



## ACTION MINUTES OF THE WILLOWS CITY COUNCIL REGULAR MEETING HELD MAY 26, 2020

Meeting audio is available at the City of Willows website. This is not a live feature. Audio recordings are posted the succeeding business day following the scheduled City Council Meeting.

Please visit [www.cityofwillows.org](http://www.cityofwillows.org) for free PodBean recordings.

1. Mayor Warren called the meeting to order at 7:00 p.m.
2. The meeting opened with the Pledge of Allegiance led by Council Member Hansen.

### **3. Roll Call:**

Council Members Present: Council Members Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

Council Members Absent:

Staff Present: Interim City Manager Wayne Peabody, Administrative Services Director Tim Sailsbery, City Attorney Robert Hunt, City Engineer John Wanger, City Clerk Tara Rustenhoven

Mayor Warren held a moment of silence for former Planning Commissioner Dana Owens.

### **4. Public Comment/ Written Communications:**

Mayor Warren read an email sent by Jeff Williams.

### **5. Consent Agenda:**

- a. Approval of general checking, payroll & direct deposit check registers 50251-50283, Z10759-Z10776, 38624-38630.
- b. Approval of minutes of the Regular City Council Meeting held on May 12, 2020.

#### **Action:**

Motion: Council Member Hansen/Second: Council Member Flesher

*Moved to approve the Consent Agenda as presented above and the following item(s).*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:

ABSENT:

ABSTAIN:

### **6. Regular Business/Items Requiring Council Action:**

- a. By motion, retain the law firm of Cole Huber LLP as the new City Attorney for the City of Willows and execute the Cole Huber law firm's Legal Services Agreement by Council.

#### **Action:**

Motion: Council Member Mello /Second: Council Member Hansen

*Move by motion, retain the law firm of Cole Huber LLP as the new City Attorney for the City of Willows and execute the Cole Huber law firm's Legal Services Agreement by Council.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:  
ABSENT:  
ABSTAIN:

b. Adopt a Resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS.**

**Action:**

Motion: Council Member Mello/Second: Vice Mayor Domenighini

*Moved to adopt a Resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS.*

The motion passed unanimously 5/0 carried by the following roll call:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:  
ABSENT:  
ABSTAIN:

c. Direct staff to establish a date and time for the Budget Workshop for the week of June 1<sup>st</sup>.

By consensus, the Budget Workshop will be June 1, 2020 at 3:00 p.m.

d. By motion, Direct the Interim City Manager to enter into a separate agreement with Coastland Civil Engineering for contract Community Development Services Director Services and Negotiate Duration, and Conditions of the Agreement.

**Action:**

Council Member Hansen/Second: Council Member Mello

*By motion direct the Interim City Manager to enter into a separate agreement with Coastland Civil Engineering for contract Community Development Services Director Services and Negotiate Duration, and Conditions of the Agreement.*

The motion passed unanimously 5/0 carried by the following voice vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:  
ABSENT:  
ABSTAIN:

e. Adopt a Resolution entitled; **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AWARDDING A CONTRACT FOR ENGINEERING, BUILDING PLAN REVIEW, FIRE PLAN REVIEW, AND BUILDING INSPECTION SERVICES TO COASTLAND CIVIL ENGINEERING AND DIRECT THE INTERIM CITY MANAGER TO NEGOTIATE FINAL TERMS, DURATION, AND CONDITIONS OF THE AGREEMENT.**

**Action:**

Motion: Council Member Hansen/Second: Council Member Flesher

*Adopt a Resolution entitled; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLOWS AWARDDING A CONTRACT FOR ENGINEERING, BUILDING PLAN REVIEW, FIRE PLAN REVIEW, AND BUILDING INSPECTION SERVICES TO COASTLAND CIVIL ENGINEERING AND DIRECT THE INTERIM CITY MANAGER TO NEGOTIATE FINAL TERMS, DURATION, AND CONDITIONS OF THE AGREEMENT.*

Council Member /Second: Council Member

The motion passed unanimously 5/0 carried by the following roll call vote:

AYES: Flesher, Hansen, Mello, Vice Mayor Domenighini, Mayor Warren

NOES:  
ABSENT:  
ABSTAIN

**7. Council/Staff Reports/Comments:**

a. Staff Reports/Comments:

- Interim City manager provided the Glenn county Sheriff's report for the month of April.
- Glenn County Sheriff and OES has released the City to Phase 3A. Guidelines can be found on the Glenn County website [www.countyofglenn.net](http://www.countyofglenn.net)

b. City Council Reports Comments: Council gave comments/reports on activities and various meetings they attended.

**8. Recess to Closed Session:**

a. PUBLIC COMMENT Pursuant to Government Code Section §54954.3, the public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public Comments are generally restricted to three minutes.

b. CONFERENCE WITH LEGAL COUNCIL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code Section §54956.9:

Number of Cases: 2

c. CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Gov. Code §54957.6

**Agency Negotiators:**

Interim City Manager Wayne Peabody  
Finance Director Tim Sailsbery

**Employee Organizations:**

Willows Public Safety Association  
Willows Employee Association

**Council Entered into closed session at 7:39 p.m.**

**Council reconvened into open session at 8:41 p.m.**

**Announcement of any action taken in closed session:**

Council gave direction for labor negotiations.

**9. Adjournment:**

The Meeting was adjourned at 8:41 p.m.

Dated: June 3, 2020

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Tara Rustenhoven, City Clerk