



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD MAY 12, 2020

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.
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1. Mayor Warren called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Vice Mayor Domenighini.

3. Roll Call:

Council Members Present: Council Members Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

Council Members Absent:

Staff Present: Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, City Attorney Robert Hunt, City Engineer John Wanger, City Clerk Tara Rustenhoven

4. Public Comment/ Written Communications: No public comments or written communications.

5. Consent Agenda:

Attorney Robert Hunt requested that item 5b be removed from the Consent Agenda and added as the next item as 5-2.

- a. Approval of general checking, payroll & direct deposit check registers 50212-50250, Z10728-Z10758, 38607-38623.

Action:

Motion: Council Member Hansen/Second: Council member Flesher

Moved to approve the Consent Agenda as presented above and the following item(s).

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

5-2. Approval of minutes of the Regular City Council Meeting held on April 28, 2020.

The minutes as presented to council are the action minutes which are the minutes that are kept by the City and are the Official Record of the meeting. There was a request from Forrest Sprague to add an excerpt from a testimony that was given at the April 28th meeting as an Appendix to the minutes.

Action:

Motion: Vice Mayor Domenighini/Second: Council member Mello

Moved to adopt the April 28, 2020 minutes as presented and approve attaching the appendix to the minutes.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

Interim City Manager requested moving closed session up after Item 6a.

6. Regular Business Agenda/Items Requiring Council Action:

- a. Receive the Preliminary Annual Engineer’s Report as prepared by Coastland Civil Engineering and Adopt the Resolution of Intention to levy and collect assessments; and set the time and date of the required public protest hearing for the City of Willows Landscaping and Lighting Assessment District.

A RESOLUTION OF INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS, PRELIMINARILY APPROVING THE ENGINEER’S REPORT FOR FY 2020-21 FOR THE CITY OF WILLOWS LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT AND SETTING THE TIME AND DATE OF THE PUBLIC HEARING (PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972).

Action:

Motion: Council Member Hansen/Second: Council Member Mello

Moved to adopt a Resolution of Intention to Levy and collect annual assessments, preliminarily approving the Engineer’s Report for FY 2020-21 for the City of Willows Landscaping and Lighting Assessment District and setting the time and date of the Public Hearing (pursuant to the Landscaping and Lighting Act of 1972).

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

8. Recess to Closed Session:

- a. PUBLIC COMMENT: Pursuant to Government Code Section 54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.
- b. CONFERENCE WITH LEGAL COUNCIL-ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:
Number of Cases: 2
- c. CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Government Code Section 54957.6

Agency Negotiators:

Interim City Manager Wayne Peabody
Finance Director Tim Sailsbery
City Attorney Robert Hunt

Employee Organizations:

Willows Public Safety
Willows Employee Association
Non-Represented Employees

Council Entered into closed session at 7:11 p.m.

Council reconvened into open session at 7:50 p.m.

Announcement of any action taken in closed session:

Council gave direction to Labor Negotiations.

- b. By motion, approve the Request for Proposal for Administrative Services for Grant No. 18-HOME-12557.

Action:

Motion: Council Member Hansen/Second: Council Member Flesher

Moved to approve the Request for Proposal for Administrative Services for Grant No. 18-HOME-12557.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- c. Consider postponement/continuance of Public Hearing regarding Sewer Rate Adjustment originally scheduled for May 21, 2020 at 6:00 p.m. Provide direction to staff regarding rescheduling of a Public Hearing.

Administrative Services Director Tim Sailsbery read a public comment sent by email from Forrest J. Sprague.

Action:

Motion: Vice Mayor Domenighini/Second: Council Member Hansen

Move to approve the continuance of the Public Hearing regarding the Sewer Rate Adjustment originally scheduled for May 21, 2020 to June 22, 2020 at 6:00 p.m. and with notification to all of those set forth in the staff report.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello Vice Mayor Domenighini, May

NOES:

ABSENT:

ABSTAIN:

- d. Staff is recommending appointment of a committee comprised of 2 members of the Council to review applications and/or conduct interviews and recommend appointments to the Library Board of Trustees at the June 23, 2020 City Council Meeting.

Council Members Joe Flesher and Larry Mello volunteered to review applications and/or conduct interviews for the recommendations to appoint 2 members to the Library Board of Trustees at the June 23, 2020 City Council Meeting.

- e. By motion, approve the Submittal of a Letter of Support to the Glenn County Planning Commission in favor of the West Hills Shooting and Training Facility and request that the Mayor sign and submit.

Action:

Motion: Council Member Mello/Second: Council Member Flesher

Moved to approve the Submittal of a Letter of Support to the Glenn County Planning Commission in favor of the West Hills Training Facility and request that the Mayor sign and submit.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

- f. Adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS ADOPTING A POLICY ENTITLED, PROHIBITION OF HARASSMENT, DISCRIMINATION AND RETALIATION.

Action:

Motion: Vice Mayor Domenighini/Second: Council Member Hansen

Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS ADOPTING A POLICY ENTITLED, PROHIBITION OF HARASSMENT, DISCRIMINATION AND RETALIATION.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

7. Council/Staff Reports/Comments:

- a. Staff Reports/Comments:

- None

- b. City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

9. Adjournment:

The Meeting was adjourned at 8:35 p.m.

Dated: May 13, 2020

Tara Rustenhoven, City Clerk