



ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD MAY 24, 2022

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1. Mayor Domenighini called the meeting to order at 6:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Vice Mayor Hansen.

3. Roll Call:

Council Members Present: Council Members Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

Council Members Absent:

Staff Present: City Manager Marti Brown, City Attorney David Ritchie via Zoom, Fire Chief Nathan Monck, Principal Planner Karen Mantele, Library Director Jody Meza and City Clerk Tara Rustenhoven

4. Changes to the Agenda: No Changes to the agenda

5. Public Comment & Consent Calendar: No public comments or written communications.

Consent Calendar

a. Register Approval

Approval of general checking, payroll & direct deposit check registers, Z45703-Z45735, 39229-39236, 052124-052213.

Council Member Williams pulled items 5a, 5b, 5d, 5e and 5f for discussion.

Item 5a will be brought back to the June 14th Regular City Council Meeting.

b. Minutes Approval

Approval of minutes of the Regular City Council Meeting held on May 10, 2022.

Action:

Motion: Council Member Williams/Second: Council Member Warren

Moved to approve the minutes as amended.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

Council Member Williams asked that the following changes be made to the minutes.

6b) -add the wage for the Community Development Technician be added to the minutes.

9a) -add comments he made regarding asking Andy Heath if he could recommend financial software companies band bring to the budget workshop on May 27th.

- add that he asked the City Manager provide a copy of the budget presentation prior to the meeting.

- Comments on the Sewer Fees being charged on the City owned properties on Lassen Street and that the City has not

been paying sewer fees.

c. Emergency Services Mitigation Fees (Municipal Code Amendment, Chapter 3.35) – 2nd Reading

Waive the second reading on the attached ordinance amending Willows Municipal Code Chapter 3.35, entitled Emergency Services Mitigation Fees.

Action:

Motion: Council Member Griffith/Second: Vice Mayor Hansen

Moved to waive the second reading and adopt an ordinance entitled; AN ORDINANCE OF THE CITY OF WILLOWS AMENDING WILLOWS MUNICIPAL CODE CHAPTER 3.35 AND ESTABLISHING NEW MITIGATION RATES FOR EMERGENCY AND NON-EMERGENCY SERVICES.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

d. Weed Abatement Contract

Authorize the City Manager, or her designee, to award the City's annual Weed Abatement Contract to Tony Tapia Construction.

Council Member Williams had questions & comments for the Fire Chief.

Action:

Motion: Council Member Griffith/Second: Vice Mayor Hansen

Moved to authorize the City Manager, or her designee, to award the City's annual Weed Abatement Contract to Tony Tapia Construction.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

e. Corporation for Education Network Initiatives in California (CENIC) Contract Transition

Authorize the City Manager, or her designee, to execute a contract with California Library Connect (CTC) for CENIC Broadband internet services.

Council Member Williams had questions for the Library Director.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Williams

Moved to authorize the City Manager, or her designee, to execute a contract with California Library Connect (CTC) for CENIC Broadband internet services.

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

f. Solid Waste Management Parcel Fee

Adopt a resolution extending service charges imposed on improved real property within the incorporated area of the City of Willows for the use of and/or ability to use the Glenn County Solid Waste System during fiscal year 2022-23.

Council Member Williams wanted the public to know that there is no change from last year.

Action:

Motion: Council Member Williams/Second: Council Member Griffith

Moved to approve the Consent Calendar as presented above and the following item(s).

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

6. Discussion & Action Calendar:

a. Single Family and Multi Family Residential Design Guidelines

Review the draft Single-Family and Multi-Family Residential Design Guidelines, provide comments and/or amendments, and approve a resolution adopting the new guidelines.

Council Member Williams asked for clarification on guidelines vs requirements.

Public Comment

Roberta Asbury wanted to know if this will also apply to Basin Street?

Doug Ross wanted to know if there were any “New Market” information for Basin Street.

Action:

Motion: Council Member Griffith/Second: Council Member Warren

Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS ADOPTING THE SINGLE-FAMILY RESIDENTIAL AND MULTIPLE-FAMILY RESIDENTIAL DESIGN GUIDELINES.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

b. Kanawha Fire Protection District (KFPD) – ‘Fee for Service’ Proposal

Adopt a resolution authorizing the City Manager, or her designee, to execute and agreement with the Kanawha Fire Protection District to provide automatic aide and use the Fire Recovery USA cost recovery program to reimburse the City of Willows for fire protection services to the KFPD on an as need basis.

Public Comment

Nancy Hansen suggested that, if large companies like CalPlant are developed, they have their own fire apparatus.

Action:

Motion: Vice Mayor Hansen/Second: Council Member Griffith

Moved to adopt a resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PROVIDE AUTOMATIC AID FIRE SERVICES PROVIDED BY THE CITY OF WILLOWS FIRE DEPARTMENT TO THE KANAWHA-GLENN COUNTY FIRE PROTECTION DISTRICT.

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Williams, Griffith, Warren, Vice Mayor Hansen, Mayor Domenighini

NOES:

ABSENT:

ABSTAIN:

7. Comments & Reports:

a. City Council Comments & Reports: Council gave comments/reports on activities and various meetings they attended.

b. City Manager Report:

- There will be a Budget Workshop that will include a budget presentation for discussion only. No action will be taken.
- There is a new procedure for the check register for approval.

8. Adjournment:

The Meeting was adjourned at 6:53p.m.

Dated: June 6, 2022

Tara Rustenhoven, City Clerk