they may have been directly patrolling out at the sewer plant, which is my understanding they were, that it was inappropriate and not – not – and possibly even illegal, to have included any sort of police time, even though it may have been direct – into such a calculation. I conversed with the City Attorney on that one, and determined that that was probably ultimately correct.”

Thank you in advance,

**Forrest J. Sprague**  
**Land Use and Government Relations Consultant**  
**801 Applewood Way**  
**Willows CA 95988**  
**530.514.8700**